

# City of Alexandria

*301 King St., Room 2400  
Alexandria, VA 22314*



## **Docket - Final**

**Saturday, November 7, 2020**

**9:00 AM**

**Virtual Meeting**

**City Council Special Meeting**

Due to the COVID-19 Pandemic Emergency, the November 7, 2020 City Council Retreat of the Alexandria City Council is being held electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3), the Continuity of Government ordinance adopted by the City Council on June 20, 2020 and Section 4-0.01(g) in HB29 and HB30, enacted by the 2020 Virginia General Assembly (Virginia Acts of Assembly Ch. 1283 and 1289), to undertake essential business. All of the members of the City Council and staff are participating from remote locations through a Zoom Webinar. This meeting is being held electronically, unless a determination is made that it is safe enough to be held in person in the City Council Chamber at 301 King Street, Alexandria, Virginia. Electronic access will be provided in either event. The meeting can be accessed by the public through via Zoom by following the link below:

URL: [https://zoom.us/webinar/register/WN\\_kgDQGYG9TaG-U6Oy1QJ7LQ](https://zoom.us/webinar/register/WN_kgDQGYG9TaG-U6Oy1QJ7LQ)

Webinar ID: 963 0070 1432

Webinar Passcode: 834548

Dial-in Number: 301-715-8592

**PLEASE LOG-IN EARLY IF POSSIBLE.**

## Links

### Zoom Registration form

If you wish to use Zoom to watch this meeting or to address Council, you must register first. Those wishing to address Council should also submit a Speaker's Form using the link below.

### Speaker's Form

<https://survery.alexandria.gov/s3/VIRTIUAL-City-Council-Speakers-Form>

Those wishing to address Council should submit a Speaker's Form. Submission of written statements is encouraged. Please sign up after the docket is created and you are able to verify the meeting date on the City's website. If the docket is not posted, you will have to return at a later date to complete the speaker's form in order to speak at a Council meeting.

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Public Comment will be received at this meeting.

All persons wishing to speak before City Council must complete a Speaker's Form (see link above). If you have a prepared statement for the record, you may email it to the City Clerk and Clerk of Council's Office at 703.746.4550 (TTY/TDD 838.5056). We request that you provide a 48-hour notice so that the proper arrangements may be made.

City Council meetings are closed-captioned for the hearing impaired.

When your name is called to speak, the Zoom host will prompt you to unmute your microphone. If you are participating via smartphone, press \*6 to mute/unmute your microphone. You will be called on by your name or the last 4 digits of your phone number when it is your turn to speak. When you are finished speaking or at 3 minutes (whichever comes first), you will be muted again.

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1. **Calling the Roll.**
2. **9:00 AM - 9:15 AM Public Comment**

[This period is a public comment period. The first 15 speakers will be heard under item #2 at the beginning of the meeting. Any remaining speakers will be heard at the conclusion of the docketed items.]

3. **9:15 AM - 9:25 AM Welcome and Opening Remarks**

**\*Justin M. Wilson, Mayor**

**\*Mark B. Jinks, City Manager**

4. **9:25 AM - 10:10 AM FY 2022 General Fund Operating Budget Planning**

[21-0403](#) General Fund Operating Budget Planning.

**Attachments:** [21-0403\\_Retreat Presentation FY 2022 FINAL](#)

**\*Revenue Forecast - Kendel Taylor, Finance**

**\*Expenditure Projections - Morgan Routt, Management and Budget**

5. **10:10 AM - 10:40 AM Alexandria City Public Schools (ACPS) FY 2022 Operating Budget Planning**

[21-0429](#) Alexandria City Public Schools (ACPS) FY 2022 Operating Budget Planning

**Attachments:** [21-0429\\_201107\\_City\\_Council\\_Retreat\\_v4](#)

**\*Dr. Gregory C. Hutchings, Jr. -- Superintendent of Schools**

**Dominic Turner - Chief Financial Officer**

6. **10:40 AM - 11:10 AM Budget and Fiscal Affairs Advisory Committee (BFAAC)**

[21-0402](#) Budget and Fiscal Affairs Advisory Committee (BFAAC)

**Attachments:** [21-0402 FY 2022 BFAAC Memo #1 - CITY OF ALEXANDRIA CAPITAL PROJ](#)  
[21-0402 FY 2022 BFAAC Memo #2 - BFAAC Fiscal Year 2022 Work Plan](#)  
[21-0402 FY 2022 BFAAC Memo #3 - Budget Guidance Recommendations](#)

\*Jesse O'Connell - Chair, BFAAC  
\*Kathy Stenzel - Vice Chair, BFAAC  
\*Ben Klein - Member, BFAAC

**7. 11:10 AM - 11:30 AM Proposed FY 2022 City Council Budget Guidance**

\*Morgan Routt - Management and Budget

**8. 11:30 AM - 12 NOON Break**

**9. 12:00 NOON - 3:00 PM Development of City Council Work Plan for 2021**

[21-0405](#) Development of the City Council Work Plan for 2021.

**Attachments:** [21-0405 2020 Council Work Program Priorities](#)  
[21-0405 LRPWPFY2021BarChart](#)  
[21-0405 LRPWPFY2021ProjectDescriptions](#)  
[21-0405 CY2021 Department Work Plans](#)  
[21-0405 2020 Resident Survey Results](#)

\*Facilitated by: Pam Dudoff - Office of Organizational Excellence

**a. 12:15 PM Lessons Learned (30 minutes)**

\*During the previous year, what worked well in our policy development process?

\*What can be improved?

\*What policy lessons did we learn?

**b. 12:45 PM Next Year (2021)**

**\*Identify Issues (50 Minutes)**

**-How many Policy Issues does the Council want to address in Calendar Year 2021?  
(15 minutes)**

**-Carryover Issues from 2020? (5 minutes)**

**-Based on pre-work, what are the top two-three Policy Issues that you would like to see the Council address in 2021? (15 minutes)**

**-Given budget constraints you heard about this morning and where the City will focus when the health crisis is over, what are two additional Policy Issues that you would like to address in 2021? (15 minutes)**

**\*Prioritization exercise (15 minutes)**

**1:50 PM BREAK (10 minutes)**

**c. 2:00 PM Issue definition (45 minutes)**

**2:45 PM Next Steps (15 minutes)**

**\*Ensure that each Policy Issue is adequately defined so that staff know what the Council wants to address.**

**\*Schedule Policy Issues into the Work Plan for 2021.**

**10. 3:00 PM Adjourn**

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*This docket is subject to change.*

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*Full-text copies of ordinances, resolutions, and agenda items are available in the Office of the City Clerk and Clerk of Council. Meeting materials are also available online at [alexandriava.gov/council](http://alexandriava.gov/council).*

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*Individuals with disabilities who require assistance or special arrangements to participate in the City Council meeting may call the City Clerk and Clerk of Council's Office at 703.746.4550 (TTY/TDD 838.5056). We request that you provide a 48-hour notice so that the proper arrangements may be made.  
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