

# **City of Alexandria**

*301 King St., Room 2400  
Alexandria, VA 22314*



## **Action Docket - Final**

**Wednesday, November 12, 2025**

**6:00 PM**

**There will be an executive session beginning at 6:00 p.m. The regular meeting will begin at 7:00 p.m., or shortly thereafter.**

## **City Council Legislative Meeting**

The November 12, 2025 Legislative Meeting of the Alexandria City Council is being held in the Council Chamber (301 King Street, Alexandria, Virginia, 22314) and electronically. Members of the City Council and staff are participating either in-person or from a remote location through a video conference call on Zoom webinar. The meeting can be accessed by government channel 70, streaming on the City's website, and can be accessed via Zoom by the following link:

**Webinar ID: 977 9981 8802**

**Webinar Passcode: 341096**

**Dial-in number: 301-715-8592**

**Registration:**

**[https://zoom.us/webinar/register/WN\\_Z5w1yz96QiyzyJRHFE6uw](https://zoom.us/webinar/register/WN_Z5w1yz96QiyzyJRHFE6uw)**

If you use the Zoom webinar application, please be sure you have updated the application to the latest version for the best results. If you are unable to access the Zoom webinar, please use the Dial-In number to access the meeting.

**\*\*\*PLEASE LOG-IN EARLY IF POSSIBLE\*\*\***

**Links:**

**Meeting Agenda and Live Webcast**

The meeting will be webcast live and video and audio recordings will be available a few days after the meeting.

**Zoom Registration Form**

If you wish to use Zoom to watch the meeting or to address Council, you must register first.

Submission of written statements is encouraged. Please verify the meeting date on the City's website. If you have prepared statement or written comments for the record you may email it to the City Clerk at [CouncilComment@alexandriava.gov](mailto:CouncilComment@alexandriava.gov).

**\*\*\*\*\***

Individuals requiring translation services should contact the City Clerk and Clerk of Council at [gloria.sitton@alexandriava.gov](mailto:gloria.sitton@alexandriava.gov) or at 703.746.4550. We request that you provide a 48-hour notice so that the proper arrangements may be made. Please specify the language for translation when you make the request.

**Las personas que requieran servicios de traducción deben comunicarse con**

el Secretario de la Ciudad y el Secretario del Consejo en gloria.sitton@alexandriava.gov o al 703.746.4550. Le solicitamos que proporcione un aviso de 48 horas para que se puedan hacer los arreglos necesarios. Por favor, especifique el idioma de traducción cuando realice la solicitud.

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## **I. OPENING**

### **1. Calling the Roll.**

*Mayor Gaskins called the meeting to order and the City Clerk called the roll. All members of Council were present.*

### **2. Approval of Electronic Participation Resolution. (if needed)**

*Not Needed.*

### **3. Closed Session. (if needed)**

#### **26-0364**

Executive Session - VA Code 2.2-3711(A)(6). Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the City would be adversely affected. [ROLL-CALL VOTE]

*City Council convened in closed executive Session- at 6:01 p.m. VA Code 2.2-371(A)(6) Discussion or consideration of the investment of public funds where competition or bargaining is involved, where,if made public initially, the financial interest of the City would be adversely affected. [ROLL-CALL VOTE] (RES.NO.3337)*

*City Council reconvened in open session at 7:01 p.m.*

## **II. Opening Matters.**

### **4. Moment of Silence and Pledge of Allegiance**

*City Council observed a moment of silence and recited the Pledge of Allegiance.*

## **III. Proclamations and Recognitions**

### **5. 26-0415**

Presentation of a Proclamation recognizing November as Epilepsy Awareness Month.

*Council endorsed the proclamation.*

## **IV. Oral Reports**

**City Council on Boards, Commissions, and Committees**

6. [26-0412](#) Oral Reports from Members of City Council on Boards, Commissions, and Committees:

\*Northern Virginia Transportation Commission (NVTC)(Councilman Aguirre and Vice Mayor Bagley)

\*Legislative Subcommittee (Mayor Gaskins and Councilman McPike)

*Council gave oral reports.*

7. **City Council General Updates**

*City Council gave general updates.*

**City Manager's Oral Report**

8. [26-0363](#) State of the Economy

V. **Action Docket**

**Roll-Call Consent Items (9-20)**

9. [26-0377](#) Reading and Acting Upon the Minutes of the Following Meetings of City Council:

The Regular Meeting Minutes of September 30, 2025;

The Regular Meeting Minutes of October 14, 2025;

The Special Meeting Minutes of October 15, 2025; and

The Public Hearing Meeting Minutes of October 18, 2025.

10. [26-0410](#) Receipt of the following resignations from Members of Boards, Commissions, and Committees:

a) Beautification Commission  
Kevin Fisher

b) Budget and Fiscal Affairs Advisory Committee  
Michelle Millben

c) Commission for Women  
Kendra Green  
Allison Heiser

- d) Commission on Employment  
Lee Burbage
- e) Community Policy and Management Team  
Christopher Bishop
- f) Environmental Policy Commission  
Ben Cuddy
- g) Traffic and Parking Board  
Lavonda Bonnard

11. [26-0409](#)

Uncontested Appointments for Boards, Commissions, and Committees:

- a) Alexandria Housing Affordability Advisory Committee - 3-year term  
1 homeowner in the City
- b) Budget and Fiscal Affairs Advisory Committee - 2-year term  
1 member designated by City Council as a representative
- c) Children, Youth, and Families Collaborative Commission - 3-year term  
1 member designated by City Council as a representative
- d) Commission on Employment - 2-year term  
1 representative from a recognized area businesses including  
minority-owned and small businesses
- e) Commission on Information Technology - 3-year term  
1 Budget and Fiscal Affairs Advisory Committee representative  
1 member designated by City Council as a representative
- f) Commission on Persons With Disabilities - 2-year term  
2 citizen members
- g) Economic Opportunities Commission - 2-year term  
1 Category III - representative of business industry, labor, religious, welfare  
or other private groups and interests certified by the Commission
- h) Historic Alexandria Resources Commission - 2-year term

1 Tourism and business community representative

i) Sister Cities Committee - 2-year term

1 citizen member

j) Social Services Advisory Board - 3-year term

1 citizen member

k) Waterfront Commission - 2-year term

1 representative from the Founders Park Community Association

12. [26-0411](#) Request for removal of City Board, Commission, and Committee members for failure to meet attendance requirements.
13. [26-0354](#) Consideration of a Resolution to Authorize the City Manager to Accept a Transfer of an Alexandria Archaeological Collection from Goodwin and Associates.
14. [26-0362](#) Collection of Taxes and Annual Consideration of Authorization to Write-Off Property Tax Balances of Less Than Twenty Dollars.
15. [26-0370](#) Consideration of a Resolution Confirming the Appointment by the City Manager of the City's Labor Relations Administrator.
16. [26-0360](#) Consideration of a Resolution to Establish FY 2027 Budget Guidance.
17. [26-0361](#) Consideration of a Budget Resolution Establishing the Process to be Used to Adopt the FY 2027 Operating Budget and the FY 2027 to FY 2036 Capital Improvement Program.
18. [26-0349](#) Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to amend and reordain Sheet No. 054.04 of the "Official Zoning Map, Alexandria, Virginia," adopted by Section 1-300 (OFFICIAL ZONING MAP AND DISTRICT BOUNDARIES), of the City of Alexandria Zoning Ordinance, by rezoning the property at 601 Wythe Street from, CD-X/Commercial downtown zone (Old Town North) to CRMU-X/Commercial residential mixed use (Old Town North) zone in accordance with the said zoning map amendment heretofore approved by city council as Rezoning No. 2025-00005 (Implementation Ordinance for Rezoning No. 2025-00005 associated with 601 Wythe Street approved by City Council on October 18, 2025).
19. [26-0365](#) Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to Make Supplemental Appropriations for the Support of the City Government for Fiscal Year 2026.

**20. [26-0353](#)**

Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to amend Article A (TAXICABS) of Chapter 12 (TAXICABS AND OTHER VEHICLES FOR HIRE) of Title 9 (LICENSING AND REGULATION) of the Code of the City of Alexandria, Virginia, 1981, as amended.

*City Council approved the roll-call consent calendar, The approvals were as follows.*

*9. City Council approved the minutes.*

*10. City Council received the following resignations with regret from members of boards, commissions, and committees. (a) Kevin Fisher, Beautification Commission , (b) Michelle Millben , Budget and Fiscal Affairs Advisory Committee, (c) Kendra Green and Allison Heiser, Commission for Women (d) Lee Burbage, Commission on Employment (e) Christopher Bishop, Community Policy and Management Team (f) Ben Cuddy, Environmental Policy Commission (g) Lavonda Bonnard, Traffic and Parking Board.*

*11. City Council made the following appointments to City boards, commissions, and committees: (a) appointed Carlos L. Bethencourt as homeowner in the City to the Alexandria Housing Affordability Advisory Committee (b) appointed Lester M. Simpson to the Budget and Fiscal Affairs Advisory Committee as a member designated by City Council as a representative. (c) Abigail Wesson as a member designated by City Council as a representative to the Children, Youth and Families Collaborative Commission (d) reappointed Betel Aklilu as representative from a recognized area business including minority-owned and small businesses to Commission on Employment (e) appointed Randal Williams as a the representative from Budget and Fiscal Affairs Advisory Committee and Nathan G. Zencey as member designated by City Council as a representative. to Commission on Information Technology. (f) appointed Sarah Radt and Alex Sprague to the Commission on Persons With Disabilities as citizen members. (g) appointed LaShella Hall representative of business industry, labor , religious ,welfare or other private groups and interests certified by the commission to the Economic Opportunities Commission. (h) reappointed Russell Simonaro as tourism and business community representative to the Historic Alexandria Resources Commission (i) reappointed Eric Compton a citizen member to Sister Cities Committee. (j) appointed Shawna Gary a citizen member to the Social Service Advisory Board (k) reappointed Sydney Smith a representative from the Founders Park Community Association to the Waterfront Commission.*

*12. City Council removed the following members for failure to met the 75% attendance requirement. The list is as follows: (a) Karen Fassi Wilbur and Sydney Johnson from the Alexandria-Caen Sister City Committee (b) Cassandra Lewis from the Alexandria Gang Prevention Community Task Force (c) Joy Kone from Commission on Aging (d) Erin Rauner from Sister Cities Committee.*

*13. City Council (1) accepted the transfer of the collection from Goodwin & Associates, to the City (2) Authorized the City Manager, in coordination with Goodwin & Associates, to establish clear legal title to the collection. (3) Authorized the City Manager to execute all documents that may be required to finalize acceptance and ownership to the City. (RES.NO.3331)*

*14. City Council (1) received the listings of delinquent local property taxes: (2) Authorized the Director of Finance to write off uncollected tax balance for tax year 2024 less than twenty dollars each, totaling \$6997.00 as of June 30, 2025, for which*

*the Director of Finance has determined that the cost of collecting such balances would exceed the recoverable amount, provided that the Director of Finance will not include any balance for which he has reason to believe the taxpayer has intentionally paid less than the amount due and owed; and (3) Authorized the Director of Finance to destroy records associated with taxes paid in calendar year 2019 and prior years in accordance with Code of Virginia §58.1-3129(A) .*

*15 City Council adopted a resolution confirming the appointment by the City Manager of Sarah Miller Espinosa to serve as the City Labor Relations for collective bargaining for a four-year term. (RES.NO.3332)*

*16.City Council adopted the FY 2027 Budget Guidance Resolution (Attachment) This resolution will provide guidance to the City Manager to be used in the preparation of the Proposed FY 2027 Operating Budget and Proposed FY 2027 to FY 2036 Capital Improvement Program to be presented on February 24, 2026, for City Council consideration.(RES.NO.3333)*

*17. City Council adopted the proposed resolution (Attachment) establishing the process to be used to adopt the FY 2027 Operating Budget and the FY 2027 to FY 2036 Capital Improvement Program.(RES.NO.3334)*

*18. City Council approved the ordinance on the second reading on November 12, 2025.*

*19. City Council adopted the ordinance on the first reading and scheduled it public hearing, second reading and final passage on Saturday, November 15,2025.*

*20. City Council adopted the ordinance on the first reading and scheduled it public hearing, second reading and final passage on Saturday, November 15,2025.*

## **VI. Individual Items (Roll-Call Items)**

21. [26-0292](#) Consideration of a Resolution to Update the Fares for DOT Paratransit Service.
- City Council adopted the resolution to approve the recommended changes to the DOT Paratransit. fares. (RES.NO.3335)*
22. [26-0290](#) Consideration of Resolution to Authorize the City to Enter into a Vehicle Lease Agreement for the Provision of DOT Paratransit Services
- City Council approved a resolution authorizing the City Manager, or his designee, to execute a vehicle lease agreement with the contacted service vendor for the DOT Paratransit Program enabling the City to provide City owned vehicles for the operation of the DOT Paratransit Program and related transportation, (RES.NO.3336)*
23. [26-0238](#) Introduction and First Reading. Consideration of an Ordinance to amend and reordain Section 9-15-15 (Designated on-street vending locations) of Chapter 15 (FOOD TRUCK VENDORS) of Title 9 (LICENSING AND REGULATION) and Section 10-4-47 (PENALTIES FOR VIOLATIONS OF THIS CHAPTER) of Chapter 4 (STOPPING, STANDING AND PARKING) of Title 10 (MOTOR VEHICLES AND TRAFFIC) and add and ordain Section 10-4-48 (PENALTIES FOR VIOLATIONS OF THIS CHAPTER) of Chapter 4 (STOPPING, STANDING AND PARKING) of Title 10 (MOTOR VEHICLES AND



TRAFFIC) of the Code of the City of Alexandria, Virginia, 1981, as amended.

*City Council adopted the ordinance on the first reading and scheduled it public hearing, second reading and final passage on Saturday, November 15, 2025.*

## **VII. Contested Appointments**

**24. [26-0402](#)**

Alexandria-Caen Sister City Committee - 2-year term

2 citizen members

*City Council reappointed Jennifer Reading and Elizabeth Reister two citizen , members to the Alexandria-Cean Sister City Committee.*

**25. [26-0403](#)**

Budget and Fiscal Affairs Advisory Committee - 2-year term

1 citizen member

*City Council appointed Sonya Day as a citizen member to Budget and Fiscal Affairs Advisory Committee.*

**26. [26-0404](#)**

Commission for Women - 3-year term

3 citizen members

*City Council appointed Camalla Baruwa , Giovanna Rogow and Nicola Yvonne Shaw to Commission for Women as citizen members.*

**27. [26-0405](#)**

Commission on Information Technology - 3-year term

1 citizen member

*City Council appointed Taryn Crane to Commission on Information Technology as a citizen member.*

**28. [26-0406](#)**

Historic Restoration & Preservation Commission - 4-year term

1 citizen member

*City Council appointed Veronica Pace as a citizen member to the Traffic and Parking Board.*

**29. [26-0407](#)**

Sister Cities Committee - 2-year term

1 citizen member

*City Council moved to readvertise the position on Sister Cities Committee.*

**30. [26-0408](#)**

Traffic and Parking Board - 2-year term

1 citizen member

*City Council appointed Mark Stout as a citizen member to the Traffic and Parking Board.*

## **VIII. Other Business**

31. [26-0401](#) Consideration of City Council Schedule.

*City Council approved the City Council schedule.*

32. **Closed Session (if needed)**

*City Council convened in closed executive session at 7:53 p.m. and reconvened in open session at 8:13 p.m.*

33. **Adjournment.**

*The meeting was adjourned at 8:17 p.m.*