

ALL APPLICANTS MUST COMPLETE THIS FORM.

The applicant is: (*check one*)

the Owner Contract Purchaser Lessee or Other: _____ of
the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership in which case identify each owner of more than three percent.

See attached

If property owner or applicant is being represented by an authorized agent, such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

- Yes.** Provide proof of current City business license. **N/A**
- No.** The agent shall obtain a business license prior to filing application, if required by the City Code.

OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than three percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. The Parkway Partnership, LLC	[REDACTED]	See attached
2.		
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at 311 Clifford Avenue, Alexandria, VA 22305 (address), unless the entity is a corporation or partnership, in which case identify each owner of more than three percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. John A. Dudash	[REDACTED]	50%
2. Sharen M. Dudash	[REDACTED]	50%
3.		

3. Business or Financial Relationships. Each person or entity indicated above in sections 1 and 2, with an ownership interest in the applicant or in the subject property are required to disclose any business or financial relationship, as defined by [Section 11-350 of the Zoning Ordinance](#), existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review. **All fields must be filled out completely. Do not leave blank. (If there are no relationships please indicate each person or entity and "None" in the corresponding fields).**

For a list of current council, commission and board members, as well as the definition of business and financial relationship, [click here](#).

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1. The Parkway Partnership, LLC	None	None
2. John A. Dudash	None	None
3. Sharen M. Dudash	None	None

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

4/10/2026

Date

The Parkway Partnership, LLC By: M. Catharine Puskar Agent/Attorney

Printed Name



Signature

WAIVER OF RIGHT TO AUTOMATIC APPROVAL

**SUBMITTED TO
THE DEPARTMENT OF PLANNING & ZONING
CITY OF ALEXANDRIA, VIRGINIA**

PROJECT NAME: 311 Clifford Avenue Subdivision

PROJECT ADDRESS: 311 Clifford Avenue, Alexandria, VA 22305

DESCRIPTION OF REQUEST:
Request for the re-subdivision of three lots into two (2) new buildable lots.

THE UNDERSIGNED, hereby waives the right to the 45 day automatic approval provision of Section 11-1708 (B)(2) of the Zoning Ordinance of the City of Alexandria, Virginia, for the application stated above to the June 23, 2026 Planning Commission hearing.

Date: 4/10/2026

Applicant

Agent

Signature: 

Printed Name: M. Catharine Puskar

John A. Dudash & Sharen M. Dudash



Paul Stoddard, AICP, Director
Department of Planning & Zoning



Re: Consent to File for a Subdivision Application
311 Clifford Avenue, Alexandria, VA 22305, Tax Map No. 024.02-08-07 (the
"Property")

Dear Mr. Stoddard:

John A. Dudash & Sharen M. Dudash, as owners of the above-referenced Property, hereby consent to the filing of a Subdivision application on the Property by The Parkway Partnership, LLC.

Very truly yours,

John A. Dudash & Sharen M. Dudash

By: John A Dudash

Date: 04/10/2026

By: Sharen M Dudash

Date: 04/10/2026

The Parkway Partnership, LLC
[REDACTED]

Paul Stoddard, AICP, Director
Department of Planning & Zoning
[REDACTED]

Re: Authorization to File for a Subdivision Application
311 Clifford Avenue, Alexandria, VA 22305, Tax Map No. 024.02-08-07 (the
"Property")

Dear Mr. Stoddard:

The Parkway Partnership, LLC hereby authorizes Walsh, Colucci, Lubeley & Walsh,
P.C. to act as agent on its behalf for the filing and representation of a Subdivision application on
the Property.

Very truly yours,

The Parkway Partnership, LLC

By: 

Its: Manager

Date: 4-9-2026

APPLICANT DISCLOSURE BREAKDOWN

Contract Purchaser/Applicant of 311 Clifford Avenue (TM No. 024.02-08-07)

The Parkway Partnership, LLC (Contract Purchaser/Applicant)



Member:	Percent Ownership:
Scott Mitchell	50%
Jacob Hamilton	50%

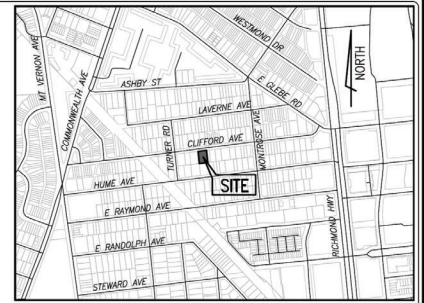
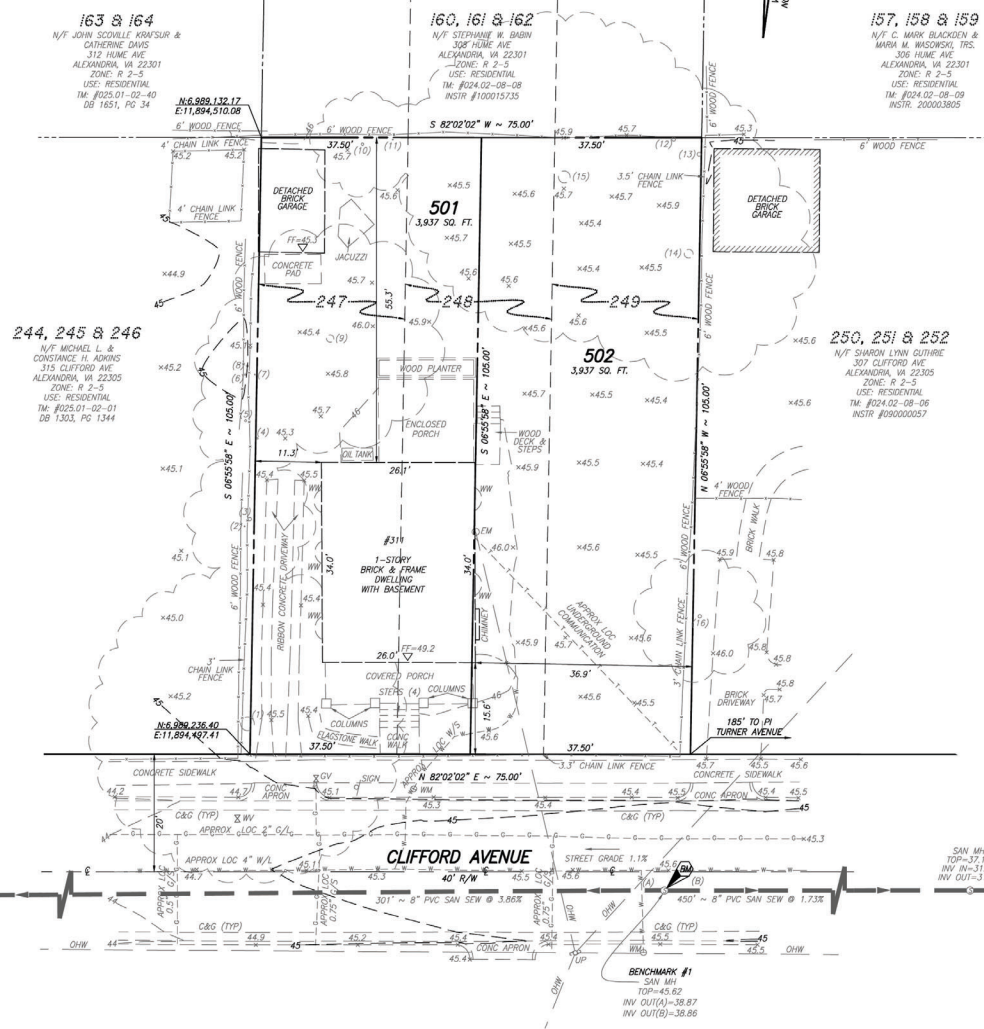
Note: None of the people or entities listed above have a business or financial relationship with any member of the Board of Architectural Review, Board of Zoning Appeals, City Council, or Planning Commission as defined by Section 11-350 of the Zoning Ordinance.

TEXT LEGEND:

- * = DEGREES
- ' = MINUTES (OR FEET)
- " = SECONDS (OR INCHES)
- # = NUMBER
- Ø = AT
- APPROX = APPROXIMATE
- BM = BENCHMARK
- BSMT = BASEMENT
- CLF = CHAIN LINK FENCE
- CONC = CONCRETE
- C&G = CURB & GUTTER
- DB = DEED BOOK
- DHF = DRILL HOLE FOUND
- DU = DWELLING UNIT
- E = EAST
- EP = EDGE OF PAVEMENT
- EX = EXISTING
- FT = FINISH FLOOR
- FT = FEET
- G/L = GAS LINE
- GM = GAS METER
- G/S = GAS SERVICE
- OV = GAS VALVE
- IPF = IRON PIPE FOUND
- INV = INVERT
- INSTR = INSTRUMENT
- INTX = INTERSECTION
- IRF = IRON ROD FOUND
- LL = LANDSCAPE LIGHT
- LOC = LOCATION
- LP = LIGHT POLE
- M&M = MANHOLE
- MIN = MINIMUM
- MON = MONUMENT
- MW = MONITORING WELL
- N = NORTH
- N/F = NOW OR FORMERLY
- OW = OVERHEAD WIRE
- PC = PAGE
- PP = POWER POLE
- PVC = POLYVINYL CHLORIDE
- R = RADIUS
- REF = REBAR AND CUP FOUND
- RCF = REINFORCED CONCRETE PIPE
- R/W = RIGHT-OF-WAY
- S = SOUTH
- SAN = SANITARY
- SEW = SEWER
- SQ. FT. = SQUARE FEET
- STR = STRUCTURE
- SW = SIDEWALK
- TM = TAX MAP
- TMH = TELEPHONE MANHOLE
- TC = TOP OF CURB
- TOP = TOP OF WALL
- TRAF SIG = TRAFFIC SIGNAL
- TYP = TYPICAL
- UE = UNDERGROUND ELECTRIC
- UP = UTILITY POLE
- VCS = VIRGINIA COORDINATE SYSTEM
- W = WEST
- W/L = WATER LINE
- WM = WATER METER
- W/S = WATER SERVICE
- WW = WOOD WELL
- XING = CROSSING

TREE TABLE:

- 1) 28" TREE
- 2) 2" TREE
- 3) 7" TREE
- 4) 3" TREE
- 5) 4" TREE CLUSTER
- 6) 3" TREE
- 7) 2" TREE
- 8) 4" TREE
- 9) 15" TREE TWIN
- 10) 5" TREE
- 11) 2" TREE
- 12) 8" TREE
- 13) 8" TREE
- 14) 18" TREE
- 15) 24" TREE
- 16) 7" TREE CLUSTER



- GENERAL NOTES:**
1. TAX ASSESSMENT MAP #024.02-08-07 (#311 CLIFFORD AVENUE)
 2. ZONE: R 2-5
 3. OWNER: JOHN A. DUDASH AND SHAREN M. DUDASH
311 CLIFFORD AVENUE
ALEXANDRIA, VA 22314
 4. APPLICANT: THE PARKWAY PARTNERSHIP, LLC
1000 BERNARD STREET, SUITE 201
ALEXANDRIA, VA 22314
 5. SITE AREA = 7,874 SQ. FT. OR 0.1808 ACRES.
 6. TOPOGRAPHIC SURVEY WAS RUN BY THIS FIRM. VERTICAL DATUM USED = NAVD '88, PER GPS DATA REFERENCED TO THE RTK NETWORK OF LEICA, SMARTNET.
 7. THE PROPERTY SHOWN HEREON IS REFERENCED TO THE VIRGINIA COORDINATE SYSTEM OF 1983 (VCS 83), NORTH ZONE. US SURVEY FOOT UNITS AS COMPUTED FROM A FIELD RUM BOUNDARY AND HORIZONTAL CONTROL SURVEY THAT TIES THIS BOUNDARY TO THE RTK NETWORK OF LEICA, SMARTNET.
 8. PLAT SUBJECT TO RESTRICTIONS OF RECORD.
 9. A TITLE REPORT NOT FURNISHED, THIS ALL EASEMENTS MAY NOT BE SHOWN.
 10. THESE LOTS SHALL UTILIZE THE PUBLIC SANITARY SEWER AND WATER ADJACENT TO THE PROPERTY.
 11. THIS LOT IS IN ZONE X (UNSHADED) OF THE FEMA FLOOD INSURANCE RATE MAP #515190033P.
 12. THERE ARE NO KNOWN GRAVE SITES OR OBJECTS MARKING A PLACE OF BURIAL ON THIS SITE.
 13. THIS SITE CONTAINS NO KNOWN CONTAMINATED SOILS, TOXIC OR HAZARDOUS MATERIALS, UNDERGROUND STORAGE TANKS OR AREAS WITH THE POTENTIAL TO GENERATE COMBUSTIBLE GASES AND IS NOT KNOWN TO BE WITHIN 1,000 FEET OF A FORMER SANITARY LANDFILL, DUMP OR DISPOSAL AREA.
 14. STORMWATER MANAGEMENT AND RUNOFF FROM THIS PROPOSED LOT WILL BE PROVIDED TO THE SATISFACTION OF THE DIRECTOR OF TRANSPORTATION AND ENVIRONMENTAL SERVICES. THERE ARE NO CHANGES IN DRAINAGE PATTERNS PROPOSED WITH THIS PLAT.
 15. THERE ARE NO FLOODPLAINS OR RESOURCE PROTECTION AREAS (RPA) LOCATED ON THIS PROPERTY.

LOT TABULATION (R 2-5; SEMI-DETACHED)

EXISTING NUMBER OF LOTS	PROPOSED NUMBER OF LOTS	MIN. LOT AREA REQUIRED (INTERIOR LOT)	MIN. LOT AREA PROVIDED (LOT 501)	MIN. LOT AREA PROVIDED (LOT 502)	MINIMUM LOT WIDTH REQUIRED	LOT WIDTH PROVIDED (LOT 501)	LOT WIDTH PROVIDED (LOT 502)	MINIMUM LOT FRONTAGE REQUIRED	LOT FRONTAGE PROVIDED (LOT 501)	LOT FRONTAGE PROVIDED (LOT 502)
3	2	2,500 SQ. FT. OR 0.0574 ACRES	3,837 SQ. FT. OR 0.0904 ACRES	3,937 SQ. FT. OR 0.0904 ACRES	25.00'	37.50'	37.50'	25.00'	37.50'	37.50'

TOPOGRAPHY NOTE:
THIS TOPOGRAPHIC SURVEY WAS COMPLETED UNDER THE DIRECT AND RESPONSIBLE CHARGE OF WIM DE SUTTER, LS FROM AN ACTUAL GROUND SURVEY MADE UNDER MY SUPERVISION; THE MAPPING AND/OR ORIGINAL DATA WAS OBTAINED ON 03-31-2026; AND THIS PLAT, MAP OR DIGITAL GEOSPATIAL DATA INCLUDING METADATA MEETS MINIMUM ACCURACY STANDARDS UNLESS OTHERWISE NOTED.

THIS DRAWING IS A SERVICE DOCUMENT OF R.C. FIELDS & ASSOCIATES, INC. AND MAY NOT BE USED OR REPRODUCED WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER AND/OR LAND SURVEYOR.
EXISTING UTILITIES SHOWN ON THIS PLAN TAKEN FROM AVAILABLE RECORDS AND/OR FROM FIELD OBSERVATIONS. FOR EXACT LOCATIONS OF EXISTING UNDERGROUND UTILITIES, NOTIFY "MESS UTILITY" AT 1-800-552-7001, 72 HOURS BEFORE THE START OF ANY EXCAVATION OR CONSTRUCTION.
LOCATION AND DEPTH OF ALL EXISTING UNDERGROUND UTILITIES TO BE VERIFIED BY CONTRACTOR PRIOR TO CONSTRUCTION. INTERFERENCE OR DISRUPTION OF SAME WILL NOT BE THE RESPONSIBILITY OF THIS OFFICE.
ALL CONSTRUCTION SHALL CONFORM TO THE CURRENT STANDARDS AND SPECIFICATIONS OF THE CITY OF ALEXANDRIA, VIRGINIA.
© 2026 R.C. FIELDS & ASSOCIATES, INC.

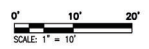
APPROVED
SUBDIVISION CASE NO. _____
DEPARTMENT OF PLANNING & ZONING

DIRECTOR DATE _____

DEPARTMENT OF TRANSPORTATION & ENVIRONMENTAL SERVICES

DIRECTOR DATE _____

CHAIRMAN, PLANNING COMMISSION DATE _____



625 N. WASHINGTON ST
SUITE 250
ALEXANDRIA, VA 22304
703.548.6422
www.rcfields.com

R.C. FIELDS & ASSOCIATES, INC.
ENGINEERING • LAND SURVEYING • PLANNING



PRELIMINARY SUBDIVISION PLAT
SHOWING LOTS 501 AND 502
A RESUBDIVISION OF LOTS 247, 248 & 249
ST. ELMO
DEED BOOK 0-4, PAGE 402; RECORDED IN ARLINGTON COUNTY
CITY OF ALEXANDRIA, VIRGINIA

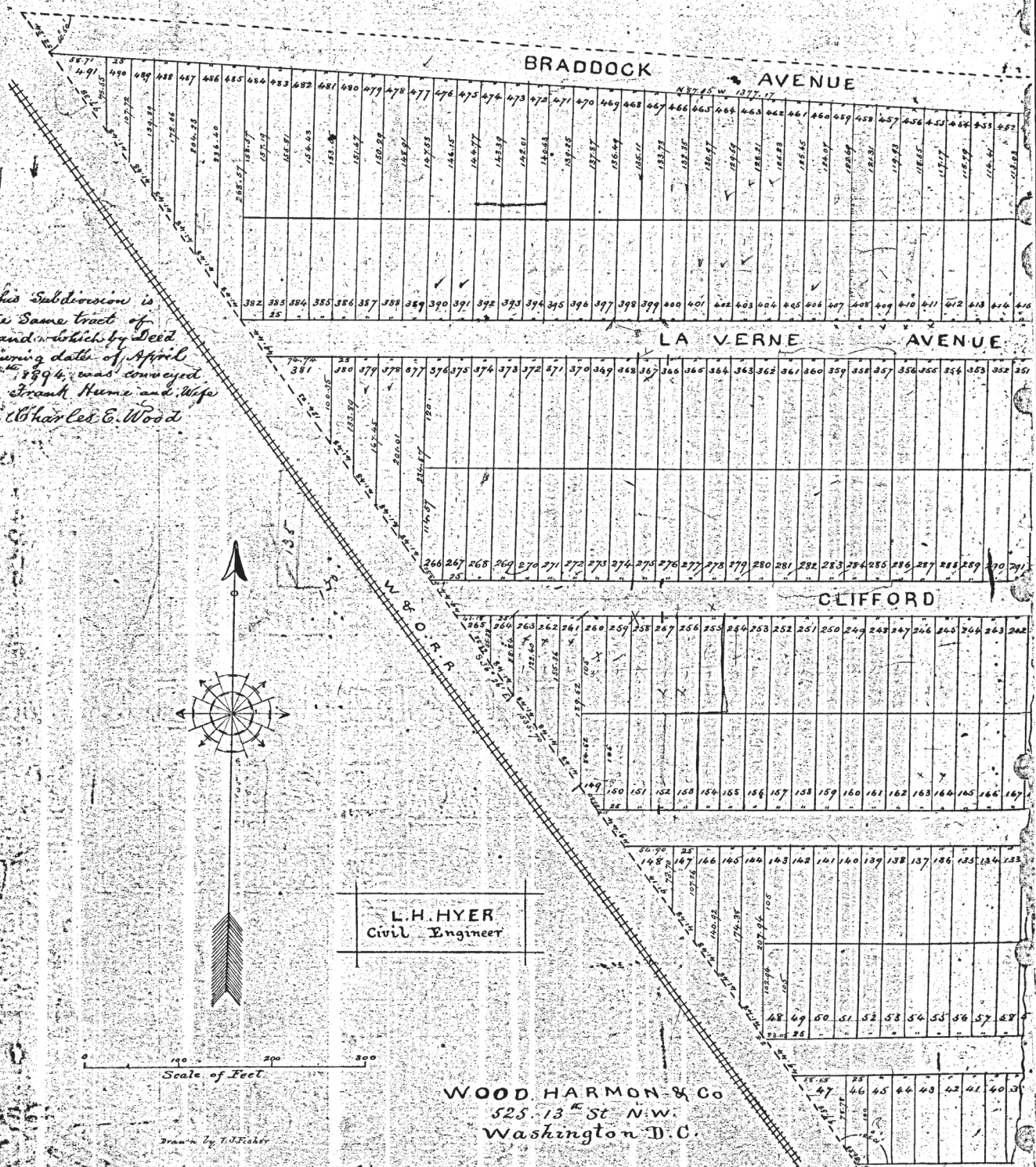
DATE	REVISION

DRAWN: KKH
SCALE: 1" = 10'
DATE: 04-03-2026

PRELIMINARY
SUBDIVISION PLAT

SHEET 1 OF 1
FILE: 26-050

Plat
Wood & Harmon



This Subdivision is the same tract of land which by Deed bearing date of April 6th 1894, was conveyed by Frank Hyer and Wife to Charles E. Wood

L.H. HYER
Civil Engineer

WOOD, HARMON & Co
525 13th St N.W.
Washington D.C.

City and County of Washington } 58
District of Columbia

The foregoing plat entitled Charles E. Wood's Subdivision into Lots, Streets and Avenues as surveyed on the tract cornered by O No 4, Folio 399 of say

City and County of Washington } 55
District of Columbia
J. M. Cornelius Eckhardt a Notary Public in and for the date of April 6th 1894 has acknowledged the same before me in my official capacity; giving

A Copy of this Plat

This plat and annexed plat were received and admitted to record

Plat
Wood & Harmon

7038
1/2
11-16-94

PLAT OF ST. ELMO ALEXANDRIA CO. VIRGINIA



For Plat

of

St Elmo

See Pages 440 & 441 Liber O No 4

T. F. Young
clerk

Wood Harmon & Co's
Subdivision

Plat for Subdivision Plat of St Elmo

15-987

D E E D

THIS DEED made this 16th day of October, 1996, by and between Ruth Hawkins BOWEN, Heir at Law of the Estate of Janie F. Hawkins, GRANTOR: and John A. DUDASH and Sharen M. DUDASH, husband and wife, GRANTEEES:

W I T N E S S E T H

THAT, for and in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration, receipt of which is hereby acknowledged, the GRANTOR does hereby grant, bargain, sell and convey, in fee simple and with General Warranty of Title, unto the GRANTEEES, as tenants by the entirety with full common law rights of survivorship, the following described property, situate, lying and being in Alexandria City, Virginia, to wit:

All that certain lot or parcel of land together with all improvements thereon, situate, lying and being in the City of Alexandria, Virginia, and being more particularly described as follows:

Lots Numbered Two Hundred Forty Seven (247), Two Hundred Forty Eight (248), and Two Hundred Forty Nine (249), of the Subdivision of St. Elmo, as the same is duly dedicated, platted and recorded in Deed Book O, No. 4, Pages 402 and 440 of the Arlington County, Virginia land records.

AND BEING the same property conveyed unto Harry Hawkins and Janie F. Hawkins, husband and wife, as joint tenants with the common law right of survivorship, by Deed dated October 10, 1966, recorded in Deed Book 658 at Page 239, Harry Hawkins having departed this life on March 6, 1974, leaving Janie F. Hawkins the sole surviving joint tenant.

Janie F. Hawkins having departed this life on July 1, 1985, appointing Ruth Hawkins Bowen as Executor and sole Heir at Law of the Estate of Janie F. Hawkins by Will, probated in Will Book 200 at Page 759, among the aforesaid land records.

This conveyance is made subject to the covenants, conditions, restrictions, easements and rights of way of record.

The GRANTOR covenants that said GRANTOR has the right to convey the aforesaid property; that the GRANTOR has done no act to encumber said property; that the GRANTEEES shall have quiet possession of said property; and that the GRANTOR will execute such further assurances as may be requisite.

RGS TITLE/Alexandria

PREPARED BY
LAW OFFICES
SHERMAN, KERRILL, SCHWEDER
& LEGGITT, P.C.

SUITE 600 B
227 BENEFICIAL BANK
ALEXANDRIA VA 22314

TEL: 548-9800
FAX: 703-548-9471

Tax Map No.: 024.02-08-00007
Grantee's Address: 311 Clifford Avenue
Alexandria, Virginia 22305
Consideration: \$129,900.00

A96-02255

Page 1
BOWEN DUDASH
Deed dated October 16, 1996

Witness the following signatures and seals:

Ruth Hawkins Bowen
By Waverly R. Fowler Atty-in-fact (seal)
Ruth Hawkins BOWEN
By Waverly R. FOWLER
Attorney-in-fact

State of Virginia
Alexandria City

I, the undersigned, a Notary Public for the jurisdiction aforesaid,
do certify that Ruth Hawkins BOWEN by Waverly R. FOWLER, Attorney in Fact
whose name is signed to the foregoing document acknowledged the same
before me in my jurisdiction aforesaid, this 16th day of October
1996.

My commission expires on the 30th day of November, 1998.

Waverly R. Fowler
Notary Public

INSTRUMENT #960015982
RECORDED IN THE CLERK'S OFFICE OF
ALEXANDRIA ON
OCTOBER 18, 1996 AT 11:04AM
\$130.00 GRANTOR TAX WAS PAID AS
REQUIRED BY SEC 58.1-802 OF THE VA. CODE
STATE: \$65.00 LOCAL: \$65.00
EDWARD SEMONIAN, CLERK
BY: *ES* DEPUTY CLERK

PREPARED BY
LAW OFFICES
SHREVE, KOFFMAN, SCHUBERT
& LEGGETT, P.C.

SUITE 500 B
225 HENDERSON LANE
ALEXANDRIA, VA 22314

703 549-9800
FAX 703 518-9471