



CITY OF ALEXANDRIA
Department of T&ES

Food Trucks

Code Update





Summary

Request:

- Create new ordinance in City Code Chapter 10-4 with same enforcement language from 9-15
- Shift authority to designate on-street vending locations to Traffic & Parking Board

Staff Recommendation:

- That City Council approve the proposed changes to the City Code

Key Elements of the Proposal:

- Explicitly empower Parking Enforcement Officers to cite food and ice cream trucks for parking and/or vending outside of designated on-street vending locations.
- Transfer responsibility for designating on-street vending locations from City Council to the Director of T&ES to streamline the process for adding or removing locations.





Issue

- ▶ **Frequent complaints about food trucks parking/vending outside of designated vending locations on right-of-way**
- ▶ **Parking enforcement officers (PEOs) do not have clear direction in §10-4 to enforce against this behavior**
- ▶ **The process for updating the designated vending locations is administratively burdensome**



Current Roles

- ▶ **City Manager:** administers and enforces all of Code Chapter 9-15
- ▶ **Police:** enforcement of parking on public ROW
- ▶ **Planning Zoning:** enforcement of parking and vending on private property
- ▶ **RP&CA:** enforcement of parking and vending on RP&CA land
- ▶ **T&ES:**
 - Planning for food trucks on public ROW
 - Issues Food Truck Permit
 - Enforcement of parking-nonrelated issues on public ROW
- ▶ **Fire:** issues Fire Prevention Permit
- ▶ **Finance:** issues Business License
- ▶ **Health:** issues Health Permit



Proposal

- ▶ **Enforcement:** New Section in Chapter 10-4 to explicitly empower Parking Enforcement to cite food trucks (including ice cream trucks) parking or vending outside of designated vending locations on public right-of-way.
- ▶ **Vending Locations:** Amend Section 9-15-15 to transfer the authority to designate and update on-street vending locations from City Council to the Director of T&ES, based on a recommendation from the Traffic and Parking Board.



Recommendation

- ▶ **Introduce and pass on first reading the ordinance authorizing the Police Department to issue citations to food trucks;**
- ▶ **Introduce and pass on first reading the changes to the ordinance authorizing the Traffic and Parking Board to designate on-street vending locations for food trucks; and**
- ▶ **Set the ordinance for public hearing and final passage on Saturday, November 15, 2025.**