

# **City of Alexandria EMERGENCY OPERATIONS PLAN**

## **EXECUTIVE SUMMARY**

The Code of Virginia § 44–146.19 authorizes and requires each political subdivision within the Commonwealth to be responsible for local disaster mitigation, preparedness, response, and recovery. The Statute requires the preparation and maintenance of a local emergency operations plan that includes responsibilities of all local agencies and that establishes a chain of command. Pursuant to the same statute, a comprehensive review and revision of the local emergency operations plan must be conducted every four years to ensure that the plan remains current, and the revised plan must be formally adopted by that locality’s governing body. The City of Alexandria Emergency Operations Plan (EOP), developed in coordination with City of Alexandria departments and offices, as well as mutual aid organizations, non–profit organizations, state agencies, federal agencies, business organizations, and other concerned community organizations, serves as the local emergency operations plan required by Virginia Statute § 44–146.19. The Alexandria Office of Emergency Management coordinates the review and updates to this plan with other City departments/offices and non-governmental organizations throughout the perpetual emergency planning process.

This is a high-level, strategic document designed to provide the framework and structure for all City Departments and non-governmental partners during the response to a major emergency. The plan also includes specific information such as the establishment of an alert and warning plan and a provision that the Department of Criminal Justice Services and the Virginia Criminal Injuries Compensation Fund shall be contacted immediately to deploy assistance in the event of an emergency as defined in the emergency response plan when there are victims as defined in § [19.2-11.01](#).

To facilitate effective intergovernmental operations, this EOP adopts an organizational approach that groups City departments and non-governmental partners into functional areas that typically need to be addressed during an emergency or disaster. These functional areas are called Emergency Support Functions (ESFs). Each ESF outlines the likely actions needed for a response operation along with department-specific responsibilities. Each ESF is led by a “Primary Agency,” which – in each case – is a City department or office that has been so designated based on its authorities, resources, and capabilities in the functional area. The table that follows shows all of Alexandria’s ESFs and their respective primary agencies/departments.

## Emergency Support Functions & Primary Agencies

Emergency Support Function	Primary Agency
ESF # 1 – Transportation	Transportation & Environmental Services
ESF # 2 – Information Technologies and Telecommunication	Information Technology Services
ESF # 3 – Public Works and Engineering	Transportation & Environmental Services
ESF # 4 – Fire & Emergency Medical Services	Fire Department
ESF #5 – Emergency Management	Office of Emergency Management
ESF # 6 – Mass Care	Recreation, Parks & Cultural Activities
ESF # 7 – Resource Management	Finance Department
ESF # 8 – Public Health, Behavioral Health, & Medical Facilities	Health Department
ESF # 9 – Technical Rescue	Fire Department
ESF # 10 – Hazardous Materials	Fire Department
ESF # 12 – Energy and Water Supply	Transportation & Environmental Services
ESF # 13 – Law Enforcement & Security	Police Department
ESF # 15 – Public Information	Office of Communications & Public Information
ESF # 16 – Volunteer & Donation Management	Office of Emergency Management
ESF # 18 – Life Safety & Damage Assessment	Office of Emergency Management
ESF # 19 – Alert and Warning	Office of Emergency Management
ESF # 20 – Administration & Finance	Finance Department
ESF # 21 – Mass Fatality Management	Health Department
ESF # 22 – Debris Management	Transportation & Environmental Services