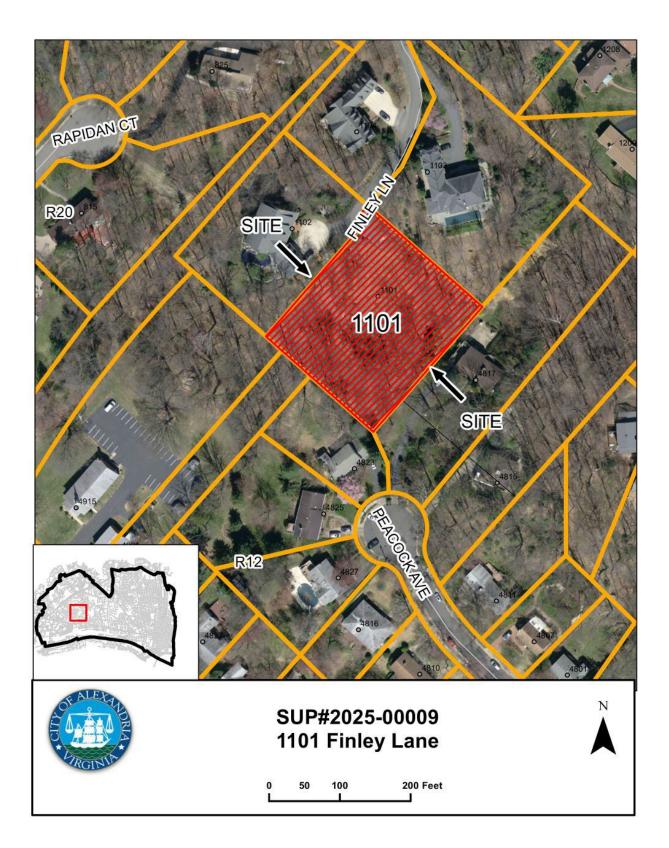


Application	General Data		
Public Hearing and consideration of a	Planning Commission	May 6, 2025	
request for a Special Use Permit for a	Hearing:		
lot without frontage on a public street.	City Council	May 17, 2025	
	Hearing:		
Address:	Zone:	R-20/Residential	
1101 Finley Lane			
Applicant:	Small Area Plan:	Seminary Hill/Strawberry Hill	
Picketts Ridge 503 LLC represented			
by Duncan W. Blair, attorney			

Staff Recommendation: APPROVAL subject to compliance with all applicable codes, ordinances and the recommended permit conditions found in Section III of this report.

Staff Reviewers: Sam Shelby, sam.shelby@alexandriava.gov



I. DISCUSSION

The applicant, Picketts Ridge 503 LLC represented by Duncan W. Blair, attorney, requests Special Use Permit (SUP) approval for a lot without frontage on a public street at 1101 Finley Lane.

SITE DESCRIPTION/HISTORY

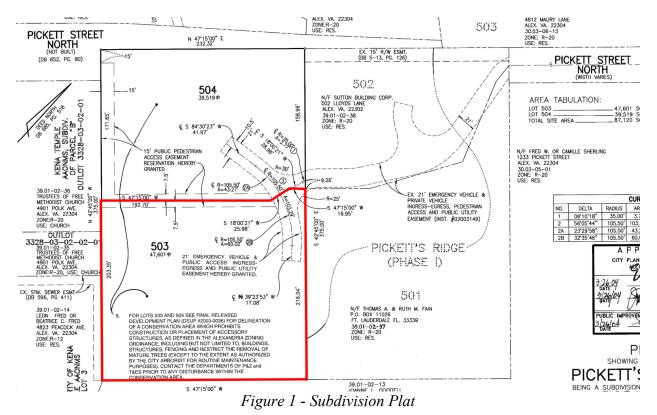
The subject property is a vacant lot of record without frontage located at 1101 Finley Lane. It is irregularly shaped and has a lot size of 47,601 square feet. Single-unit dwellings and the Alexandria Free Methodist Church abut the subject property.

The subject property is part of the Pickett's Ridge Phase II development. All four lots in Pickett's Ridge are accessed by a private street, Finley Lane, which was constructed to serve the four dwellings within the development. Finley Lane connects to the end of North Pickett Street. Here, the lots at 1103 and 1104 Finley Lane share a small amount of frontage on North Pickett Street. The remaining two lots, 1101 and 1102 Finley Lane do not have frontage on a public street.

City Council originally approved Phase I and II of this development in 2003 and 2004. With these approvals, City Council granted a four-lot subdivision, an SUP for lots without frontage, and a two-phase site plan approval for the construction of four single-unit dwellings. Three of four dwellings approved with Phases I and part of phase II were constructed and occupied in 2006 and 2007.

Construction activity at the subject property stopped for more than 24 months following completion of the 1102 Finley Lane dwelling in 2007, leaving the subject property vacant. The applicant, at the time, filed for a request to extend the DSUP approval in 2009. City Council approved this and subsequent extension requests in 2009, 2012, and 2015. In November 2019, City Council approved DSUP #2018-00012, the last extension request, and its approval expired on March 25, 2025. Figure 1, below, shows the final subdivision plat which was recorded on March 30, 2004. The subject property is outlined in red.

SUP #2025-00009 1101 Finley Lane



PROPOSAL

The applicant requests SUP approval for a lot without frontage on a public street. At this time, the applicant seeks SUP approval to facilitate active marketing of the subject property. No building plans or specific proposal were submitted with the application.

ZONING

The applicant has requested relief from the R-20 zone's minimum frontage requirement pursuant to Zoning Ordinance section 7-1007. The R-20 zone requires lots to have a minimum lot size of 20,000 square feet, a minimum width of 100 feet, and a minimum frontage of 80 feet. The subject property does not have frontage on a public street but meets all other R-20 lot requirements. The approval which granted relief from the R-20 zone's frontage requirement expired with the last DSUP expiration in March 2025.

Because the previous DSUP approvals expired and the other three dwellings were constructed more than 15 years ago, the current proposal does not represent "contemporaneous" development of more than two dwellings. As such, the current request does not require site plan approval pursuant to Zoning Ordinance section 11-404(A).

If City Council approves this request, the R-20 frontage requirement would be met, and the subject property would be considered a complying lot eligible for development with uses and structures permitted in the R-20 zone. Any use or structure would still have to comply with the R-20 zone's

bulk and open space requirements and any other applicable Zoning Ordinance provisions including off-street parking and site plan requirements.

II. STAFF ANALYSIS

Staff recommends approval of the applicant's request. No principal uses or structures would be permitted on the subject property without this SUP approval. This severely limits the use of property. Given that the three dwellings which currently surround the subject property have existed without frontage, or without complying frontage, on a public street since 2007 without issue, it would be reasonable for the subject property to also be developed with a residential use.

The Zoning Ordinance requires lots to have frontage on a public street to ensure that they can be readily accessed by people and services including fire and rescue teams, utilities, vehicles, and pedestrians. Utility and private street infrastructure already exist to service the site. Emergency vehicle and access easements were recorded on the subject and surrounding properties along with the deed and subdivision in 2003 and 2004.

CONCLUSION

Staff recommends approval of the applicant's request.

<u>STAFF:</u> Sam Shelby, Urban Planner, Department of Planning and Zoning Tony LaColla, AICP, Division Chief, Department of Planning and Zoning

<u>Staff Note:</u> In accordance with section 11-506(c) of the Zoning Ordinance, construction or operation shall be commenced and diligently and substantially pursued within 36 months of the date of granting of a special use permit by City Council or the special use permit shall become void.

IV. CITY DEPARTMENT COMMENTS

Legend: C - code requirement R - recommendation S - suggestion F - finding

Transportation & Environmental Services:

F-1 DROW, SWM, Transportation Planning, OEQ and Resource Recovery have no comments. (T&ES)

Code Enforcement:

C-1 A building permit and plan review are required prior to the start of construction.

Recreation, Parks and Cultural Activities:

No comments.

Fire Department:

No comments or concerns.

Historic Alexandria (Archaeology):

- F-1 Based on historic maps and documents, the property at 915 Beverley Drive remained vacant and wooded until the 1940s when the current neighborhood was built out. For many years in the late nineteenth and early twentieth century, Mary E. Danenhower owned a 76-acre plot of land that encompassed the property. The property could contain evidence of late-nineteenth and early twentieth century Alexandria.
- R-1 Call Alexandria Archaeology immediately (703-746-4399) if any buried structural remains (wall foundations, wells, privies, cisterns, etc.) or concentrations of artifacts are discovered during development. Work must cease in the area of the discovery until a City archaeologist comes to the site and records the finds. *The language noted above shall be included on all final site plan sheets involving any ground disturbing activities*.
- R-2 The applicant shall not allow any metal detection and/or artifact collection to be conducted on the property, unless authorized by Alexandria Archaeology. Failure to comply shall result in project delays. *The language noted above shall be included on all final site plan sheets involving any ground disturbing activities.*
- C-1 All required archaeological preservation measures shall be completed in compliance with Section 11-411 of the Zoning Ordinance.



APPLICATION SPECIAL USE PERMIT

SPECIAL USE PERMIT #

1101 Finley Lane, Alexandria, Virginia

PROPERTY LOCATION:

TAX MAP REFERENCE:

39.01 02 40

R20

ZONE:

APPLICANT: Picketts Ridge 503 LLC, a Virginia limited liability company

Name:

Address:

Section 7-1007 Special Use Permit for a recorded usable lot as a building

PROPOSED USE:

site that does not have frontage on a public street.

THE UNDERSIGNED, hereby applies for a Special Use Permit in accordance with the provisions of Article XI. Section 4-11-500 of the 1992 Zoning Ordinance of the City of Alexandria. Virginia,

- THE UNDERSIGNED, having obtained permission from the property owner, hereby grants permission to the City of Alexandria staff and Commission Members to visit, inspect, and photograph the building premises, land etc., connected with the application.
- THE UNDERSIGNED, having obtained permission from the property owner, hereby grants permission to the City of Alexandria to post placard notice on the property for which this application is requested, pursuant to Article IV, Section 4-1404(D)(7) of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.
- THE UNDERSIGNED, hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Director of Planning and Zoning on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Duncan W. Blair, Atto	orney Agent	NDS-CUR,	\mathbf{S}	2/12/25
Print Name of Applicant or A	Agent	Signature 703 778 1444	N/A	Date
Mailing/Street Address Alexandria , Virginia 22314		Telechone #		Fax#
City and State	Zip Code	Ema	ail address	

Application: Special Use Permit

1101 Finley Lane, Alexandria, Virginia

Project Narrative.

The Applicant Picketts Ridge 503 LLC, a Virginia limited liability company is requesting a Section 7-1007 Special Use Permit to construct a single unit residence on a existing recorded useable recorded lot that does not have frontage on a public street.

The subject of this application is located at 1101 Finley Lane, Alexandria, Virginia, (Tax Map Parcel 39.01 02 40) (the "Property") with frontage on a private road created in 2002 as part of a Development Special use Permit for a four single unit residential development know as "Picketts Ridge" (DSUP#2002-0049, DSUP#2003-0035, DSUP#2009-0007, DSUP#2012-0017 and DSUP2015-0017) in the West End of the City. The Private Road is owned and maintained by the Picketts Ridge Homeowner's Association, a Virginia nonstock corporation whose members are the owners of the four lots and the common area of Picketts Ridge. Finley Lane the private road provides safe and adequate access to the three existing residences and the vacant lot for emergency vehicles and vehicular and pedestrian access. The existing Section 7-1007 Special Use Permit for the Property expires on March 15, 2025. The Applicant is requesting a new Section 7-1007 Special Use Permit to facilitate the active marketing of the Property. The City has determined that any new construction on the Property will require approval of a Grading Plan.

PROPERTY OWNER'S AUTHORIZATION						
1101 Finley Lane, Alexndria, Virginia						
As the property owner of	, I hereby					
(Property Address)	Sec. 7-1007 SUP for lot without frontage on a public street					
grant the applicant authorization to apply for the	use as the second s					
	(use)					
described in this application.						
Picketts Ridge 503 LLC Name:	757 630 1872 Phone					
Please 429 Huntington Crescent, Norfo	blk, VA, gsutton2@cox.net Email:					
Signature: Blai, Attorney 2 12 2025						

- 1. Floor Plan and Plot Plan. As a part of this application, the applicant is required to submit a floor plan and plot or site plan with the parking layout of the proposed use. The SUP application checklist lists the requirements of the floor and site plans. The Planning Director may waive requirements for plan submission upon receipt of a written request which adequately justifies a waiver.
 - [] Required floor plan and plot/site plan attached.

Requesting a waiver. See attached written requ	A Grading Plan and Building Permit will be filled when
The applicant is the <i>(check one):</i>	construction is planned.
[] Contract Purchaser	
[]Lessee or	
[] Other: of the sub	pject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant or owner, unless the entity is a corporation or partnership, in which case identify each owner of more than three percent.

Gregory Sutton and Ann Sutton own 100% of Picketts Ridge 503 LLC.

2.

OWNERSHIP AND DISCLOSURE STATEMENT Use additional sheets if necessary

<u>1. Applicant.</u> State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a <u>corporation</u> or partnership, in which case identify each owner of more than three percent. The term ownership interest shall include any legal or equitable interest.

held at the time of the application in the real property which is the subject of the application.

Name	Addre as	Percent of Ownership		
"Garb Sutions	NOG-FREE VA	100%		
2.	7			
3.				

2. <u>Property</u>. State the name, address and percent of ownership of any person or entity owning an interest in the property located at _______(address),

unless the entity is a corporation or partnership, in which case identify each owner of more than three parcent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
"GREET ANN Sutar!	Nortone VIA	100%
2.		
3.		

3. Business or Financial Relationships. Each person or entity indicated above in sections 1 and 2, with an ownership interest in the applicant or in the subject property are require to disclose any business or financial relationship, as defined by <u>Section 11-350 of the Zoning Ordinance</u>, existing at the time of this application, or within the 2-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review. All fields must be filled out completely. Do not leave blank. (If there are no relationships please indicated each person or entity and "None" in the corresponding fields).

For a list of current council, commission and board members, as well as the definition of business and financial relationship, click here.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1. N/A		
3.		

MATC. D. Siness or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

CRIL Sutter Printed Name Date

Signature

Last updated: 10.21.2020

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

[] Yes. Provide proof of current City business license

[] No. The agent shall obtain a business license prior to filing application, if required by the City Code.

NARRATIVE DESCRIPTION

3. The applicant shall describe below the nature of the request **in detail** so that the Planning Commission and City Council can understand the nature of the operation and the use. The description should fully discuss the nature of the activity. (Attach additional sheets if necessary.)

See attached Narrative Description.

USE CHARACTERISTICS

4.	The proposed special use permit request is for <i>(check one):</i> a new use requiring a special use permit, an expansion or change to an existing use without a special use permit, an expansion or change to an existing use with a special use permit, an expansion or change to an existing use with a special use permit, other. Please describe: Sec. 7-1007 SUP for usable building lot without frontage. 					
5.	Please	e describe the capacity of the propo	sed use:			
	A.	How many patrons, clients, pupils Specify time period (i.e., day, hou		uch users do you expect? Not applicable.		
	В.	How many employees, staff and o Specify time period (i.e., day, hou		nel do you expect? Not applicable.		
6.	Please Day:	e describe the proposed hours and Not applicable.	days of opera	Not applic		
7.	Please	e describe any potential noise eman	nating from th	e proposed use.		
	A.	Describe the noise levels anticipa Not applicable.	ited from all r	nechanical equipment and	d patrons.	
	B.	How will the noise be controlled?				

Not applicable.

B. Describe any potential odors emanating from the proposed use and plans to control them:
 Not applicable.

- 9. Please provide information regarding trash and litter generated by the use.
 - A. What type of trash and garbage will be generated by the use? (i.e. office paper, food wrappers) Not applicable.
 - B. How much trash and garbage will be generated by the use? (i.e. # of bags or pounds per day or per week) Not applicable.
 - C. How often will trash be collected? Not applicable.
 - D. How will you prevent littering on the property, streets and nearby properties? Not applicable.
- 10. Will any hazardous materials, as defined by the state or federal government, be handled, stored, or generated on the property? Not applicable.
 - [] Yes. [] No.

If yes, provide the name, monthly quantity, and specific disposal method below:

11.	Will any organic compounds, for example paint, in	k, lacquer thinner, or cleaning or degreasing solvent, be
	handled, stored, or generated on the property?	Not applicable.

[] Yes. [] No.

If yes, provide the name, monthly quantity, and specific disposal method below:

12. What methods are proposed to ensure the safety of nearby residents, employees and patrons? Not applicable.

ALCOHOL SALES

13.

A. Will the proposed use include the sale of beer, wine, or mixed drinks? Not applicable.

[] Yes [] No

If yes, describe existing (if applicable) and proposed alcohol sales below, including if the ABC license will include on-premises and/or off-premises sales.

PARKING AND ACCESS REQUIREMENTS

14. A. How many parking spaces of each type are provided for the proposed use: Not applicable.

	Standard spaces
	Compact spaces
	Handicapped accessible spaces.
	Other.
	Planning and Zoning Staff Only
Requi	red number of spaces for use per Zoning Ordinance Section 8-200A
Does	the application meet the requirement?
	[]Yes []No

[√] on-site [] off-site

If the required parking will be located off-site, where will it be located?

PLEASE NOTE: Pursuant to Section 8-200 (C) of the Zoning Ordinance, commercial and industrial uses may provide offsite parking within 500 feet of the proposed use, provided that the off-site parking is located on land zoned for commercial or industrial uses. All other uses must provide parking on-site, except that off-street parking may be provided within 300 feet of the use with a special use permit.

C. If a reduction in the required parking is requested, pursuant to Section 8-100 (A) (4) or (5) of the Zoning Ordinance, complete the PARKING REDUCTION SUPPLEMENTAL APPLICATION.

[] Parking reduction requested; see attached supplemental form

- **15.** Please provide information regarding loading and unloading facilities for the use: Not applicable.
 - A. How many loading spaces are available for the use? _____

weiter fallen in	Planning and Zoning Staff Only
Required number of loading	g spaces for use per Zoning Ordinance Section 8-200
Does the application meet	the requirement?
	[]Yes []No

	В.	Where are off-street loading facilities located?			
	C.	During what hours of the day do you expect loading/	unloading operat	ions to occur?	
	D.	How frequently are loading/unloading operations exp	ected to occur, p	er day or per wee	ek, as appropriate?
16.		et access to the subject property adequate or are any s sary to minimize impacts on traffic flow? Not appl	street improveme		
SITE	E CHAI	RACTERISTICS			_
17.	Will the	e proposed uses be located in an existing building?	[] Yes	No	
	Do you	propose to construct an addition to the building?	[] Yes	[J] No	
	How la	rge will the addition be? square feet.			
18.	What w	vill the total area occupied by the proposed use be?	Lot Size 47,6	601 square feet o	f land
		sq. ft. (existing) + sq. ft. (addition if any	y) =sq.	ft. (total)	
19.	[] a sta [] a ho [] a wa [] a sh [] an o	oposed use is located in: <i>(check one)</i> and alone building buse located in a residential zone arehouse hopping center. Please provide name of the center: office building. Please provide name of the building: er. Please describe: <u></u>			

End of Application



Department of Planning & Zoning

Special Use Permit Application Checklist

Supplemental application for the following uses:



Parking Reduction

Signs

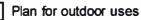
Substandard Lot

Lot modifications requested with SUP use

Interior Floor Plan

Include labels to indicate the use of the space (doors, windows, seats, tables, counters, equipment)

If Applicable



Contextual site Image

Show subject site, on-site parking area, surrounding buildings, cross streets

