

Application

Profile

FOR PUBLIC INFORMATION

All appointments to City Boards and Commissions are made by the City Council. Applications are reviewed and forwarded to City Council by the Executive Secretary for Boards and Commissions. Please complete this application in its entirety. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact City Council members by email to introduce themselves and express their desire to serve.

APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME. DUPLICATE/MULTIPLE APPLICATIONS WILL NOT BE CONSIDERED.

New Applicant or Current Member

New Applicant

Emma
First Name

Parsons
Last Name

Email Address

Primary Phone

Alternate Phone

Date of Birth

Home Address

Street Address

Suite or Apt

City

State

22151
Postal Code

Guidehouse
Employer

Senior Consultant
Job Title

Applicants may only apply for **ONE** board/commission/committee. Please note: If more than one board is selected, your applications **will not** move forward for City Council consideration.

Which Boards would you like to apply for?

Public Records Advisory Commission: Submitted

Which position are you applying for?

Member

Demographics

Do you currently live in the City of Alexandria? NOTE: If your answer is no, a residency waiver is required for positions that are not specific to an organization or profession.

Yes No

If yes, how long?

4

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

Interests & Experiences

Statement of Interest

I am a recently retired Army officer after 20 years of service. Although my time in the military has ended, I would like to continue be a servant leader by volunteering my time for my local community. My family and I lived in Alexandria for four years and now Springfield, for several years and love Fairfax County. My ambition is to work with local leadership and board members who help make our enhance our community fit for anyone to live in a safe and healthy place. There is always a problem to solve in any community; would like to be a part of the team that provides the best solution in a timely manner.

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

How many terms have you served on this board?

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Are you now paid by the City of Alexandria?

Yes No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

Yes No

If yes, please explain:

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

Yes No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867 regarding the completion of a financial disclosure statement??

Yes No

EDUCATIONAL BACKGROUND

• Tufts University 2021 Global Business Administration, Business • University of Maryland 2010 Masters of Business Administration • University of Phoenix 2006 Masters of Arts in Adult Education • The College of New Jersey (Trenton State College) 2003 Bachelor of Art, History

SUMMARY OF WORK AND PRACTICAL EXPERIENCE:

• Executive Financial Leader with 20+ years of experience and proven background in multi-billion-dollar defense budget management, leveraging expertise in loss prevention and market analysis to build processes and strategies focusing on preventing fraud and waste • Board-selected to serve as an intern for the National Security Division with responsibility for the management of \$64B supporting defense-wide operations, human capital, Inspector General, and the President's Executive Order for Diversity, Equity, Inclusion, and Accessibility (DEIA) • Oversaw the revision of 1.72K outdated business rules for accurate pay entitlements, supporting the implementation of an innovative pay and human resource system • Created multiple courses of action to reprogram 75% of the \$91M budget, shifting mission objectives during the COVID-19 pandemic lockdown and receiving approval from senior officials • Performed as 1 of few auditors responsible for reviewing field IG offices to ensure certified IG officers were upholding all standards, transitioning failure ratings to acceptable business standards for over 200 field offices in 4 regions throughout the US