

### Project Narrative

The mission of Friends of Guest House is to “provide formerly incarcerated women the structure, supervision, support, and assistance they need to move beyond who they were to become who they want to be.”

The six-month Residential program offers a stable, supportive environment to reentering women as they begin to reintegrate into the community. This is the ONLY 24/7 residential program for reentering women in Northern Virginia and the largest such program in the state. Up to 26 women at a time live in our homes; later in 2019, we have the opportunity to increase that number to 31.

Friends of Guest House requests \$145,000 to renovate a new facility in order to grow its Residential Program by 20% in 2019.

Friends of Guest House receives nearly 400 applications for its Residential Program every year. Currently, we can serve 26 reentering women at-a-time for six months, 55-60 total per year. This year, we have the opportunity to expand to serve 31 women at-a-time, for a total of 60-70 reentering women per year.

Friends of Guest House recently signed a long-term lease on a large building in Old Town Alexandria to support the growth of the Residential Program. The property will replace four apartments (16 beds of our Residential Program) and allow us to add 5 beds to the program—thus, with the 10 beds already at the Friends of Guest House headquarters, bringing the grand total of Residential program beds to 31. The process to get the facility up and running, from permits, to needed renovations and repairs, to furnishing, etc., is extensive.

The renovations and repairs will provide:

- Two ADA bedrooms. Currently, Friends of Guest House does not have any ADA accessible accommodations.
- One ADA bathroom
- A computer lab for clients to communicate with their family, research and apply for jobs, etc.
- Six private bathrooms, a refreshing change of pace for women who’ve been using communal bathrooms
- A kitchen to prepare healthy, dietician approved meals for 21 reentering women
- Lounge areas for reading, relaxing, and practicing healthy coping skills

### Estimated Project Timeline

Renovation work to commence: April 24<sup>th</sup>

Framing work complete: May 29<sup>th</sup>

Systems (plumbing, electric, HVAC, fire/safety, etc): May 29<sup>th</sup> -June 29<sup>th</sup>

Rebuild/finish work: June 29<sup>th</sup> -July 19<sup>th</sup>

Move in: July 20<sup>th</sup>

Estimated Budget

Total Cost	\$ 341,995.00
Donations	\$ (112,132.00)
NET COST	\$ 229,863.00
Craftmark	\$ 25,000.00
Landlord	\$ 60,000.00
Requested Fund	\$ 144,863.00
FUNDING	\$ 229,863.00