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ORDINANCE NO. _____

AN ORDINANCE to amend and reordain Article D (HOUSE NUMBERS) of Chapter 2 (STREETS AND SIDEWALKS) of Title 5 (TRANSPORTATION AND ENVIRONMENTAL SERVICES) to add Section 5-2-94 (RENUMBERING) of the Code of the City of Alexandria, Virginia, 1981, as amended.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That Article D of the Code of the City of Alexandria, Virginia, 1981, as amended, be, and the same hereby is, amended by adding the text shown in underline as follows:

Sec. 5-2-94 – Renumbering.

(a) The city manager or designee is authorized to make property or building number changes to avoid or eliminate confusion, to correct errors in the assignment of numbers, or for other health, safety, and welfare reasons.

(b) Renumbering may be initiated by the city manager or designee or requested by a property owner.

(i) A request by a property owner must (1) be submitted in writing to the city manager or designee, (2) include the reason for and materials to support the request, and (3) include a proposed readdressing plan for the property and other properties as applicable.

(ii) The city manager or designee will notify all affected properties in writing of the decision related to a property or building renumbering. Any change will be effective 45 days after the appeal period ends, if no appeal is filed.

(c) Appeal.

(i) Any person affected by a renumbering may file an appeal with the city clerk within 30 days of the date of the written notification of the proposed change. The appeal shall be in writing and include the reason for and materials to support the appeal.

(ii) Upon receipt of a valid appeal, the city clerk shall schedule a public hearing before the city council. The city council will review the appeal and affirm, not affirm, or modify the decision of the city manager or designee and the appellant and affected properties will be notified of the decision in writing. Any change will be effective 45 days after the date of the written notification.

Section 2. That Article D as amended pursuant to Section 1 of this ordinance, be, and the same hereby is, reordained as part of the City of Alexandria City Code.

Section 3. That this ordinance shall become effective upon the date and at the time of its final passage.

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5 Introduction: 4/14/26
6 First Reading: 4/14/26
7 Publication:
8 Public Hearing: 4/18/26
9 Second Reading: 4/18/26
10 Final Passage: 4/18/26
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ALYIA GASKINS
Mayor