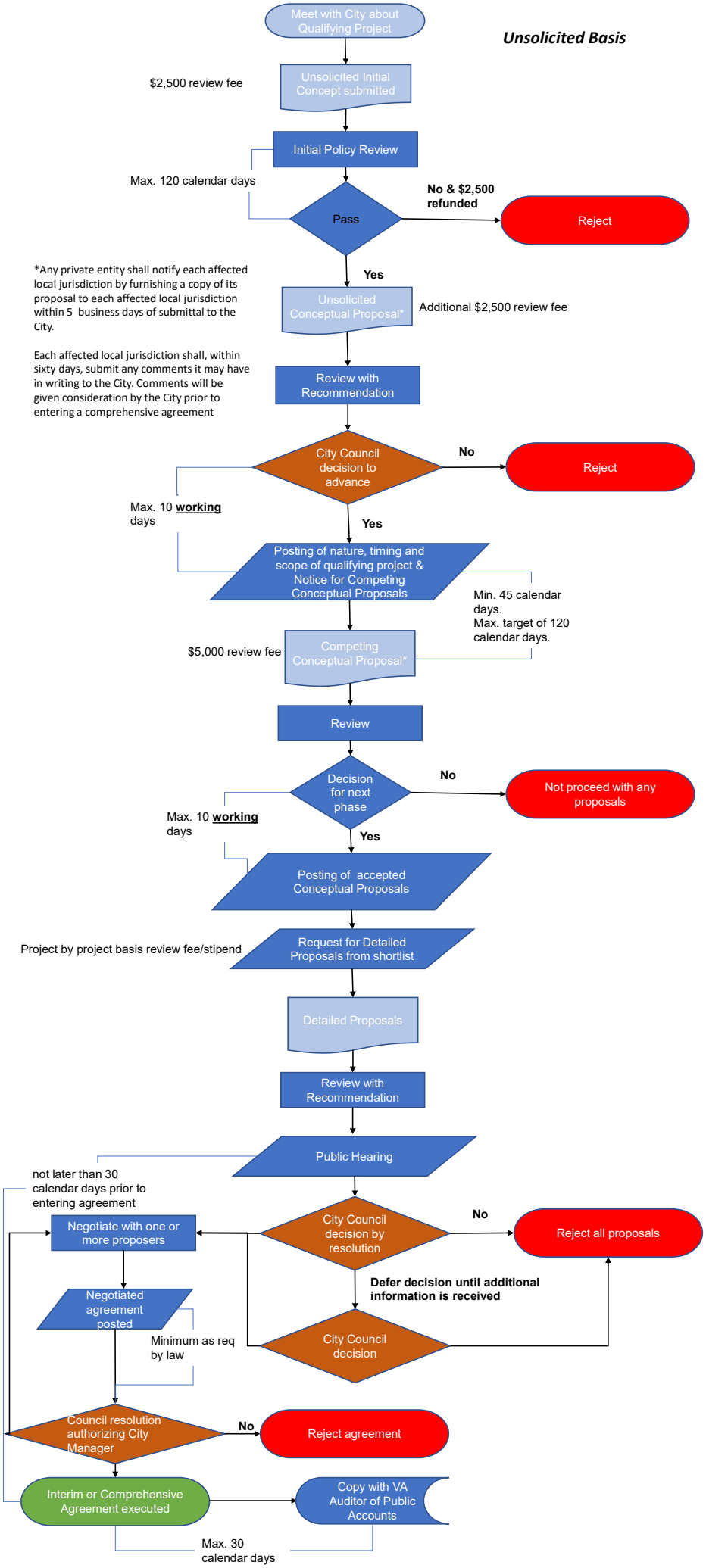
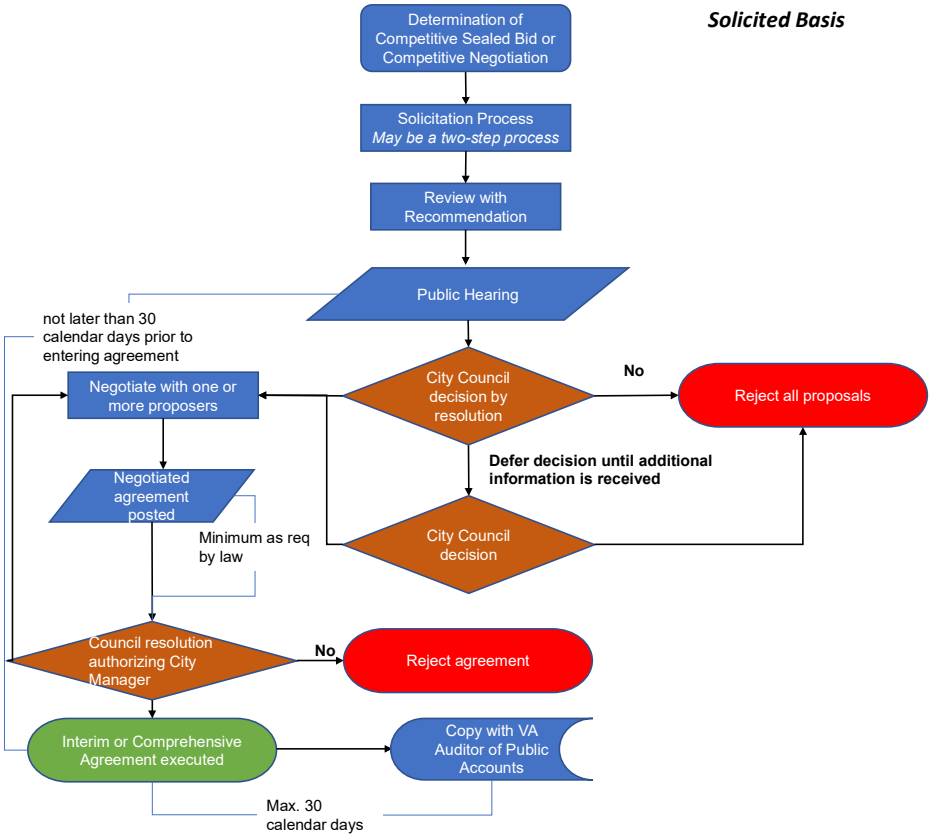

Unsolicited Basis
Meet with City about Qualifying Project
$2,500 review fee
Unsolicited Initial Concept submitted
Initial Policy Review
Max. 120 calendar days
Pass
No & $2,500 refunded
Reject
Yes
*Any private entity shall notify each affected local jurisdiction by furnishing a copy of its proposal to each affected local jurisdiction within 5 business days of submittal to the City.
Each affected local jurisdiction shall, within sixty days, submit any comments it may have in writing to the City. Comments will be given consideration by the City prior to entering a comprehensive agreement
Unsolicited Conceptual Proposal*
Additional $2,500 review fee
Review with Recommendation
City Council decision to advance
No
Reject
Max. 10 working days
Yes
Posting of nature, timing and scope of qualifying project & Notice for Competing Conceptual Proposals
Min. 45 calendar days.
Max. target of 120 calendar days.
$5,000 review fee
Competing Conceptual Proposal*
Review
Decision for next phase
No
Not proceed with any proposals
Max. 10 working days
Yes
Posting of accepted Conceptual Proposals
Project by project basis review fee/stipend
Request for Detailed Proposals from shortlist
Detailed Proposals
Review with Recommendation
Public Hearing
not later than 30 calendar days prior to entering agreement
Negotiate with one or more proposers
City Council decision by resolution
No
Reject all proposals
Defer decision until additional information is received
Negotiated agreement posted
Minimum as req by law
City Council decision
Council resolution authorizing City Manager
No
Reject agreement
Interim or Comprehensive Agreement executed
Copy with VA Auditor of Public Accounts
Max. 30 calendar days

Solicited Basis