

Personal Data Record Form

Profile

FOR PUBLIC INFORMATION

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. **APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME.** Please complete this application in its entirety. Your application will be forwarded to the City Council. Fill in all applicable blanks on the form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

New Applicant or Current Member

New Applicant

Kurt
First Name

Huffman
Last Name

[Redacted]
Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

[Redacted]
City

[Redacted]
State

22314
Postal Code

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Alexandria City Public Schools
Employer

Executive Director of Community Partnerships and Engagement
Job Title

Applicants may only apply for **ONE** board/commission/committee at a time.

Which Boards would you like to apply for?

Alexandria Housing Affordability Advisory Committee: Submitted

Type of Position/Role

Committee Member

Demographics

Do you currently live in the City of Alexandria?

Yes No

If yes, how long?

5 years

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

I am currently serving on the Children, Youth and Families Collaborative Commission since 2017.

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

As Executive Director of Community Partnerships & Engagement for Alexandria City Public Schools and as an Alexandria resident, I have the highest level of commitment for doing everything I can to support the educational ecosystem that surrounds me. That includes staff staff, students/youth, parents/families, educators and community. I have made that support a goal of mine for the 30 years that I have been in education (teacher, principal, curriculum coordinator, non-profit STEM center executive director, higher education professor and now executive director for ACPS). In my current position, I oversee our partnerships, community funded facility projects, volunteers, grants, out of school time programming and our FACE (family engagement) programming and initiatives. That work provides me with a direct connection and knowledge of our staff , community families, students and organization needs, which is why I believe being on this commission is beneficial.

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

CYFCC

Kurt Huffman

How many terms have you served on this board?

Since 2017

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

Yes No

If yes, please state the names of the boards for which you have applied

Continuation/Renewal of CYFCC

[Upload a Resume](#)

Are you now paid by the City of Alexandria?

Yes No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

Yes No

If yes, please explain:

Several school division members serve on various commissions, councils, etc.

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

Yes No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

Yes No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

WITTENBERG UNIVERSITY Springfield, Ohio BA- Elementary Education K-8 Graduated 1991 THE OHIO STATE UNIVERSITY Columbus, Ohio MA- Educational Administration- PreK-9 Graduated 2004 VIRGINIA POST GRADUATE PROFESSIONAL LICENSE Elementary Education- PreK-6 Admin and Supervision- PreK-12

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

EXECUTIVE DIRECTOR COMMUNITY PARTNERSHIPS & ENGAGEMENT 2016-PRESENT Alexandria City Public Schools- Alexandria, Virginia Responsible for overseeing and leadership direction for all partnerships, grants, volunteers and family engagement. Key Contributions: • Supporting ACPS's mission by nurturing existing and creating new partnerships between ACPS and the community (businesses, nonprofits, other organizations). • Engaging families in meaningful opportunities to support academic success and healthy social emotional development. • Through latest research, best practices, and leadership, support and provide direction to help eliminate barriers to family engagement for families who are low income and/or limited English proficient. • Work with team to engage parents and local community members/businesses in meaningful volunteer opportunities. • Collaborate with external organizations to seek funding and grant opportunities. • Responsible for leadership and coaching of all team members. • Oversee and provide direction for all other areas regarding the Office of School, Business and Community Partnerships (finance, scheduling, plans, goals, mission, vision). • Responsible for department budget plan, purchasing approvals and financial forecasting. • Member of the Superintendent's Leadership Advisory Committee and school designee for multiple Alexandria City Government Committees.

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

[Redacted references section]

Non-Discrimination Data Supplemental Questions

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

SUBMISSION OF THIS PAGE IS VOLUNTARY

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**Non-Discrimination Data Supplemental Questions
For Applications to City Boards, Commissions, and Committees**

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The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

Date of Application

[Redacted]

Ethnicity

[Redacted]

Gender

[Redacted]

Sexual Orientation

[Redacted]

For what Board, Commission, Committee, or Authority are you applying?

[Redacted]

Do you live in the City of Alexandria?

[Redacted]

Do you have Disability?

[Redacted]

If yes, briefly describe the disability?

[Redacted]

How did you learn of the vacancy for which your applying?

[Redacted]

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New Applicant or Current Member

New Applicant

Daniela

First Name

Perez-bravo

Last Name

Email Address

Date of Birth

Place of Birth

Home Address

Street Address

City

Primary Phone

Suite or Apt

State

20613

Postal Code

Alternate Phone

ACPS

Employer

Community Outreach Specialist

Job Title

Applicants may only apply for **ONE** board/commission/committee at a time.

Which Boards would you like to apply for?

Alexandria Housing Affordability Advisory Committee: Submitted

Type of Position/Role

Community Outreach Specialist for ACPS

Demographics

Do you currently live in the City of Alexandria?

Yes No

If yes, how long?

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

As the Community Outreach Specialist, I believe that being part of this commission will help me continue to develop professionally and become more knowledgeable to better serve the families in ACPS. I do not reside in Alexandria therefore I continuously seek opportunities like these so that I am able to network and connect our school division and families with resources and information that will benefit them in and outside of their homes.

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

How many terms have you served on this board?

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

Yes No

If yes, please state the names of the boards for which you have applied

[Upload a Resume](#)

Are you now paid by the City of Alexandria?

Yes No

If yes, please state your department, job title, and describe your duties:

As the Community Outreach Specialist for Alexandria City Public Schools, I support the Department of School and Community Relations. The specialist's main responsibilities are to conduct outreach that empowers families to be actively engaged in their child's education, communicate division-wide messages to a diverse community, and set up two-way channels to help ACPS better communicate with and understand the needs of traditionally underrepresented communities. In addition, the individual needs to be able to facilitate relationships with a variety of communities and stakeholders, including civic associations, the chamber of commerce, realtors, faith-based organizations, and conduct research for drawing up community engagement plans.

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

Yes No

If yes, please explain:

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

Yes No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

Yes No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

Masters Degree in Public Administration Bachelors Degree in Science of Communication Associates Degree in Criminal Justice 2018 Cohort of 40 under 40 in Prince George's County 2019 received recognition of 100 Latina Women Leaders in the Metropolitan Area by "El Poder de Ser Mujer" which translates to The Power of Being a Woman. COVID Hero 2020 for El Tiempo Latino - This was a recognition awarded to be by El Tiempo Latino for my support to the Latino community during Covid, Mujeres de HACE Leadership Graduate November 18, 2021. Mujeres de HACE is a women's leadership program geared to empower high potential Latina professionals,

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

November 16, 2020 - Present - Community Outreach Specialist for Alexandria City Public Schools. As a Community Outreach Specialist, I will support the Department of School and Community Relations. The specialist's main responsibilities are to conduct outreach that empowers families to be actively engaged in their child's education, communicate division-wide messages to a diverse community, and set up two-way channels to help ACPS better communicate with and understand the needs of traditionally underrepresented communities. Another responsibility is to be able to facilitate relationships with a variety of communities and stakeholders, including civic associations, the chamber of commerce, realtors, faith-based organizations, and conduct research for drawing up community engagement plans. Work with school engagement & community outreach manager to implement department outreach plans for various activities and initiatives, targeting special populations including English Learners, African-Americans, Students with Disabilities, community partners, volunteers, etc. Ensure language accessibility of department materials and events -- minimally in Spanish, Amharic, and Arabic -- by working with ACPS' Office of English Learner Services to secure translation and interpretation services Support the Spanish translation and interpretation of content, including the ACPS website, emergency alerts, video scripts, fliers, and other materials for School and Community Relations, as needed. Coordinate "hi-tech" outreach activities, including ACPS Spanish-language social media channels and campaigns, to strengthen connections with the online ACPS Spanish-speaking community. Devise creative ways to ensure that all parts of the community have access to information about department initiatives and ACPS projects. Work with the Office of Communications to support the School PR Liaison Program and other initiatives such as back-to-school welcome packets. Establish and maintain working relationships with community groups and civic associations across the City to better understand factors for consideration in drawing up community engagement plans. Collaborate with the Office of Communications to implement the school distribution process for community fliers and other promotional materials in line with ACPS policies.

August 2014 - November 13, 2020- Parent Engagement Assistant (PEA) for Beacon Heights Elementary School in Prince George's County Public Schools PEA Responsibilities were as follows: The Parent Engagement Assistant (PEA) will support assigned schools by working closely with school system staff, parents/families, community groups, and business partners to support effective teaching and learning. The Parent Engagement Assistant demonstrates the ability to communicate and work with all families. PEAs will implement research-based strategies focused on literacy for increasing student achievement. The Parent Engagement Assistant will meet with parents, community, and business partners to develop and implement effective partnership activities to support all learners. The PEA will also develop and present family engagement workshops for school-based staff and parents focused on literacy. Ultimately, the PEA serves as a liaison that: Educates teachers and staff on how to communicate and work effectively with parents/families as equal partners; Advises and trains parents on how to address concerns with staff in school meetings; Provides referrals to community-based services for families; Expands opportunities for continued learning, voluntary community service, and civic participation; Develops community collaborations; Promotes sharing of power with parents as decision-makers, and helps parents/families understand the educational system so they can become better advocates for their children's education.

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).



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Date of Application



Ethnicity

[Redacted]

Gender

[Redacted]

Sexual Orientation

[Redacted]

For what Board, Commission, Committee, or Authority are you applying?

[Redacted]

Do you live in the City of Alexandria?

[Redacted]

Do you have Disability?

[Redacted]

If yes, briefly describe the disability?

[Redacted]

How did you learn of the vacancy for which your applying?

[Redacted]