

**ATTACHMENT I – RESOLUTION**

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, pursuant to Section 3-1-8(b) of the City Code, the City Council by resolution may delegate to the City Manager or his designee the authority to establish or adjust specific fees and charges, subject to such requirements and restrictions as the City Council may provide; and

**WHEREAS**, pursuant to Section 3-1-8(d) of the City Code, it shall be the duty of the director of the Office of Management and Budget, and of the head of every responsible City department or agency, to periodically review such fees and charges on a schedule established by the City Manager, and recommend to City Council as part of the annual budget process whether any existing fees and charges should be revised, or additional fees and charges established, in order to reasonably recover or offset the associated cost of operations; and

**WHEREAS**, pursuant to Section 11-104 of the Zoning Ordinance, the director of Planning & Zoning has established the Department of Planning & Zoning's Fee Schedule including non-development fees, development fees, historic preservation fees and zoning permit fees; and

**WHEREAS**, the director is recommending an increase of approximately 6 percent in development fees including Development Special Use Permits (DSUPs), Development Site Plans (DSPs), Final Site Plan (FSPs) and Coordinated Development Districts (CDDs) application fees; and

**WHEREAS**, Development fees have not been increased in eight years, and the director has determined that this increase is appropriate; and

**WHEREAS**, the director is recommending an increase of approximately 15 percent in the nearly 40 Historic Preservation application fee types and an additional new fee for Minor Sign Modifications in historic districts is also deemed appropriate; and

**WHEREAS**, the Historic Preservation fees have not been increased in 10 years and the director has determined that this increase is appropriate.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALEXANDRIA, VIRGINIA**

1. That the attached fee schedule is deemed to contain fair and appropriate fees; and
2. That said fee schedule shall be, and hereby is, approved and incorporated by reference in this Resolution, and shall, until amended or rescinded, set forth the fees to be charged by the City of Alexandria Department of Planning & Zoning; and

3. To the extent that these rates differ from those in Resolutions 2770, 2821, 2944, 2996 and 3068, those Resolutions are hereby repealed; and
4. That this Resolution shall become effective for Historic Preservation and Development Fees on July 1, 2026.

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ALYIA GASKINS  
Mayor

ATTEST:

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GLORIA A. SITTON, CMC  
CITY CLERK