

# City of Alexandria, Virginia

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## MEMORANDUM

DATE: NOVEMBER 13, 2025

TO: CHAIR AND MEMBERS OF THE BOARD OF ARCHITECTURAL REVIEW

THROUGH: HISTORIC PRESERVATION STAFF

FROM: JEREMY MCPIKE, DIRECTOR, DEPARTMENT OF GENERAL SERVICES

SUBJECT: CONTINUANCE OF BAR#2025-00370 | CERTIFICATE OF  
APPROPRIATENESS FOR ALTERATIONS AT 301 KING ST. and 108 N.  
FAIRFAX ST.

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As a follow-up to the discussion of this application at the November 5 public hearing, we are pleased to submit our request for approval of the Certificate of Appropriateness for alterations, with the following conditions:

1. **MARKET SQUARE STRUCTURES:** Work with staff on the final design and detailing of the canopies, elevator enclosure, and seating steps to be consistent with the submitted renderings.
2. **5<sup>TH</sup> FLOOR:** Work with staff on the final design and detailing at the fifth-floor exterior so that it is similar in appearance to the adjacent slate roofs, and to ensure that glazing cannot be seen from the ground level.
3. **CENTER BAY:** Request to proceed with option 4A at the south façade, without chimneys, and with orthogonal brick-infill above the three vestibule entry doors. Work with the staff on the embellishment details for the ground floor entry doors at the south façade.

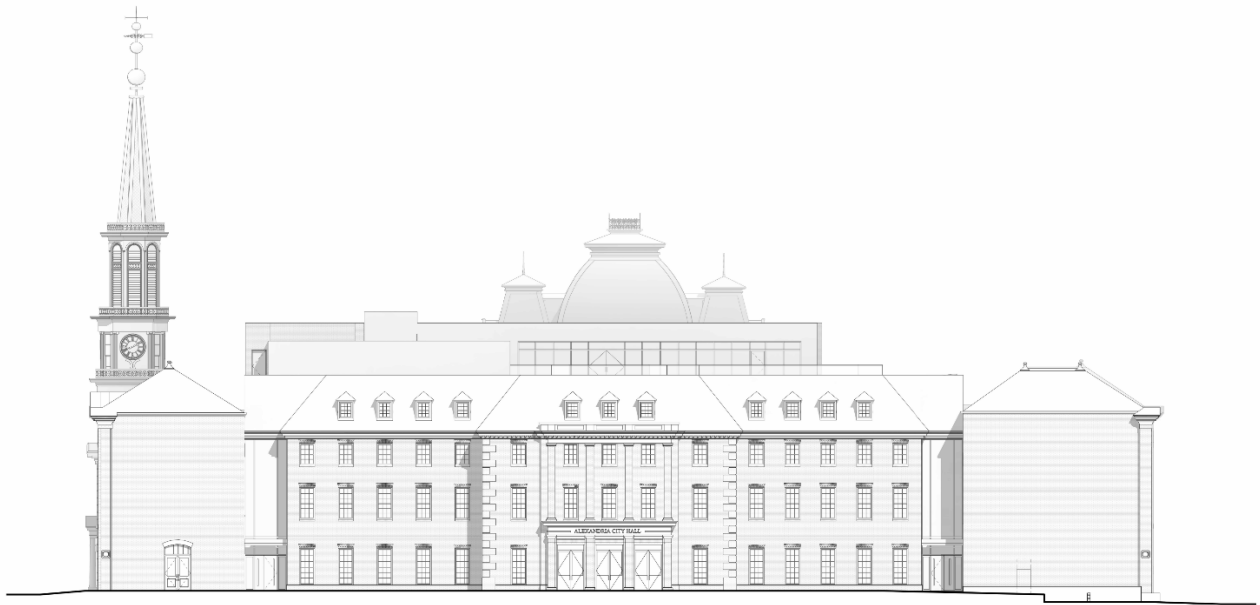
The request above reflects the combined efforts of the City, design team, and BAR to ensure that the design solution for City Hall is appropriate in, “overall architectural design, form, style and structure, including, but not limited to, the height, mass and scale of buildings or structures,” (Alexandria Code, Section 10-105 A, 2, a). This is best exemplified by the incorporation of recommended project improvements by members of the board in the current design, as outlined in the November 5 presentation materials. The project team looks forward to continuing good-faith efforts with City staff to further the detailing, materiality, and constructability of the design.

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*The exhibits below depict the proposed south façade presented at the November 5 hearing:*



*Option 4A, South Façade Rendering*



*Option 4A, South Façade Elevation*