

RESOLUTION NO. ____

WHEREAS, Section 4.05 of the City Charter provides that, in the event of the temporary absence, disability or resignation of the City Manager, the City Council may by resolution appoint a person to perform the duties of City Manager until the Manager returns to duty, or a successor to the City Manager is duly appointed.

**NOW, THEREFORE, BE IT RESOLVED BY THE
CITY COUNCIL OF ALEXANDRIA, VIRGINIA:**

1. That, in the scheduled absence of City Manager Rashad M. Young, the City Manager may designate one of the following individuals to be appointed and authorized to perform the duties of the City Manager: Deputy City Manager/Chief of Staff Tom Gates, Deputy City Manager Michele Evans, Deputy City Manager Mark Jinks, or Deputy City Manager Debra Collins;
2. In the event the City Manager is unable to perform his duties due to illness, emergency or other unforeseen situation, and is unable to designate a person according to Section 1 above, the following is the order in which these persons shall assume the position of Acting City Manager:
 - (a) Deputy City Manager/Chief of Staff Tom Gates, until Mr. Young returns to duty;
 - (b) In the absence of Tom Gates, Deputy City Manager Michele Evans, until either Mr. Young or Mr. Gates returns to duty;
 - (c) In the absence of Mr. Young, Mr. Gates, and Ms. Evans, Deputy City Manager Mark Jinks, until Mr. Young, Mr. Gates, or Ms. Evans returns to duty; and
 - (d) In the absence of Mr. Young, Mr. Gates, Ms. Evans, and Mr. Jinks, Deputy City Manager Debra Collins until Mr. Young, Mr. Gates, Ms. Evans, or Mr. Jinks returns to duty;
3. That this resolution shall take effect upon its adoption, and shall replace Resolution No. 2486, which shall be, and hereby is, rescinded.

ADOPTED: October 9, 2012

WILLIAM D. EUILLE

MAYOR

ATTEST:

Jacqueline M. Henderson, CMC, City Clerk