



**DEPARTMENT OF GENERAL SERVICES**

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June 30, 2024

Trustee, The Jeffrey Lee Yates Trust,  
Dated September 14, 2017  
Attn: Jeffrey L. Yates, Trustee  
2705 King Street  
Alexandria, Virginia 22302

Dear Mr. Yates or Successor Trustee of the Jeffrey Lee Yates Trust,

The City of Alexandria, VA is in receipt of your inquiry and request to extend the lease between the City of Alexandria, VA and the Jeffrey Lee Yates Trust dated September 14, 2017, for a portion of City of Alexandria public right of way located at 1050 N. Fayette Street Alexandria, Virginia 22314. This present lease is set to expire on June 30, 2024.

With City Council approval, the City of Alexandria will agree to a short-term extension of the existing lease for a period of three months to September 30, 2024, with no changes to any other terms of the lease contingent on extension of the Special Use Permit (SUP) in June 2024. The lease extension will commence on July 1, 2024, and expire at the end of September 30, 2024.

If you have any questions, please feel free to contact me directly at 703-746-3218 or [Dominque.delabay@alexandriava.gov](mailto:Dominque.delabay@alexandriava.gov) for assistance.

Sincerely,

*Dominque de' la Bay*

Dominque de' la Bay  
Real Estate Specialist  
Department of General Services