

BAR CASE# _____
(OFFICE USE ONLY)

ADDRESS OF PROJECT: _____

DISTRICT: ☐ Old & Historic Alexandria ☐ Parker – Gray ☐ 100 Year Old Building

TAX MAP AND PARCEL: _____ ZONING: _____

APPLICATION FOR: *(Please check all that apply)*

☐ CERTIFICATE OF APPROPRIATENESS

☐ PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOLISH
(Required if more than 25 square feet of a structure is to be demolished/impacted)

☐ WAIVER OF VISION CLEARANCE REQUIREMENT and/or YARD REQUIREMENTS IN A VISION
CLEARANCE AREA (Section 7-802, Alexandria 1992 Zoning Ordinance)

☐ WAIVER OF ROOFTOP HVAC SCREENING REQUIREMENT
(Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)

Applicant: ☐ Property Owner ☐ Business *(Please provide business name & contact person)*

Name: _____

Address: _____

City: _____

State: _____

Phone: _____

E-mail: _____

Authorized Agent *(if applicable)*: ☐ Attorney ☐ Architect ☐ _____

Name: _____

Phone: _____

E-mail: _____

Legal Property Owner:

Name: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

E-mail: _____

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NATURE OF PROPOSED WORK: *Please check all that apply*

☐ NEW CONSTRUCTION

☐ EXTERIOR ALTERATION: *Please check all that apply.*

☐ awning

☐ fence, gate or garden wall

☐ HVAC equipment

☐ shutters

☐ doors

☐ windows

☐ siding

☐ shed

☐ lighting

☐ pergola/trellis

☐ painting unpainted masonry

☐ other _____

☐ ADDITION

☐ DEMOLITION/ENCAPSULATION

☐ SIGNAGE

DESCRIPTION OF PROPOSED WORK: *Please describe the proposed work in detail (Additional pages may be attached).*

SUBMITTAL REQUIREMENTS:

☐ Check this box if there is a homeowner's association for this property. If so, you must attach a copy of the letter approving the project.

Items listed below comprise the **minimum supporting materials** for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Demolition/Encapsulation : *All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.*

N/A

- ☐ ☐ Survey plat showing the extent of the proposed demolition/encapsulation.
- ☐ ☐ Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation.
- ☐ ☐ Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished.
- ☐ ☐ Description of the reason for demolition/encapsulation.
- ☐ ☐ Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible.

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Additions & New Construction: Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. Check N/A if an item in this section does not apply to your project.

- ☐ ☐ ^{N/A} Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
- ☐ ☐ FAR & Open Space calculation form.
- ☐ ☐ Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
- ☐ ☐ Existing elevations must be scaled and include dimensions.
- ☐ ☐ Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.
- ☐ ☐ Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
- ☐ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☐ For development site plan projects, a model showing mass relationships to adjacent properties and structures.

Signs & Awnings: One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project.

- ☐ ☐ ^{N/A} Linear feet of building: Front: _____ Secondary front (if corner lot): _____.
- ☐ ☐ Square feet of existing signs to remain: _____.
- ☐ ☐ Photograph of building showing existing conditions.
- ☐ ☐ Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
- ☐ ☐ Location of sign (show exact location on building including the height above sidewalk).
- ☐ ☐ Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
- ☐ ☐ Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixtures and information detailing how it will be attached to the building's facade.

Alterations: Check N/A if an item in this section does not apply to your project.

- ☐ ☐ ^{N/A} Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
- ☐ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☐ Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
- ☐ ☐ An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
- ☐ ☐ Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.

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ALL APPLICATIONS: *Please read and check that you have read and understand the following items:*

- ☐ I understand that after reviewing the proposed alterations, BAR staff will invoice the appropriate filing fee in APEX. The application will not be processed until the fee is paid online.
- ☐ I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- ☐ I, the applicant, or an authorized representative will be present at the public hearing.
- ☐ I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and revised materials.

The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

APPLICANT OR AUTHORIZED AGENT:

Signature: _____

Printed Name: _____

Date: _____

OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than three percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1.		
2.		
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at _____ (address), unless the entity is a corporation or partnership, in which case identify each owner of more than three percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1.		
2.		
3.		

3. Business or Financial Relationships. Each person or entity listed above (1 and 2), with an ownership interest in the applicant or in the subject property is required to disclose **any** business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1.		
2.		
3.		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

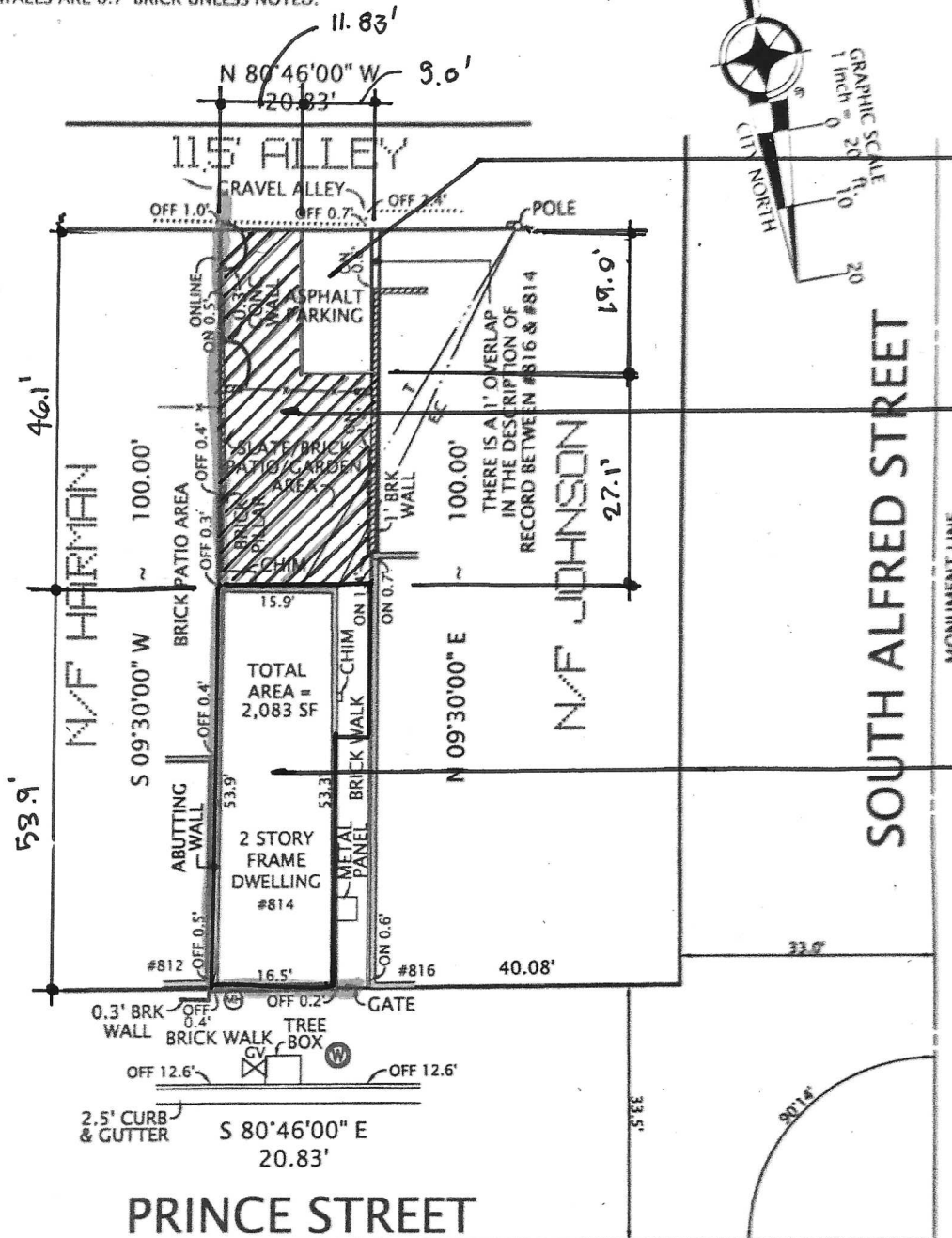
As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

Date

Printed Name

Signature

- NOTES: 1. FENCES ARE FRAME.
2. WALLS ARE 0.7' BRICK UNLESS NOTED.



PARKING SPACE
171' ±

OPEN SPACE
789' ±

HOUSE & SIDE YD.
1123' ±

LOT AREA = 2093' ±

$\frac{789}{2083} = 0.378$

37.82
OPEN SPACE

PRINCE STREET

MONUMENT LINE

PLAT

SHOWING HOUSE LOCATION ON

THE PROPERTY LOCATED AT

#814 PRINCE STREET

(DEED BOOK 1275, PAGE 1833)

CITY OF ALEXANDRIA, VIRGINIA

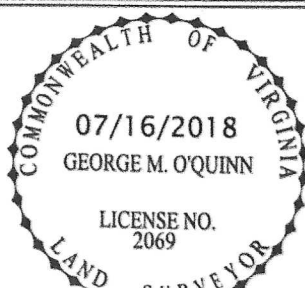
SCALE: 1" = 20'

JULY 16, 2018

I HEREBY CERTIFY THAT THE POSITIONS OF ALL THE EXISTING IMPROVEMENTS HAVE BEEN CAREFULLY ESTABLISHED BY A CURRENT FIELD SURVEY AND UNLESS SHOWN THERE ARE NO VISIBLE ENCROACHMENTS AS OF THIS DATE:

THIS PLAT IS SUBJECT TO RESTRICTIONS OF RECORD.

A TITLE REPORT WAS NOT FURNISHED.



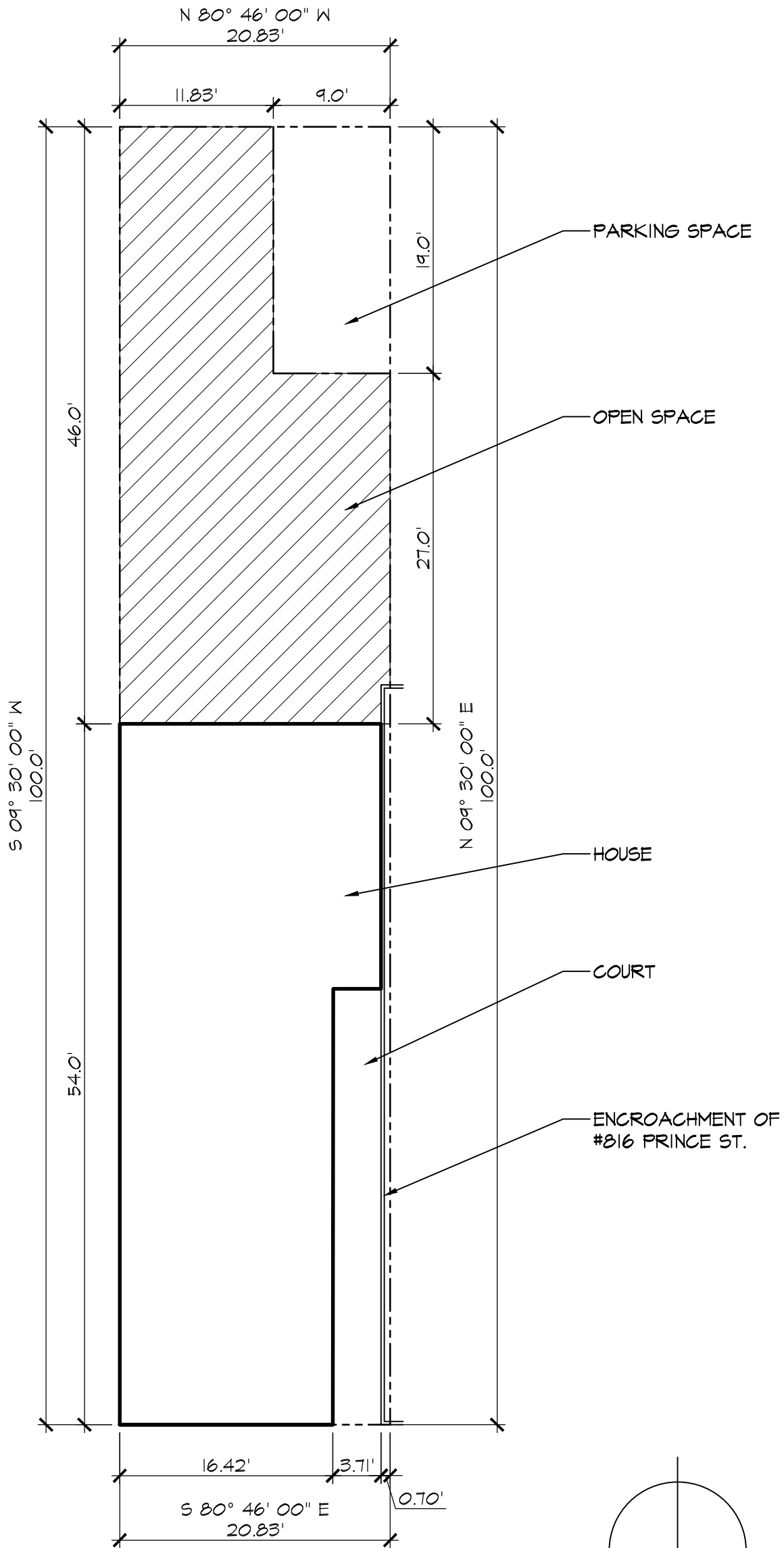
Ordered by:
225 S. Washington Street
Suite 100
Alexandria, VA 22314
PH: 703-739-0100
Fax: 703-739-8339



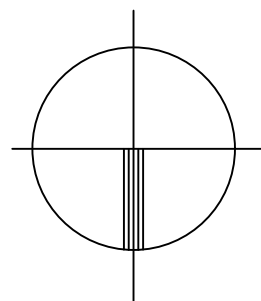
DOMINION

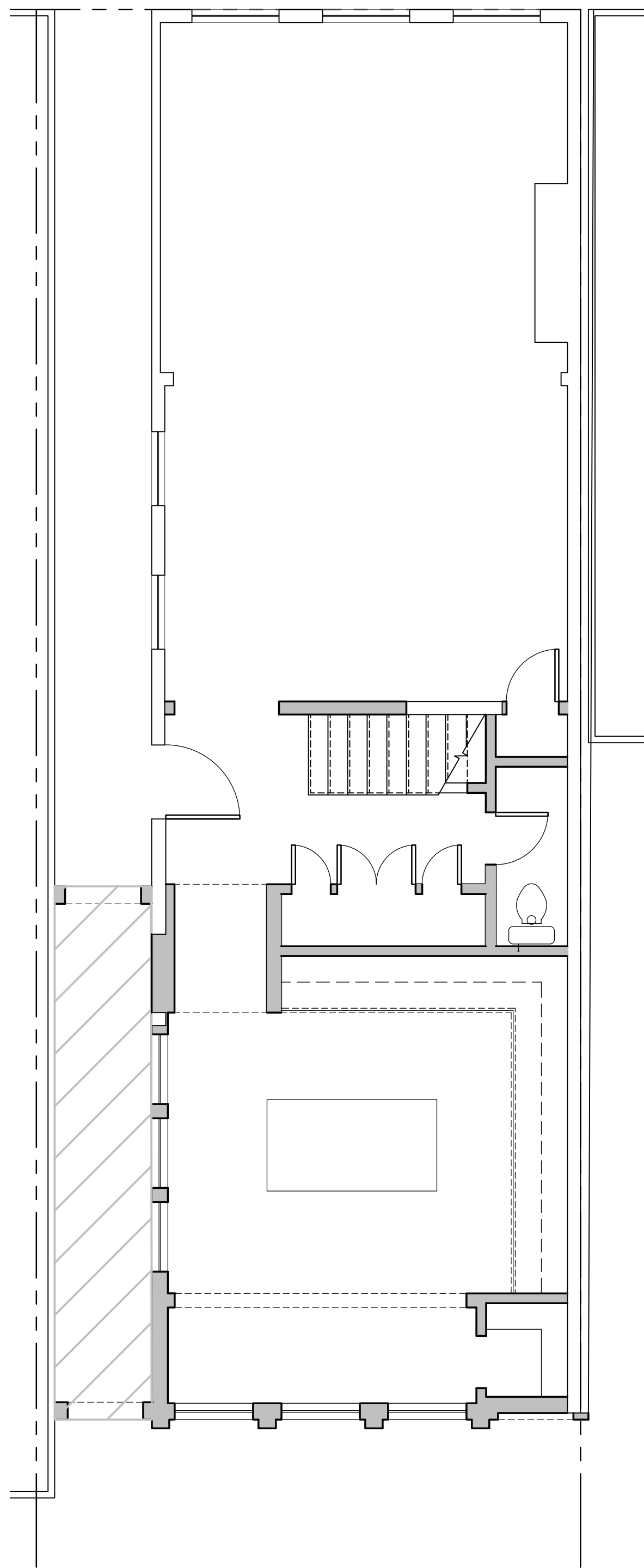
Surveyors
Inc.®

8808-H PEAR TREE VILLAGE COURT

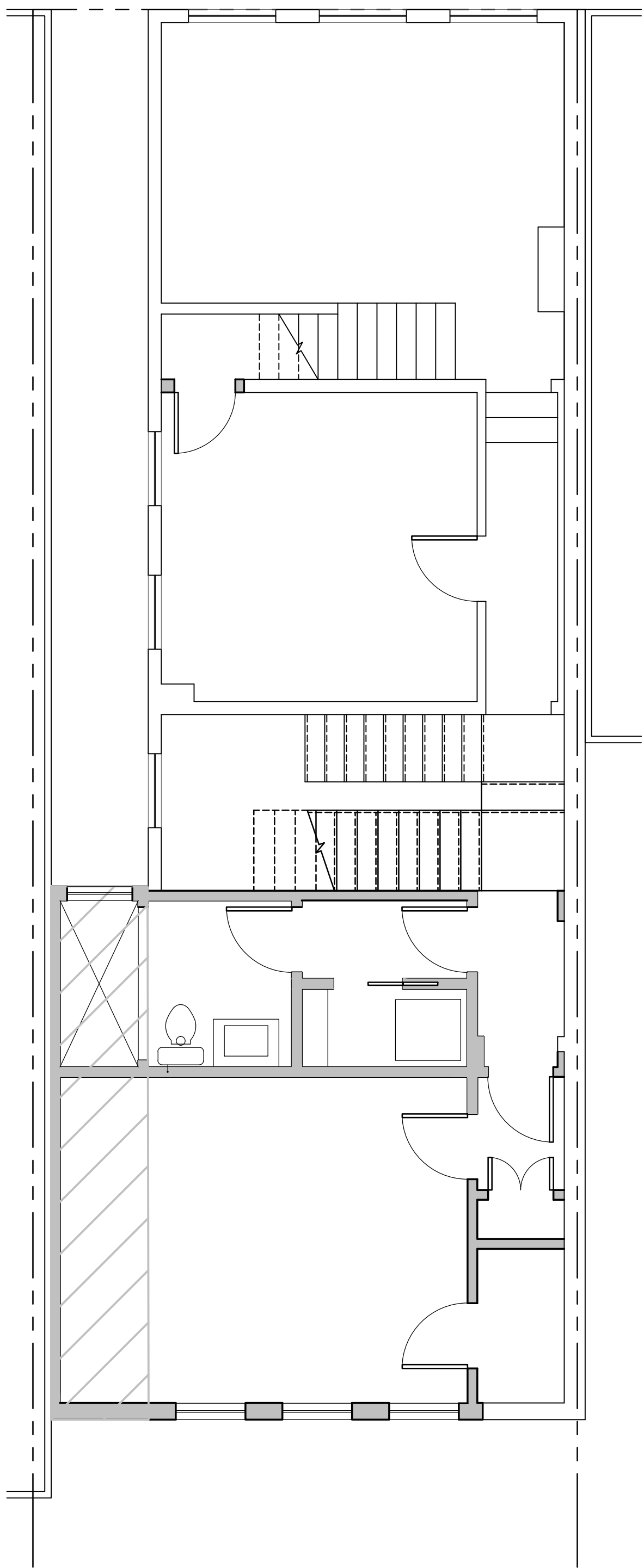


SITE PLAN - PROPOSED
1" = 10'-0"

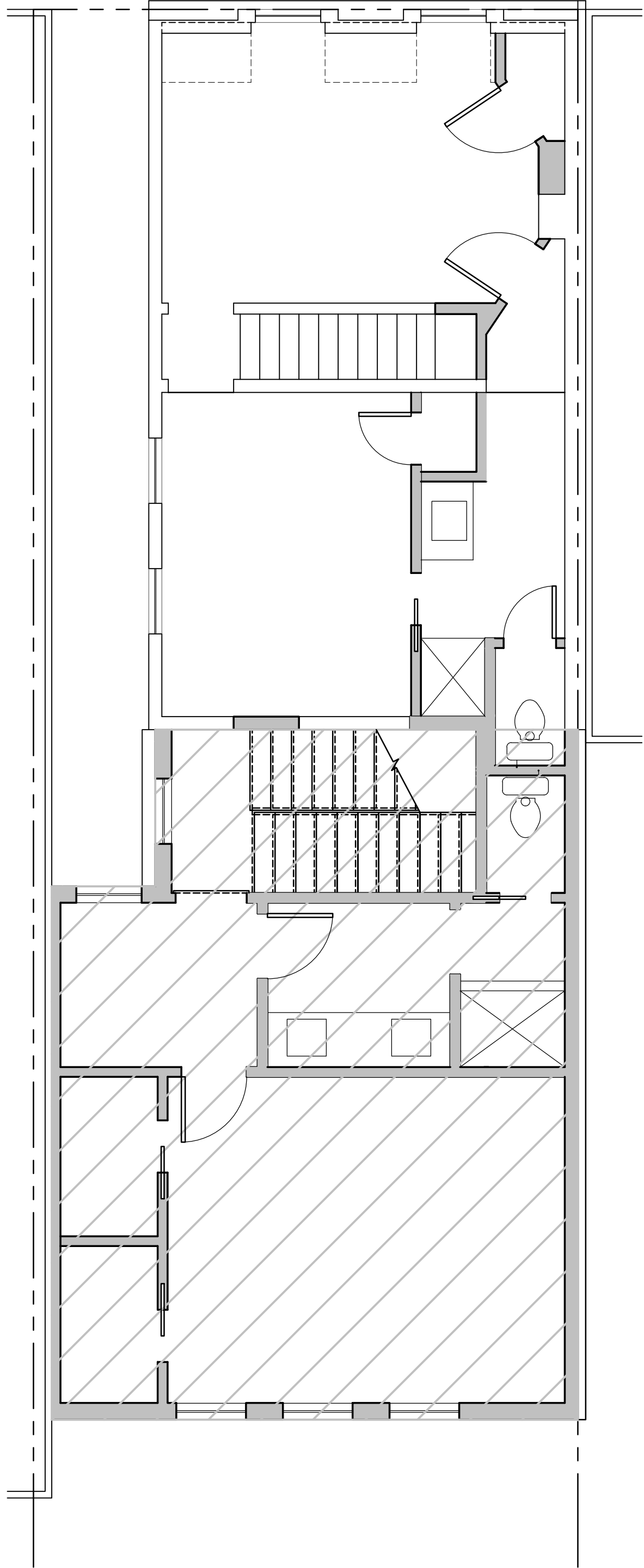




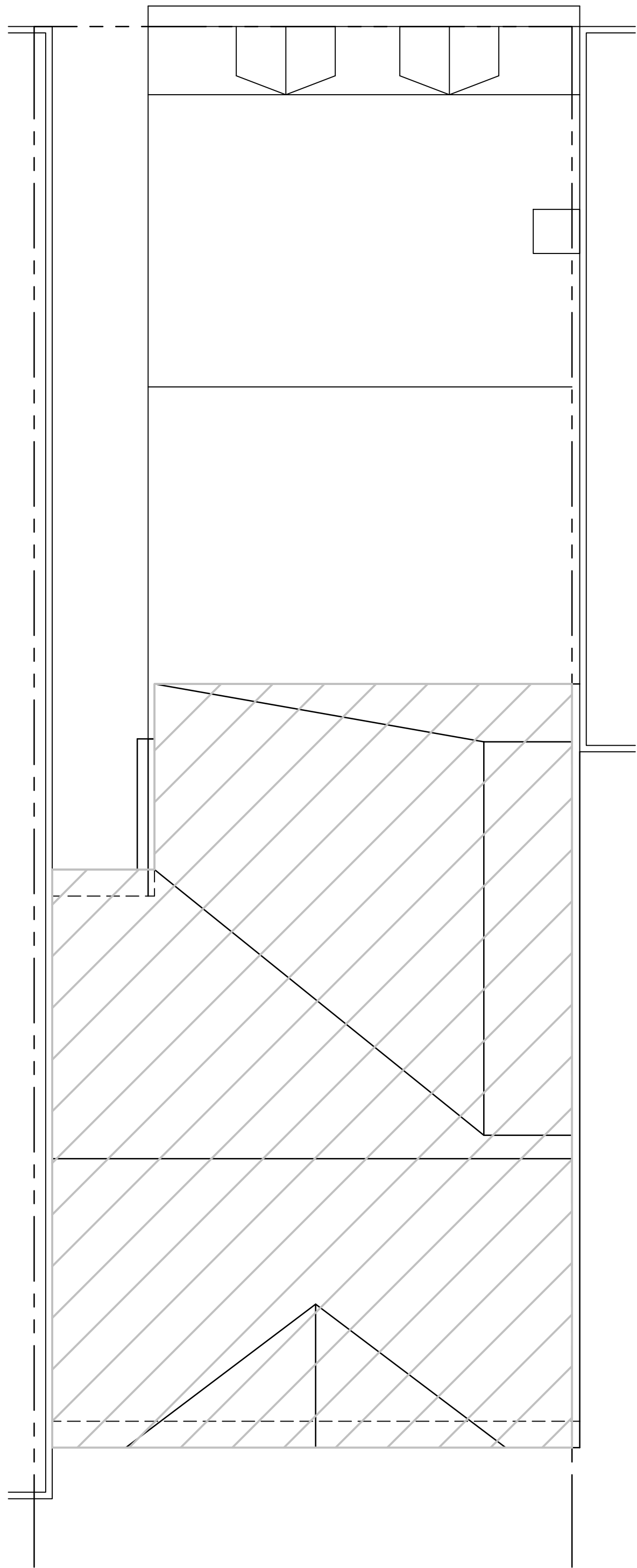
1 FIRST FLOOR PLAN: PROPOSED
A201 SCALE: 1/4" = 1'-0"



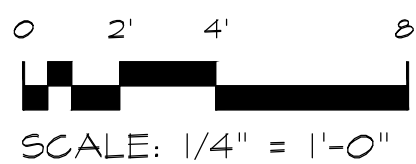
2 SECOND FLOOR PLAN: PROPOSED
A201 SCALE: 1/4" = 1'-0"



3 THIRD FLOOR PLAN: PROPOSED
A201 SCALE: 1/4" = 1'-0"



4 ROOF PLAN: PROPOSED
A201 SCALE: 1/4" = 1'-0"

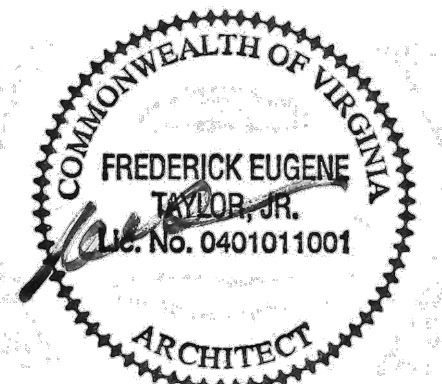


SCALE: 1/4" = 1'-0"

WILLIAM CROMLEY
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PROFESSIONAL CERTIFICATION:
I hereby certify that these documents were
prepared or approved by me, and that I am
a duly licensed Professional Architect under
the laws of the Commonwealth of Virginia.
License # 040101100,
Expiration date: 4-30-2026



PROJECT
814 PRINCE STREET
ALEXANDRIA, VA 22314

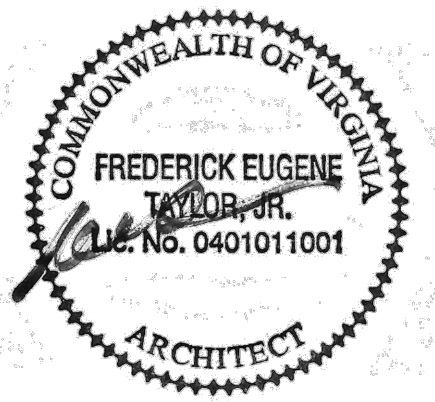
ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

PROPOSED PLANS

SCALE	AS NOTED
SHEET	

A201

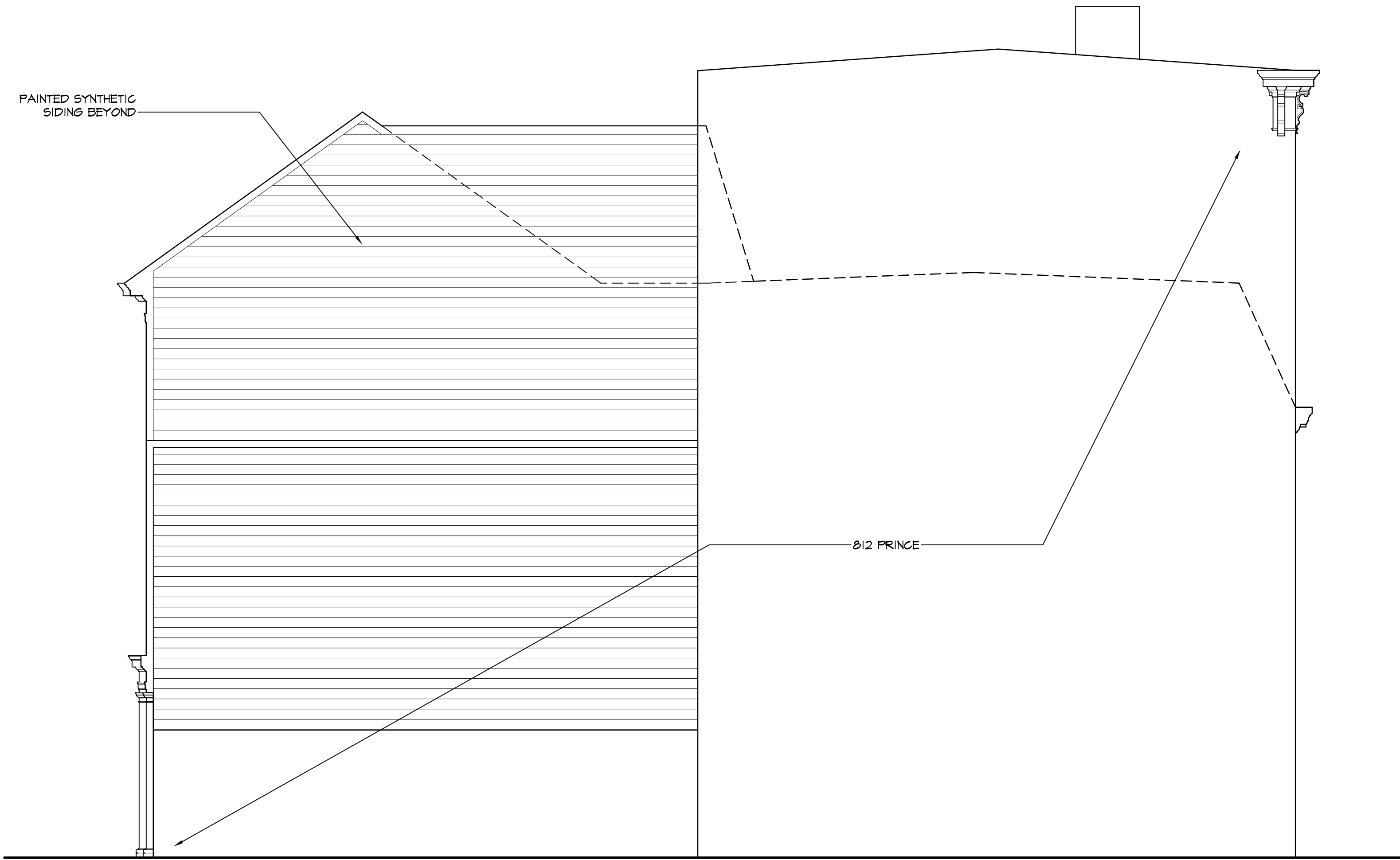
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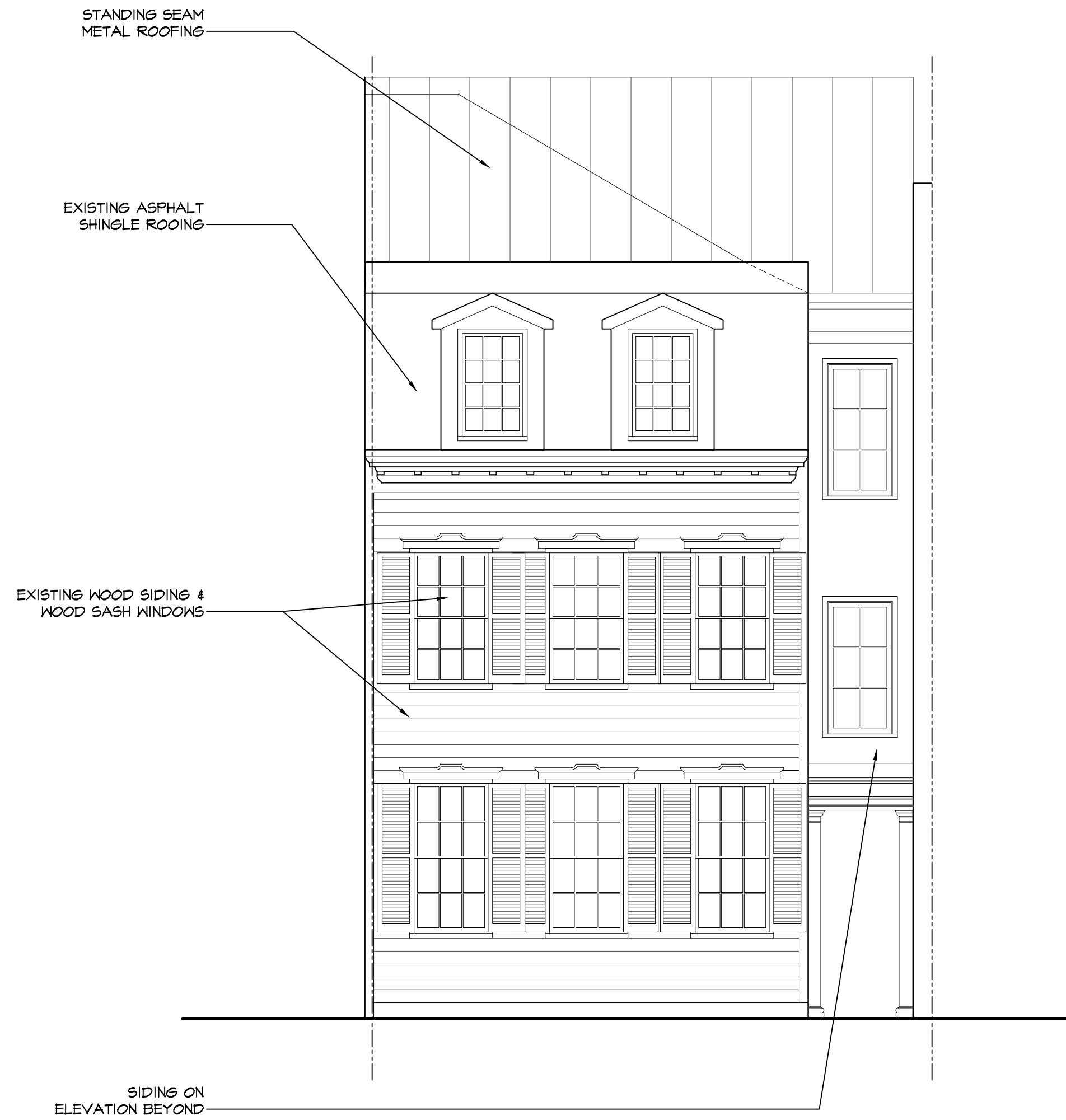
PROJECT
814 PRINCE STREET
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DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

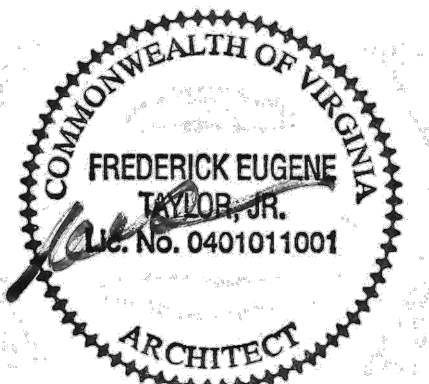
PROPOSED ELEVATIONS	
SCALE	AS NOTED
SHEET	



1
A301
EAST ELEVATION: PROPOSED
SCALE: 1/4" = 1'-0"



2
A301
NORTH ELEVATION: PROPOSED
SCALE: 1/4" = 1'-0"



PROJECT
814 PRINCE STREET
ALEXANDRIA, VA 22314

ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

PROPOSED ELEVATIONS	
SCALE	AS NOTED
SHEET	



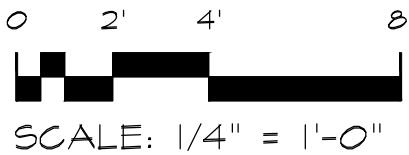
1
A302

WEST ELEVATION / SECTION: PROPOSED
SCALE: 1/4" = 1'-0"



2
A302

SOUTH ELEVATION: PROPOSED
SCALE: 1/4" = 1'-0"





1
A402

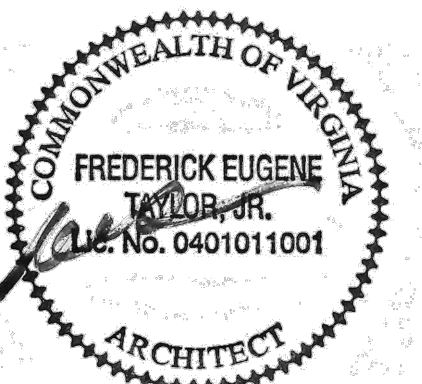
ALLEY CONTEXT ELEVATION: PROPOSED
SCALE: 1/4" = 1'-0"

0 2' 4' 8'
SCALE: 1/4" = 1'-0"

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PROJECT
814 PRINCE STREET
ALEXANDRIA, VA 22314

ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

PROPOSED ALLEY
CONTEXT ELEVATION

SCALE	AS NOTED
SHEET	

A402

OF XX



1
A401

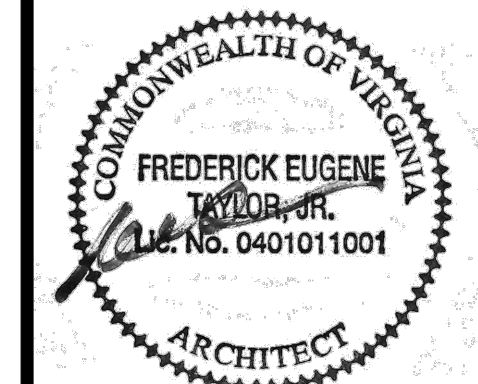
PRINCE STREET CONTEXT ELEVATION: PROPOSED
SCALE: 1/4" = 1'-0"

0 2' 4' 8'
SCALE: 1/4" = 1'-0"

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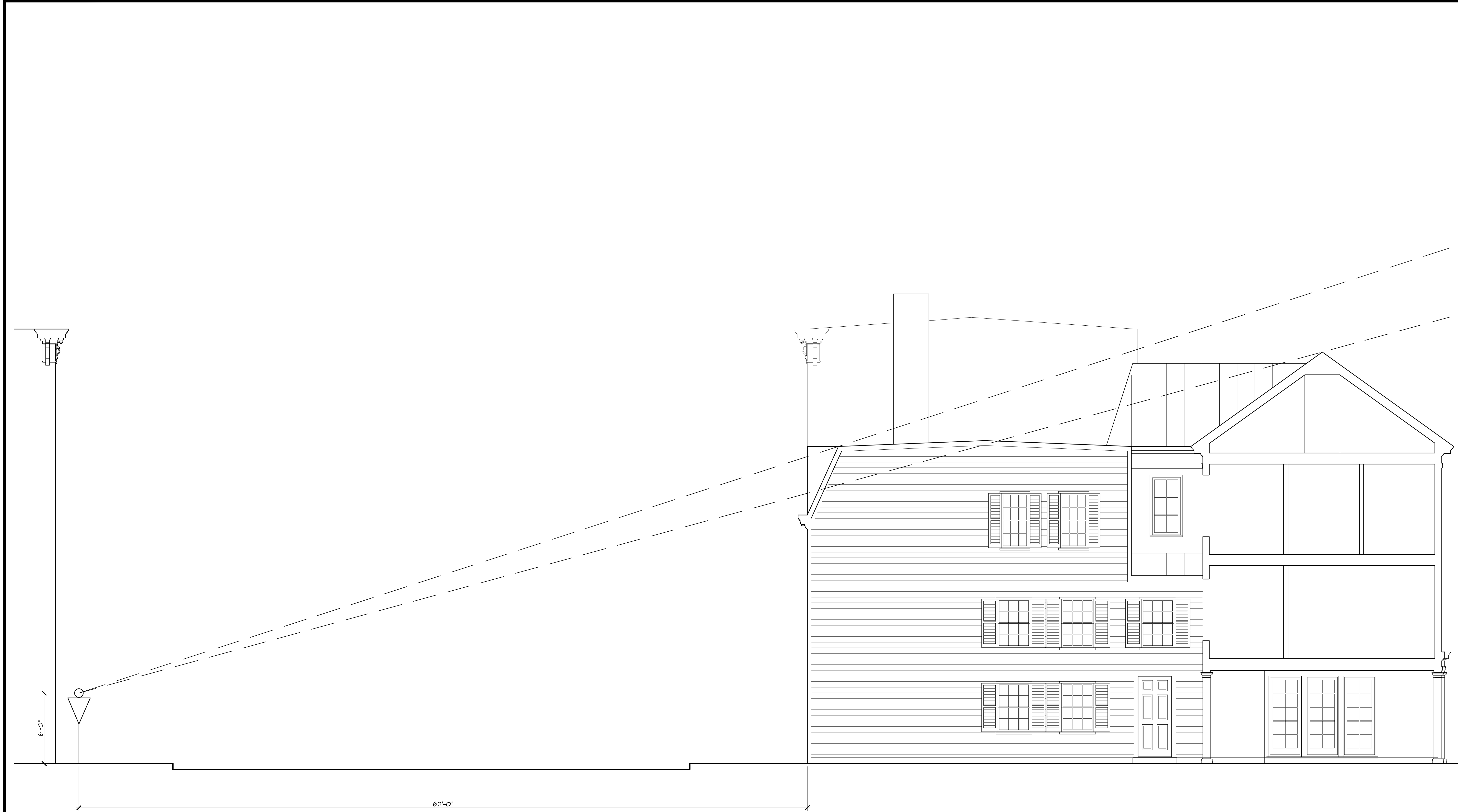
PROJECT
814 PRINCE STREET
ALEXANDRIA, VA 22314

ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

PROPOSED PRINCE
STREET CONTEXT
ELEVATION

SCALE AS NOTED
SHEET

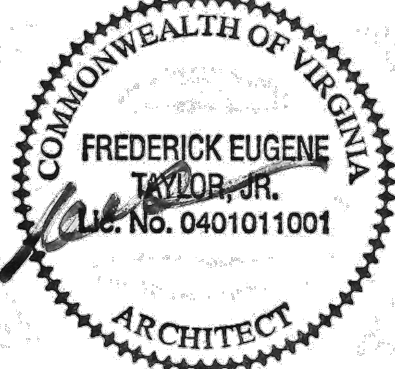
A401
OF XX



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PROJECT
814 PRINCE STREET
ALEXANDRIA, VA 22314

ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

PROPOSED SITE
SECTION

SCALE	AS NOTED
SHEET	

A403

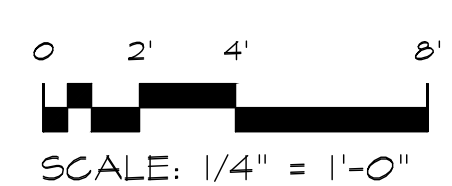
OF XX

1

A403

SITE SECTION LOOKING EAST: PROPOSED

SCALE: 1/4" = 1'-0"



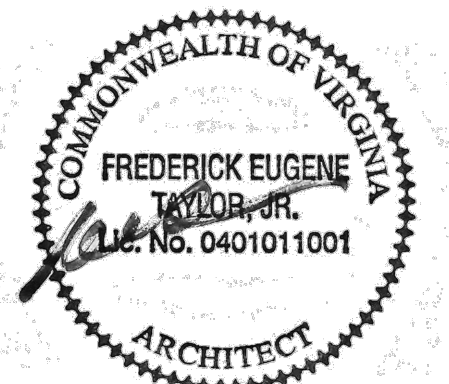


PERSPECTIVE VIEW FROM ACROSS PRINCE STREET ST.
N.T.S

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814 PRINCE STREET
ALEXANDRIA, VA 22314

ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

PERSPECTIVE VIEW

SCALE AS NOTED
SHEET

A501
OF XX

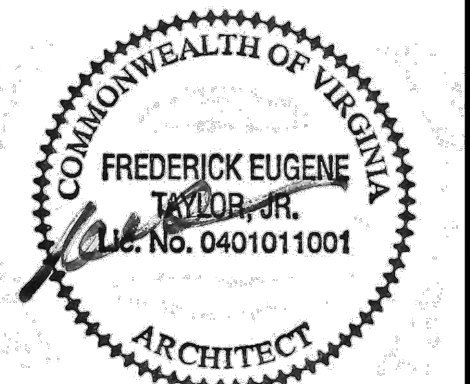


PERSPECTIVE ELEVATION FROM ACROSS PRINCE STREET ST.
N.T.S

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ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

PERSPECTIVE VIEW

SCALE	AS NOTED
SHEET	

A502

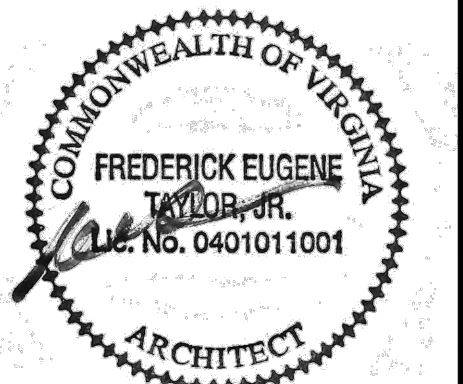


PERSPECTIVE VIEW FROM ACROSS PRINCE STREET ST.
N.T.S

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PROJECT
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ALEXANDRIA, VA 22314

ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

PERSPECTIVE VIEW

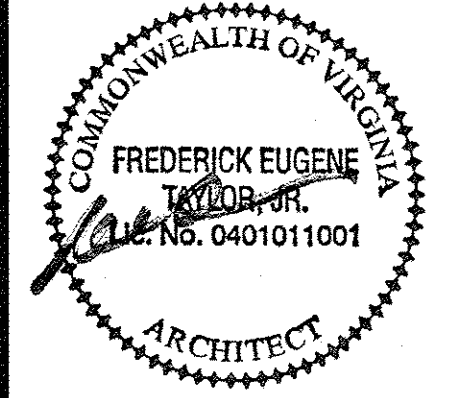
SCALE	AS NOTED
SHEET	

A503

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PROJECT
814 PRINCE STREET
ALEXANDRIA, VA 22314

ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

PERSPECTIVE VIEW

SCALE AS NOTED
SHEET

504

OF XX



PERSPECTIVE VIEW TOWARD ALLEY FROM ACROSS S. ALFRED ST.
N.T.S

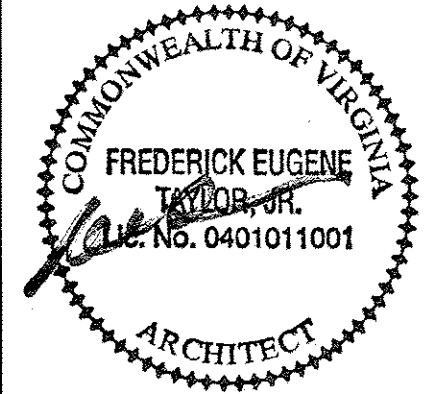


PERSPECTIVE VIEW OF REAR FROM CORNER OF ALLEY & S. ALFRED ST.
N.T.S

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PERSPECTIVE VIEW

SCALE AS NOTED

SHEET

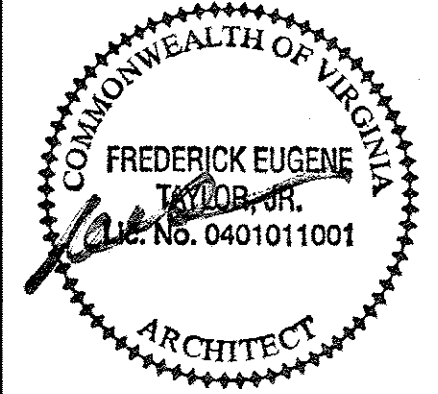


PERSPECTIVE VIEW FROM ALLEY
N.T.S

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License # 040101100,
Expiration date: 4-30-2026



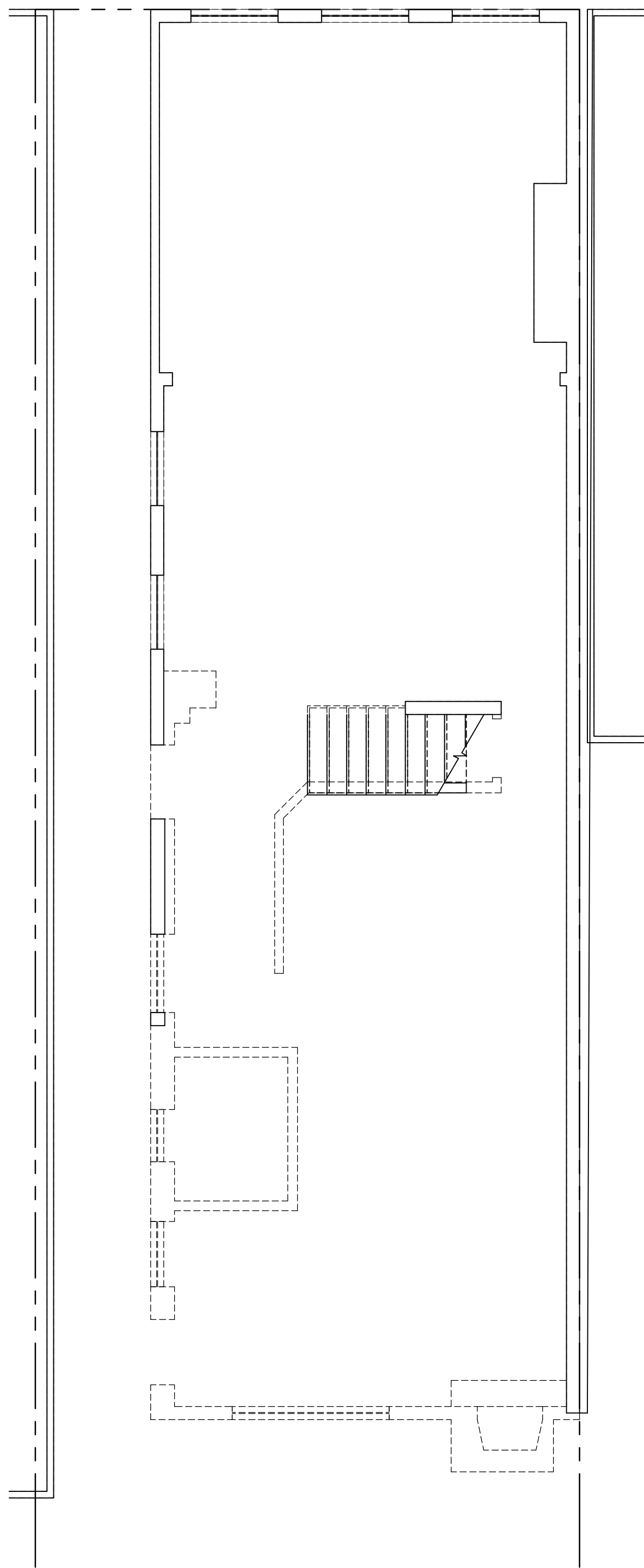
PROJECT
814 PRINCE STREET
ALEXANDRIA, VA 22314

ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

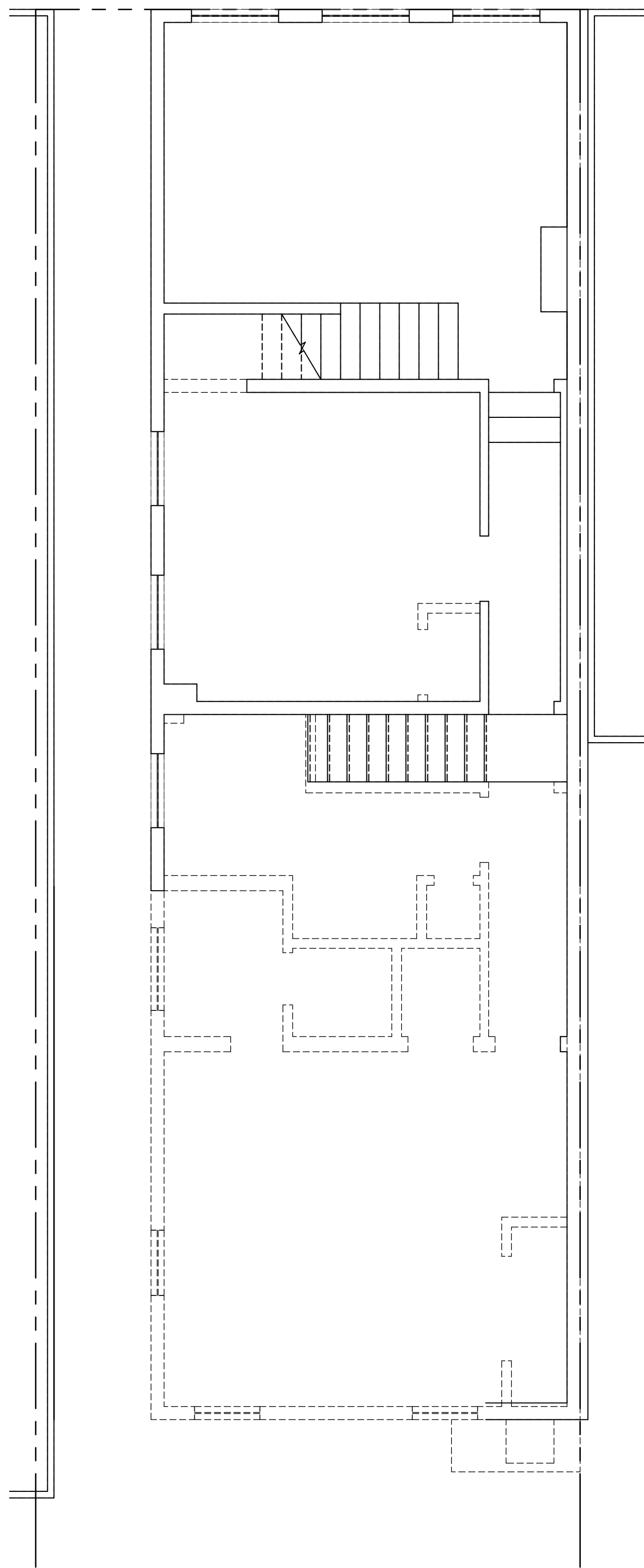
PERSPECTIVE VIEW

SCALE AS NOTED

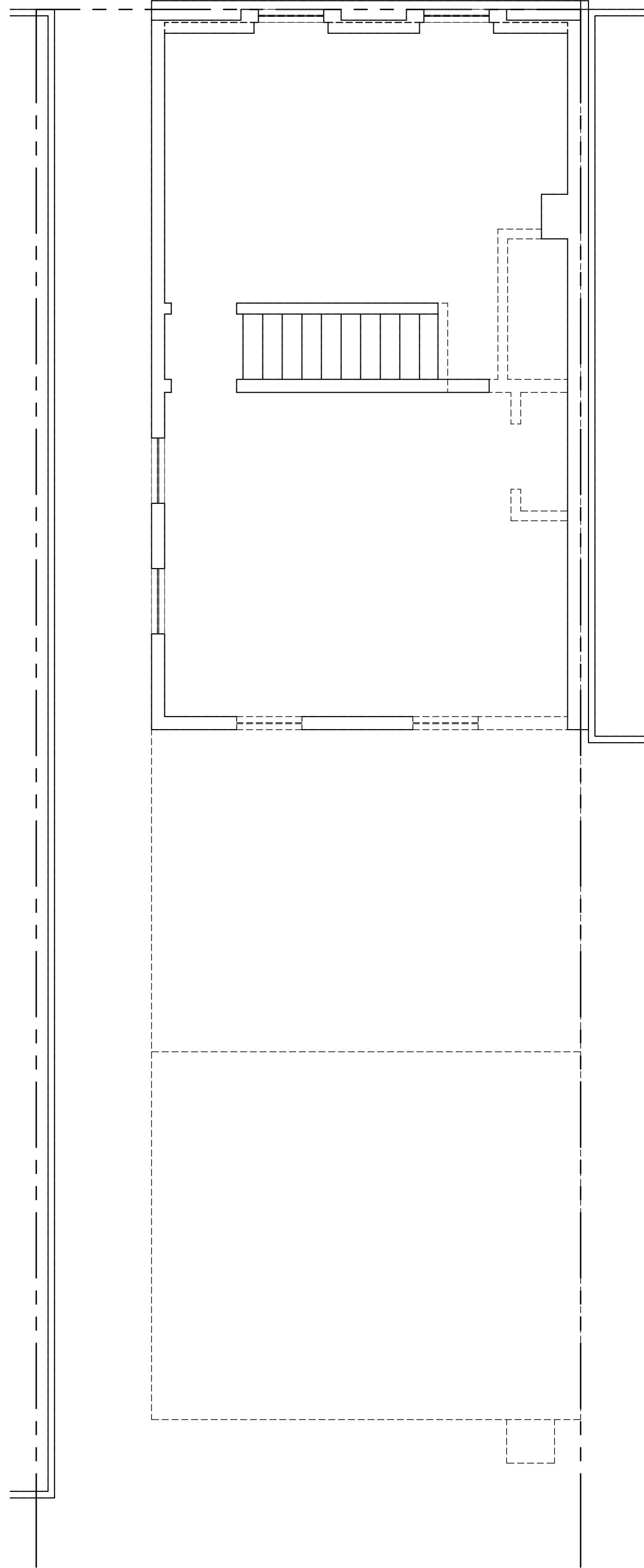
SHEET



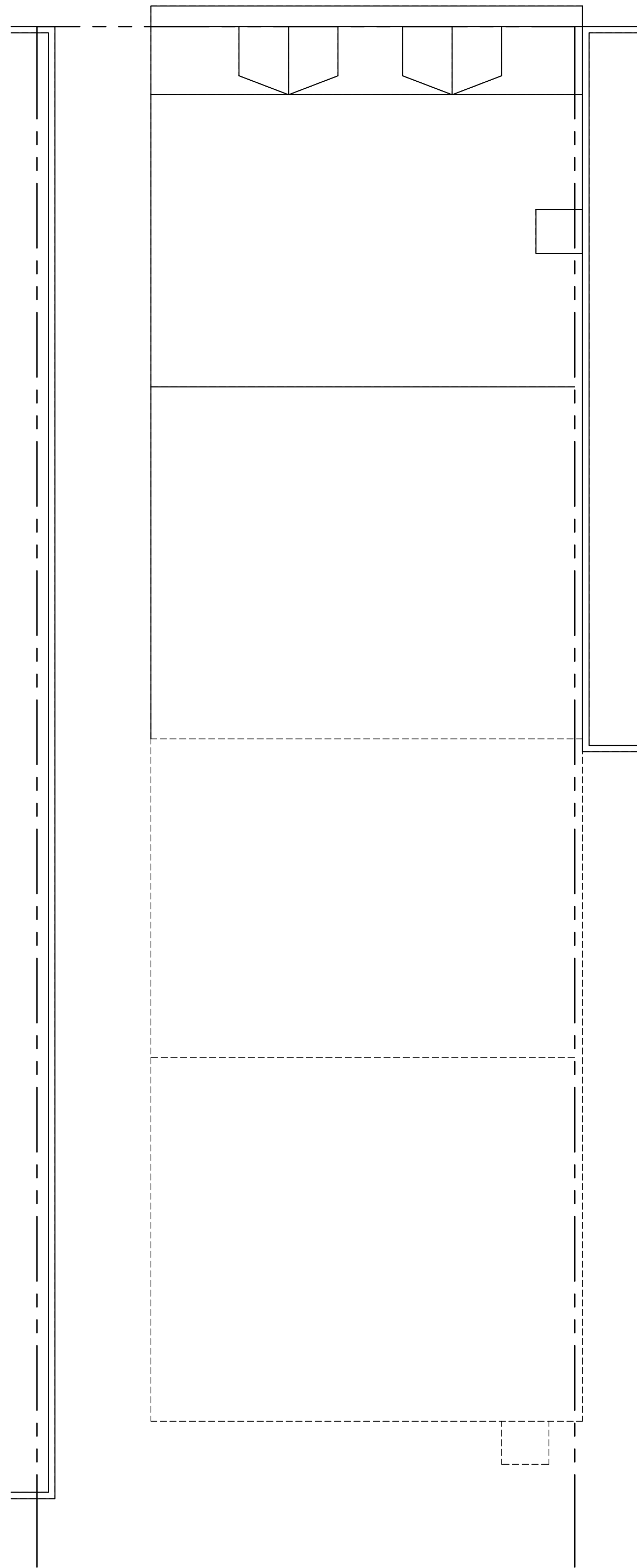
1 FIRST FLOOR PLAN: EXISTING / DEMO.
E201 SCALE: 1/4" = 1'-0"



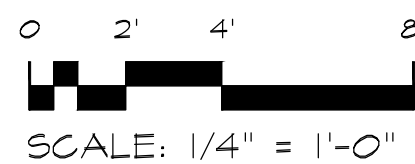
2 SECOND FLOOR PLAN: EXISTING / DEMO.
E201 SCALE: 1/4" = 1'-0"



3 THIRD FLOOR PLAN: EXISTING / DEMO
E201 SCALE: 1/4" = 1'-0"



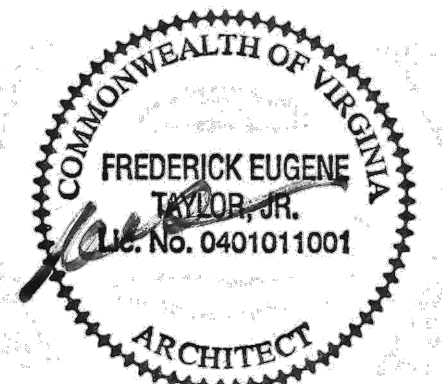
4 ROOF PLAN: EXISTING / DEMO
E201 SCALE: 1/4" = 1'-0"



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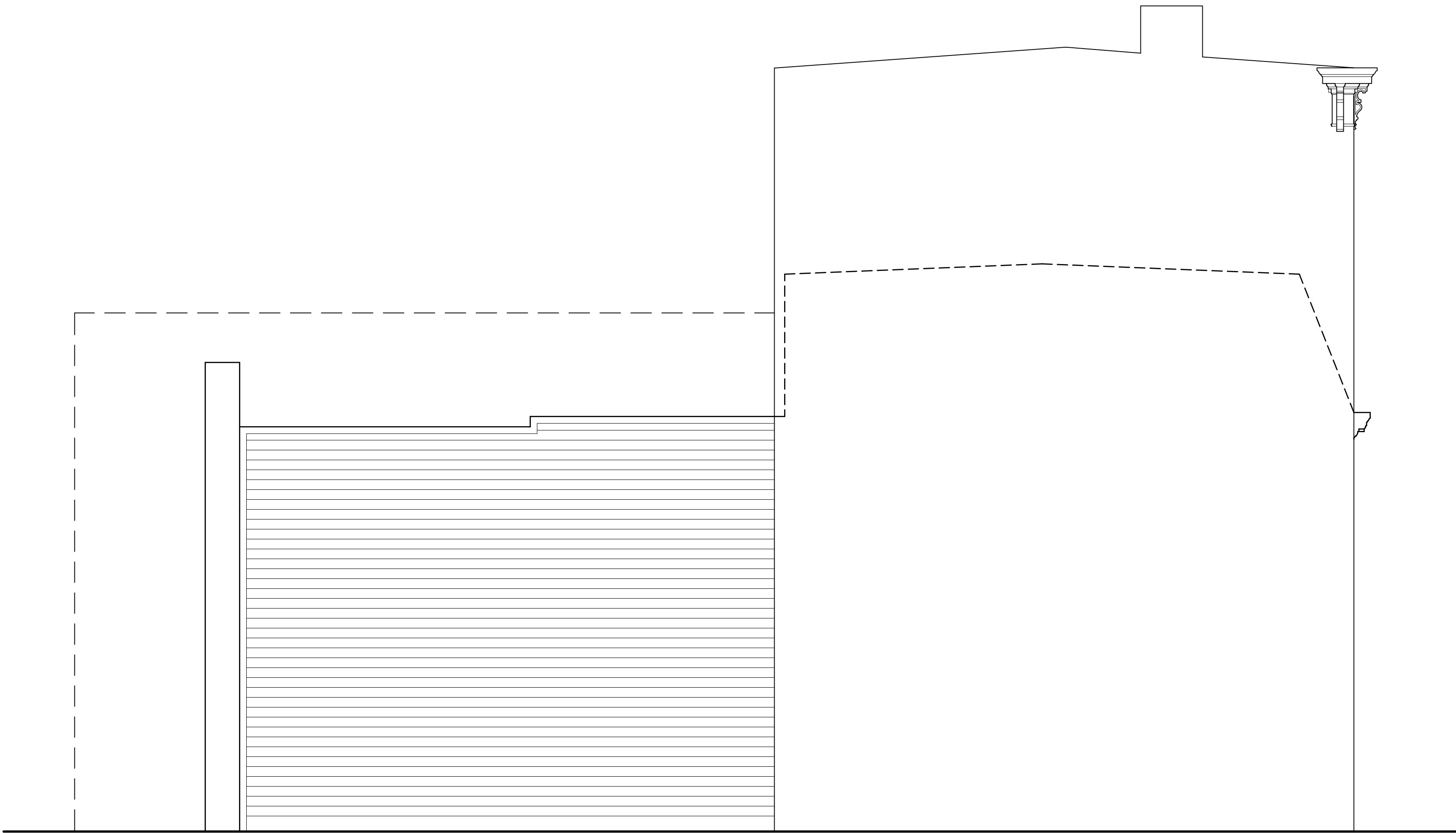
ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

EXISTING / DEMOLITION
PLANS

SCALE	AS NOTED
SHEET	

E201

OF XX



1
E301

EAST ELEVATION: EXISTING
SCALE: 1/4" = 1'-0"



2
E301

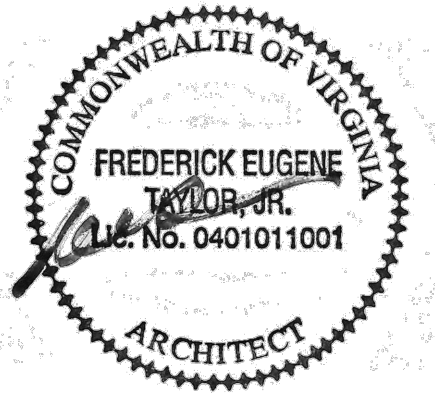
NORTH ELEVATION: EXISTING
SCALE: 1/4" = 1'-0"

0 2' 4' 8'
SCALE: 1/4" = 1'-0"

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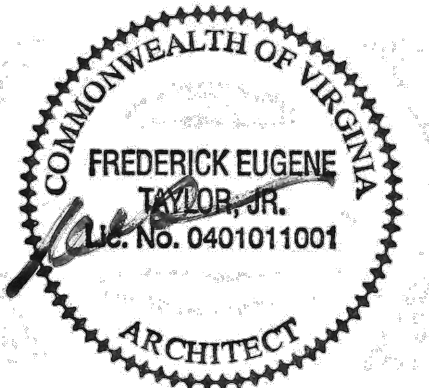
EXISTING ELEVATIONS	
SCALE	AS NOTED
SHEET	

E301
OF XX

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EXISTING ELEVATIONS

SCALE	AS NOTED
SHEET	

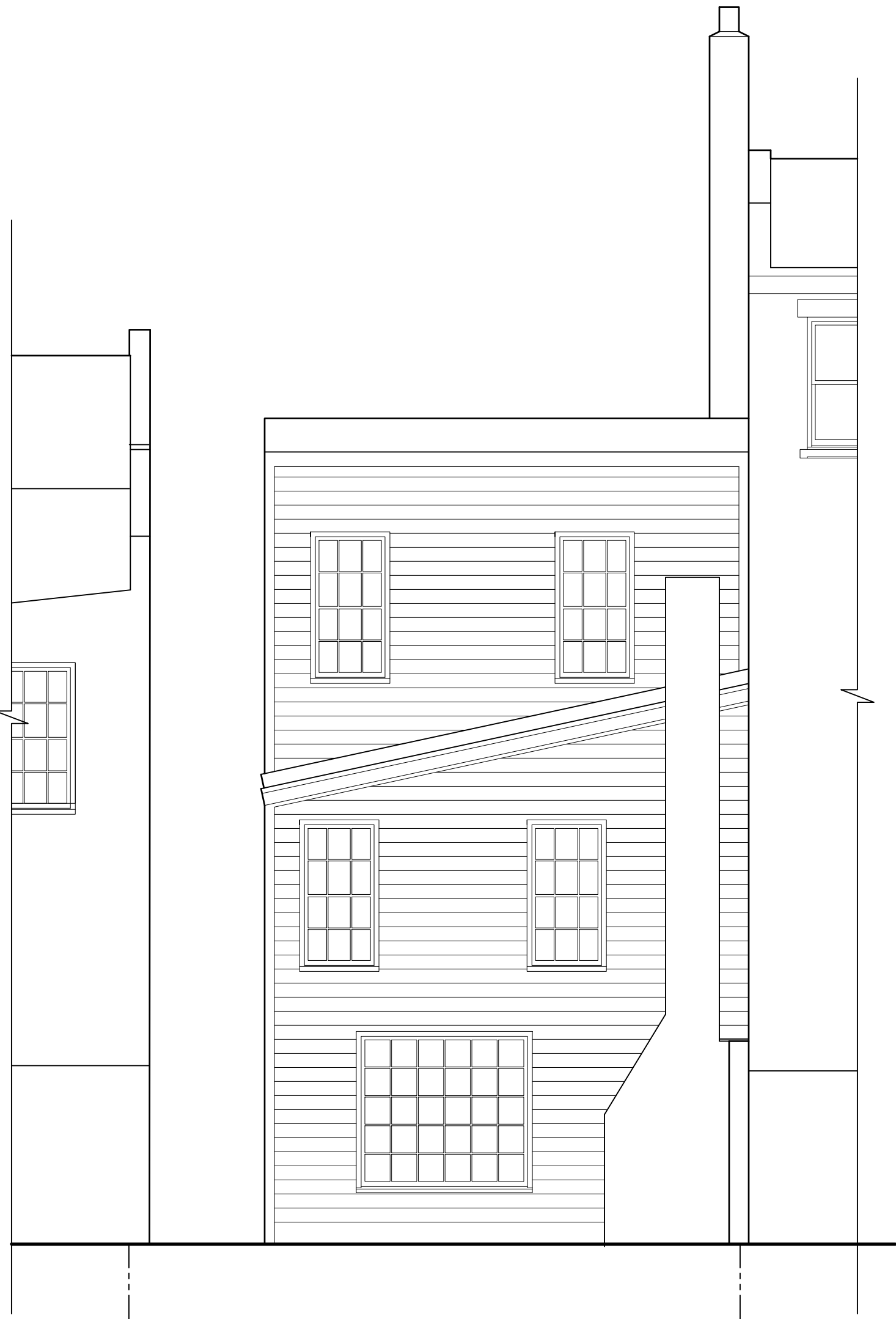
E302

OF XX



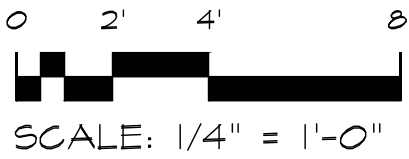
1
E302

WEST ELEVATION: EXISTING
SCALE: 1/4" = 1'-0"



2
E302

SOUTH ELEVATION: EXISTING
SCALE: 1/4" = 1'-0"





1
E401

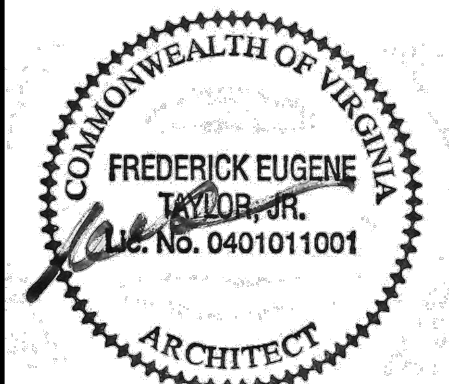
PRINCE STREET CONTEXT ELEVATION: EXISTING
SCALE: 1/4" = 1'-0"

0 2' 4' 8'
SCALE: 1/4" = 1'-0"

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DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

EXISTING PRINCE
STREET CONTEXT
ELEVATION

SCALE	AS NOTED
SHEET	

E401
OF XX



1
E402

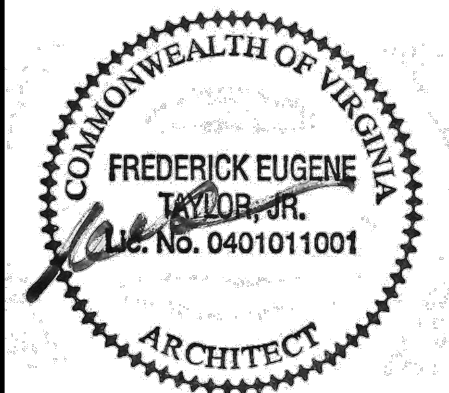
ALLEY CONTEXT ELEVATION: EXISTING
SCALE: 1/4" = 1'-0"

0 2' 4' 8'
SCALE: 1/4" = 1'-0"

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ISSUED	
DATE	DESCRIPTION
xx/xx/xxxx	xxxxxx

EXISTING ALLEY
CONTEXT ELEVATION

SCALE AS NOTED
SHEET

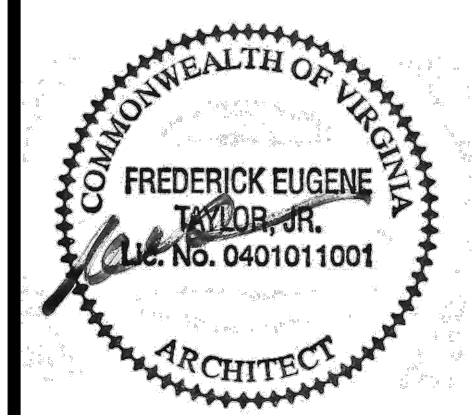
E402
OF XX



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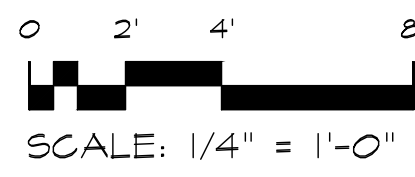
EXISTING SITE SECTION

SCALE	AS NOTED
SHEET	

E403

OF XX

1
E403 SITE SECTION LOOKING EAST: EXISTING
SCALE: 1/4" = 1'-0"





Department of Planning and Zoning Floor Area Ratio and Open Space Calculations

B**A. Property Information**A1. 814 PRINCE STREET
Street Address

Zone

A2. 2084
Total Lot Area

x

1.5
Floor Area Ratio Allowed by Zone

= 0.00

3126
Maximum Allowable Floor Area**B. Existing Gross Floor Area**Existing Gross Area

Basement

First Floor

Second Floor

Third Floor

Attic

Porches

Balcony/Deck

Lavatory***

Other**

Allowable Exclusions**

Basement**

Stairways**

Mechanical**

Attic less than 7***

Porches**

Balcony/Deck**

Lavatory***

Other**

Other**

B1. 0.00 2214.4 Sq. Ft.
Existing Gross Floor Area*B2. 0.00 210 Sq. Ft.
Allowable Floor Exclusions**B3. 0.00 2004 Sq. Ft.
Existing Floor Area Minus Exclusions
(subtract B2 from B1)**Comments for Existing Gross Floor Area**B1. Total Gross

0.00

2214.4B2. Total Exclusions

0.00

210**C. Proposed Gross Floor Area**Proposed Gross Area

Basement

First Floor

Second Floor

Third Floor

Attic

Porches

Balcony/Deck

Lavatory***

Other

Allowable Exclusions**

Basement**

Stairways**

Mechanical**

Attic less than 7***

Porches**

Balcony/Deck**

Lavatory***

Other**

Other**

C1. 0.00 1163.2 Sq. Ft.
Proposed Gross Floor Area*C2. 0.00 669 Sq. Ft.
Allowable Floor Exclusions**C3. 0.00 494.2 Sq. Ft.
Proposed Floor Area Minus Exclusions
(subtract C2 from C1)**Notes**

*Gross floor area is the sum of all areas under roof of a lot, measured from the face of exterior walls, including basements, garages, sheds, gazebos, guest buildings and other accessory buildings.

** Refer to the Zoning Ordinance (Section 2-145(B)) and consult with Zoning Staff for information regarding allowable exclusions. Sections may also be required for some exclusions.

***Lavatories may be excluded up to a maximum of 50 square feet, per lavatory. The maximum total of excludable area for lavatories shall be no greater than 10% of gross floor area.

D. Total Floor AreaD1. 0.00 2498.4 Sq. Ft.
Total Floor Area (add B3 and C3)D2. 0.00 3126.0 Sq. Ft.
Total Floor Area Allowed
by Zone (A2)**E. Open Space**E1. 801 Sq. Ft.
Existing Open SpaceE2. 729 Sq. Ft.
Required Open SpaceE3. 801 Sq. Ft.
Proposed Open Space

The undersigned hereby certifies and attests that, to the best of his/her knowledge, the above computations are true and correct.

Signature: _____

Date: 10/31/25







