

## RESOLUTION NO. 3004

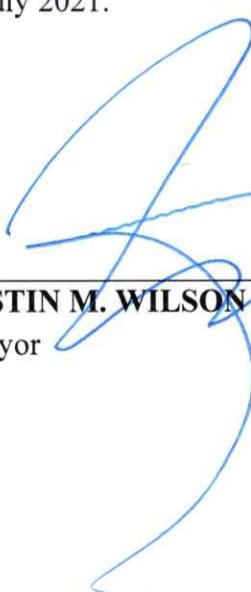
**WHEREAS**, the City of Alexandria desires to make the planned 1% pay bonus applicable to certain Commonwealth of Virginia Employees based in Alexandria; and

**WHEREAS**, the City of Alexandria desires to adopt and incorporate certain details to the planned 1% bonus as set forth below and

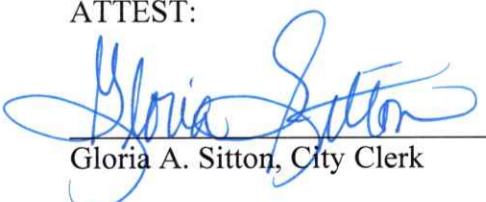
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALEXANDRIA, VIRGINIA THAT**

1. All active regular full-time and part-time employees will be eligible to receive a one-time 1% bonus.
2. The 1% one-time bonus will not get built into ongoing pay, and will be paid as a lump sum
3. Seasonal and temporary employees will be eligible for this bonus.
4. Election day poll workers will not be eligible for this bonus; other Registrar's employees are eligible.
5. Per the City's MOU with the Virginia Department of Health, all Alexandria Health Department (AHD) employees will be eligible for the 1% bonus/\$500 minimum/prorated amounts (see below).
  - a. AHD is determining whether the Virginia Department of Health will allow temporary AHD workers to receive this bonus.
  - b. FEMA paid workers who have just started to work the vaccination PODs will not be eligible.
6. All courts employees and the Public Defender's Office will be eligible, except for judges.
7. Minimum bonus amount paid will be \$500 and pro-rated for part time workers (\$125, \$250, \$375), if applicable.
8. The bonus is a percentage of regular full-time employees' annualized base salary ("regular pay") as of first day of FY 2022 first pay period (or June 26, 2021).
9. The bonus for regular part-time employees' will be pro-rated and calculated based on employees' base pay rate and their standard schedule as follows:
  - a. 0.25 FTE (25% of bonus)
  - b. 0.50 FTE (50% of bonus)
  - c. 0.75 FTE (75% of bonus)
  - d. 1.00 FTE (100% of bonus)
10. Bonuses will be paid the second pay period of July 2021.

Adopted: May 5, 2021

  
JUSTIN M. WILSON  
Mayor

ATTEST:

  
Gloria A. Sitton, City Clerk