

BAR CASE# _____
(OFFICE USE ONLY)

ADDRESS OF PROJECT: 115 Queen St _____

DISTRICT: Old & Historic Alexandria Parker – Gray 100 Year Old Building

TAX MAP AND PARCEL: 065.03-05-50 _____ ZONING: RM _____

APPLICATION FOR: *(Please check all that apply)*

- CERTIFICATE OF APPROPRIATENESS
- PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOLISH
(Required if more than 25 square feet of a structure is to be demolished/impacted)
- WAIVER OF VISION CLEARANCE REQUIREMENT and/or YARD REQUIREMENTS IN A VISION CLEARANCE AREA *(Section 7-802, Alexandria 1992 Zoning Ordinance)*
- WAIVER OF ROOFTOP HVAC SCREENING REQUIREMENT
(Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)

Applicant: Property Owner Business *(Please provide business name & contact person)*

Name: Melissa A Sordyl _____

Address: _____

City: _____

Phone: _____ E-mail: _____

Authorized Agent *(if applicable)*: Attorney Architect colleague _____

Name: Susan Frei _____

Phone: _____

E-mail: _____

Legal Property Owner:

Name: Melissa A Sordyl _____

Address: _____

City: _____

Phone: _____

NATURE OF PROPOSED WORK: *Please check all that apply*

- NEW CONSTRUCTION
- EXTERIOR ALTERATION: *Please check all that apply.*
 - awning
 - fence, gate or garden wall
 - HVAC equipment
 - shutters
 - doors
 - windows
 - siding
 - shed
 - lighting
 - pergola/trellis
 - painting unpainted masonry
 - other roof
- ADDITION
- DEMOLITION/ENCAPSULATION
- SIGNAGE

DESCRIPTION OF PROPOSED WORK: *Please describe the proposed work in detail (Additional pages may be attached).*

Remove existing slate roofing (1 layer).
Furnish and install lifetime limited manufacturer warranty class A rating Certaineed High
OR Brava Old World Slate 12” width composite slate (have sample) over top of sy
N.B., “new 30 year composite shingles” were originally approved at October 14, 2015

SUBMITTAL REQUIREMENTS:

Check this box if there is a homeowner’s association for this property. If so, you must attach a copy of the letter approving the project.

Items listed below comprise the **minimum supporting materials** for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Demolition/Encapsulation : *All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.*

- N/A
- Survey plat showing the extent of the proposed demolition/encapsulation.
 - Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation.
 - Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished.
 - Description of the reason for demolition/encapsulation.
 - Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible.

Additions & New Construction: Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. Check N/A if an item in this section does not apply to your project.

- ^{N/A} Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
- FAR & Open Space calculation form.
- Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
- Existing elevations must be scaled and include dimensions.
- Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.
- Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
- Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- For development site plan projects, a model showing mass relationships to adjacent properties and structures.

Signs & Awnings: One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project.

- ^{N/A} Linear feet of building: Front: _____ Secondary front (if corner lot): _____.
- Square feet of existing signs to remain: _____.
- Photograph of building showing existing conditions.
- Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
- Location of sign (show exact location on building including the height above sidewalk).
- Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
- Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixtures and information detailing how it will be attached to the building's facade.

Alterations: Check N/A if an item in this section does not apply to your project.

- ^{N/A} Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
- Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
- An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
- Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.

ALL APPLICATIONS: *Please read and check that you have read and understand the following items:*

- I understand that after reviewing the proposed alterations, BAR staff will invoice the appropriate filing fee in APEX. The application will not be processed until the fee is paid online.
- I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- I, the applicant, or an authorized representative will be present at the public hearing.
- I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and revised materials.

The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

APPLICANT OR AUTHORIZED AGENT:

Signature: Melissa A Sordyl

Printed Name: Melissa A Sordyl

Date: 3/16/2026

OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than three percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. Melissa A Sordyl	[REDACTED]	100%
2.		
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at 115 Queen St (address), unless the entity is a corporation or partnership, in which case identify each owner of more than three percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. Melissa A Sordyl	[REDACTED]	100%
2.		
3.		

3. Business or Financial Relationships. Each person or entity listed above (1 and 2), with an ownership interest in the applicant or in the subject property is required to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1. n/a		
2. n/a		
3. n/a		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

3/16/2026
Date

Melissa A Sordyl
Printed Name

Melissa A Sordyl
Signature

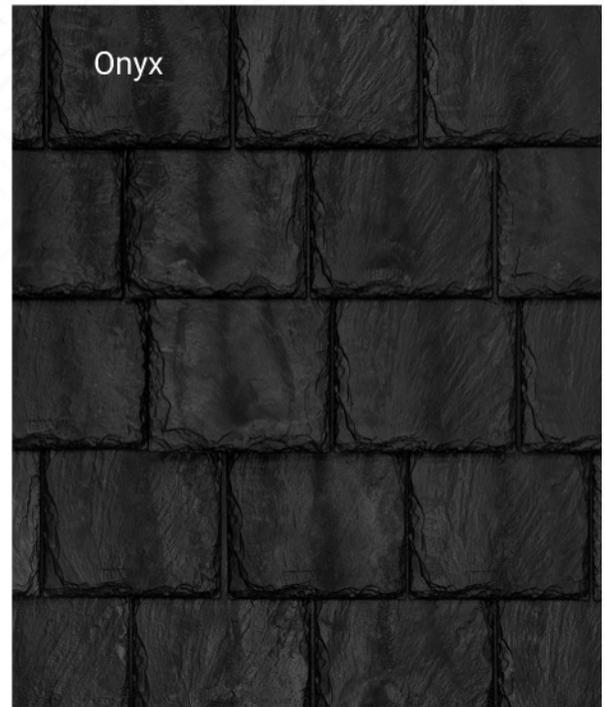
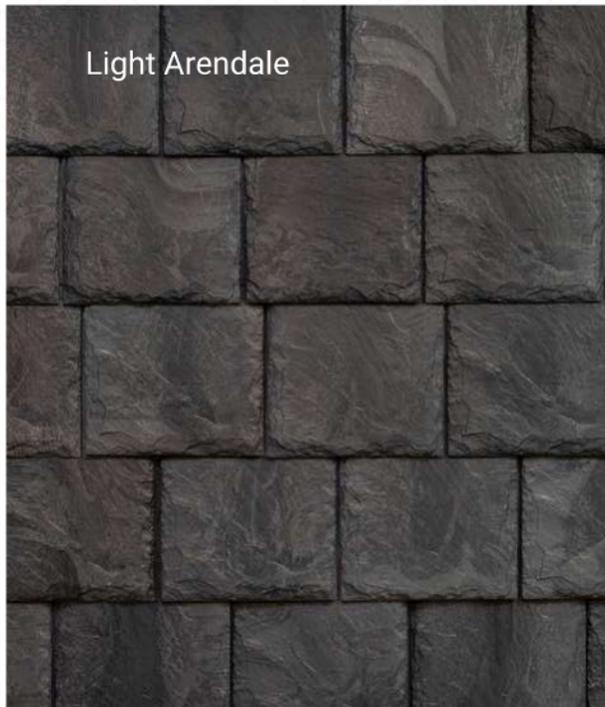
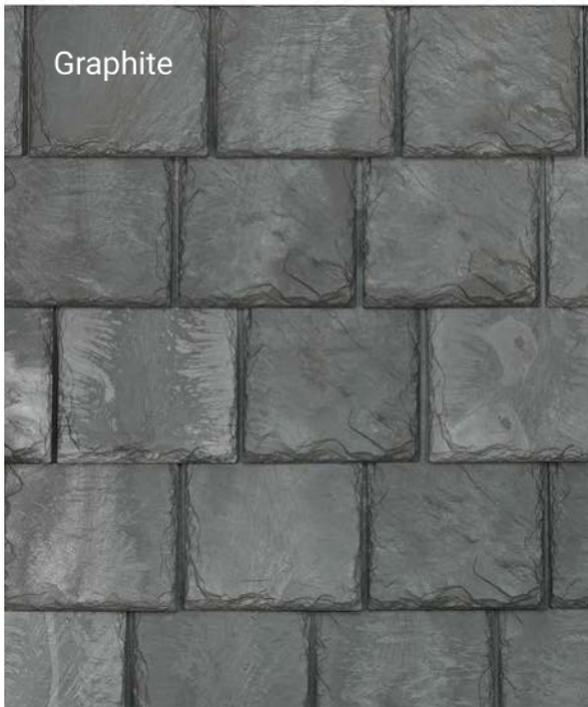
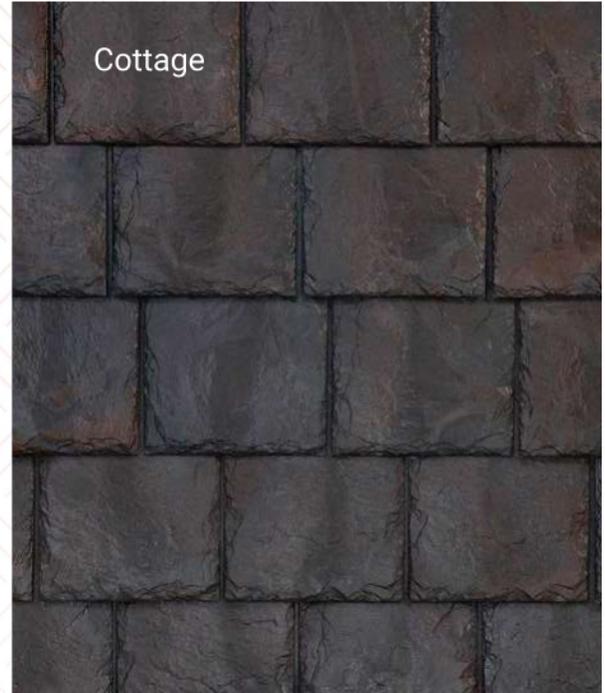
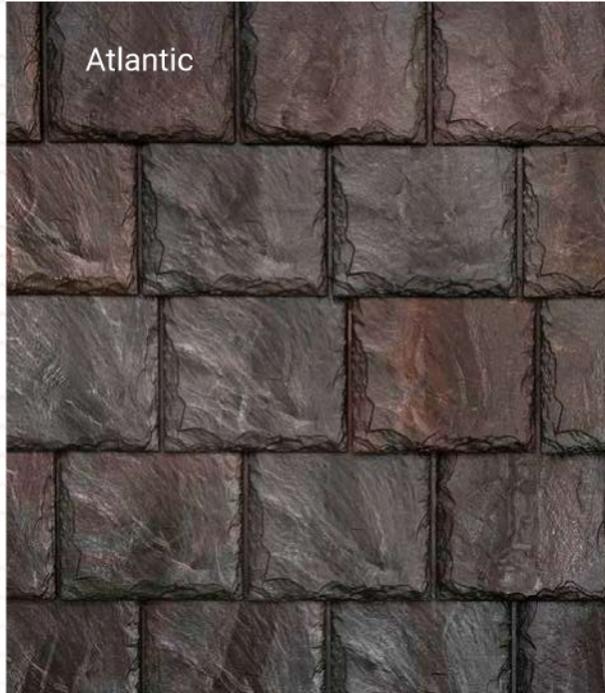
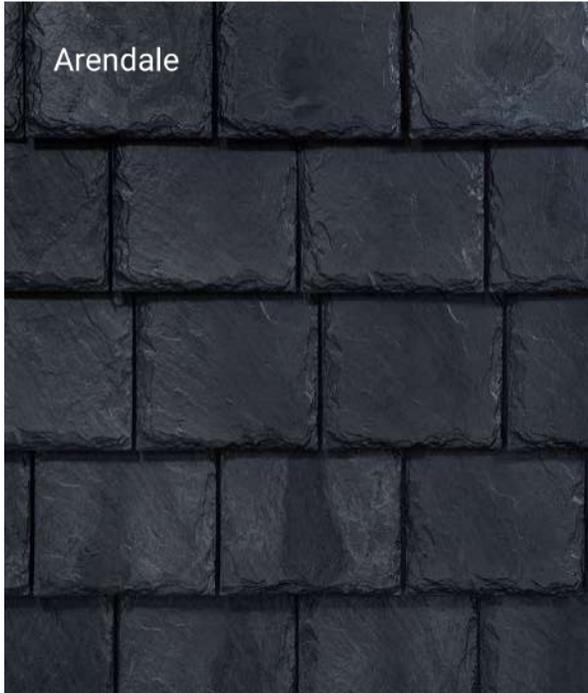


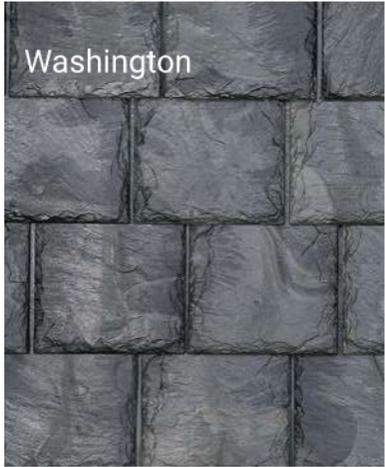


Beautifully Authentic High-Performance Roofing

Slate Roof Tile







Mother Nature Inspired Hues

Standard color line of natural color blends gives an authentic look of natural slate tile.

Premium striking color blends complimenting homes that strive for a luxurious look and feel.

Cool Roof Colors (Title 24 compliant) are perfect for any home looking for the benefits of increased energy efficiency.



VIDEO: See how color changes throughout the day and access high resolution photos. **Scan QR Code.**

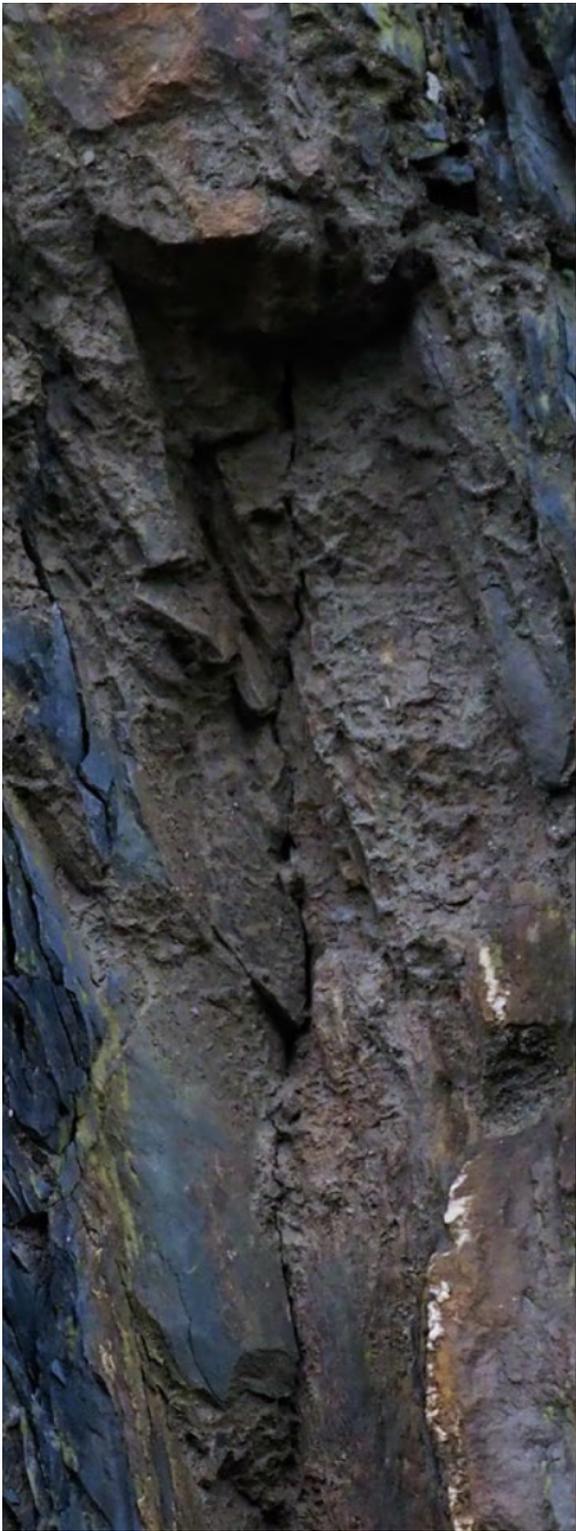


Synthetic Roofing That Delivers Real Value for HOAs

Inspired by Nature, Perfected by Brava.

Homeowner Associations create neighborhoods via homes that look well put together, neat, and inviting. Brava tiles combine the authentic beauty of nature with the unrivaled performance of engineered technology, making them the perfect roofing solution for Homeowner Associations across the nation.

Using our special molding process, we produce roofing tiles that look better and are far stronger than traditional natural materials, enabling them to withstand the elements of wind, rain, hail, and sun beautifully. Brava tiles' unmatched long-term durability and easy maintenance means that homes keep looking great for years, so property values are maintained and homeowners stay happy.





Brava Spanish Barrel Tile New Aged Terra Cot

Creating Greater **Curb Appeal.**

It's a well-known fact that property values increase with their appeal, durability, and overall longevity. Creating this kind of curb appeal in communities is important for HOAs, especially when attracting new residents. Brava tiles not only bring better value for homes due to their lasting strength, but also because they offer HOAs roofing options that can be more aesthetically and architecturally pleasing than asphalt shingles, concrete tiles, or slate, shake, or clay tiles.

Protection HOAs Can Count On.

Ensuring a roof is up for the job is not only critical for the property's appearance, but is equally important for protecting the home and valuables from outside forces such as extreme winds, hurricanes, hail, snow, rain, UV impact, and fire. The ultimate shield for protecting any home, Brava tiles are designed to meet the highest standards for wind, fire, and impact, and are UV resistant as well.

Backed by a 50-year warranty, Brava tiles go above and beyond to create roofing that lasts a lifetime. And with the potential for wildfires in dry areas of the United States rising as well as more severe hurricanes along the coastline, the value of a home with Brava roofing tiles is heightened even further.



Class A or Class C fire rating



Class 4 impact resistance rating - the highest hail performance certification recognized in the industry



Miami-Dade approval, providing wind protection in excess of 110 MPH

Guaranteed for 50 Years, Enjoyed for a Lifetime. Perfecting the Look of Your Community.

Creating a cohesive and beautiful-looking community is easy with Brava tiles. Available in a wide variety of styles to fit nearly every type of house, the lightweight design of Brava tiles means they can be installed on any roof without any costly structural modifications or special tools.

Brava tiles have the color, look, and texture of natural materials such as slate, wood, and barrel tiles and can be customized to any color a homeowner desires. Infused with natural minerals, our patented multi-coloring process allows for each tile to have a blend of colors with coloration through the entire tile – mirroring the beauty of nature itself.



Cedar Shake

Get the true-to-life look of hand-split cedar shake with the long-lasting durability of composite material.

Brava Cedar Shake Aspen



Spanish Barrel Tile

The warmth and beauty of traditional clay tile with the benefits of a lightweight synthetic material.

Brava Spanish Barrel Tile Antigua



Old World Slate

The elegance and durability of natural slate with the benefits of composite roof tile, at a fraction of the cost.

Brava Old World Slate Light Arendale

The Eco-Smart Roofing Solution.

More than ever, homeowners today want a house that is ecologically efficient and does not harm the environment in any way. At Brava, we use recycled material to create a beautiful and durable roof that itself is fully recyclable. An eco-friendly solution, Brava avoids depleting natural resources such as quarries for slate or lumber for wood. With Homeowner Associations being environmental managers for their communities, choosing Brava tiles is a smart way to go.



Discover the Lasting Beauty, Style, Durability, and Strength of Brava Roof Tile Today.

- No maintenance
- Vetted and tested by third parties
- Trusted by HOAs nationwide
- 50-year warranty
- Unrivaled authenticity



Contact us at [844.290.4196](tel:844.290.4196) or info@bravarooftile.com to receive your free sample.

[Bravarooftile.com](https://bravarooftile.com)

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HOA.B.V2.1221

Highland Slate[®]

Designer Roofing Shingles

 certainteed
SAINT-GOBAIN



Highland Slate, shown in Fieldstone





HIGHLAND SLATE® COLOR PALETTE



Smokey Quartz



New England Slate



Fieldstone



When Your Home is Your Castle

HIGHLAND SLATE®

- **Now classified as UL 2218 Class 3 Impact Rated**
- Rugged cut to mimic the craggy profile of natural slate
- Dynamic color options
- 110 mph wind warranty
Upgrade to 130 MPH available



Black Granite



Max Def Weathered Wood



Scan code for more information

Strength with Style

HIGHLAND SLATE®

- Class A fire resistance
- Algae resistant
- 110 mph wind warranty
Upgrade to 130 MPH available
- Lifetime-limited warranty



SPECIFICATIONS

- Single-layer fiber glass-based construction
- Authentic depth and dimension of natural slate

CertainTeed products are tested to ensure the highest quality and comply with the following industry standards:

Fire Resistance:

- UL certified to meet ASTM D3018, Type 1
- UL 790 Class A
- ASTM E 108 Class A

Wind Resistance:

- UL 2390/ASTM D 6381 Class H
- ASTM D3161 Class F

Tear Resistance:

- UL certified to meet ASTM D3462
- CSA standard A123.5

Wind Driven Rain Resistance:

- Miami-Dade Product Control Acceptance: Please reference www.certainteed.com to determine approved products by manufacturing location

Impact Resistance:

- Certified to meet UL 2218 Class 3



Quality Standards:

- ICC-ES-ESR-1389 & ESR-3537

WARRANTY

- Lifetime limited transferable warranty against manufacturing defects on residential applications
- 50-year limited transferable warranties against manufacturing defects on group owned or commercial applications
- 25-year **StreakFighter**® algae-resistance warranty
- 10-year SureStart™ protection
- 15-year 110 MPH wind resistant warranty
- Upgrade to 130 MPH available
CertainTeed starter and CertainTeed hip & ridge required

See actual warranty for specific details and limitations.