

# City of Alexandria, Virginia

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## MEMORANDUM

**DATE:** MARCH 20, 2013

**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:** RASHAD M. YOUNG, CITY MANAGER /s/

**DOCKET TITLE:**

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Consideration of adopting the 2013 City of Alexandria Emergency Operations Plan update

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**ISSUE:** Consideration of adopting the 2013 City of Alexandria Emergency Operations Plan update.

**RECOMMENDATION:** That City Council:

Approve the 2013 City of Alexandria Emergency Operations Plan (EOP) update.

**BACKGROUND:** The City of Alexandria has developed and implemented emergency operations plans since the 1950s. These plans were routinely updated based upon lessons learned during real events, best practices in the emergency services professions, and changes in City Government structure. The current EOP was developed in 2009 through a systematic process that included the participation of all City Departments and other community stakeholders. The EOP has been continually updated every two years. The EOP was validated thru a series of exercises. The Code of Virginia now requires City Council approval of the plan.

**DISCUSSION:** The City of Alexandria EOP establishes the response program organization and the responsibilities of all City Departments, and affiliated stakeholders in the event of a major emergency or disaster.

The EOP also establishes requirements mandated by the Code of Virginia including a provision that the Department of Criminal Justice Services and the Virginia Criminal Injuries Compensation Fund shall be contacted immediately to deploy assistance in the event of an emergency as defined in the emergency response plan when there are victims as defined in §19.2-11.01 The Department of Criminal Justice Services and the Virginia Criminal Injuries Compensation Fund shall be the lead coordinating agencies for those individuals determined to be victims, and the EOP shall also contain current contact information for both agencies. The

Code of Virginia also requires that the EOP be reviewed and revised to ensure that the plan remains current, and the revised plan be formally adopted by the locality's governing body.

A copy of the 2013 City of Alexandria Emergency Operations Plan update is available in the City Clerk's Office for review and inspection.

**FISCAL IMPACT:** There is no fiscal impact.

**ATTACHMENTS:**

Attachment 1: 13-1079\_City of Alexandria Emergency Operations Plan Executive Summary

Attachment 2: 13-1079\_City of Alexandria Emergency Operations Plan 2013

**STAFF:**

Michele Evans, Deputy City Manager

Adam K. Thiel, Fire Chief

Mark Penn, Emergency Management Coordinator