

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 14, 2013

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: RASHAD M. YOUNG, CITY MANAGER

SUBJECT:

...TITLE

Annual Reports From Council-Appointed Boards And Commissions For FY 2012

..BODY

ISSUE: Receipt of annual reports from Council-appointed boards and commissions.

RECOMMENDATION: That City Council receive the reports and thank the boards and commissions for their hard work over the past year.

DISCUSSION: Since 2008, the City Council has required that annual reports be submitted with the annual attendance reports of Council-appointed boards and commissions. The reports are designed to summarize the groups' activities over the last year, describe their recruitment activities, and outline their plans for ensuring leadership turnover. For FY 2012 a total of 34 of the 57 groups required to submit the annual attendance reports also submitted annual reports. The list of the 23 groups that have not submitted their annual reports is included in Attachment 2.

All of the groups (34) reported ongoing programs with specific goals for the coming year, and highlights of these reports are in the comments section of the attached chart (Attachment 1). One group, the Building Code Board of Appeals, reported that it did not meet, as there were no appeals to consider. Twenty-two groups, the same as last year, outlined specific plans that will ensure turnover in their committee's leadership. Fourteen described plans/activities designed to encourage citizens to apply for commission vacancies, the same as last year. Copies of all of the reports are available electronically for your review and can be accessed as part of the electronic docket item. Hard copies of the reports are available in the City Clerk's Office. Groups that have not submitted their reports will be reminded of the requirement and requested to submit the FY 2012 report with the FY 2013 document.

ATTACHMENTS:

Attachment 1: Summary Chart of Board and Commission Annual Reports

Attachment 2: List of Groups That Have Not Submitted Reports

STAFF: Rose Williams Boyd, Executive Secretary for Boards and Commissions