

**City of Alexandria
Meeting Minutes
Tuesday, November 14, 2023 5:30 PM
City Council Legislative Meeting**

Present: Mayor Justin M. Wilson, Vice Mayor Amy B. Jackson, Members of Council Canek Aguirre, Sarah R. Bagley, John Taylor Chapman, Alyia Gaskins, and R. Kirk McPike.

Absent: None.

Also Present: Mr. Parajon, City Manager; Ms. Anderson, City Attorney; Ms. Roberts, Deputy City Attorney; Ms. Baker, Deputy City Manager; Ms. Funderburk, Acting Interim City Manager; Mr. Moritz, Director, Planning and Zoning (P&Z); Ms. Williams, Assistant Director, P&Z; Mr. Coleman, Deputy Director, General Services; Ms. Fleming, Director, Office of Communications and Community Engagement; Ms. Barker, Assistant City Manager/Labor Relations, City Manager's Office; Ms. Hamm, Assistant Director, Office of Management and Budget (OMB); Mr. Lambert, Deputy City Manager; Mr. Browand, Deputy Director, Recreation, Parks, and Cultural Activities (RPCA); Mr. Routt, Director, OMB; Mr. Freed, Director, Office of Climate Action; Ms. Horowitz, Principal Planner, P&Z; Mr. Shelby, Urban Planner, P&Z; Ms. Contreras, Principal Planner, P&Z; Mr. Randall, Urban Planner, P&Z; Ms. Jovovich, Office of Housing; Ms. Snow, Senior Assistant City Attorney; Mr. Smith, Information Technology Services (ITS); Ms. Demeke, ITS; Mr. Delashin, ITS; and Police Lt. North.

Recorded by: Gloria Sitton, City Clerk and Clerk of Council.

I. OPENING MATTERS

1. Calling the Roll

Mayor Wilson called the meeting to order and the City Clerk called the roll. All the members of City Council were present, with Councilman Chapman arriving following roll-call vote.

2. Electronic Participation Resolution (if needed)

Not needed.

3. Closed Session (if needed)

Not needed.

4. Moment of Silence and Pledge of Allegiance

City Council observed a moment of silence and recited the Pledge of Allegiance.

5. Consideration of the Appointment of the City Attorney

WHEREUPON, upon motion by Councilman Aguirre, seconded by Vice Mayor Jackson and carried 6-0, City Council appointed Cheran Cordell Ivery to the office of the Alexandria City Attorney effective January 6, 2024 and authorized the Mayor to execute an employment contract with the new City Attorney on behalf of the City. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilwoman Gaskins, and Councilman McPike; Opposed, none; Absent, Councilman Chapman.

6. Public Hearing on the Fiscal Impact Study of the Tentative Collective Bargaining Agreement with the American Federation of State, County and Municipal Employees and Consideration of a Resolution indicating City Council's Good Faith Commitment to the Appropriate Funding Necessary to Implement the Agreement. [ROLL-CALL VOTE].

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 6; 11/14/23, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Vice Mayor Jackson, seconded by Councilman Chapman and carried unanimously by roll-call vote, City Council closed the public hearing and adopted the resolution which reflects Council's commitment to fund the tentative collective bargaining agreement between the City and AFSCME, subject to actual appropriation with the approval of the budget in each fiscal year it is in effect. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

The resolution reads as follows:

RESOLUTION NO. 3196

RESOLUTION REGARDING FUNDING OF THE TENTATIVE COLLECTIVE BARGAINING AGREEMENT WITH THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEE, DISTRICT COUNCIL 20

WHEREAS, on April 17, 2021, the City Council of Alexandria, Virginia, adopted Ordinance No. 5336, amending the City Code to add a new Article E to Title 2, Chapter 5 providing for specific bargaining units of City employees to engage in collective bargaining with the City; and

WHEREAS, pursuant to the City Code, a vote was held among bargaining unit employees of the eligible classes in Labor & Trades associated with maintenance and skilled crafts, resulting in the election of the American Federation of State, County, and Municipal Employees District Council 20, Local 3001 (AFSCME). Employees in Labor & Trades work in General Services, Fire, Police,

Community & Human Services, Transportation & Environmental services, and Recreation, Parks & Cultural Activities departments; and

WHEREAS, representatives of the City of Alexandria and AFSCME met in good faith and negotiated a tentative collective bargaining agreement (the “Tentative Collective Bargaining Agreement”), to be effective July 1, 2024 through June 30, 2027; and

WHEREAS, AFSCME submitted the Tentative Collective Bargaining Agreement to its membership and, on November 1, 2023, the membership voted to ratify the Tentative Collective Bargaining Agreement; and

WHEREAS, the Tentative Collective Bargaining Agreement provides wage increases and other benefits for Labor & Trades employees in various departments across the City that have fiscal consequences for the City of Alexandria; and

WHEREAS, the Office of City Management and Budget has conducted a fiscal impact study of the Tentative Collective Bargaining Agreement; and

WHEREAS, pursuant to Section 2-5-79 of the City Code, the City Council has received the fiscal impact study and held a public hearing on the fiscal impact study on November 18, 2023;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Alexandria, Virginia, that:

- 1) it hereby makes a good faith commitment to appropriate funding necessary for the City to meet its obligations under the Tentative Collective Bargaining Agreement with the understanding that it remains subject to accrual appropriation with the approval of the budget in each fiscal year it is effective.

This resolution is effective immediately upon its adoption by the City Council.

PROCLAMATIONS AND RECOGNITIONS

7. Presentation of a Proclamation Declaring November 23, 2023 as Del Ray Turkey Trot Day.

WHEREUPON, upon motion by Councilwoman Gaskins, seconded by Vice Mayor Jackson and carried unanimously, City Council endorsed the proclamation. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

II. Oral Report from the City Manager

None.

III. ACTION DOCKET Regular Consent Calendar (8-13)

8. Receipt of the following resignations from Members of Boards, Commissions, and Committees:

- (a) Alexandria Transportation Commission
Oleksandr Faryga
- (b) Alexandria Archaeological Commission
Elizabeth Vehmeyer
- (c) Children Youth and Families Collaborative Commission
Alex Robert
- (d) Environmental Policy Commission
Oleksandr Faryga

(A copy of the above resignations is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 8 (a-d); 11/14/23, and is incorporated as part of this record by reference.)

9. Uncontested Appointments for Boards, Commissions, and Committees:

- a. Ad Hoc Stormwater and Flood Mitigation Advisory Group - 3-year term
1 Budget and Fiscal Affairs Advisory Committee representative
- b. Beauregard Urban Design Advisory Committee - 2-year term
1 professional member skilled in architecture, planning, landscape architecture and/or urban design
- c. Commission for the Arts - 3-year term
1 student or resides in the city and attends a high school located in the City of Alexandria.
- d. Commission on Aging - 3-year term
1 representative of older persons
1 citizen member
- e. Commission on Employment - 2-year term
1 representative from recognized area businesses including minority-owned and small businesses
- f. Commission on HIV/AIDS - 3-year term
1 member from and representing the City of Alexandria Public Schools
1 Human Rights Commission representative
- g. Commission on Information Technology - 3-year term
1 Budget and Fiscal Affairs Advisory Commission representative
- h. Commission on Persons with Disabilities - 2-year term
3 citizen members
- i. Economic Opportunities Commission - 2-year term
1 Category II Low Income representative

1 Category I - Elected Official currently holding office - Councilman Aguirre representative

- j. Emergency Medical Services Council - 2-year term
1 citizen member
- k. Historic Alexandria Resources Commission - 2-year term
1 Planning District III representative
1 Planning District II representative
1 representative who is a member of a volunteer support group
- l. Human Rights Commission - 3-year term
1 Economic Opportunities Commission representative
- m. Potomac Yard Design Advisory Committee - 2-year term
1 professional skilled in landscape architecture, architecture, or urban design
- n. Sister Cities Committee - 2-year term
1 citizen member
- o. Towing Advisory Board - 3-year term
1 citizen member
2 Law Enforcement representatives
- p. Visit Alexandria Board of Governors - 3-year term
1 hotel owner/manager representative
1 member from any of the above four categories, hotel, restaurant, association, or retail
- q. Waterfront Commission - 2-year term
1 representative who resides East of Washington Street and North of King Street
1 Founders Park Community Association representative

(A copy of the above appointments is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 9 (a-q); 11/14/23, and is incorporated as part of this record by reference.)

10. Consideration of a Grant Application to the Institute of Museum and Library Services.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 10; 11/14/23, and is incorporated as part of this record by reference.)

11. Consideration of A First Amendment to a Five-Year License Agreement dated November 1, 2022, between the City of Alexandria, Virginia and Crown Castle Fiber, LLC. to Permit Crown Castle to construct and install an additional enterprise fiber route of approximately 400 feet in the City of Alexandria's Virginia Public Rights-of-Ways.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 11; 11/14/23, and is incorporated as part of this record by reference.)

12. Consideration of the Monthly Financial Report for the Period Ending September 30, 2023.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 12, 11/14/23, and is incorporated as part of this record by reference.)

13. Collection of Taxes and Annual Consideration of Authorization to Write-Off Property Tax Balances of Less Than Twenty Dollars.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 13; 11/14/23, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Gaskins, seconded by Councilman Chapman and carried unanimously, City Council approved the consent calendar. The City Manager recommendations were as follows:

8. City Council received the following resignations for boards, commissions, and committees with regret: (a) Oleksandr Faryga, Alexandria Transportation Commission; (b) Elizabeth Vehmeyer, Alexandria Archaeological Commission; (c) Alex Robert, Children, Youth and Families Collaborative Commission; and (d) Oleksandr Faryga, Environmental Policy Commission.

9. City Council appointed the following persons to City boards, commissions, and committees: (a) appointed Christopher Ferrara as the Budget and Fiscal Affairs Advisory Committee representative to the Ad Hoc Stormwater and Flood Mitigation Advisory Group; (b) appointed Abed Benzina as the professional member skilled in architecture, planning, landscape architecture and/or urban design to the Beauregard Urban Design Advisory Committee; (c) appointed Hosai Rasuli as the student who resides in the City and attends a high school located in the City of Alexandria to the Commission for the Arts; (d) appointed Barbara Huelat as the representative of older persons and appointed Jeanette Shepherd as the citizen member to the Commission on Aging; (e) Betel Akilu as the representative from recognized area businesses including minority-owned and small businesses to the Commission on Employment; (f) appointed Rachel Jacobson as the member from and representing Alexandria City Public Schools and appointed Scott Schwartz as the Human Rights Commission representative to the Commission on HIV/AIDS; (g) appointed Karen Graf as the Budget and Fiscal Affairs Advisory Commission representative to the Commission on Information Technology; (h) appointed Anna Forster and Deanne McNulty and reappointed Alex Sprague as the three citizen members to the Commission on Persons with Disabilities; (i) reappointed Aminata Ly as the low income representative and appointed Babak Pirouz as the representative for Councilman Aguirre to the Economic Opportunities Commission; (j) reappointed Christopher Wanka as the citizen member to the Emergency Medical Services Council; (k) reappointed Mark Farkas as the Planning District III representative, appointed Kate Gillis as the Planning District II representative, and waived the residency requirement and appointed Russell Simonaro as the representative who is a member of a volunteer support group to the Historic Alexandria Resources Commission; (l) appointed Conrad Sylvanus as the Economic Opportunities Commission representative to the Human Rights Commission; (m) Melissa Kuennen as the professional skilled in landscape architecture, architecture, or urban design to the Potomac Yard Design Advisory Committee; (n) reappointed Eric Compton as the citizen member to the Sister Cities Committee; (o) appointed Kevin McCourt as the citizen member, waived the residency requirement and appointed George Randolph and James Young as the two law enforcement representatives to the Towing Advisory Board; (p) waived the residency requirement and appointed Kenneth Abrom as the hotel owner/manager representative and appointed Jason Longfellow as the member from any of the four categories (hotel, restaurant, association or retail) to the Visit Alexandria Board of Governors; and (q) appointed Lawrence Gillespie as the representative who resides east of Washington Street

and north of King Street and appointed Sydney Smith as the Founders Park Community Association representative to the Waterfront Commission.

10. City Council: (1) approved submission of the grant application; and (2) authorized the City Manager to execute all necessary documents to submit, accept, and implement the grant, if awarded.

11. City Council considered the proposed amendment to the existing License Agreement ("Agreement") with Crown Castle and set it for public hearing on Saturday, November 18, 2023.

12. City Council received the Monthly Financial Report.

13. City Council: (1) received the listings of delinquent local property taxes; (2) authorized the Director of Finance to write-off uncollected tax balances for tax year 2022 less than twenty dollars each, totaling \$6,582 as of June 30, 2023, for which the Director of Finance has determined that the cost of collecting such balances would exceed the recoverable amount, provided that the Director of Finance will not include any balance for which she has reason to believe the taxpayer has intentionally paid less than the amount due and owed; and (3) authorized the Director of Finance to destroy records associated with taxes paid in calendar year 2017 and prior years in accordance with Code of Virginia Section 58.1-3129(A).

The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

Roll-Call Consent Calendar (14-15)

14. Consideration of a Resolution to Establish FY 2025 Budget Guidance. [ROLL-CALL VOTE]

(A copy of the City Manager’s memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 14; 11/14/23, and is incorporated as part of this record by reference.)

15. Consideration of a Budget Resolution Establishing the Process to be Used to Adopt the FY 2025 Operating Budget and the FY 2025 to FY 2034 Capital Improvement Program. [ROLL-CALL VOTE]

(A copy of the City Manager’s memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 15; 11/14/23, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilmember Bagley, seconded by Councilman Chapman and carried unanimously by roll-call vote, City Council approved the roll-call consent calendar. The approval was as follows:

14. City Council adopted the FY2024 Budget Guidance Resolution.

The resolution reads as follows:

RESOLUTION NO. 3197

**Setting Guidance for FY 2025 General Fund Operating
Budget and Capital Improvement Program for FY
2025 to FY 2034**

WHEREAS, the City Council of Alexandria will pass a resolution establishing Council's process for formulating the Operating Budget and the Capital Improvement Program (CIP) and requires that City Council set budget guidance for the City Manager and the School Board for the FY 2025 budget; and

WHEREAS, the City will seek input into the development of the FY 2025 budget; and

WHEREAS, the City Council's budget deliberations and annual spending decisions should reflect a balancing of the Strategic Priorities adopted by the City Council in March of calendar year 2022; and

WHEREAS, those services directly supporting the Adopted Strategic Priorities and the corresponding business plans are considered for funding support and evaluated and prioritized through the lens of equity, environmental justice, civility, transparency, respect and service; and

WHEREAS, the Office of Management and Budget and the Racial Equity Office have adopted the use of a Budget Equity Tool to evaluate all departmental supplemental requests and reduction budget items using a scoring rubric; and

WHEREAS, the City Council is committed to continuously improving the efficiency and effectiveness of City government and expects the City Manager, City staff and all organizations that receive City budget dollars to focus on achieving service outcomes and providing programs that benefit the community and its residents to advance equity, environmental justice, civility, transparency, respect and service; and

WHEREAS, the City Council is committed to the goal of continuing to provide core services expected of a municipal government including the provision and maintenance of the City's facilities and capital infrastructure; and

WHEREAS, the City Council will make budgetary changes that support maintaining the City's 'AAA'/'Aaa' bond ratings; and

WHEREAS, the City Council acknowledges that the resources required to achieve the goals of their Adopted Strategic Priorities, various other adopted Strategic Plans and Master Plans, and other emerging priorities must be balanced with the tax responsibility placed upon residents and businesses; and

WHEREAS, the City Council recognizes the need to measure the impact
of programs
and lines of business against expected outcomes, to deemphasize or eliminate programs that do

not yield those outcomes desired, and to identify efficiencies wherever possible, to utilize priority based budgeting to assist in setting budget priorities and funding level; and

WHEREAS, the City Council desires to emphasize a multi-year perspective for budget decision making and for long-range fiscal planning; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALEXANDRIA THE FOLLOWING:

(a) **Operating and Capital Improvement Program Expenditures:** The City Manager shall (1) propose for Council consideration a proposed operating budget and 10-year Capital Improvement Program and one alternative budget scenario; and (2) One budget scenario will be recommended to balance the budget if the real estate tax rate remains at its current level, and one will include recommendations for a real estate tax or other tax rate increases.

(b) **Two-Year Presentation of Operating Revenue/Expenditures:** The City Manager's proposed Operating Budget shall include estimates of all operating revenues and expenditures for the proposed Fiscal Year 2025 and the subsequent Fiscal Year 2026.

(c) **Taxes, Fees, Fines and Service Charges:** In funding the proposed budget, the City Manager may consider changes to tax rates, tax designations/reservations, fees/fines/service charges that are equitable, fair and administratively feasible provided that these proposals are observant of the constraints imposed by the Code of Virginia. Such changes can only be considered where they advance the priorities of the Council as stipulated in this resolution, through Legislative Sessions, adopted master plans and policies, or the Council Retreat and Work Sessions. Additionally, the City Manager shall present one alternative tax rate scenario in which the real estate tax rate remains at its current level or includes recommendations for a real estate tax or other tax rate increases.

(d) **Cost Saving Measures:** The City Manager shall, in the proposed operating budget and one alternative scenario, continually identify and propose cost saving measures and efficiencies in all City operations and consider reduction of service levels where the performance exceeds the level required by the community, where the current level of service is not a strategic priority, or where performance, over time, has not achieved the desired outcomes.

(e) **Use of Surplus:** The City Manager may recommend use of prior-year surplus funds first to ensure that the Capital Improvement Program includes sufficient cash capital funding, then to address one-time or manageable ongoing costs that positively impact expected goals.

(f) **CIP:** The proposed FY 2025 through 2034 CIP shall incorporate the following:

I. Compliance with the City's adopted Debt Related Financial Policy Guidelines for any debt issuance planned for FY 2025 through FY 2034;
Consistency with the City's adopted cash capital investment policy of a General Fund cash capital transfer of no less than 2.0% with the goal of funding the FY2025 General Fund cash capital reflected at least at the level in the current adopted CIP;

2. The optional use, as determined by the City Manager, of an additional General Fund operating budget surplus from FY 2024, if any, as commitment for capital projects in FY 2025 and beyond;
3. Specific descriptions of projects that can be funded within recommended levels of funding, their associated operating costs, estimated for all years of the CIP, and a description of the process used to prioritize which projects were included in the proposed CIP funding levels;
4. Proposed funding for City and ACPS facility projects based in part on the recommendations of the Ad Hoc Joint City-Schools Facility Investment Task Force.

(g) **ACPS Funding:** That (1) the City Manager shall recommend Alexandria City Public Schools combined operating transfer and debt service funding that funds the debt service increase required to fund projects and enrollment changes while balancing the need for an affordable tax and fee burden, (2) the Alexandria City Public Schools is requested by City Council to articulate in general categories and prioritize any City FY 2025 appropriation requests above the current amount, (3) the City Manager shall develop options for potential funding of proposed public school capital needs for the FY 2025 through FY 2034 time period taking under advisement the recommendations of the Ad Hoc Joint City-Schools Facility Investment Task Force, and (4) the City Manager shall recommend ACPS capital project debt service in the FY 2025 proposed budget and include such amount as an separate element of the total recommended FY 2025 budget for the ACPS.

(h) **Outside Agencies:** Organizations outside the City government that receive funding support from the City must demonstrate an alignment of their efforts with accomplishments of the City's strategic priorities and show efficiencies and cost saving measures. In cases where there is discretion over the level of funding, organizations external to the City government must demonstrate the purpose, benefits outcomes, and consequence of City funding. Organizations outside the City government should provide a level of base budget detail equivalent to that provided by internal city departments.

(i) **Civic Engagement:** As part of the proposed budget development process, staff should seek public input on the priorities used to formulate the budget through the collection of community comments via the budget website prior to the City Manager's final decision making for and presentation of the proposed budget and CIP.

(j) **Alignment with Council Priorities:** The City Manager shall provide the City Council with an overview of how the proposed budget prioritizes investments in equity, environmental justice, civility, transparency, respect and service and include the scored results of the Budget Equity Tool process as an appendix for the transparent evaluation of equity impacts in our final decision.

(RES. NO. 3197)

15. City Council adopted the proposed resolution establishing the process to be used to adopt the FY 2024 Operating Budget and the FY 2025 to FY 2034 Capital Improvement Program.

The resolution reads as follows:

Resolution No. 3198

Budget Resolution Establishing the Process to be Used to Adopt the FY 2025 Operating Budget and the FY 2025 to FY 2034 Capital Improvement Program

WHEREAS, the Alexandria City Council wishes to establish policies to guide upcoming budget deliberations to ensure responsible actions with current economic resources; and

WHEREAS, resolutions No. 2088, 2150, 2166, 2256, 2368, 2587, 2653, 2747, 2796, 2858, 2915, 2966, 3046, and 3112 previously adopted by City Council have now expired, or will soon expire; and

WHEREAS, City Council believes that flexibility is needed for both the preparation and evaluation of expense items as well as with regard to diversifying the sources of revenue available to fund the General Fund Operating Budget; and

WHEREAS, City Council's deliberations on the budget each year reflect a balancing of the needs of the community with the community's ability to afford services to meet those needs; and

WHEREAS, City Council desires to provide the core services expected of a municipal government and to continue to provide quality services and facilities for the residents and businesses of Alexandria, but understands that economic reality will require significant trade-offs between services and revenues; and

WHEREAS, City Council is committed to managing the cost of City General Fund operating and capital expenditures in order to properly balance the tax burden placed on the community; and

WHEREAS, City Council is committed to achieving the vision and strategic goals, long term outcomes, objectives, and initiatives as outlined in the City Council's Adopted Strategic Priorities; and

WHEREAS, City Council desires to allow for a thoughtful and deliberate budget process given the budget's complexity and importance;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Alexandria, Virginia, that the Council shall, for the purposes of consideration of the Budget for the City of Alexandria, adopt this resolution and adhere to the following rules of procedure:

Section (a) The City Manager's Budget Submission to City Council and the Setting of Budget Guidance by City Council

(1) That the City Manager shall plan and prepare the proposed Operating Budget and proposed ten-year Capital Improvement Program and that such preparations shall include

those programs and resources necessary to achieve the City Council's Adopted Strategic Priorities.

(2) That the City Manager shall present to City Council a preliminary forecast and outlook for (a) revenues and (b) expenditures necessary to maintain existing services and policies (including the City Manager's forecast of cash capital and debt service costs related to the most recently approved Capital Improvement Program).

(3) That City Council shall direct that the City Manager prepare a budget resolution to be adopted by City Council to guide the preparation of the upcoming Operating Budget and next Capital Improvement Program.

(4) That the City Manager shall submit a proposed Operating Budget and Capital Improvement Program to the City. Such budget shall meet any guidance for General Fund revenues and expenditures established by City Council.

Section (b) The Budget Submission to City Council by the Alexandria Public Schools (ACPS)

(5) That the Alexandria City School System (ACPS) shall separately present to City Council, but in a format coordinated with the City Manager, its preliminary forecast and outlook for (a) expenditures necessary to maintain appropriate services and policies, (b) the outlook for additional requests for Schools operating in the upcoming fiscal year and capital needs through the upcoming fiscal year and the succeeding 9 years, (c) projected ACPS capital related debt service for the upcoming fiscal year, (d) the outlook for possible budget reductions and increases in fees, fines and charges for services, (e) the outlook for Federal and State grants, and the costs of meeting unfunded Federal and State mandates, both current mandates and projected new mandates.

(6) That the Board of the Alexandria City Public Schools is requested to adopt a Capital Improvement Program no later than December 14, 2023 and an Operating Budget no later than February 22, 2024 so that any request may be considered by City Council in parallel with the City Manager's proposed operating budget and Capital Improvement Program. If the ACPS budget request exceeds or otherwise does not comply with any guidance regarding fiscal limitation provided by City Council to ACPS, then ACPS shall clearly identify what operating programs and activities would be funded if additional funding were provided.

Section (c) Actions of City Council Concerning the Budget Submissions of the City Manager and the Alexandria Public Schools (ACPS)

(7) That as part of a preliminary forecast of assessments and expenditures provided by the City Manager, City Council will consider this information and any other relevant information available to it at that time including the comments of residents provided via a public hearing or other public input opportunities.

(8) That the Council shall hold two budget public hearings on the City Manager's proposed budget in the month following the budget submission by the City Manager and should reserve time for public comment at the scheduled April Public Hearing once the Preliminary Add/Delete list of City Council Budget Proposals and technical adjustments by the Office of Management and Budget has become available and distributed to the community. Any additional public hearing shall not conflict with or serve in place of a public hearing regarding the establishment of an effective tax rate as required by the Code of Virginia. Council shall also hold a series of budget work sessions in which the public may attend in-person or virtually to listen as the body discusses topics and questions related to the budget. These work sessions will take place after the City Manager's proposed budget and prior to the adoption of the Operating Budget and Capital Improvement Program. Finally, all budget questions from members of Council shall be submitted to staff for response as soon as feasible. These questions and answers shall be posted on the City of Alexandria's Management and Budget website along with existing budget resources.

(9) That Council directs City staff to organize at least one virtual public meeting to present the budget to interested residents and solicit input. Additionally, City staff shall provide an opportunity for residents and organizations to submit written budget comments to the Council in lieu of or in addition to participation in public meetings. The written budget comments should be submitted via the City of Alexandria's Management and Budget website.

(10) That Council directs City staff to prepare motions for adoption of the Operating Budget and Capital Improvement Program and a summary of decisions made in the Preliminary or Final Add/Delete work session following the work session. Those motions and the summary of final decisions shall be released for public review no later than 24 hours prior to the scheduled adoption.

(11) That City Council shall consider these proposals and endeavor to enact an Operating Budget and Capital Improvement Program that balance the needs of the community with the community's desire and ability to pay for services to meet those needs.

(12) That City Council plans to adopt such a budget resolution.

Section (d) Proposed Budget for the City of Alexandria

(13) For purposes of this resolution, the proposed budget of revenue rates and expenditure levels for the fiscal year shall be that proposed by the City Manager.

(14) For purposes of this resolution, the Office of Management and Budget shall provide revenue and/or expenditure projections for any motion or amendment that could affect the proposed budget specified in Section (a) (2).

Section (e) Maximum Expenditure Levels May Not Exceed Sum of Projected Revenue and Appropriation from Fund Balance in Proposed Budget

(15) It shall not be in order in the Alexandria City Council to consider any motion or amendment to the proposed budget of the City of Alexandria if:

(i) there has not been a Budget Memo or formal information request submitted that relates to the specific item proposed for consideration or a Council discussion of the proposal during a budget work-session or public hearing has not occurred; and

(ii) any such motion or amendment that has the effect of increasing any specific budget expenditures proposed by the City Manager or would have the effect of reducing any specific revenue proposed by the City Manager unless such motion or amendment provides for a specific offset of either expenditure or revenue and ensures the maintenance of the fiscal balance of the proposed budget; and

(iii) such motion or amendment is not provided in the form of a City Council budget proposal submitted to the Office of Management and Budget (OMB) or an OMB technical adjustment at least 20 days prior to the adoption of the budget in accordance with the FY 2025 Rules of Engagement for the Add/Delete Process.

(16) In the Alexandria City Council, any appropriation from the Fund Balance or any like account beyond that proposed in the Manager's proposed budget shall require an affirmative vote of five Council Members.

Section (f) Actions of City Council Concerning the Add/Delete Process

(17) The City Council shall adhere to the following Add/Delete Rules of Engagement for amending and adopting the final budget. These Rules of Engagement were first adopted for use during the FY 2016 budget process and continued in each of the subsequent budget processes:

(i) Continue use of the add/delete spreadsheet that was produced by OMB prior to the FY 2016 budget process and reintroduced in the FY 2017 budget process.

(ii) A City Council Budget Proposal form will be required in order to add or delete anything from the City Manager's Proposed Budget. The form will require the following prior to Council consideration:

1. Additional information related to how the change advances the Council's goals/priorities.
2. Additional information related to how the change impacts the performance of that program, service or goal.
3. The support of at least 3 of 7 Council members (the original sponsor and two co-sponsors).
4. Must be accompanied by an add/delete spreadsheet prepared by the Council member or OMB in which the sum of the individual Council member's adds and deletes, including the items originally sponsored by that member and those co-sponsored by that member, are in balance or produce a revenue surplus.
5. Any add/delete proposal requiring a change to a City Ordinance or

requiring a new ordinance must be submitted to staff eight days prior to the first legislative meeting in April in order for the item to be introduced and docketed for the April public hearing [For FY 2025, March 25]

(iii) The completed City Council Budget Proposal form must be returned to the Office of Management & Budget (OMB), with each of the steps from #2 above completed, at least 20 days prior to the adoption of the budget [for FY 2025, April 4].

(iv) City Council will hold a third budget public hearing to receive feedback on the preliminary add/delete items submitted by City Council Members [for FY 2025, April 13].

(v) A combined list of all City Council Budget Proposals that meet the criteria in #2, any technical adjustments from OMB, and any City Manager recommended changes, will be provided and discussed at the 2nd Legislative Meeting in April [for FY 2025, April 24].

(vi) Council will work with OMB to refine/develop funding figures based on the proposals submitted, to be completed 7 days prior to budget adoption [for FY 2025, April 24].

(vii) If Council reaches a consensus during the preliminary add/delete work session, the final add/delete work session will become optional.

(viii) Completed Council Budget Proposals, with funding, will be circulated to Council and the public the Friday prior to budget adoption [for FY 2025, April 26].

(ix) City Council will be required to keep the budget in balance once all decisions are made.

(ix) Budget Adoption will occur on May 1, 2024 with all City Council Budget Proposals, those approved and those not approved, made public upon adoption of the budget.

Section (g) Expiration – The provisions of this resolution shall expire on June 30, 2024.

The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

IV. ACTION MATTERS
Contested Appointments

16. Alexandria-Caen Sister Cities Committee - 2 year term
2 Citizen Members

(The following persons volunteered for appointment to the above Commission)

NAME:

John Cosimano
Candace Harman
Sydney Johnson
Jennifer Reading
Elizabeth Reister

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 16; 11/14/23, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed and ballots were tallied with the following results: City Council reappointed Jennifer Reading and appointed Elizabeth Reister as the two citizen members to the Alexandria-Caen Sister City Committee. The vote was as follows:

Wilson	-	Reading, Reister
Jackson	-	Harman, Reading
Aguirre	-	Johnson, Reading
Bagley	-	Reading, Reister
Chapman	-	Reading, Reister
Gaskins	-	Reading, Reister
McPike	-	Reading, Reister

17. George Washington Birthday Celebration Committee - 2 year term
1 Citizen Member

(The following person volunteered for appointment to the above Commission)

NAME:

Andrew McCarthy-Clark

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 17; 11/14/23, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed and ballots tallied with the following results: City Council waived the residency requirement and appointed Andrew McCarthy-Clark as the citizen member to the George Washington Birthday Celebration Committee. The vote was as follows:

Wilson	-	McCarthy-Clark
Jackson	-	McCarthy-Clark
Aguirre	-	McCarthy-Clark
Bagley	-	McCarthy-Clark
Chapman	-	McCarthy-Clark
Gaskins	-	McCarthy-Clark
McPike	-	McCarthy-Clark

Recommendations from the City Manager

***The public hearing on the Zoning for Housing/Housing for All initiatives including the master plan amendments, text amendments and housing policy amendments, will begin on Tuesday, November 14, 2023 at 7:00 PM and will continue onto Saturday, November 18, 2023. As many speakers as possible who sign up to speak on Tuesday, November 14, will be taken on that day, however any speakers who sign up to speak on Tuesday who are not called due to time, will be taken at the continuation of the hearing on Saturday, November 18. You may sign up directly for the continued hearing on Saturday if you prefer not to speak on Tuesday. You may only sign up for and speak on one day or the other, not both. ***

Please Note: This is the beginning of the Public Hearing for the Zoning For Housing/Housing for All item and this item will not begin until 7:00 PM.

18. Master Plan Amendment #2023-00005
Zoning Text Amendment #2023-00007
2020-2021 Housing Policy Amendments
Zoning For Housing/Housing For All Initiatives
(A) Public Hearing and consideration of amendments to all chapters of the Alexandria Master Plan to: (1) amend the following sentence wherever it occurs, from "Areas of the City currently zoned residential should remain zoned for residential use at no higher than their current density" to "Areas of the City currently zoned residential should remain zoned for residential use;" (2) incorporate the following notes in all Master Plan chapters: "References to low density will continue to refer to development configuration that limits overall building height and lot coverage compatible with the existing neighborhood" and "Ensure race and social equity is 'incorporated and centered in all planning' per City Council's Resolution 2974 including, but not limited to, all references to preserving and protecting neighborhoods and character"; and (3) amend the Housing Master Plan, Zoning Tools Section, Page 107, to add a statement supporting use of the Residential multifamily/RMF zone in areas planned and/or zoned for medium or higher density development and other potentially suitable locations. (B) Consideration of a Text Amendment to the Zoning Ordinance to amend all Articles to implement the following measures from the Zoning for Housing Initiative: (1) Expanding Housing Opportunities in Single-family Zones: amend the R-20, R-12, R-8, R-5, and R-2-5 zones to increase the number of housing units permitted; amend lot and yard requirements in the R-2-5 zone for two-unit dwellings; amend Article VIII to reduce minimum parking requirements, and amend Article XII to exempt lots developed with small scale multi-unit dwellings from site plan requirements; amend the limitation on occupancy limits per unit to allow the same number of occupants allowed by the building code; and delete "roominghouse" definition and regulations. (2) Industrial Zone: add standards for ground floor uses and limitations on locations of vehicular entrances and parking and loading spaces. (3) Residential Multifamily Zone: allow neighborhood-serving commercial uses as permitted and special uses. (4) Historic Development Patterns: in all zones that allow multi-unit dwellings, amend yard and open space requirements for multi-unit uses, delete maximum dwelling units per acre and minimum lot size requirements for multi-unit uses, and delete zone transition setback requirement and require compliance only with other supplemental yard and setback regulations. (5) Townhouses: amend yard, bulk, and open space requirements for single-unit, two-unit, and townhouse

dwelling in all zones that allow townhouses; amend lot requirements in the CL, CC, CSL, CG, CD-X, OC, OCM-50, OCM-100, OCH, CRMU-L, CRMU-M, CRMU-H, CRMU-X, and W-1 zones for two-unit dwellings; delete noncomplying provisions in the RA, RB, and RM zones; and create new provisions that allow RM development rights to single-unit, two-unit, and townhouse dwellings on certain lots outside of the RM zone. (C) Consideration of proposed amendments to update the 2020-2021 Housing Policy (1) to require, as City Policy, that 1/3 of the density requested above what is recommended in the underlying Small Area Plan be provided as committed affordable housing under Zoning Ordinance Section 7-700 and as a condition in Coordinated Development District Special Use Permits and (2) to require as City Policy for commercial to residential conversions in existing buildings that Section 7-700 is applied to allow additional floor area ratio for the proposed residential use.

Applicant: City of Alexandria, VA

Planning Commission Action:

- Approval of Master Plan Amendment #2023-00005: 7-0 Vote
- Approval of 2020-2021 Housing Policy Amendments: 7-0 Vote
- Approval of Staff Recommendations for 7 Proposals: 7-0 Vote
- Bonus Height Recommendation to Table
- Historic Development Patterns Recommendation to Approve
- Residential Multi-Unit Analysis Recommendation to Approve
- Industrial Zone Analysis Recommendation to Approve
- Coordinated Development District Recommendation to Approve
- Transit Oriented Development Recommendation to Approve
- Commercial to Residential Recommendation to Approve
- Endorsement of Parking Recommendations for the Townhouse Zone and Single-family Zone Proposal: 5-2 Vote
- Endorsement of Family Definition Recommendation under the Single-Family Zone Proposal: 5-2 Vote
- Endorsement of Staff's Townhouse Zones Recommendation: 7-0 Vote
- Endorsement of Staff's Expanding Housing Opportunities within Single-family Zones Recommendation: 6-1 Vote
- Approval of Zoning Text Amendment #2023-00007: 7-0 Vote

(A copy of the Planning Commission report is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 18; 11/14/23, and is incorporated as part of this record by reference.)

Planning and Zoning Staff gave a presentation on the Zoning for Housing/Housing for All initiatives prior to the start of the public hearing for this item.

City Council began the public hearing for this item. The public hearing will continue on Saturday, November 18, 2023. The following persons participated in the November 14 public hearing:

1. Barbara Beach, Alexandria, spoke against zoning ordinance changes.
2. Sarah Husain (and daughter), Alexandria, spoke in favor of the zoning ordinance changes.

3. Rev. Jo Belser, Alexandria, spoke in favor of the zoning ordinance changes.
4. John Patrick, Alexandria, spoke against zoning ordinance changes because of lack of outreach.
5. Ellen Mosher, Alexandria, spoke against zoning ordinance changes.
6. Carter Flemming, Alexandria, representing the Federation of Civic Associations, spoke against zoning ordinance changes and requested that the vote be postponed until next year following elections.
7. James Allgood, Alexandria, spoke against zoning ordinance changes.
8. Sandra Levy, Alexandria, spoke against zoning ordinance changes.
9. Karen Johnson, Alexandria, spoke against the changes and asked the proposals be considered separately.
10. Dr. Lyn Gubser, Alexandria, spoke against zoning ordinance changes.
11. Stephanie Elms, Alexandria, spoke in favor of the zoning ordinance changes.
12. Bill Pugh, Alexandria, spoke in favor of the zoning ordinance changes.
13. Stewart Schwartz, Washington, D.C., representing the Coalition for Smarter Growth, spoke in favor of the zoning ordinance changes.
14. Brian Mistretta, Alexandria, spoke against zoning ordinance changes.
15. Cathleen Curtin, Alexandria, spoke against zoning ordinance changes.
16. Joe Fray, Alexandria, spoke in favor of the zoning ordinance changes.
17. Suzy Carroll, Alexandria, spoke against zoning ordinance changes.
18. Jonathan Krall, Alexandria, spoke in favor of the zoning ordinance changes.
19. Anderson Vereyken, Alexandria, spoke in favor of the zoning ordinance changes.
20. Patrick McNabb, Alexandria, spoke against zoning ordinance changes.
21. Lisa Eileen Soronen, Alexandria, spoke in favor of the zoning ordinance changes.
22. Fran Vogel, Alexandria, representing the Strawberry Hill Civic Association, spoke against the zoning ordinance changes.
23. Barbra Byington, Alexandria, spoke against the zoning ordinance changes.

24. Betsy Faga, Alexandria, spoke in favor of the zoning ordinance changes.
25. Nicole Radshaw, Alexandria, spoke in favor of the zoning ordinance changes.
26. Jill Norcross, Alexandria, spoke in favor spoke in favor of the zoning ordinance changes.
27. Tack Richardson, Alexandria, representing the North Ridge Citizens Association, spoke against the zoning ordinance changes.
28. Shelley Murphy McCabe, Alexandria, representing AHAAC, spoke in favor of the zoning ordinance changes.
29. John Thorpe Richards, Alexandria, spoke against the zoning ordinance changes.
30. Robert Rowe, Alexandria, spoke against the zoning ordinance changes.
31. Liana Ascolese, Alexandria, spoke in favor of the zoning ordinance changes.
32. Tom Van Antwerp, Alexandria, spoke in favor of the zoning ordinance changes.
33. Bonnie O'Day, Alexandria, spoke in favor of the zoning ordinance changes.
34. James Durham, Alexandria, spoke in favor of the zoning ordinance changes.
35. Theresa Lewallen, Alexandria, spoke in favor of the zoning ordinance changes.
36. Gail Rothrock, Alexandria, spoke against the zoning ordinance changes because of the possible impact to historic properties in the City.
37. William Stone, Alexandria, spoke against the zoning ordinance changes.
38. Ian Smith, Alexandria, spoke in favor of the zoning ordinance changes.
39. Pamela Berg, Alexandria, representing the League of Women Voters, spoke in favor of the zoning ordinance changes.
40. Chris Hart, Alexandria, spoke against the zoning ordinance changes.
41. Tim Laderach, Alexandria, spoke in favor of the zoning ordinance changes.
42. Sara Ford Burstein, Alexandria, spoke against the zoning ordinance changes.
43. Rev. Dr. Deborah Porras, Alexandria, spoke in favor of the zoning ordinance changes.
44. Jennifer Eckel, Alexandria, spoke in favor of the zoning ordinance changes.
45. Karin Fangman, Alexandria, spoke against the zoning ordinance changes as

single proposal.

46. Kursten Phelps, Alexandria, spoke in favor of the zoning ordinance changes.
47. Carol James, Alexandria, spoke against the zoning ordinance changes.
48. Tom Klancer, Alexandria, spoke in favor of the zoning ordinance changes.
49. Marta Schantz, Alexandria, spoke in favor of the zoning ordinance changes.
50. Erin Lee, Alexandria, spoke in favor of the zoning ordinance changes.
51. Alex Goyette, Alexandria, spoke in favor of the zoning ordinance changes.
52. Garrett McWilliams, Alexandria, spoke against the zoning ordinance changes.
53. Kate Kelley, Alexandria, spoke in favor of the zoning ordinance changes.
54. Carol Black, Alexandria, spoke in favor to postpone consideration.
55. Gregory Diercks, Alexandria, spoke against the zoning ordinance changes.
56. Marsha Way, Alexandria, spoke against the zoning ordinance changes.
57. Bonnie Naugle, Alexandria, spoke in favor of the zoning ordinance changes.
58. Theresa Pugh, Alexandria, spoke against the zoning ordinance changes.
59. Joseph P. Markoski, Alexandria, spoke against the zoning ordinance changes.
60. Mary Embry, Alexandria, spoke against the zoning ordinance changes.
61. Deborah Chalfie, Washington, DC, spoke in opposition to adoption without historic preservation impact assessment.
62. Moira Buzby, Alexandria, spoke against the zoning ordinance changes.
63. Judy Miller, Alexandria, spoke against the zoning ordinance changes.
64. Scott Corzine, Alexandria, spoke against the zoning ordinance changes and requested deferral.
65. William Shen, Alexandria, spoke against the zoning ordinance changes.
66. Kathy Burns, Alexandria, spoke against the zoning ordinance changes.
67. Patti Shields Lieblich, Alexandria, spoke against the zoning ordinance changes.

68. Dennis Hayden, Alexandria, spoke against the zoning ordinance changes.
69. Allison Silberberg, Alexandria, spoke against the zoning ordinance changes.
70. Harriet McCune, Alexandria, spoke against the zoning ordinance changes.
71. Sandy Modell, Alexandria, spoke against the zoning ordinance changes.
72. Jon Thompson, Alexandria, representing the Human Rights Commission, spoke in favor of the zoning ordinance changes.
73. Trip Hook, Alexandria, spoke in favor of the zoning ordinance changes.
74. Angie Mistretta, Alexandria, spoke against the zoning ordinance changes and requested deferral.
75. Jonathan Wilborn, Alexandria, requested a referendum on the issue.

Please note that the public hearing for this item will continue on Saturday, November 16, 2023.

Resolutions

None.

Ordinances

None.

V. OTHER BUSINESS

19. Consideration of City Council Calendar.

(A copy of the City Manager’s memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 19; 11/14/23, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Gaskins, seconded by Vice Mayor Jackson and carried unanimously, City Council received and approved the FY2024 City Council Calendar. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

Closed Session (if needed)

Not needed.

VI. ADJOURN

THERE BEING NO FURTHER BUSINESS TO BE CONSIDERED, upon motion by Vice Mayor Jackson, seconded by Councilman Chapman and carried unanimously, City Council adjourned the regular meeting of November 14, 2023 at 11:35 p.m. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

APPROVED BY:

JUSTIN M. WILSON MAYOR

ATTEST:

Gloria A. Sitton, CMC City Clerk

Adopted: January 9, 2024