

Independent Community Policing Review Board

Annual Report

July 2024 – June 2025

Per Alexandria Ordinance 5337, the Alexandria Community Policing Review Board is to produce a public report to the City Council by September of each fiscal year of its activities for the prior fiscal year, along with any comments and recommendations.

Summary of Accomplishments

The mission of the Independent Community Policing Review Board includes ensuring all residents and visitors in the City of Alexandria are safe, secure, and treated fairly by the City of Alexandria Police Department.

The purpose of the Independent Community Policing Review Board (ICPRB) is to enhance policing legitimacy and to increase and maintain trust between and among the Police Department, City Council, City Manager, and the public. The Board provides timely, fair, and objective review of administrative investigations conducted by the Independent Policing Auditor and the Alexandria Police Department (APD). The Board also evaluates policing policies and practices, and recommends meaningful reforms to address discriminatory practices, ensure the protection of all communities, and promote fairness and accountability in policing.

ICPRB Policy and Membership Accomplishments

The Board primarily met on the first Wednesday of each month except August. The board voted to not meet in August. It held additional training sessions and community activities throughout the year.

There was no official meeting in January because of a lack of quorum.

During the 2025 fiscal year, the Board completed all required training with both NACOLE and the Alexandria Police Department, including required ride-alongs. The Board completed its Memorandum of Understanding (MOU) with the Police Department. The ICPRB hopes that City Council will reconsider reinstating subpoena authority for the Independent Policing Auditor in the coming year.

In December 2024, the Board mourned the passing of inaugural Independent Policing Auditor Kim Neal. A proclamation honoring her service and contributions occurred October 2025.

The Board welcomed two new members, Jules Tamegue and Suzanne Berkey in July 1, 2025, with one remaining open seat. The Board also bid farewell to inaugural members Rob Krupicka and Ingris Moran, whose service and leadership were invaluable to the establishment and early success of the Board.

The Board continues to advocate for expanded mental health services, including increased funding and availability of mental health beds across the region. In FY25 The board voted to provide a letter to the city manager. The ICPRB continues to actively advocate for expanded mental health services within the City of Alexandria. The Board has emphasized the importance of increasing both funding and the availability of mental health treatment beds to ensure appropriate care and crisis response capacity.

In alignment with this advocacy, the ICPRB prepared a formal letter in FY25 in response to the Boards and Commissions (BCC) correspondence issued by City Manager Jim Parajon, urging City Council to prioritize mental health as a critical component of community safety and well-being.

Much of the Board's focus during this fiscal centered on City Council's process to review and revise **Ordinance Title 2, Chapter 4, Article AA, Section 2-4-220**, which outlines the framework governing the Independent Community Policing Review Board.

This process reflected a significant investment of time and collaboration and the Board participated in multiple stages of stakeholder feedback, including the Ad Hoc Committee organized by the Auditor's office in 2025 and the City Council subcommittee created to review and propose new ordinance language in 2026.

Following this extensive review and refinement process, City Council adopted the new ordinance over the objections of the Board on April 21, 2025.

Member Activities

Board members participated in training sessions and community events throughout the year. Training included NACOLE and APD courses, ride-alongs, and sessions related to police oversight best practices. Members also participated in local events and community engagement opportunities, including the Alexandria NAACP listening session and the Juneteenth celebration.

Program and/or Legislative Activities

The Board finalized its Memorandum of Understanding (MOU) with the Police Department and provided ongoing input to City Council and state officials regarding mental health services and police-related legislation. The Board continues to monitor the implementation of mental health initiatives and programs that aim to reduce police involvement in mental health crises.

The board continues to recommend that City Council restore the full subpoena power for the Auditor, which was removed in the April 2025 revision of the Board and Auditor's

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enacting ordinances. The Board also recommends that City Council allow the ordinance to be revised to allow new members to vote on routine business (such as minutes approval), but maintain preliminary training requirements for voting privileges on reviews of policy, investigations, and other substantive reports from the Auditor and APD.

Goals for 2025–2026

ICPRB OBJECTIVES

July 2025-June 2026

The Independent Community Police Review Board voted to approve the following objectives and goals for FY 2025 under five categories.

Incident Review

Inquiry and Complaint Intake and Tracking. The Board will establish procedures for intake and tracking on inquiries to the Board and complaints to the Alexandria Independent Police Auditor (AIPA) by October 2025, to be included in the Readiness Resolution.

- Incident and Policy Review Procedures. The Board will establish procedures for review of policies and all incidents (reported as inquiries, complaints, or other) by October 2025, to be included in the Readiness Resolution.
- Procedural MOU with APD. The Board will complete this MOU by September 2025, to be included in the Readiness Resolution.
- Begin Review of Incidents. The Board will begin its tracking and review of incidents (reported as inquiries, complaints, or other) by January 2026, following the submission of the Readiness Resolution.

Policy Review

- Review of Racial Equity and Bias in Policing Policies. The Board will begin its policy reviews during FY 2025 with a quarterly review of APD policies on the topic of racial equity and bias in policing at regular Board meetings. If completed, the Board will move to the APD policies on the topic of community engagement and transparency next.

Community Outreach

- Board Led Community Outreach. The Board will host a November or December 2025 community outreach event to launch and introduce its work on incident, complaint and policy reviews to the Alexandria community, following the passage of the Readiness Resolution. The Board will host one additional Board Led community outreach event in Q1 and Q2 of 2026.
- Other Community Outreach. Board members will represent the Board at events organized outside of the Board as it fits their schedule. Board members will organize a system for tracking and noticing these activities by December 2025.

The Board continues to advocate for expanded mental health services, including increased funding and availability of mental health beds across the region. In FY25 The board voted to provide a letter to the city manager. The ICPRB continues to actively advocate for expanded mental health services within the City of Alexandria. The Board has emphasized the importance of increasing both funding and the availability of mental health treatment beds to ensure appropriate care and crisis response capacity.

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Bradley Duncan
Current Term: Oct. 1, 2024 – 9/30/2028
Office/Role: CITIZEN

- During the 2023 - 2024 year, membership included the following individuals:

Peter Kleeblatt
Anitra Androh
Willie Bailey, Sr.
Christopher Ballard
Daniel Bauman
Kevin Harris
Merrick Malone
Tracy Jefferson
Michelle Krockner

- Erik Johnson is the staff liaison to the ARHA Board of Commissioners.

Training

- Complete 2025 Annual Trainings. NACOLE or comparable training, August or October Meeting. Board legal & ethical obligations, August or October Meeting. APD policies and operations training, September Meeting. Ride alongs will be scheduled individually.
- Begin 2026 Annual Trainings. 2026 NACOLE or comparable training complete before end of FY2025. 2026 board legal and ethical obligations completed before end of FY 2025. APD policies and operations training will be completed in FY 2026. 2026 ride alongs will be scheduled individually.

Reports

- FY2024 Annual Report. Approved and submitted by the Board before September 2025.
- Board Readiness Resolution. Completed and approved Before November 2025.
- Quarterly Report on Incident Review. The Board will begin quarterly reports in Q1 2026, following the submission of the Readiness Resolution.
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Leadership

At the January 2025 meeting, the Board elected new officers: Christopher Lewis as Chair, Alexis Stackhouse as Vice Chair, and Deborah Porter as Secretary.

The Board extends its appreciation to outgoing members Rob Krupicka and Ingris Moran for their service and contributions to the Board's early success.

City staff support was provided by the Office of the Independent Policing Auditor, the City Attorney's Office, and the Clerk of Court. The Board acknowledges the late Auditor Kim Neal for her leadership and lasting legacy in shaping the Board's mission and impact.

Alexandria-Caen Sister City Committee (ACSCC)
Annual Report
July 2024 – June 2025

Summary of Accomplishments

Background: Between 1985-1990, the Mayor of Alexandria, Jim Moran, began Alexandria's relationship with Caen, France. In October 1990, Mayor Patsy Ticer signed the official documents establishing the twinning relationship between Alexandria, Virginia, and Caen, France. On November 13, 1990, the Alexandria-Caen Exchange Committee was established. On March 12, 2005, the Alexandria-Caen Exchange Committee was designated as a standing committee known as the **Alexandria-Caen Sister City Committee (ACSCC)**. ACSCC reports to and is under the direction of the Office of Historic Alexandria (OHA).

Mission: The ACSCC By-Laws establish the mission of the committee as follows:

- a. Encourage the people of the City of Alexandria, Virginia, and the people of Caen, France, to be conscious of each other; and to understand one another as individuals, as members of their community, as citizens of their country, and as part of the family of nations.
- b. Foster, as a consequence of such knowledge and consciousness, a continuing relationship of mutual concern between the people of the City of Alexandria, Virginia, and the people of Caen, France.
- c. Undertake any activities or programs as will provide one another appropriate charitable aid and comfort, education and mutual understanding, and to foster and nurture international cooperation, understanding, trade, development, and tourism between the people of Alexandria, Virginia, and Caen, France, through educational, cultural, economic, technical, charitable, and related exchanges and programs.
- d. Perform any other act incidental to, or connected with, the foregoing purposes, or connected to any other lawful purpose, or in advancement thereof but not for pecuniary profit or financial gain of the members of the Committee, except as permitted by law.

Within these guidelines, ACSCC membership completed the following activities during its 2024/25 year.

ACSCC Policy and Membership Accomplishments

- Seventeen citizen positions are authorized on the committee. The committee closed the fiscal year with a full roster of members. Because of the popularity of ACSCC, vacancies are filled quickly. During the fiscal year, three members resigned before their terms expired. Four new members joined the committee during the year. They have supported existing committee initiatives, as well as brought new program ideas to the committee.
- **List participation/coordination with other advisory groups as relevant**
 - This year, as in previous years, the Alexandria Sister City Committee (Dundee and Helsingborg) arranged for ACSCC to walk in the Scottish Walk Parade following them in the order.

- An ACSCC member prepared a white paper suggesting ways the two committees could work together. He was invited by the Chair of the Alexandria Sister City Committee to meet with them on February 3, 2025, to discuss what could be done toward this goal going forward. A small subcommittee of members of the two committees was formed, and they have had some discussions. There is a goal of presenting several lectures jointly by outside experts on various aspects of Viking history impacting Caen, Helsingborg and Dundee during FY 26. The first of these is scheduled for October 16, 2025, at The Alexandria History Museum at The Lyceum (The Lyceum).
- There were **no policy changes**.

ACSCC Member Activities

- **List any member activities, if relevant**
ACSCC Treasurer Stephen Hartka joined Alexandria Mayor Alyia Gaskins and City Councilman John Chapman and their families in Caen from March 19-23, 2025, to attend the kickoff of Caen’s year-long millennium celebrations.

Program and/or Legislative Accomplishments

During FY 2025, the Alexandria-Caen Sister City Committee continued to host a robust array of cultural, educational and historic events, some of which were fundraisers:

- **Liberation of Paris Garden Party** was sponsored by ACSCC on September 14, 2024, at the Lloyd House in partnership with the British Officers Club of Washington D.C. The event was to celebrate the Battle of Paris that liberated the city during World War II in August 1944.
- **Lafayette Bicentennial Events:** There were a number of events sponsored by the City of Alexandria, under the auspices of the Office of Historic Alexandria, to commemorate the Marquis de Lafayette’s 1824 visit to Alexandria. ACSCC planned and executed the following:
 - **Walking tours:** Historian Elizabeth Reese conducted two walking tours a day on October 5 and 6, 2024, and a practice tour on September 26, 2024.
 - **Scavenger hunt:** This was held prior to the Lafayette events as a means of advertising and garnering community interest in attending the events.

In addition, ACSCC members participated in the following:

- **Welcome reception and private dinner for city officials from Caen:** Some ACSCC members attended this reception sponsored by OHA on October 15, 2024, to welcome two city officials from Caen, who were visiting to attend the Lafayette bicentennial events. One committee member attended a private dinner sponsored by OHA for these same two city officials.

- **Book signing and lecture:** Although this was planned by OHA and held on October 16, 2024, ACSCC helped promote the event and members volunteered at the event.
- **Middle School Exchange**
Youth-to-youth exchanges were reactivated between Caen and Alexandria by inauguration of a middle school exchange program between the two cities. The exchange was offered under the auspices of the Alexandria City Public Schools /George Washington Middle School, with support by ACSCC. ACSCC donated \$500 towards the exchange. From October 1-15, 2024, 26 Alexandria middle school students traveled to Caen with teacher chaperones, and students from Caen visited Alexandria from March 29-April 9, 2025, with chaperones. They stayed with host families and visited some of the local attractions. Mayor Gaskins held a reception for the visiting students, their host families, and school chaperones and organizers at The Lyceum on April 3, 2025. ACSCC members arranged the reception, including the refreshments, set-up and clean-up.
- **Beaujolais Nouveau**
On November 21, 2024, ACSCC sponsored this annual event at Lloyd House to commemorate the worldwide release of the new Beaujolais wine for the season. It is always a popular, sold-out event where attendees enjoy not only the Beaujolais Nouveau but also tastings of other French wines, hors d'oeuvres, music and commentary. It is a fundraiser for committee activities, especially those supporting students.
- **Cider Festival**
ACSCC members staffed a table with French ciders at the OHA-sponsored Cider Festival on November 23, 2024, at Lloyd House.
- **Scottish Walk Parade**
ACSCC members and some of the middle school students who participated in the exchange program walked behind the committee banner at the annual Scottish Walk Parade on December 7, 2024.
- **Sister Cities Dinner**
ACSCC members attended the OHA-sponsored dinner at Lloyd House honoring the Lord and Lady Provost of Dundee, who were visiting to participate in the Scottish Walk Parade and related-activities.
- **ACSCC Social Event for Members and Alumni**
The party was hosted at a member's home on January 13, 2025. In keeping with the French tradition for celebrating Three Kings Day, "Galette de Rois" (King cakes) were served.
- **Vive Lafayette Wine Challenge**
Several ACSCC members volunteered at this OHA-sponsored event held on February 21, 2025, at Gadsby's Tavern Museum.

- **French Yoga Flow Session**
On March 22, 2025, ASCCC sponsored a new event at The Lyceum—a yoga flow session accompanied by a French music playlist. This was a fundraiser that brought in a small profit.
- **D-Day Commemoration and Lecture** This year was the 81st Anniversary of D-Day and the 15th year ACSCC publicly recognized this historic event. On June 1st, there was a commemoration at Market Square, followed by a lecture on June 5th at The Lyceum. These events are always the most ambitious of the many events ACSCC sponsors in any given year, and they attract the largest audiences.
 - The June 1st commemoration included military reenactors; community and military exhibitors; crepes for sale; and an official ceremony opened by the Alexandria Town Crier, with musical performances, remarks by diplomatic and armed forces representatives, a performance by the United States Army Old Guard Fife and Drum Corps, and “D-Day: Minute-By Minute” readings by members of the City Council and special guests.
 - ACSCC prepared a proclamation designating that June was the 81st Anniversary of D-Day Commemoration Month in the City of Alexandria. It was passed by the Alexandria City Council, signed by Mayor Gaskins, and presented to the audience at the commemoration.
 - The June 5, 2025, lecture was held at The Lyceum with Dr. Kim Holien, retired U.S. Army historian, once again, serving as the presenter. He has quite a following. This year’s topic was *Eisenhower’s Hidden Top Secret From D-Day to V-E Day*, and it was a fundraiser that raised a small profit.

Goals for 2025-2026

- To continue the committee’s robust and varied schedule of events, featuring some activities that have been presented year after year, such as the D-Day commemoration and lecture and Beaujolais Nouveau, along with a healthy influx of new activities. New members join ACSCC with new energy and ideas, and the committee supports them. Long-standing members also introduce new ideas.
- To further collaborations between ACSCC and the Alexandria Sister City Committee (Dundee and Helsingborg)
- To support programming suggestions by the committee’s newly-formed children’s activity subcommittee.
- To reactivate for the summer of 2026 the intern program between Caen and Alexandria that was cancelled because of the pandemic.

- To inaugurate the Mayor’s Cup Rugby Tournament during the summer of 2026. Alexandria Rugby will send a team over to play in the tournament. The current plan is for the Alexandria team to arrive in Caen on July 30, play a match on August 1 or 2, depart to Dundee on August 4, and play a match on August 8.
- New activities planned, so far, for 2025-2026 are:
 - **September 25, 2025-** ACSCC will sponsor a lecture about “Inside The French Resistance” by Alexandria author Tom Young, author of *The Mapmaker*;
 - **October 4, 2025-**ACSCC will partner with Alexandria Fit4Mom to host a French family-themed workout class at the Patrick Henry Recreation Center;
 - **October 16, 2025-**ACSCC will sponsor a lecture about "The Vikings at Home" by Dr. Jennifer Paxton in collaboration with the Alexandria Sister City Committee at The Lyceum;
 - **November 20, 2025-** ACSCC will sponsor its annual Beaujolais Nouveau event at Lloyd House;
 - **November 22, 2025-** ACSCC members will volunteer at the annual OHA-sponsored Cider Festival at Lloyd House; and
 - **December 6, 2025-**ACSCC members will, once again, walk in the Scottish Walk Parade through Old Town.

Leadership

- Angelique Moss is Chair; Leslie Tourigny is Secretary; and Stephen Hartka is Treasurer.
- During the course of this past year, membership included the individuals listed below, with the date they were appointed to their current term and their term expiration date. New members’ names are bolded. Individuals with an * after their entry resigned from the committee before their term expired.
 - Michael Bianco, 2/13/2024-2/28/2026
 - Candace Harman, 2/13/2024-2/28/2026
 - Stephen Hartka, 10/10/2023-10/31/2025
 - Ashlee Harper-Johnson, 10/10/2023-12/2024 *
 - **Juliette Alice Haynie**, 2/11/2025-2/28/2027
 - Alexandre Jevgrafovs, 4/1/2023-3/31/2025
 - Sydney Johnson, 1/1/2024-12/31/2025
 - Donna Kenley, 9/12/2023-12/2024*
 - **Michael Kutner**, 4/8/2025-4/30/2027
 - **Brianna Meyer**, 2/11/2025-2/28/2027
 - Angelique Moss, 1/9/2024-1/31/2026
 - Kimberly Pena, 9/10/24-3/2025*
 - Jennifer Reading, 11/14/2023-11/30/25
 - Elizabeth Reister, 11/14/2023-11/30/25

- Timotheos Tan, 3/12/2024-3/31/26
 - Leslie Tourigny, 10/10/23-10/31/2025
 - Eric Trimble, 10/8/2024-10/31/2026
 - **Reed Van Beveren**, 1/9/2025-1/31/2027
 - Kristi Waschull, 6/11/2024-6/30/2026
 - Karen Fassi Wilbur, 12/12/2023-12/31/2025
- Committee attendance was submitted via the electronic attendance tracker on OnBoardGov, and the annual attendance report is attached.
 - Jim Holloway, Interpretive Program Coordinator, City of Alexandria, Office of Historic Alexandria was the **staff liaison** to the Alexandria-Caen Sister City Committee during the 2024/2025 year.

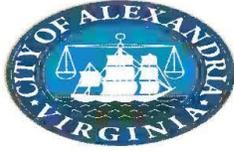
Angelique Moss

Angelique Moss, ACSCC Chair

Jim Holloway

Jim Holloway, OHA-Staff Liaison to ACSCC

Attachment
Committee Attendance Report



City of Alexandria, VA

Meeting Attendance Report



Report Data							
Board Name	Position	First Name	Last Name	Title	Meeting Subject	Meeting Date	Recorded Attendance
Alexandria-Caen Sister City Committee	Citizen	Karen	Fassi Wilbur	Member	Regular Meeting	6/9/2025	Absent (4/11)36%, Present (6/11)54%, Excused Absence (1/11)9%
Alexandria-Caen Sister City Committee	Citizen	Sydney	Johnson	Member	Regular Meeting	6/9/2025	Absent (4/11)36%, Present (7/11)63%
Alexandria-Caen Sister City Committee	Citizen	Donna	Kenley	Member	Regular Meeting	7/8/2024	Absent (4/5)80%, Present (1/5)20%
Alexandria-Caen Sister City Committee	Citizen	Eric	Trimble	Member	Regular Meeting	6/9/2025	Present (10/11)90%, Absent (1/11)9%
Alexandria-Caen Sister City Committee	Citizen	Leslie	Tourigny	Member	Regular Meeting	6/9/2025	Absent (1/11)9%, Present (9/11)81%, Excused Absence (1/11)9%
Alexandria-Caen Sister City Committee	Citizen	Ashlee	Harper-Johnson	Member	Regular Meeting	7/8/2024	Absent (4/5)80%, Present (1/5)20%
Alexandria-Caen Sister City Committee	Citizen	Stephen	Hartka	Member	Regular Meeting	6/9/2025	Present (8/11)72%, Absent (2/11)18%, Excused Absence (1/11)9%
Alexandria-Caen Sister City Committee	Citizen	Elizabeth	Reister	Member	Regular Meeting	6/9/2025	Present (8/11)72%, Absent (3/11)27%
Alexandria-Caen Sister City Committee	Citizen	Jennifer	Reading	Member	Regular Meeting	6/9/2025	Present (9/11)81%, Absent (1/11)9%, Excused Absence (1/11)9%
Alexandria-Caen Sister City Committee	Citizen	Angelique	Moss	Chair	Regular Meeting	6/9/2025	Present (10/11)90%, Absent (1/11)9%

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Alexandria-Caen Sister City Committee	Citizen	Candace	Harman	Member	Regular Meeting	6/9/2025	Absent (3/11)27%, Present (8/11)72%
Alexandria-Caen Sister City Committee	Citizen	Michael	Bianco	Member	Regular Meeting	6/9/2025	Absent (3/11)27%, Present (7/11)63%, Excused Absence (1/11)9%
Alexandria-Caen Sister City Committee	Citizen	Alexandre	Jevgrafovs	Member	Regular Meeting	6/9/2025	Present (9/10)90%, Excused Absence (1/10)10%
Alexandria-Caen Sister City Committee	Citizen	Timotheos	Tan	Member	Regular Meeting	6/9/2025	Present (9/11)81%, Absent (2/11)18%
Alexandria-Caen Sister City Committee	Citizen	Kristi	Waschull	Member	Regular Meeting	6/9/2025	Present (9/11)81%, Absent (2/11)18%
Alexandria-Caen Sister City Committee	Citizen	Kimberly	Pena	Member	Regular Meeting	2/10/2025	Absent (2/5)40%, Excused Absence (1/5)20%, Present (2/5)40%
Alexandria-Caen Sister City Committee	Citizen	Reed	Van Beveren	Member	Regular Meeting	6/9/2025	Present (4/5)80%, Absent (1/5)20%
Alexandria-Caen Sister City Committee	Citizen	Brianna	Meyer	Member	Regular Meeting	6/9/2025	Absent (1/4)25%, Present (3/4)75%
Alexandria-Caen Sister City Committee	Citizen	Juliette	Haynie	Member	Regular Meeting	6/9/2025	Absent (3/4)75%, Present (1/4)25%
Alexandria-Caen Sister City Committee	Citizen	Michael	Kutner	Member	Regular Meeting	6/9/2025	Present (2/2)100%

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Jim Holloway

Angelique Moss 9/26/25

**City of Alexandria Gang Prevention Community Task Force
Annual Report
July 2024 – June 2025**

Summary of Accomplishments

The mission of the City of Alexandria Gang Prevention Community Task Force is to create a gang free community through collaboration, community outreach, and advocacy. Within these guidelines, the City of Alexandria Gang Prevention Community Task Force membership completed the following activities during its 2024/25 year.

Gang Prevention Community Task Force Policy and Membership Accomplishments

- Membership remained steady throughout the year, with a quorum achieved at every meeting. Only one Task Force member had more than one unexcused absence.
- Youth Services Coordination Council (YSCC): The Gang Prevention Coordinator regularly participated in YSCC meetings to maintain awareness of broader youth service initiatives across the City.
- Alexandria City High School Gang and Violence Prevention Meetings: School affiliated Task Force members, along with Mr. Joe Regotti and the Gang Prevention Coordinator, participated in joint meetings with Alexandria City High School (ACHS) staff. These sessions provided an opportunity for school administrators, safety staff, and task force representatives to coordinate on emerging challenges and strengthen school-community partnerships in support of youth safety.
- There were no policy changes within the Gang Task Force.

Gang Prevention Community Task Force Member Activities

- The Gang Prevention Coordinator participated in several Gang Prevention and Awareness Presentations, including presentations for ACPS principals, assistant principals, social workers Alexandria City High School.
- Task Force member Roberto Gomez continued to expand his nonprofit, *Cornerstone Craftsman*, which provides workforce training, mentorship, and hands-on skill development in the trades for at-risk and court-involved youth. The program equips participants with practical job skills, builds personal responsibility, and creates pathways toward stable employment, reducing risk factors associated with gang involvement. With the support of another Task Force member, Roberto secured financial assistance to strengthen the organization. He also coordinated with fellow Task Force members to receive additional referrals of youth participants and to further bolster the program’s reach in the Alexandria community.
- The second cohort of the Junior City Academy launched in Spring 2025, continuing the effort to engage youth ages 13–17 in learning about local government and community resources. Over the six-week program, participants visited City Hall, the Alexandria Sheriff’s Office, the Alexandria Police Department, the Offices of Zoning and Code Administration, Transportation & Environmental Services, Court Services, and the Alexandria Fire

Department. This year's cohort benefitted from strong participation and support across departments, demonstrating continued buy-in from City staff and partners. However, turnout among youth was lower compared to the inaugural year. As a result, the Task Force and partner agencies are working to strengthen outreach and refine the program to bring more youth into next year's cohort. The program remains a valuable opportunity to demystify authority figures, foster positive connections, and expose youth to potential career paths in local government and public service.

- Three court-involved youth successfully graduated from the 15-week G.R.E.A.T. program this year. The program equips participants with life skills, decision-making strategies, and conflict resolution tools to help them resist gang involvement and make positive choices. It was made possible through collaboration between the Gang Prevention Coordinator, a Court Services Unit probation officer, Transitions for Change, RPCA, and the Department of Juvenile Justice.
- The Gang Prevention Coordinator, along with two Gang Task Force community representatives from the Sheriff's Office, provided a specialized gang prevention training to Sheltercare staff. A total of 15 staff participated, focusing on awareness of local gang dynamics, identifying risk factors, and strategies to support youth in their care. As an immediate outcome of the training, Sheltercare staff made two referrals to the IPE program, strengthening connections between residential services and community-based intervention supports.
- As part of the ACPS *Building Bonds Beyond the Classroom* series, the Gang Prevention Coordinator and Chairman Dillon delivered an online gang prevention webinar to approximately 35 family participants. The session highlighted local gang trends, risk and protective factors, and practical strategies families can use to support their youth and connect them with positive resources.
- Gang Task Force member Pastor Anthony Oliver organized an *annual Back to School Block Party* in August. The event, hosted in partnership with community businesses, featured free food, games, music, and a school supply giveaway. Families received backpacks and materials to prepare youth for the school year. This event highlighted the role of Task Force members in fostering positive community connections and supporting families with needed resources.

Program and/or Legislative Accomplishments

- The Senior Policy Work Group on Gangs, now renamed the Staff Group on Gangs (SGG), met multiple times from December to February to clarify its purpose and relationship with the Alexandria Gang Prevention Community Task Force. Through these meetings, the SGG reaffirmed its role in guiding and aligning all gang-related suppression, intervention, and prevention efforts in Alexandria. The group will continue meeting regularly to ensure strong collaboration among stakeholders and to support the Task Force's objectives.

Goals for 2025-2026

- The Gang Task Force aims to expand the Junior City Academy by building on the success of the first two cohorts, strengthening outreach, refining the curriculum, and implementing strategies to increase youth turnout and engagement.
- The Task Force will continue advocating for and working toward implementation of an Anonymous Notification System to provide community members with a safe, confidential

way to report gang-related concerns. This system will complement prevention and intervention strategies by increasing community trust and information flow.

- The Task Force will help carry out the annual Gang Prevention Soccer Tournament in Fall 2025, providing youth with a positive outlet, building community connections, and reinforcing prevention messaging through sports-based engagement.
- The Task Force will continue to strengthen mechanisms for receiving and acting upon relevant information within the task force and amongst partnering agencies.
- The Task Force will continue to provide opportunities and social intervention to underserved populations most at risk of gang/crew involvement.
- The Task Force will continue to advocate for formal and informal social controls, such as appropriate Law Enforcement staffing levels to address gang/crew issues.

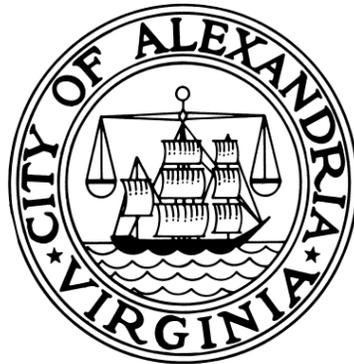
Leadership

- No elections took place during the year; the following members retained their positions:
 - Jim Dillon, Chair
 - Marilyn Nevy Cruz, Vice-Chair
- List term expirations and new members, with month they were appointed
 - Mayor Alyia Gaskins – Vacated seat in January.
 - Councilman Canek Aguirre – Vacated seat in January.
 - Vice Mayor Sarah Bagley – Joined in January.
 - Councilman Abdel-Rahman Elnoubi – Joined in January.
- During the course of the year, membership included the following individuals:
 - Mayor Alyia Gaskins, Councilman Canek Aguirre, Vice Mayor Sarah Bagley, Councilman Abdel-Rahman Elnoubi, Jim Dillon, Marilyn Nevy Cruz, Tim Brannon, Rachael Dischner, Michael Burch, Steve Nelson, Bryan Kirkes, Pastor Anthony Oliver, Timothy Beaty, Roberto Gomez, Dana Wedeles, Frank Broomell, Kurt Campos, and Cassandra Lewis.
- Luke Daniele from Alexandria Criminal Justice Services acted as the staff liaison to Alexandria Gang Prevention Community Task Force during the course of the 2024/2025 year.

Attachments

1. No attachments.

**The Alexandria Housing Affordability
Advisory Committee
FY25 Annual Report**



September 2025

**The Alexandria Housing Affordability Advisory Committee (AHAAC)
Fiscal Year 2025 Annual Report, July 2024-June 2025**

The Alexandria Housing Affordability Advisory Committee (AHAAC) comprises members appointed by the Alexandria City Council and is staffed by the Office of Housing. A list of the committee positions and members serving during Fiscal Year (FY) 2025 is included at the end of this report. The purpose of the committee is to advise City Council on issues regarding the preservation and creation of affordable housing, to make recommendations on policies governing expenditures of the City's Housing Trust Fund (HTF) and Housing Opportunities Fund monies, to review affordable housing plans, to monitor implementation of the Housing Master Plan and the Beauregard Small Area Plan, and to oversee the administration of the HTF. AHAAC held ten official meetings during the annual reporting period. In addition, the AHAAC Investment Subcommittee met once during the fiscal year.

Two new members were appointed to the Committee during FY25. The Committee had four vacancies at the end of the fiscal year: one vacancy for a landlord of a residential property in the City as of October 2024, one vacancy that remained unfilled during the fiscal year for a representative of the Commission on Persons with Disabilities, one vacancy as of June 2025 for the person who is either an employee of the City or Alexandria City Public Schools (ACPS), one vacancy for representative of an employer in the City who employs at least 100 employees as of April 2025.

FY25 Accomplishments Overview

- Recommended approval of a \$195,000 loan request from Good Shepherd Housing for acquisition of a unit at the Park East Condominium for its scattered-site permanent supportive housing program.
- Recommended approval of the 126 Longview Drive affordable housing plan.
- Recommended approval of the 5216 Seminary Road affordable housing plan.
- Recommended approval of the Eisenhower East Block 20 affordable housing plan.
- Recommended approval of the 808 & 802 North Washington affordable housing plan.
- Recommended approval of the 1900 North Beauregard affordable housing plan.
- Recommended approval of the 5001 Eisenhower Avenue affordable housing plan.
- Recommended approval of The View affordable housing plan.

During the past fiscal year, AHAAC considered the following funding requests, affordable housing plans, and issues:

A. Housing Funding Requests: During the reporting period, AHAAC voted on one funding request described below.

1. **Park East Condominium Affordable Housing Loan (Good Shepherd Housing).** In March, AHAAC considered a loan request from Good Shepherd Housing for \$195,000 in federal HOME funds to purchase and preserve a one-bedroom condominium unit in the Park East Condominium. Good Shepherd Housing will complete repairs to the unit and provide wraparound services for residents. **At its March meeting, the Committee voted unanimously to recommend approval of the loan.**

B. Affordable Housing Plans: During the reporting period, AHAAC voted on seven affordable housing plans that were provided as part of the development process.

- 1. 126 Longview Drive.** The project proposes to construct 19 townhomes in the Taylor Run/Duke Street area. The project is requesting bonus density under Section 7-700, which will result in one committed affordable homeownership unit. The project will also provide a voluntary monetary contribution of approximately \$133,000. **At its September meeting, the Committee voted unanimously to recommend approval of the Affordable Housing Plan.**
- 2. 5216 Seminary Road.** The project proposes to construct seven townhomes on the site of an existing single-family home. The project is requesting bonus density under Section 7-700, which will result in one committed affordable unit. The project is currently proposed for rental. **At its October meeting, the Committee voted to unanimously recommend approval of the Affordable Housing Plan.**
- 3. Eisenhower East Block 20.** Paradigm proposes to construct a 110-unit condominium building, including two committed affordable homeownership units provided instead of a voluntary monetary contribution. **At its November meeting, the Committee voted to unanimously recommend approval of the Affordable Housing Plan with one abstention.**
- 4. 5001 Eisenhower Avenue.** The City is providing a thirty-year (declining) tax exemption as an incentive to induce the conversion of a long vacant federal office building (the Victory Center) located at 5001 Eisenhower Avenue to residential use. The project proposes to construct 377 rental units, including 82 committed affordable units (CAUs) at 50-60% AMI, 189 units at 80% AMI, and 106 units at 100% AMI. The project will also provide 2,000 square feet of flex space to the City. **At its November meeting, the Committee voted to unanimously recommend approval of the Affordable Housing Plan with two abstentions.**
- 5. 808 & 802 North Washington.** The project proposes to construct 49 condominium units on the site of the former Towne Motel. The project will provide one affordable homeownership unit in exchange for Section 7-700 bonus density and the value of the calculated monetary contribution. **At its March meeting, the Committee voted to unanimously recommend approval of the Affordable Housing Plan.**
- 6. 1900 North Beauregard.** The developer proposes to construct 345 rental units on the site of an existing medical office building. The project will provide 35 committed affordable rental units. **At its March meeting, the Committee voted to approve the Affordable Housing Plan, with two votes in abstention and one vote in opposition.**
- 7. The View.** The Applicant, Goodwin Living, proposes to add 217 independent living units, 16 assisted living units, and 24 memory care units on the campus of the existing View community.

The project seeks Section 7-700 bonus density, which is based on an equivalency analysis of the developer's Life Plan model, with discounted buy-ins and monthly service fees, yielding a total of seven one-bedroom units. These units will remain affordable for 40 years or with up to five turnovers per unit, whichever comes first. In a revised Affordable Housing Plan presented to the Committee on May 14, the Applicant removed the \$932,862 voluntary monetary contribution citing the cost and requirement to underground utilities along Fillmore Avenue. **At its May meeting, the Committee voted to recommend the Affordable Housing Plan's provision of seven committed affordable units through Section 7-700, with two votes in opposition and two abstentions. In addition, the Committee voted unanimously to reject the Applicant's \$0 voluntary monetary contribution and request that the Applicant re-instate the \$932,862 voluntary monetary contribution.** It is noted that the undergrounding requirement was removed and the project was approved by City Council with the voluntary monetary contribution to Housing reinstated.

C. Housing Trust Fund Overview: FY25

\$1.4 million was pledged, and \$1.1M was received.

D. Housing Master Plan:

As stewards of the Housing Master Plan, the Committee helped monitor implementation of the 2013 Plan through:

- Reviewing and providing guidance on a quarterly basis on the implementation of the Housing Master Plan (see Attachment 1).

And is providing oversight and guidance to the Housing 2040 Plan (Update) by:

- Providing feedback on the Housing 2040 Master Plan's kickoff in September;
- Receiving a briefing and providing feedback on the Financial Tools for Affordable Housing project in December;
- Receiving a briefing and providing feedback on the Homeowner Programs project in January;
- Receiving a presentation from ARHA on its affordable housing work in February;
- Providing feedback on the Housing 2040 Master Plan's Principles and Goals in April;
- Receiving a briefing and providing feedback on the Housing Preservation project in April;
- Receiving a briefing and providing feedback on the Homeowner Programs, Financial Tools, Strengthening Condo Communities projects in May; and
- Receiving a briefing and providing feedback on the Tenants Rights and Protections project and Housing 2040 Goals and Targets in June.

E. Small Area Plans and Planning Initiatives:

Members of the Committee frequently serve as liaisons to various planning efforts on behalf of the Committee.

- Received updates and provided input on the Alexandria West Small Area Plan, including information about community engagement, housing contributions, and tenant protections. The Committee submitted a letter to the Department of Planning and Zoning, voicing concerns about affordable housing funding mechanisms, tenant protections, and revised calculations of base density.
- Monitored the implementation of the Landmark Van Dorn Corridor Plan and the Eisenhower West Small Area Plan by sending an AHAAC representative to the Eisenhower West/Landmark Van Dorn Implementation Advisory Group.
- Monitored meetings of the ARHA Redevelopment Work Group.

F. Other

- Received monthly progress reports from ARHA and Housing Alexandria representatives on the Committee.
- Held a public hearing on Consolidated Annual Performance and Evaluation Report (CAPER) & Consultation on the One-Year Action Plan.
- Received a briefing on the City's FY25 Legislative Priorities process and discussed the Committee's FY25 legislative proposals.
- Received a briefing on the Office of Housing's FY2024 financial report.
- Drafted a letter to the City Manager's Office stating the Committee's budget priorities for housing under the FY2026 budget process.
- Received updates on the CLI Elbert Avenue project that received state Housing Opportunity Tax Credit (HOTC) funding.
- Received a briefing on Alexandria Department of Health's Community Health Improvement Plan 2025.
- Voted to approve a letter drafted by the Co-Chairs of the Committee recommending the Committee's FY2025 Legislative Proposals.
- Received a briefing on Current Rental Subsidy Programs, including the Project Based Rental Assistance Program Pilot (PBRAP), State Rental Assistance Program (SRAP), Permanent Supportive Housing (PSH) voucher program, and the Senior Rent Relief Program (SRRP).
- Drafted a letter to Planning Commission and City Council summarizing the Committee's support of the 5001 Eisenhower Avenue project and voicing concerns about the size of the affordable housing provision relative to the tax abatement incentive provided and urging City Council to consider policy to guide the future use of tax abatement as an affordable housing tool.
- Received a briefing on and held a discussion of the City's Local Rental Subsidy Program Study.
- Received a briefing and provided feedback on the Alexandria Redevelopment Housing Authority (ARHA) vision and work plan through 2040.
- Drafted a letter to City Council summarizing the Committee's concerns about the interpretation of the underlying zoning at 1900 North Beauregard and its implications on affordable housing provision in other CDDs.
- Held a public hearing on Section 108 and the application process to the Department of Housing and Urban Development.
- Held a public hearing on the FY2026 Annual Action Plan.

- Received an update on changes to Virginia Housing’s lending requirements on affordable housing projects in the city and the administrative and text amendment actions being implemented to address the requirements.
- Received a briefing on the 2025 Point-in-Time Count and DCHS video featuring Unhoused Alexandrians.
- Drafted a letter to Planning Commission and City Council summarizing the Committee’s concerns regarding the Applicant’s Affordable Housing Plan for The View.
- Received a briefing and provided input on ARHA’s planned acquisition of The Alate (1122 First Street) and its plan to relocate Ladrey residents into the project during the Ladrey renovation
- Drafted a letter to City Council expressing the Committee’s recommendations and concerns about the financial, debt, and tenant implications of ARHA’s request to the City to provide a moral obligation backing debt service payments on the acquisition of the Alate. It is noted that the request for a City guarantee was the subject of the AHAAC Investment Subcommittee meeting convened.

G. Attachments

1. FY25 Attendance Report

Committee Composition (voting members): 19

- 1 Builder or developer of residential property
- 1 Real estate professional with knowledge and experience in residential real estate
- 1 Landlord of residential property in the City (*vacant*)
- 1 Residential tenant in the City
- 1 Homeowner in the City
- 1 Commissioner from the ARHA Board
- 1 Representative of the City's faith community
- 1 Representative of a civic association in the City
- 1 Representative who is employed by or affiliated with an organization that promotes and maintains affordable housing
- 2 Financial professionals with knowledge and experience in the field of finance
- 1 Representative of an employer in the City who employs at least 100 employees (*vacant*)
- 1 Licensed and practicing attorney
- 1 Person designated by, but who need not be a member of the Commission on Aging
- 1 Person who is either an employee of the City or the Alexandria City Public Schools (*vacant*)
- 1 Person who represents housing consumers under 30 years of age
- 2 Representatives of the City’s small business community, including the retail, restaurant, or hospitality sectors
- 1 Person designated by, but need not be a member of, the Commission on Persons with Disabilities (*vacant*)

Voting Members between July 2024 and June 2025:

Shelley Murphy McCabe, Co-Chair
Betsy Faga
Peter Sutherland (né Siderovski)
Jon Frederick
Aschalew Asasbie
Robyn Konkel (*membership ended due to term limit in September 2024*)
Michelle Krockner
Michael Doyle
Annette Bridges (*membership ended in June 2025*)
Anderson Vereyken

Sean Zielenbach, Co-Chair
Felicia Brewster
Michael Jackson (*membership ended due to term limit in September 2024*)
Jan Macidull
Yeshewase Ayele (*membership ended in March 2025*)
Coss Lumbé
Michael Butler
Melissa Sathe
Joseph Dammann

The Committee voted approved this report on September 4, 2025.

**CITY OF ALEXANDRIA
BOARDS AND COMMISSIONS
MEETING ATTENDANCE REPORT
JULY 1, 2024 THROUGH JUNE 30, 2025**

COMMISSION: Alexandria Housing Affordability Advisory Committee
CHAIR(S): Shelley McCabe and Sean Zielenbach

2024

2025

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Nov #2	Dec	Jan	Feb	Mar	Apr	May	June
Peter Sutherland	/	/	X	X	X	X	U	/	X	E	X	X	E
Jon Frederick	/	/	U	X	X	X	X	/	X	X	X	X	V
Aschalew Asabie	/	/	P	U	X	U	E	/	X	X	U	X	E
Robyn Konkel	/	/	X	/	/	/	/	/	/	/	/	/	/
Michelle Krocker	/	/	X	X	E	X	X	/	X	X	X	X	X
Michael Doyle	/	/	X	E	E	X	X	/	X	U	U	U	X
Annette Bridges	/	/	V	V	V	X	V	/	V	V	V	X	/
Shelley McCabe, Chair	/	/	E	X	X	X	X	/	X	X	X	X	E
Betsy Faga	/	/	X	X	X	X	X	/	X	X	X	X	E
Felicia Brewster	/	/	X	X	X	E	E	/	X	U	X	X	X
Michael Jackson	/	/	U	/	/	/	/	/	/	/	/	/	/
Jan Macidull	/	/	X	X	X	X	X	/	X	V	X	X	X
Yeshewase Ayele	/	/	U	U	U	X	U	/	U	U	/	/	/
Coss Lumbé	/	/	X	E	U	X	X	/	X	V	X	X	U
Anderson Vereyken	/	/	/	/	X	X	X	/	X	X	X	X	X
Sean Zielenbach, Chair	/	/	X	X	X	X	X	/	V	X	V	X	X
Michael Butler	/	/	X	X	X	X	X	/	X	X	X	X	U
Melissa Sathé	/	/	U	X	E	E	V	/	X	X	X	U	X
Joseph Dammann	/	/	/	/	/	/	/	/	X	X	X	X	X

**Participated electronically.*

INDICATE:

X - FOR PRESENT

V- Virtual, allowed

E - FOR EXCUSED

P – Virtual, Personal

U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS: Michael Doyle and Aschalew Asabie

APPROVED:

Sean Zelebach

(Chairperson)

THE PATH TO PROGRESS

Annual Report 2024



A Message from the Board of Directors

AlexRenew began operations in 1956 as the Alexandria Sanitation Authority (ASA). The first Authority of its kind in the Commonwealth of Virginia, ASA was established with the sole mission to contribute to a cleaner Potomac River. At the time, discussions around objective water quality standards had just begun, and many Alexandrians considered ASA's cause a formidable one. Guided by a vision for healthier waterways, our staff persisted despite many challenges.

We may have a new name, but AlexRenew's mission remains the same — to protect public health and the waterways that connect us. Each year, our diverse and skilled team of wastewater professionals processes approximately 13 billion gallons of wastewater for our community, leveraging advanced wastewater technology to prevent 2,400 tons of nitrogen and 300 tons of phosphorus from entering our waterways.



AlexRenew Board of Directors
(back, left to right)
James Beall
John Hill, Chair
(front, left to right)
Adriana Caldarelli
Mark Jinks
Rebecca Hammer

In Fiscal Year 2024, AlexRenew continued to make investments in our community's waterways with its RiverRenew program, completing the construction of two major components of the project: the 2.2-mile-long Waterfront Tunnel and Hooffs Run Interceptor. When RiverRenew is complete, these new structures will capture and convey millions of gallons of combined sewage that would otherwise pollute the Potomac River.

This year, AlexRenew also launched its Lifeline Emergency Assistance Program (LEAP), which marked a first for the authority. LEAP is designed to help protect our community by providing emergency assistance to those facing challenges paying their bills.

The future for Alexandria and the Potomac River is bright thanks to the actions of our staff who have persisted over the last several decades in pursuit of a common goal. We are honored to build upon our legacy and push forward with new and innovative ways to protect our community and the waterways that connect us.

AlexRenew's Path to Progress

OUR MISSION

AlexRenew's mission is to treat wastewater to protect public health and the waterways that connect us.

OUR STRATEGIC PLAN & GOALS

AlexRenew's strategic plan guides decision-making throughout our organization and ensures we remain focused on what matters most as we plan our path ahead. In January of 2024, AlexRenew updated this important resource to better address new challenges, projects, and opportunities that will move our organization and community forward.

STRATEGIC GOALS

Operational Excellence

Taking proactive steps to meet current and future challenges

Thriving Workforce

Investing in our staff and fostering a culture of belonging

Strategic Partnerships

Promoting watershed-level thinking through collaboration and advocacy

Environmental Sustainability

Being good stewards of our resources to minimize our impact on the environment

Commitment to Community

Strengthening connections with the public and providing affordable service



Paving the Way Through Operational Excellence

Progress is often driven by innovation. In Fiscal Year 2024, AlexRenew began planning, designing, and implementing several projects that will allow our team to meet future regulatory demands, requirements, and flow trends, and address the impact of climate change to better serve our community. We're simultaneously working to maximize performance and extend the life of assets and infrastructure. As we look to the future, AlexRenew will continue to invest in innovative technologies to increase efficiency and safeguard against emerging site and security risks.



We're committed to protecting our community and waterways for future generations.

Paul Carbary
Senior Operations & Maintenance Advisor



AlexRenew prevents 2,400 tons of nitrogen and 300 tons of phosphorus from entering Alexandria's waterways each year.

MAJOR PROJECTS FOR FISCAL YEAR 2024



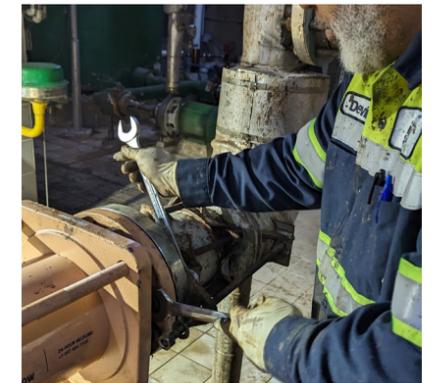
Solids Program Upgrade

Advanced designs to increase reliability around our solids process and procured contractor for short- and long-term planning



Preliminary and Primary Systems Upgrade

Advanced designs for process upgrades and procured contractor for short- and long-term planning



Asset Management Program

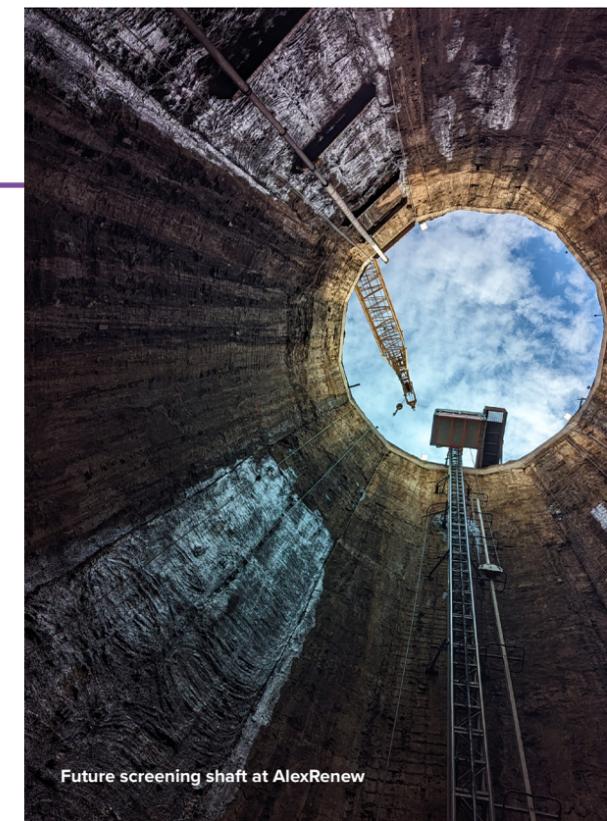
Planned and began implementation of program to maximize performance and minimize costs through the management of AlexRenew's assets and infrastructure

RiverRenew

The RiverRenew program is the largest infrastructure project in the history of Alexandria. Once complete, it will prevent millions of gallons of combined sewage from polluting our waterways each year.

RiverRenew is a monumental undertaking that poses unique challenges to AlexRenew's daily operations. AlexRenew completed the 2.2-mile-long Waterfront Tunnel and Hooffs Run Interceptor in Fiscal Year 2024. To do so, construction crews operated within a limited footprint on our wastewater plant, and the AlexRenew team accommodated additional traffic, construction equipment, and personnel as they ensured plant operations continued to run seamlessly.

As crews shift their attention to the construction of a 12-story underground pumping station that will be used to lift flows to the surface from the Waterfront Tunnel, AlexRenew will continue to adapt to meet new challenges head-on while delivering exceptional service to our community.



Future screening shaft at AlexRenew



AlexRenew Staff | Wastewater Treatment Plant

Leading the Way in Sustainability

AlexRenew has a long history of planning, designing, and delivering sustainable solutions. Our facilities are often certified by groups like the Institute for Sustainable Infrastructure as well as Leadership in Energy and Environmental Design (LEED). As we look ahead, our team is focused on developing projects in ways that create less dependency on the electric grid, better utilize our resources, and pave the way for our community's future.



AlexRenew 1957
Construction of settling tanks

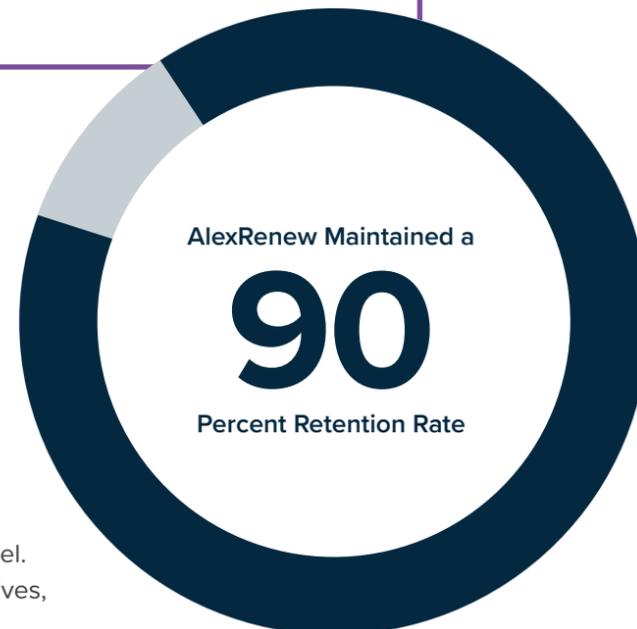


AlexRenew 2024
Settling tanks

Fostering a Culture of Belonging and Advancement

It takes a diverse and skilled group of wastewater professionals to manage the many complex processes and activities that occur at AlexRenew on a daily basis. Recruiting and retaining the top talent in our industry requires investing in staff and encouraging skill and professional development. In Fiscal Year 2024, our paid apprenticeship program celebrated five graduates, all obtaining certifications in their respective professions.

Through initiatives like employee-led committees, our comprehensive wellness program, and round-table discussions, we foster an equitable and inclusive culture at AlexRenew that ensures every member of our staff is provided opportunities to excel. This year, we added seven key positions to support ongoing initiatives, emerging technologies, and future projects.



Organization-wide Sustainability Plans

Creating less dependency on the grid for electricity throughout our organization



Reuse Biogas Reclaimed Water

Leveraging existing resources to reduce our footprint each year



Envision Sustainability Framework

Developing future upgrades to our Solids and Preliminary and Primary Systems sustainably using the Envision framework



Community Listening Session

“
We truly appreciate these events each year.

Community Member
Pendleton Street
Community Listening Session



EcoCity Alexandria Event

Working for Our Community

AlexRenew’s commitment to the community is what truly sets us apart. We engage with a broad cross section of the community, actively listening to residents so that we can advance our mission in a way that benefits all those we serve. In 2024, our team attended a wide variety of community events throughout Alexandria; provided over 30 tours to more than 700 residents, students, and professionals; welcomed 3,500 employees, volunteers, and visitors from area nonprofits to leverage space on the sixth floor of our Environmental Center; and hosted over 1,000 community members at our Waterfront Tunnel Open House event.



City of Alexandria LGBTQ+ Pride Month Fair

Building Strategic Partnerships

Each year, our staff collaborates with local stakeholders to promote watershed-level thinking. We engage with advocacy associations, collaborate with peer utilities, and promote reasonable policies that support local needs. In Fiscal Year 2024, AlexRenew entered into an agreement with the City of Alexandria to provide city employees with office space. In exchange, the city will provide additional funding for AlexRenew’s emergency assistance program: LEAP. We also partnered with Alexandria Soccer Association (ASA), offering after-hours use of AlexRenew’s visitor lot for ASA players and parents at Limerick Field.



AlexRenew staff present at a 2024 industry conference



Hazel Day
Marking the end of Hazel's journey

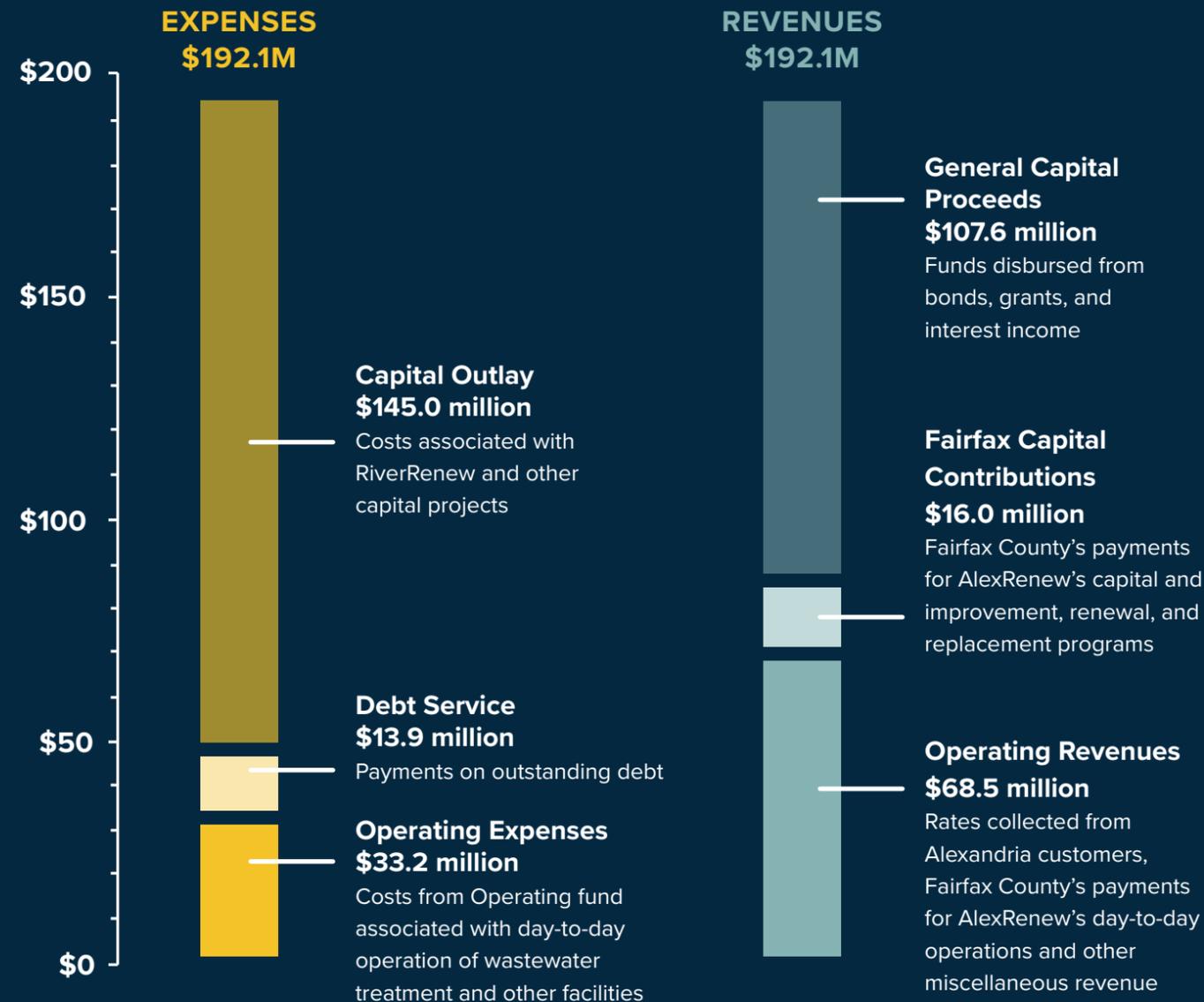
2024 Financial Summary

Each year, AlexRenew prepares a budget to support its ongoing commitment to deliver a healthier community and environment. The budget goes into effect on July 1 each year. In Fiscal Year 2024, AlexRenew expended \$192.1 million, which included capital outlay, payments on outstanding debt, and operating costs. Most of the capital spending was associated with expenditures on the RiverRenew Program (\$118 million), which moved into its fourth year of construction. Operating fund expenses increased by 8% over the previous year, primarily due

to increased investment in personnel. Debt repayment increased by 13% year-over-year due to the additional debt service costs associated with RiverRenew.

Operating revenues increased by 4% over the previous year to support the payment of debt service costs associated with RiverRenew, which is primarily bond funded. Capital contributions from Fairfax County for its share of capital costs remained consistent with recent years.

FISCAL YEAR 2024 EXPENSES AND REVENUES



FISCAL YEAR 2024 CONSOLIDATED FINANCIAL RESULTS

	Actual	Budget	\$ Variance	% Variance	
Operating	(Net) Wastewater Revenue	56.3	53.7	2.6	-
	Fairfax Operating Charge	12.1	12.8	(0.7)	-
	Misc Revenue	0.0	-	0.0	-
	Interest Income	0.1	0.0	0.1	-
	Total Operating Revenue	68.5	66.5	2.0	3.0%
	Operating Expense	33.2	33.0	(0.2)	(0.6)
Transfer to Debt Service & Capital	35.3	33.5	1.8	5.4%	
Debt Service	Transfer From Operating Fund	13.5	16.4	(2.9)	-
	Interest Income	0.4	0.1	0.3	-
	Total Debt Service Revenue	13.9	16.5	(2.6)	(15.8%)
	Principal	8.6	10.6	2.0	-
	Interest	5.3	5.9	0.5	-
Total Debt Service Expense	13.9	16.5	2.6	15.8%	
Capital	Transfer From Operating Fund	21.9	17.1	4.8	-
	Fairfax Capital Contributions	16.0	36.4	(20.4)	-
	Interest Income	1.6	0.0	1.6	-
	Parity Debt Proceeds	116.5	153.7	(37.1)	-
	Net Change in Cash	(11.0)	6.2	(17.2)	-
	Total Capital Revenue	145.0	213.4	(68.3)	(32.1%)
Total Capital Expense	145.0	213.4	68.3	32.1%	

Note: Values may vary slightly due to rounding.

The table presented above summarizes AlexRenew's actual operating, debt service, and capital expenses for Fiscal Year 2024 in comparison to the budgeted amounts. The table also illustrates the revenues that funded each expense category. AlexRenew's financial policies require that Operating Revenues follow a specific "flow of funds." Operating Revenues, in the form of rates collected from customers and payments received from Fairfax County as a wholesale customer are first used to pay Operating Expenses, then Debt Service, followed by Capital Expenses. This is represented as a "Transfer from Operating" under the latter two categories.

Major takeaways in Fiscal Year 2024 illustrated by this table include:

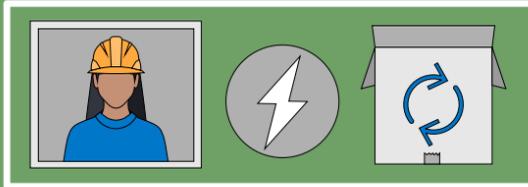
- Higher operating revenue than budget estimates yielded \$2.0 million more than budgeted;
- Operating expenses were slightly over budget;
- Slower capital spending resulted in \$2.6 million less than budgeted for debt service expenses and \$1.6 million more revenue from capital interest income; and
- The overall budget outcome resulted in no use of cash reserves for Capital Expenses. Instead, \$11.0 million was able to be added to cash reserves, which will be used toward future capital investments.

\$192.1
MILLION
EXPENDED

HOW FUNDS WERE USED IN FISCAL YEAR 2024

This infographic illustrates AlexRenew's Fiscal Year 2024 operating, capital, and debt expenses.

\$32.2
MILLION



PEOPLE, UTILITIES, AND CONSUMABLES

Does not include Arlington
operating costs

Operating Expenses

Capital Expenses

Debt Service

ARLINGTON
VIRGINIA

\$3.5
MILLION

Payments to Arlington County for
treating a portion of Alexandria's
wastewater flows delivered outside
AlexRenew's service area

\$5.6
MILLION

COLLECTION SYSTEM IMPROVEMENTS

\$118.0
MILLION

RIVERRENEW

\$3.0
MILLION

PRELIMINARY AND PRIMARY TREATMENT UPGRADE PROJECT

Solids
Processing

\$3.0
MILLION

SOLIDS UPGRADE PROGRAM

WASTEWATER TREATMENT IMPROVEMENTS

\$11.9
MILLION

Primary Settling

Biological Nutrient
Removal and
Secondary Settling

Tertiary Settling
and Filtration

UV Disinfection

\$1.0
MILLION

TERTIARY SYSTEMS UPGRADE PROJECT

\$13.9
MILLION

DEBT SERVICE

COMBINED SEWER OUTFALL

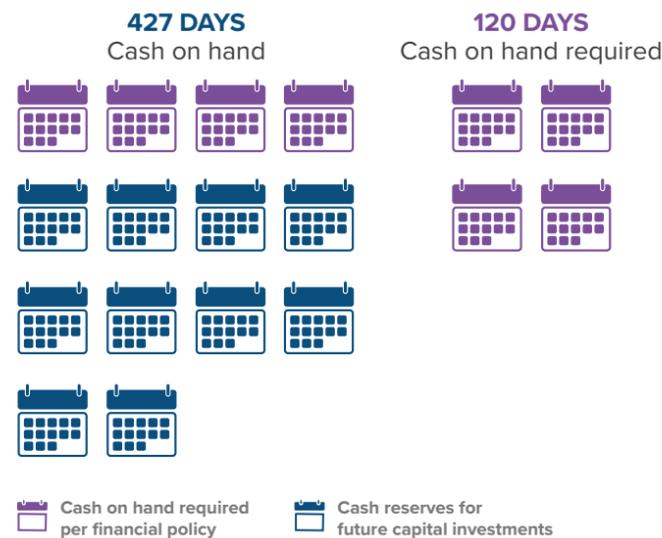
Waterfront Tunnel

AlexRenew

Financial Health

AlexRenew's overall financial condition, as well as operating and capital investments in meeting water quality requirements remained strong and stable during Fiscal Year 2024. AlexRenew met or exceeded the minimum

standards established by its financial policies, maintaining a debt service coverage ratio of 2.5 and ending the Fiscal Year with unrestricted cash reserves equal to 427 days of operating expenses.



CASH RESERVES

AlexRenew's financial policies require the organization to maintain a minimum of 120 days of cash to cover operating and maintenance expenses. AlexRenew closed Fiscal Year 2024 with 427 days of cash on hand, exceeding the financial policy requirement fourfold. This is a key financial metric that demonstrates AlexRenew's financial liquidity and stability.

DEBT SERVICE COVERAGE

AlexRenew's financial policies require the organization to maintain minimum debt service coverage of 1.5 times. This means that net revenues must be 1.5 times greater than the total annual debt service payments. AlexRenew exceeded its budgetary projections and closed FY2024 with a debt service coverage of 2.5. This is a key financial metric that indicates AlexRenew's ability to meet its debt obligations.

	FY2024 Budget	FY2024 Actual
Net Revenue	\$33.5M	\$35.3M
Annual Debt Service	\$16.4M	\$13.9M
Debt Service Coverage <small>Net Revenue divided by Annual Debt Service</small>	2.0 times	2.5 times

AlexRenew Recognized by the Government Finance Officers Association

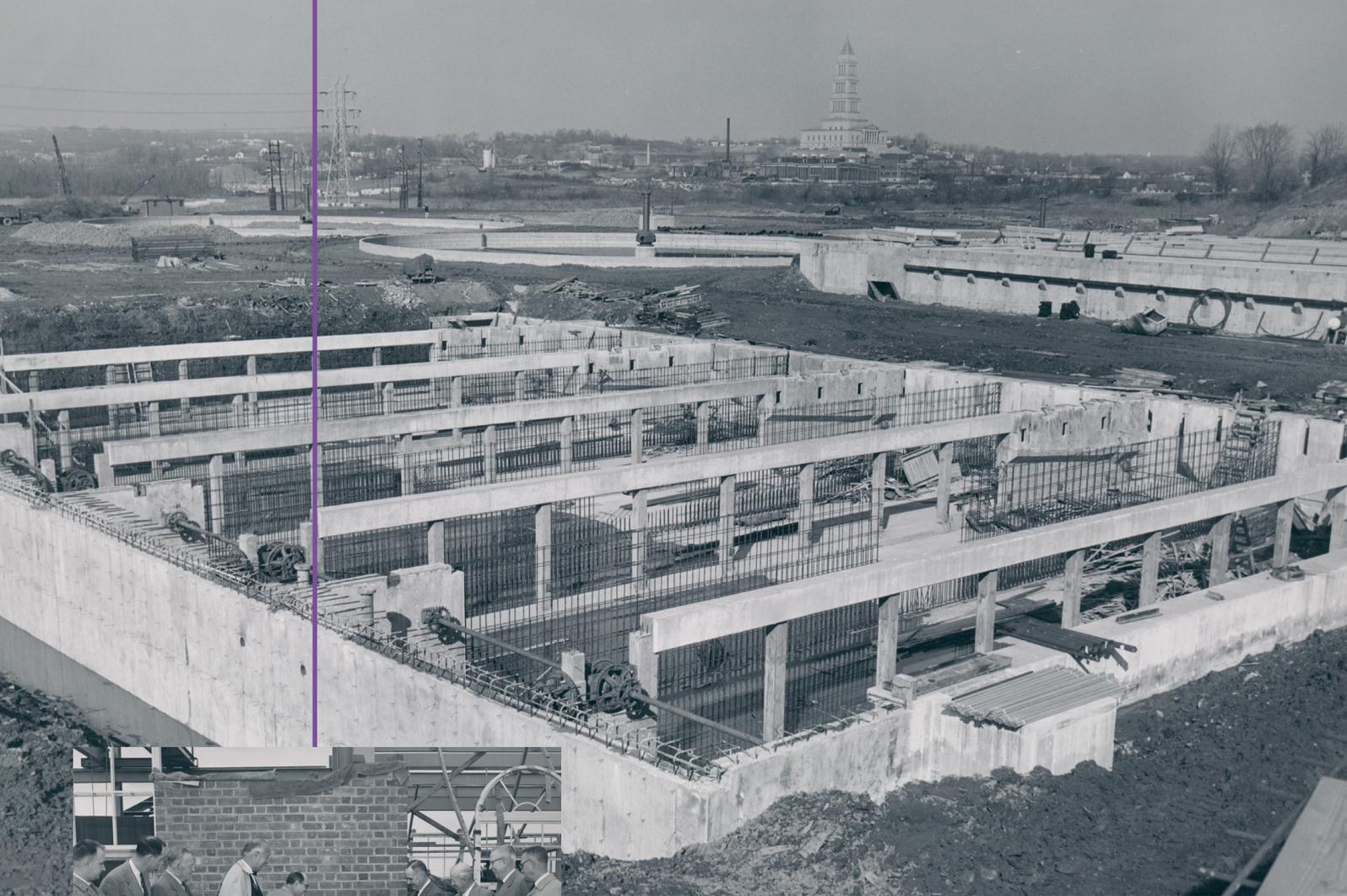
AlexRenew received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting, which is the highest form of recognition for excellence in state and local government financial reporting. This is the 17th time AlexRenew has received this award.



AAA RATED GREEN BOND SALE

In June 2024, AlexRenew received \$50 million from its sale of Green Bonds to support its capital projects aimed at improving water quality in the Potomac River and Chesapeake Bay. The Green Bond sale marks a first for a wastewater authority in Virginia, and AlexRenew was named "Small Issuer of the Year" by national publication *The Bond Buyer* for this initiative.

Additionally, AlexRenew received the highest credit rating (AAA) from Standard and Poor's (S&P) for its Green Bond issuance. This exceptional rating allows AlexRenew to secure very low-cost financing, resulting in long-term savings for customers.



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ALEXANDRIA SINCE 1956**



1800 LIMERICK STREET | ALEXANDRIA, VIRGINIA 22314

alexrenew.com

October 6, 2025

Gloria Sitton
Alexandria City Clerk
City Hall
301 King Street
Alexandria, VA 22301

Dear Ms. Sitton:

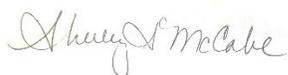
We are writing to provide some context to the 2024-2025 Alexandria Housing Affordability Advisory Committee (AHAAC) attendance report submitted last week by the City's Office of housing.

As documented in the report, both Aschelew Asabie and Michael Doyle missed more than the allowable number of meetings. While that attendance record might ordinarily be cause for their removal from the Committee, we believe there are several reasons for keeping them involved with AHAAC:

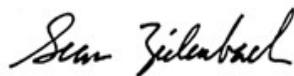
- Mr. Asabie spent much of last year dealing with unforeseen family issues that prevented him from attending the meetings. We have spoken with him to gauge his interest in continuing to participate in AHAAC, and he has expressed a strong desire to remain involved. Since those conversations, he has been present at each meeting.
- Similarly, Mr. Doyle has expressed interest in continuing to be involved. He has long been an active and engaged AHAAC member, and his insights have proven especially valuable as we confront the inherent trade-offs regarding the extent to which the City can serve very low- and extremely low-income households. He has expressed strong interest in remaining on the Committee through the completion of the Housing 2040 plan.
- Last year had an abnormally large number of meetings that were held on days different from our regularly scheduled first Thursday evenings. Several AHAAC members struggled to attend these irregularly scheduled meetings.

We value both their involvement and their ability to bring different perspectives to AHAAC.

Sincerely,



Shelley McCabe
AHAAC Co-Chair



Sean Zielenbach
AHAAC Co-Chair

**Transportation Commission
Annual Report
July 2024 – June 2025**

Summary of Accomplishments

The mission of the Transportation Commission includes to advocate and promote development of balanced transportation systems for the City of Alexandria, through oversight of the implementation of the Transportation Chapter of the City's adopted Master Plan. Within these guidelines, the Transportation Commission membership completed the following activities during its 2024/25 session.

Transportation Commission Policy and Membership

- While a few positions turned over during the year membership remained steady with a quorum achieved at all scheduled meetings.
- The former Chair stepped down as Chair (but remained on the commission) and the Vice Chair subsumed the Chair's position.
- One of the Planning Commission representatives stepped down from the Transportation Commission.
- The Commission held eight in-person meetings and one all-virtual meeting per state guidance. In addition, some commissioners participated virtually at in-person meetings, as this was allowed per new state legislation.

Coordination with Other Boards

- The Transportation Commission includes membership from the Planning Commission, the Traffic and Parking Board, and the Environmental Policy Commission. The Alexandria Transit Company Representative remains vacant.
- At every Transportation Commission meeting, the Transportation Commission receives updates and reports back on Transportation Commission topics to their respective boards.
- This year the Commission voted to replace “two members of the planning commission” with “one member from the planning commission and one member from the commission on aging or the commission on persons with disabilities, nominated by the commission, or a nominee of either commission that does not currently sit on the commission but whom active commissioners find would properly represent that perspective.” In addition, the Commission voted to replace the seat representing the DASH board with “one member from the Alexandria Transit Company Board of Directors, nominated by the board, or a nominee of the Board of Directors that does not serve on the Board but is otherwise involved with, knowledgeable of, and committed to, the success of the DASH service in Alexandria.” One seat was added to the Commission as follows: “one citizen member, who shall be a resident of the city between the ages of 16 and 25, possessing an interest in or knowledge of transportation and land use planning issues. These changes to the makeup of the Transportation Commission will be voted on by the City Council in September.

2024-2025 Accomplishments

- See Attachment 2

Goals for 2025-2026

- Provide input on City consideration of transportation grants.
- Consider endorsements for transportation grants and weigh in on transportation components of other plans and the city budget.
- Continue to hold primarily in-person meetings and up to three all-virtual meetings (per the adopted Updated Electronic Meeting Policy) to ensure convenient participation for the Commissioners and the public.

Leadership

- Melissa McMahan was voted as Chair, and Matthew McManus was voted as Vice Chair in October 2024. In addition, elections were also held in April 2025 for Chair and Vice Chair where Matthew McManus was voted as Chair, and Leslie Catherwood was voted as Vice Chair.
- List term expirations and new members, with month they were appointed.
 - Dan Beattie – December 31, 2026
 - Leslie Catherwood (Vice Chair) – September 12, 2026
 - Casey Kane – May 31, 2027
 - Tim Lovain – September 30, 2026
 - Jody Manor – January 31, 2028 (stepped down from Transportation Commission)
 - Jim Maslanka – September 30, 2026
 - Melissa McMahan – October 31, 2026
 - Matthew McManus – March 10, 2028
- During the course of the year, membership included the following individuals:
 - Councilman John Chapman (non-voting)
 - Councilman Kirk McPike (non-voting)
 - Dan Beattie
 - Leslie Catherwood
 - Casey Kane
 - Tim Lovain
 - Jody Manor
 - Jim Maslanka
 - Melissa McMahan
 - Matthew McManus
- Emilie Wolfson and Christopher Ziemann, Transportation & Environmental Services, acted as the staff liaisons to Transportation Commission during the 2024/2025 year.

Attachment 1: Annual Attendance Report

Attachment 2: FY25 Accomplishments Summary

Attachment 3: Notable Letters

ATTACHMENT 2
TRANSPORTATION COMMISSION MAJOR INITIATIVES IN FY 2025

PROJECT	DESCRIPTION	SCHEDULE
Grant Endorsements	<p>The Transportation Commission regularly reviewed and endorsed grant applications for Council approval as being consistent with the Alexandria Mobility Plan and Vision Zero Action Plan, including for the following programs:</p> <ul style="list-style-type: none"> - I-395 Commuter Choice Program - CMAQ and RSTP - DRPT - MWCOG Regional Road Safety Program and Transportation and Land Use Program - Alexandria Transit Strategic Plan - Enhanced Mobility Grant - Transportation Alternatives Grant - Safe Streets and Road for all Grant - Low and No Emissions and Bus and Bus Facilities Grant - NVTA 70% Grant 	Ongoing
Transportation Updates	Throughout the year, the Commission received updates on the progress of plan implementation and other major events impacting transportation in the City including Complete Streets and Vision Zero Program, Safe Routes to School Program, the Bus Stop Program, the Parking and Curbside Management Workplan, WMATA budget, Capital Bikeshare and Dockless Mobility, Paratransit Program Update, DASH ridership, VPR and City Updates on Rail Projects, Alexandria Mobility Plan Implementation and Monitoring Update and other topics related to transportation.	Ongoing
FY26 City Operating Budget and FY26-35 Capital Improvement Program	The Transportation Commission provided input to the City Manager on the proposed transportation related budget items in the City Manager’s budget. The Commission also provided input to City Council after the City Manager’s budget was submitted.	October 2024 and March 2025
Complete Streets	Staff presented their annual report to the Commission on the activities of the Complete Streets Program, including Safe Routes to School, trails and Vision Zero	October 2024
Capital Bikeshare and Micromobility	Staff provided an update to the Commission on the City’s Capital Bikeshare program and the micromobility program (dockless scooters, etc.)	April 2025
Paratransit Program Update	Staff provided an update to the Commission on the City’s Paratransit Program.	April 2025
By-Laws Update	The Transportation Commission amended the by-laws related	September 2025

	to Chair Elections to account for more flexibility, and to correctly note the time and date of the Transportation Commission meetings.	
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ATTACHMENT 3
NOTABLE LETTERS

1. Any notable letters to City Council, date, subject
 1. 2025 State Legislative Priorities – September 2024
 2. Reaffirmation of previous endorsement of Duke Street Transitway Advisory Group’s Recommendation of the one-way Conversion of Service Roads along Duke Street – October 2024
 3. FY 2026 Budget Priorities of the Transportation Commission – October 2024
 4. Endorsed Grant Application to the I-395 Commuter Choice Program- October 2024
 5. Endorsed Grant Application for Congestion Mitigation and Air Quality Improvements (CMAQ) and Regional Surface Transportation Program (RSTP)- November 2024
 6. Endorsed Department of Rail and Public Transportation (DRPT) Grant Applications- November 2024
 7. Endorsed MWCOG Regional Road Safety Program and Transportation and Land Use Program- January 2025
 8. FY 2026 Budget Feedback- March 2025
 9. Endorsed FY26 Alexandria Transit Strategic Plan- April 2025
 10. Endorsed Enhanced Mobility Grant – May 2025
 11. Endorsed Transportation Alternatives Grant- May 2025
 12. Endorsed Safe Streets and Roads for All Grant – May 2025
 13. Membership of the Transportation Commission – May 2025
 14. Endorsed Low and No Emissions and Bus and Bus and Bus Facilities Grant- June 2025
 15. Endorsed NVT A 70% Grant- June 2025
2. Any completed reports or relevant documents
 - Alexandria Mobility Plan Implementation, Monitoring and Key Performance Indicator Update and Status- January 2025 and March 2025

Transportation Commission Annual Report 2025

Final Audit Report

2025-09-09

Created:	2025-09-09
By:	Christopher Ziemann (christopher.ziemann@alexandriava.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAeZvRkFVPXI0lyg2OXRJ3_K_m-RNIHBl

"Transportation Commission Annual Report 2025" History

 Document created by Christopher Ziemann (christopher.ziemann@alexandriava.gov)

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 Email viewed by matthewmcmanus@gmail.com

2025-09-09 - 1:42:27 PM GMT- IP address: 74.125.210.35

 Signer matthewmcmanus@gmail.com entered name at signing as Matt McManus

2025-09-09 - 2:25:47 PM GMT- IP address: 73.129.167.10

 Document e-signed by Matt McManus (matthewmcmanus@gmail.com)

Signature Date: 2025-09-09 - 2:25:49 PM GMT - Time Source: server- IP address: 73.129.167.10

 Agreement completed.

2025-09-09 - 2:25:49 PM GMT

CITY OF ALEXANDRIA, VIRGINIA

MEMORANDUM

DATE: OCTOBER 3, 2025

TO: MEMBERS OF THE CITY COUNCIL

THROUGH: ELEANOR BREEN, CITY ARCHAEOLOGIST

FROM: IVY WHITLATCH, COMMISSION CHAIR

SUBJECT: FY 2025 COMMISSION ANNUAL REPORT

Purpose of the Annual Report: This Annual Report provides a summary of the activities undertaken by the Alexandria Archaeological Commission during FY 2025 (from July 1, 2024, to June 30, 2025). The report includes a summary of activities by the Commission for the fiscal year, specific goals for the coming year, upcoming recruitment and leadership plans, and the commissioners' attendance.

Background: The Alexandria Archaeological Commission (AAC) was established in 1975 to establish goals and priorities to promote Alexandria Archaeology (AA), encourage volunteerism, and to advise on the preservation and interpretation of Alexandria's extraordinary sites and collections.

The Commission is comprised of 15 members serving 4-year terms. The Commission includes the following representatives:

- 5 Members at-large
- 1 Citizen member from each of the three Planning Districts
- 1 Member from the Alexandria Association
- 1 Member from the business community
- 1 Member from the Visit Alexandria Board of Governors
- 1 Member from the Alexandria Historical Society
- 1 Member from the Alexandria Society for the Preservation of Black Heritage or an equivalent organization
- 1 Member from the Friends of Alexandria Archaeology
- 1 Member from the Historic Alexandria Foundation

Membership and Appointments during FY 2025: Ivy Whitlatch was elected as Chair, Esther White as Vice Chair, and John Oldfield as Secretary.

The current roster and appointment expiration date are listed below (*indicates new member in FY2025). Resignations included Nicholas Dienna, Jason Robert, and Ralph Rosenbaum.

Chair	Ivy Whitlatch	Planning District I	December 2026
Vice Chair	Esther White	Planning District II	December 2025
Secretary	John Oldfield	Member at Large	September 2026
Members	Cynthia Boren*	Member at Large	April 2029
	Kim Abraham*	Member at Large	February 2029
	Seth Tinkham	Historic Alexandria Foundation	September 2025
	Richard Owens	Friends of Alexandria Archaeology	April 2026
	Dylan Colligan	Area Business Community	October 2026
	Edward Pulliam	Alexandria Association	March 2027
	Robert Vierick	Alexandria Historical Society	October 2026
	Vacant	Visit Alexandria	Vacant
	Raymond Eresman*	Member at Large	May 2029
	Ann Greer	Member at Large	September 2025
	Paula Whitacre	Planning District III	October 2025
	Michael Johnson	Society for the Preservation of Black Heritage or equivalent	September 2026

Upcoming Recruitment Plans for FY 2026: The AAC plans to recruit a Visit Alexandria Board of Governors’ representative to fill the existing vacancy and work with City Council to ensure that the Historic Alexandria Foundation reappointment is approved.

Attendance: During FY 2025, a total of 11 regular meetings were held. The Commission did not meet during the month of August. A quorum was met for all regular meetings except October. The average attendance throughout FY 2025 was 9 Commissioners, plus staff and visitors. All of the voting members of the AAC attended at least 75 percent of the meetings.

Role of the Alexandria Archaeological Commission:

The responsibilities of the AAC include:

1) Advocate for archaeology across multiple platforms and audiences

- Through the annual budget process, as a participant in the Torpedo Factory Stakeholders Task Force, and with discussions with members of City Council, the AAC has advocated for the need to address the anticipated Spring 2027 return of the conserved ship hull remnant discovered in 2015 on the waterfront at the current site of the Indigo Hotel. This is both an immediate storage need and a future exhibition need. This is the most critical issue to be addressed by the AAC.
- AAC members have followed, advised, and participated in multiple aspects within Alexandria that focus on the city’s history. Most notable in FY25 include:
 - Section 106 Waterfront Flood Mitigation.
 - Section 106 Heritage.
 - Continued representation on the Historic Alexandria Resources Commission and the Waterfront Commission.

- Continued advocacy for the Alexandria Archaeology Museum in City discussions on the Torpedo Factory Art Center.
- Volunteered a total of 226 hours in its commitment to review, advise, and advocate to Council for both recognition of the areas and stories of historical importance that exist throughout Alexandria and acknowledgement of Alexandria’s many important past archaeological discoveries, as well as its potential for many important future discoveries.
- As the oldest and first commission of its kind in the country, the AAC planned a range of ways to honor its 50th anniversary commemoration. The City of Alexandria leads the country in its approach to preserving and stewarding archaeological sites and sharing scientific findings with the public. The AAC received recognition in the following ways:
 - January 31, 2025 - Virginia State Delegate Elizabeth Bennett-Parker presented AAC Chair, Ivy Whitlatch, with House Joint Resolution no. 433 in honor of the anniversary. Patrons of the resolution also included Delegate Charniele Herring, Delegate Alfonso Lopez, and Senator Adam Ebbin.
 - February 25, 2025 – City Council recognized the AAC with a proclamation.
 - February 25, 2025 – Senator Mark Warner presented the AAC with a flag flown over the U.S. Capitol building in recognition of the anniversary.
 - May 28, 2025 – The Alexandria Historical Society presented the AAC with the T. Michael Miller Alexandria History Award due to its significant contributions to the preservation and protection of the City of Alexandria archaeology and history over the past 50 years.
 - June 24, 2025 – City Council presented the Alexandria Archaeological Commission with the Commission of the Year Impact Award recognizing 50 years of service in the city.
- Formed an Advocacy Committee

2) Supporting the Archaeology Program and Museum

- The Commission receives quarterly updates on the Protection Code activities being reviewed by Alexandria Archaeology. These updates keep Commission members informed and allow them to provide feedback to Alexandria Archaeology.
- Through continued partnership with FOAA, the Friends of Alexandria Archaeology, the AAC strives to educate and inform residents and visitors about archaeology and history and assist in membership recruitment efforts.
- The AAC wrote a letter of support for OHA grant applications including the Commonwealth History Fund grant through the Virginia Museum of History & Culture to study the history of the City Hall/Market Square block.

3) Community recognition for contributions to archaeology

Annually the AAC, in conjunction with Alexandria Archaeology, presents the Ben Brenman Awards to those individuals or organizations that have demonstrated exceptional involvement with city history. In October 2024, the Ben Brenman recipient was recognized for her significant contributions to the City of Alexandria and Alexandria Archaeology.

- Marian Van Landingham received the Ben Brenman award for Outstanding Visionary Partner in recognition of her over 50-year commitment to activating Alexandria’s historic waterfront with art and archaeology through her Torpedo Factory Art Center vision; creating a sense of purpose and a feeling of home for creators and scientists by adaptively reusing the concrete hulk of a former industrial building; being an early proponent that City archaeology should be on public view for appreciation and engagement as both a laboratory and a museum; and, thereby, enriching the lives of Alexandria residents and visitors for decades passed and decades to come.

Major Initiatives during FY 2025:

1) Advocacy for the ship timbers that are currently under conservation at Texas A&M with an anticipated return date to the City of Alexandria in Spring 2027. The AAC remains committed to working with City staff and partners to find a location to showcase Alexandria’s early seaport history in a way that educates and entices residents and visitors.

As yet, there has been no decision concerning the location of the ship hull and related artifacts or the alternatives of storing, exhibiting, or relocating them. **This neglect represents a significant concern of the Commission.**

2) National Register of Historic Places Nomination for the Wilkes Street Cemetery Complex. For its June 2025 meeting, AAC organized a “walk about” meeting to Ivy Hill to have a tour of that historic cemetery and learn more about their National Register application process. The AAC confirmed City Manager support for the nomination.

5) Commission’s 50th anniversary. As the first archaeological commission in the country, the AAC celebrated with events and awards that recognized the accomplishments and initiatives it has contributed to the City of Alexandria over the years.

FY 2026 Goals: The AAC is expected to advise on the following funding items during FY 2026.

1) The key initiative is continuing to work to find an exhibition space for the ship hull currently being conserved at Texas A&M and ensuring funding for short-term storage.

2) Additional initiatives and goals of the AAC for FY 2026 include:

- Support for storage, exhibition, conservation, and accessibility of maritime and other artifacts including collaborative efforts with other City preservation commissions.
- Submission of a preliminary information form for a National Register Nomination for the Wilkes Street Cemetery Complex.

- Support for the continued leadership, staffing, and professional development of Alexandria Archaeology, including education, museum upgrades, and lab facilities, to remain one of the country's leading archaeology programs.
- Continue to advocate for a sustainable budget in support of a viable archaeological program for the City and seek new funding sources to support the work of the program.
- Remain vigilant and outspoken, in partnership with the Friends of Alexandria Archaeology, about Backyard Archaeology activity (bottle digging) that is destroying Alexandria history one buried privy and well at a time and continue to educate members of the community about this threat to Alexandria history.
- The AAC plans to explore the possibilities of creating new ways that Alexandria Archaeology can continue to be a model for urban community archaeology programs.
- Continued interpretation of the African American story of Alexandria through the support of initiatives like Freedom House and other sites, projects, and collaborations.
- Recruit diverse membership to the Commission to fill vacancies.

APPROVED:

Ivy Whitlatch, Chairperson

ATTACHMENTS



Alexandria Archaeological Commission
America's First Archaeological Commission



November 1, 2024

Mr. James F. Parajon
City Manager
Alexandria City Hall
301 King Street
Alexandria, VA 22314

Dear Mr. Parajon,

The Alexandria Archaeological Commission (AAC) appreciates the opportunity to submit input for the FY2026 budget. The following points identify the urgent needs the AAC has identified that warrant budget consideration.

- 1) First and foremost, analysis of the immediate storage and future exhibition of the conserved remains of the ship from the Hotel Indigo site. This is the critical issue for the Commission. It is our goal for the ship to be a key driver of economic development, visitor revenue, and central to the interpretation of the waterfront for years to come. But planning for storage needs, expense and alternatives is imminent.

We feel it is important for the City of Alexandria to be aware of two things regarding this urgent plea that have yet to be addressed:

- a) Once the ship has completed conservation, which is now anticipated to be Spring 2026, the next phase of the City's ship conservation contract with Texas A&M University, the conservator, is to prepare the timbers for reassembly and exhibition OR, in lieu of a display facility, be stored. The cost to do so at Texas A&M is approximately \$5,000/month. At the current time, there is not a suitable storage within Alexandria's city facilities under review or consideration.
- b) There is space within the Torpedo Factory Art Center to display the ship hull from the Hotel Indigo site and to enhance the exhibition and visual storage and lab functionality of the Alexandria Archaeology Museum. The Torpedo Factory should be a primary focus for the FY2022 budget approved Waterfront Museum Feasibility Study, as it would minimize construction and relocation costs, add to the vibrancy of the Torpedo Factory, has potential to be a revenue source for the Torpedo Factory, and serve as an economic driver for the small businesses that benefit from the multitude of visitors who seek out Alexandria's unique heritage tourism experiences.

We believe that focusing the analysis of the Waterfront Museum Feasibility Study within the Torpedo Factory will provide ample evidence of the benefits

Alexandria Archaeology Museum, 105 North Union Street, #327, Alexandria, Virginia 22314-3217
Phone: 703/746-4399



Alexandria Archaeological Commission
America's First Archaeological Commission



Attn: Matt Landes, Division Chief
Department of Project Implementation
301 King Street, Suite 3200
Alexandria, Virginia 22314

February 25, 2025

Dear Mr. Landes and Department Staff,

The Department of Project Implementation (DPI) has been assigned the responsibility of undertaking historic interpretation along the waterfront in connection with the Waterfront Flood Mitigation Project. In that regard, illustrations of different options for landscape design at Waterfront Park were circulated at the November 25, 2024, Flood Mitigation Project open house and are available online. They show places in the park where the project's pump house might be located. They also show that DPI and its subconsultants have selected an historical theme, "Boat Building," that they plan to interpret in the park. Illustrations of Options 1B and 2D show a feature labeled "Boatwright's Passage," and Option 2B shows a feature labeled "Boat builders seating/climbable sculpture."

A theme related to boat building, however, *does not agree with the historic and archaeological record for Waterfront Park*. There are two reasons for this disagreement: first, the principal watercraft Alexandrians built were not boats but ships. Pleasure craft tied today at Alexandria docks are boats. The important watercraft Alexandrians built were ships capable of carrying large amounts of diverse cargo up and down the coast and across the Atlantic, like the first ship recorded as built in Alexandria, the *Ranger*, 154 tons, built for a firm in Whitehaven, England.

Secondly, according to a recent study of documents related to the waterfront that was completed for Alexandria Archaeology, ships were not built on the Waterfront Park block. They were built one block south at Point Lumley. With all its historic wharves, Waterfront Park's historical activity that was extremely important to Alexandria was shipping – receiving and sending a large variety of goods to and from a wide geographical area over a long period of time.

In undertaking historic interpretation, we anticipate that DPI will take advantage of the research and planning that has been done in this area in the History Plan that is part of the Waterfront Small Area Plan adopted by City Council in 2012 and the 2013 report of the city's Art and History Waterfront Plans Implementation Committee (available on the city's website under "Art-History Plan"). Both plans contain descriptive history and detailed planning valuable for historic interpretation on the waterfront and proposals to commemorate in the park the extensive shipping activity that took place there over a long period of time, and they provide ideas for doing so.

Alexandria Archaeology Museum, 105 North Union Street, #327, Alexandria, Virginia 22314-3217
Phone: 703/464-3322

of this location for exhibition of this truly unique Alexandria archeological treasure and create a space that will be a substantial draw for artists, residents and visitors.

- 2) As stated in previous AAC budget request letters, the AAC wants to continue to advocate for the need for the city's artifact, archive, and museum collections **storage** – both physical and visual storage. This, however, is not unique to Archaeology. It is critical among the commissions that support the Office of Historic Alexandria

As always, we request that the FY2026 budget include the \$50,000 contingency fund for Alexandria Archaeology to continue to meet unexpected needs for conservation, storage, documentation, and research.

We are grateful for your management and foresight in budgeting for the opportunities Alexandria Archaeology's work will bring to Alexandria for residents, visitors, scholars, and businesses.

Sincerely,



Ivy E. Whitlatch
Chair, Alexandria Archaeological Commission



Alexandria Archaeological Commission
America's First Archaeological Commission



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Department of Project Implementation
301 King Street, Suite 3200
Alexandria, Virginia 22314

February 25, 2025

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A theme related to boat building, however, *does not agree with the historic and archaeological record for Waterfront Park*. There are two reasons for this disagreement: first, the principal watercraft Alexandrians built were not boats but ships. Pleasure craft tied today at Alexandria docks are boats. The important watercraft Alexandrians built were ships capable of carrying large amounts of diverse cargo up and down the coast and across the Atlantic, like the first ship recorded as built in Alexandria, the *Ranger*, 154 tons, built for a firm in Whitehaven, England.

Secondly, according to a recent study of documents related to the waterfront that was completed for Alexandria Archaeology, ships were not built on the Waterfront Park block. They were built one block south at Point Lumley. With all its historic wharves, Waterfront Park's historical activity that was extremely important to Alexandria was shipping – receiving and sending a large variety of goods to and from a wide geographical area over a long period of time.

In undertaking historic interpretation, we anticipate that DPI will take advantage of the research and planning that has been done in this area in the History Plan that is part of the Waterfront Small Area Plan adopted by City Council in 2012 and the 2013 report of the city's Art and History Waterfront Plans Implementation Committee (available on the city's website under "Art-History Plan"). Both plans contain descriptive history and detailed planning valuable for historic interpretation on the waterfront and proposals to commemorate in the park the extensive shipping activity that took place there over a long period of time, and they provide ideas for doing so.

Alexandria Archaeology Museum, 105 North Union Street, #327, Alexandria, Virginia 22314-3217
Phone: 703/746-4399

The Commission appreciates that the current priority of DPI's waterfront mitigation staff now is the location and design of the stormwater project. When historic interpretation becomes DPI's focus, we would like to encourage accessing the significant resources available for historical interpretation available through existing research and planning and the expertise of the Archaeology staff. We are greatly appreciative that DPI already is coordinating with Archaeology on historic preservation related to the Flood Mitigation Project and believe it would be advantageous to continue to work with its staff on historic interpretation.

We also urge DPI to continue its meetings with the public regarding historic interpretation at Waterfront Park.

Thank you in advance for your consideration of these points.

Sincerely,

A handwritten signature in cursive script that reads "Ivy E. Whitlatch".

Ivy Whitlatch
Chair, Alexandria Archaeological Commission

Attendance Report

Board Name	Position	Title	First Name	Last Name	Meeting Date	Recorded Attendance
Archaeological Commission	At-Large Member		Ralph	Rosenbaum	1/15/2025	Excused Absence
Archaeological Commission	Historic Alexandria Foundation		Seth	Tinkham	4/16/2025	Present (2/4)50%,
Archaeological Commission	At-Large Member		Ann	Greer	7/16/2025	Present (4/7)57%,
Archaeological Commission	Planning District III Representative		Paula	Whitacre	7/16/2025	Excused Absence
Archaeological Commission	Planning District II Rep.		Esther	White	7/16/2025	Excused Absence
Archaeological Commission	Friends of Alexandria Archaeology representative		Richard	Owens	7/16/2025	Present (5/7)71%, Excused Absence
Archaeological Commission	Society for the Preservation of Black Heritage Rep or equivalent organization		Michael	Johnson	7/16/2025	Excused Absence (7/7)100%
Archaeological Commission	At-Large Member		John	Oldfield	7/16/2025	Present (7/7)100%
Archaeological Commission	Alexandria Business Community Rep.		Dylan	Colligan	7/16/2025	Present (5/7)71%,
Archaeological Commission	Planning District I representative		Ivy	Whitlatch	7/16/2025	Present (7/7)100%
Archaeological Commission	Alexandria Historical Society Rep.		Robert	Vierick	7/16/2025	Present (7/7)100%
Archaeological Commission	Alexandria Association Rep.		Edward	Pulliam	7/16/2025	Present (7/7)100%
Archaeological Commission	At-Large Member		Jason	Roberts	1/15/2025	Absent (1/1)100%
Archaeological Commission	At-Large Member	Dr.	Gilda	Anroman	2/19/2025	Excused Absence
Archaeological Commission	At-Large Member	Mr	Kim	Abraham	7/16/2025	Present (5/5)100%
Archaeological Commission	At-Large Member	Ms	Cynthia	Boren	7/16/2025	Present (3/3)100%
Archaeological Commission	At-Large Member	Mr.	Raymond	Eresman	7/16/2025	Present (2/2)100%

Ivy E. Whitlatch

City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 30, 2025

TO: GLORIA SITTON
OFFICE OF CITY CLERK AND CLERK OF
COUNCIL

FROM: GUS ARDURA, CHAIR
BEAUREGARD URBAN DESIGN ADVISORY COMMITTEE (BDAC)

SUBJECT: FISCAL YEAR 2025 ANNUAL REPORT OF THE BEAUREGARD
URBAN DESIGN ADVISORY COMMITTEE (BDAC)

I am pleased to present this Annual Report for the Beauregard Urban Design Advisory Committee (commonly called "BDAC") for Fiscal Year 2025, as required by City Code Section 2-4-7(i) (l).

BDAC Membership

The nine-member Committee is comprised of eight members as follows:

- Gus Ardura, Chair, Professional member
- Bud Jackson, Vice Chair, Business community
- Erick Adams, Professional member
- Abed Benzina, Professional member
- John Goebel, Citizen
- Neil Snyder, Citizen
- Jim Wilmot, Citizen
- Kayleigh Creswell, Member-at-Large
- VACANT, Professional member

BDAC Purpose

BDAC is charged with reviewing Development Special Use Permit (DSUP) applications submitted within the Beauregard Small Area Plan (BSAP) to ensure compliance with the City's Beauregard Design Standards and Guidelines. BDAC provides guidance to staff and applicants and makes recommendations to the Planning Commission and City Council through the Director of Planning & Zoning. BDAC meetings are scheduled as needed to review projects.

FY 2025 Meetings

The board held four meetings in FY25- September 9, October 28, December 9, and January 27. DSUP #2024-10011 1900 N Beauregard, a 360-unit, 85-foot tall new multi-unit building was introduced at the September 9 meeting. An optional site visit to the subject property was held on October 9 to familiarize new committee members with the Blake development at 2000 N Beauregard and the townhouse neighborhood that abuts 1900 N Beauregard. 1900 N Beauregard was discussed in detail at the next three meetings, with the committee voting 4-3 to recommend approval of the proposal.

CDSP #2024-00005 4880 Mark Center Drive also was introduced at the September 9 meeting; however, the project did not move forward before the end of FY2025.

FY 2025 Accomplishments

BDAC recommended approval of the previously mentioned 1900 N Beauregard proposal, which was approved by City Council in April 2025.

Goals for Coming Year

The Alex West Small Area Plan (SAP) was approved by City Council in December 2024, replacing the previously existing Beauregard SAP. The Alex West SAP is now the guiding document for all the area previously within the Beauregard SAP, as well as additional areas. BDAC and the Beauregard Urban Design Standards and Guidelines were directly tied to the Beauregard SAP, so they cease to have any regulatory powers. Because of this, Staff will recommend that City Council approve a text amendment and ordinance dissolving the committee soon. New Alex West design standards are tentatively scheduled to go before City Council in late 2025.

Board Attendance for FY 2025

Three current members (Kayleigh Creswell, Erick Adams, and Jim Wilmot) each missed one meeting. All communicated with staff prior to their excused absence. One member (Christine Hoeffner) had several work conflicts resulting in absences and resigned on November 30, 2024.

**BOARDS. COMMISSIONS
AND COMMITTEE
MEETINGS ATTENDANCE REPORT**

July 1, 2024 THROUGH June 30, 2025

COMMITTEE: Beauregard Urban Design Advisory Committee (BDAC)

CHAIRPERSON: Gus Ardura

MEMBER'S NAME	2024						2025						
	Jul	Aug	Sept 9	Oct 28	Nov	Dec 9	Jan 27	Feb	Mar	Apr	May	Jun	
Gus Ardura, Chair	N O M E E T I N G S		X	X	N O M E E T I N G	X	X	M E E T I N G S					
Bud Jackson			X	X			X						X
Abed Benzina			X	X			X						X
Christine Hoeffner (resigned on 11/30/2024)			U	U			-						-
John Goebel			X	X			X						X
Jim Wilmot			X	X			E						X
Neil Snyder													X
Erick Adams			E	X			X						X
Kayleigh Creswell (term began on 10/1/2024)			-	X			X						E
<i>Vacant Professional Member</i>													

INDICATE: X - FOR PRESENT E - FOR EXCUSED | U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

Chirstine Hoeffner (resigned on 11/30/2024)

APPROVED: Gus Ardura

Gus Ardura
Gus Ardura (Sep 5, 2025 16:55:53 EDT)
Gus Ardura, Chair

Sept 5, 2025
Date

STAFF LIAISONS:

Maya Contreras, Principal Planner, Planning and Zoning
Maggie Cooper, Urban Planner, Planning and Zoning

FY 2025 BDAC Annual Report- 9.5.25

Final Audit Report

2025-09-05

Created:	2025-09-05
By:	Maya Contreras (maya.contreras@alexandriava.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAARIWwIFuuXdcqXYoDCZDOyAbUVxSdhimD

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Signature Date: 2025-09-05 - 8:55:53 PM GMT - Time Source: server

 Agreement completed.
2025-09-05 - 8:55:53 PM GMT

Alexandria Beautification Commission
Annual Report
July 2024 – June 2025

Summary of Accomplishments

The mission of the Beautification Commission is to promote beautification and environmental sustainability practices in Alexandria through advocacy, education, and an awards program celebrating our community. Within these guidelines, the Beautification Commission membership completed the following activities during the 2024/25 year.

Beautification Commission Policy and Membership Accomplishments

- Membership met its maximum of 16 members, but we lost several members due to moves and terms ending. We have a dedicated, collegial group of volunteers and we typically meet quorum. We have good representation across the City, including 3 members from the West End.

- List participation/Coordination with other advisory groups as relevant:

Alexandria Chamber of Commerce	Master Naturalists
Alexandria City Public Schools (ACPS)	Office of the Arts
Alexandria Housing Affordability Advisory Committee (AHAAC)	Office of Historic Alexandria & the America250 working group
AlexRenew	Park & Recreation Commission
ALX Dog Walk	Parks, Recreation & Cultural Activities
Arlington Area Master Naturalists	Planning Commission
Commission for the Arts	Transportation & Envirn. Srvs (T&ES)
Del Ray Artisans	Tree Stewards of Alexandria & Arlington
Eco-City Department	Visit Alexandria
Environmental Policy Commission	West End Chamber of Commerce
Master Gardeners of Northern Virginia	

- List any policy changes
 - Considering adding a student member.
 - City Councilmember advisor to attend quarterly meetings within a one-year term.
 - Updated the bylaws to include guidance on in-kind donations, Commissioner commitment to participation, respectful communication and professionalism and respectful representation of the City.

Beautification Commission Member Activities

1. Inspire beautification through the Awards program

- **Award nomination & selection process**

- Worked with City to update an **online submission form** & award criteria.
 - Created a **comprehensive marketing campaign** with videos, flyers, social posts, newspaper articles, emails, and event outreach to engage the local community.
 - Created a new awards category – **Residential Street Award** - to inspire neighbors to model sustainable practices.
 - Received **over 50 nominees** across three categories: residential, residential street and community: 29 from the public and the rest from the ABC members who canvassed all public roads in Alexandria.
 - We **reviewed and assessed all the nominees** during a 5 ½ hour ABC van tour across the City. We used our updated criteria to select the 19 winners, including 8 residential awardees, 3 residential street awardees (with 3-6 recognized properties each) and 8 community awardees.
- **Award promotion**
 - Visited in-person each of the 19 award winners and delivered a yard sign. Interviewed the winners and took photos of each property and their owners. Our **award winner marketing campaign** including extensive social media, award sign displays, Zebra articles, a press release and Alexandria Enews.
 - To **educate and inspire** the public about environmental sustainability and beauty in our community, we highlighted awardee best practices and photos through all the channels above.
 - Comprehensively planned and hosted an **awards ceremony** at The Garden in October 2024, with speeches from the Mayor, Vice Mayor and the Urban Forester. The City’s Poet Laureate also read one of her poems; for the first time, we also had community environmental organizations (Tree Stewards, Master Gardeners, Eco-City, Master Naturalists) exhibit at the ceremony. Over 75 City officials, award winners, and Commissioners attended. Live-streamed the event on Facebook and Instagram.
 - Created a free surveymonkey account & **surveyed** award ceremony attendees about their experience so we can improve and get feedback.

2. Promote environmental sustainability through collaboration and engagement with City Council, City staff, and private organizations

- **Tree Plantings:** Identified Mt. Jefferson and Four Mile Run Parks and Eisenhower Avenue as needing canopy trees. Agreed to plant 75 – 100 young trees during Fall 2024 in honor of Alexandria’s 275th birthday and collaborated with Urban Forestry staff, community

members, and Tree Stewards of Alexandria and Arlington. Twenty-five trees were planted in each of the parks; planting along Eisenhower was cancelled due to drought.

Identified tree planting as the most appropriate way to celebrate the City's 275th birthday. Chose three dates in September - November 2024 and three park locations (Four Mile Run, Mount Jefferson & Cameron Run) for planting a total of 100 trees. To leverage community expertise, we collaborated closely with the Urban Forestry Manager, Tree Stewards of Alexandria & Arlington and other area park advocates.

The Urban Forestry Manager noted: "Your volunteer efforts this fall **saved** the Urban Forestry Department **up to \$20,000** in contracted labor costs. These are funds we can now reinvest directly into our forest, enhancing its health and sustainability."

- **Bicentennial Tree:** Collaborated with the City to develop a new sign for the tree with a QR code and webpage, directional signage, and fence repair. All were completed.
- **Eco-City Event:** Distributed free native tree saplings and sustainability tips to city residents at the Eco-City Festival in Ben Brenman Park on May 10, 2025. Offered suggestions and answered questions for dozens of residents.
- **City Gateways/entrances to City of Alexandria:** We worked with former Commissioners to design native plantings for 13 gateways to the city. Due to drought conditions, only six gateways were planted during fall 2024. Additional plantings are anticipated during fall 2025.
- **Gateway Signs for Bike Trails:** Requested that small versions of the gateway signs be designed for bike trails entering Alexandria. T&ES is working on the signs.
- Initiated a **strategic partnership with the Alexandria City Public Schools (ACPS)** and developed a Native Roots Landscaping Initiative with John Adams Elementary School & Early Childhood Center: Designed a native plant makeover, bought plants and worked with Brightview and Boy Scout Troop 129 to plant native plants and trees.

Spearheaded a coalition of principals, teachers, ACPS garden specialist, PTA leaders, Master Gardeners, and sponsor ALX Dog Walk for an Earth Day event for over 200 students that included: a tree walk, chalk art, reading circle, butterfly garden demo, rain barrel lesson, seed activity, and litter clean-up.

- Developed a 2-week **internship for a highschool senior** and engaged the student group Watershed Warriors.
- **Tree Equity:** Collaborated with Office of Housing to identify two rental property owners/managers in western Alexandria who are enthusiastic about planting more trees and committed to watering them. Planting planned for Fall 2025.
- **Electric Leaf Blowers:** Proposed and supported transition to electric leaf blowers and sustainable leaf management practices through research and a letter to City Council.

- **Art and Culture in Old Town North:** Talked with several groups to understand and support the art and culture efforts in Old Town North. Based on the OTN request, Commissioners reviewed the art walk and recommended several art installation options.
- **Consultations with City Council:** Organized and attended meetings with the Mayor and City Council members about how the Commission and Council may collaborate and support common goals.
- **Native Habitat Preservation:** Collaborated with Four Mile Run Conservatory Foundation and city staff to plant 58 native seedlings in Four Mile Run Park in May and June 2025. Worked with Arlington Regional Master Naturalists to provide continuous care and maintenance of the trees. Initiated discussion with city staff to create Habitat Restoration Areas on public property.

3. Educate local community on beautification and sustainability best practices

- Collaborated with a Master Gardener and Beatley Library to promote and deliver a free native plant **educational seminar** and webinar with 30+ attendees in April/May 2025.
- Updated and streamlined content on [ABC's website](#) with City staff.
- **Exhibited** at the following local events that focused on environmental sustainability.
 - Reached hundreds of residents with new ABC tent/tablecloth at the following events, where we distributed an awards and sustainability tips flyer:
 - Delray Gardenfest – April 27, 2025
 - ALX Dog Walk – April 5, 2025
 - Eco-City Festival – May 10, 2025 - gave away native tree saplings
- **Educated the community** about sustainability tips and awards via **Zebra articles and ABC social media accounts** on Facebook and Instagram. Developed original content on topics including: native plants and native plant gardening, public art installations/murals, ABC tree planting activities, ABC award and award winners & the Bicentennial tree.
 - **Key social media** accomplishments:
 - Continued a steady schedule of 4-5 social media posts a week
 - Instagram: Grew followers by 40% and increased engagement 10-60% month to month (13.8K views in September 2025). 1,877 followers as of September 12, 2025.
 - Facebook: Grew followers by 35%. 676 as of September 12, 2025.
 - **Published over 30 articles in the past year** of ABC original content in every issue of **The Zebra**.

Program and/or Legislative Accomplishments

Met with the Environmental Policy Commission about possible joint legislative collaboration.

Goals for 2024-2025

- Inspire beautification through an awards program.
- Promote environmental sustainability through collaboration and engagement with City Council, City staff, and private organizations.
- Educate the local community on beautification and sustainability best practices.

Leadership

- Officers for the January 2024 – December 2024 term were elected at the November 2023 meeting: Eleanor Trice is Chair, Elizabeth Gelfer is Vice-Chair. Kelsey Pramik was Secretary from January 2025 – July 2025. New elections will take place in November.
- List term expirations and new members, with month they were appointed

Monica Murphy – term ended October 2024, but she’s staying on as an advisor

Kevin Fisher – Appointed January 2025

Steve Cohen – term ended December 2024

Dereth Bush – Appointed May 2025

Russ Bailey – Appointed October 2024

Renewed: Ken Krupa (Jan 2025), Sara Rhoades (Mar 2025), Liz Gelfer (Jun 2025)

Alisa Wong – Appointed March 2025

- During the course of the year, membership included the following individuals:
 - Alexandra Garza
 - Alisa Wong
 - Daniya Tamendarova
 - Dereth Bush
 - Eleanor Quigley
 - Eleanor Trice
 - Elizabeth Gelfer
 - Emily Swain
 - Felicia Hackett
 - Kelsey Pramik
 - Ken Krupa
 - Kevin Fisher
 - Laura Norfolk
 - Maralyn O’Brien
 - Russ Bailey
 - Sarah Hill
 - Sara Rhoades
- Oscar Mendoza, Deputy Director of Parks & Recreation acted as the staff liaison.

Attachments

1. Budget letter to City Council on October 16, 2025
2. Transition to Electric Leaf Blowers – letter to City Council on March 21, 2025
3. Any completed reports or relevant documents – sustainability flyer

**ADVISORY GROUP ANNUAL ATTENDANCE REPORT
CITY OF ALEXANDRIA
Alexandria Beautification Commission
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: Eleanor Trice

No meetings were held in July and December 2025. Our annual retreat was held in February 2025, but that meeting was not public. Alexandra Garza attended one meeting in May 2025 and then she moved. I have greyed out the months when other Commissioners had either not started or had left the Commission.

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Leah Bancheri		X	X	X	X							
Russ Bailey				X	X		X		X	X	X	X
Dereth Bush											X	X
Steve Cohen		X	X	E	X		X					
Kevin Fisher							X		X	X	X	X
Sandy Freedman					X		X					
Felicia Hackett		E	E	E	X		E		X	X	X	U
Sarah Hill											E	X
Elizabeth Gelfer		X	X	X	X		E		X	X	X	X
Kenneth Krupa		X	X	X	X		X		X	X	E	X
Monica Murphy		E	E	E	U							
Laura Norfolk		E	X	E	X		E		X	X	X	X
Maralyn O'Brien		X	U	X	X		X		X			
Kelsey Pramik									X	X	X	X
Eleanor Quigley		E	X	X	X		X		X	X	X	X
Yanique Revers		X	X	X								
Sara Rhoades		X	X	X	X		X		X	X	E	X
Emily Swaim		X	E	X	X		X		E	X	E	X
Daniya Tamendarova		X	X	X	X		X		X	E	X	E
Eleanor Trice		X	X	X	X		X		X	X	X	X
Alisa Wong									X	X	X	X

INDICATE: X - FOR PRESENT

E - FOR EXCUSED

U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS: Felicia Hackett

FORM MUST BE SIGNED BY CHAIRPERSON

(APPROVED) _____ (Chairperson)

City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 30, 2025

TO: GLORIA SITTON, CITY CLERK
OFFICE OF THE CITY CLERK AND CLERK OF COUNCIL

FROM: ANDREW SCOTT, CHAIR
BOARD OF ARCHITECTURAL REVIEW

SUBJECT: FISCAL YEAR 2025 ANNUAL REPORT OF THE BOARD OF
ARCHITECTURAL REVIEW

I am pleased to present this Annual Report for the Board of Architectural Review (BAR) for Fiscal Year 2025, extending from July 1, 2024 to June 30, 2025, as required by City Code Section 2-4-7(i)(1). The attached record of membership and attendance shows members attended 75% of the meetings, or had an excused absence in advance, as required.

BAR MEMBERSHIP AND ATTENDANCE

The membership of the Board of Architectural Review (BAR) saw changes in FY 2025.

Andrew Scott was elected Chair and Nastaran Zandian was elected Vice Chair at the December 18, 2024 Public Hearing.

BAR held 21 Public Hearings in FY 2025. All Fiscal Year 2025 BAR Public Hearings were held in the City Hall Council Chambers.

Membership and attendance report for the BAR is included in Attachment 1.

REGULATORY ACTIVITIES

FY 2024 – Approvals*		FY 2025 - Approvals	
BAR	112	BAR	152
<i>OHAD</i>	<i>104</i>	<i>OHAD</i>	<i>137</i>
<i>Parker-Gray</i>	<i>7</i>	<i>Parker-Gray</i>	<i>15</i>
<i>100-Year-Old Building</i>	<i>1</i>	<i>100-Year-Old Building</i>	<i>0</i>
Administrative	287	Administrative	257
<i>OHAD</i>	<i>245</i>	<i>OHAD</i>	<i>218</i>
<i>Parker-Gray</i>	<i>42</i>	<i>Parker-Gray</i>	<i>39</i>
Total Cases	399	Total Cases	409

*FY 2024 provided for comparison

From 2024 to 2025, the number of BAR approvals increased from 112 to 152 BAR approvals. BAR Old and Historic Alexandria District (OHAD) approvals increased from 104 to 137, while BAR Parker Gray Historic District (Parker-Gray) approvals increased from 7 to 15 cases. 100-Year-Old-Building approvals decreased from 1 to 0 from FY 2024 to FY 2025. Administrative approvals for OHAD decreased in FY 2025 from 287 to 257 cases. The administrative approvals for Parker-Gray decreased from 42 to 39 from FY 2024 to FY 2025. Most applications occurred in OHAD, with fewer applications in Parker-Gray. Cumulatively, the total cases changed from 399 to 409, a 2.5 percent increase.

Examples of Public Hearing cases are highlighted below:

(1) EXAMPLES OF CONCEPT REVIEWS

- The Board heard a proposal to redevelop the properties at 500 – 501 North Union Street for the construction of two mixed-use buildings at the July 16, 2024 hearing (BAR2024-00015). This proposal came to the Board for the first time on February 21, 2024.
- The Board heard a proposal to construct a pump station at 1A Prince Street at the December 18, 2024 hearing (BAR2024-00435).
- The Board heard a proposal to create a residential development at 802 and 808 North Washington Street at the January 15, 2025 hearing (BAR2024-00460).
- The Board heard a proposal for the renovation of City Hall, Market Square, and the Market Square garage at 301 King Street and 108 North Fairfax Street at the April 26, 2025 hearing and the June 18, 2025 hearing (BAR2025-00074).
- The Board heard a proposal to renovate Point Lumley Park at 3 Duke Street, 226 Strand Street, 210 Strand Street, 206 Strand Street, 208 Strand Street, and 0 Prince Street at the May 7, 2025 hearing (BAR2025-00107).
- The Board heard a proposal for the Alexandria Waterfront Implementation Project at 2 King Street, 1 King Street, 0 Prince Street, and 1A Prince Street at the June 5, 2025 hearing (BAR2025-00172).

(2) EXAMPLES OF CERTIFICATES OF APPROPRIATENESS/PERMITS TO DEMOLISH

In FY 2025, a selection of projects approved by the BAR include:

- Addition to 104 Queen Street (BAR2024-00196).
- Demolition of a non-original addition at 1421 Princess Street (BAR2024-00320).
- Installation of five double-pane wood windows at 330 North Columbus Street (BAR2024-00293).
- Removal of a rear porch at 212 Prince Street (BAR2024-00373).
- Modifications to the existing house on the property and to construct a new house and two accessory dwelling units (ADUs) over garages at 1007 and 1009 Oronoco Street (BAR2024-00389 & BAR2024-00428).
- Installation of a new skylight and window at 1308 Michigan Avenue (BAR2024-00398).
- Demolition of a rear ell, rear addition, and rear deck, and the construction of a new addition at 418 North Patrick Street (BAR2024-00424 & BAR2024-00425).
- Construction of a new two-story addition at 125 South Pitt Street (BAR2025-00012 & BAR2025-00013).
- Removal of a portion of roofing, the modification of the storefront, and the addition of new signage at 430 South Washington Street (BAR2025-00072 & BAR2025-00073).

(3) APPEALS TO CITY COUNCIL

In FY 2025, Appeals to City Council include:

- The BAR approved a Certificate of Appropriateness for 301 North Fairfax on May 15, 2024. The appellants, a group of neighbors, appealed the decision to City Council. City Council upheld the BAR decision on July 2, 2024.
- The BAR denied a Certificate of Appropriateness for 201 Gibbon Street on June 20, 2024, and October 15, 2024 (BAR2024-00038). The appellant appealed to City Council. City Council upheld the BAR decision on December 14, 2024.

(4) BAR COMMITTEE ACTIVITIES

In FY 2025, there were committee activities as follows:

- The Design Guideline committee met on July 18, August 15, September 12, October 24, and December 5 in 2024. In 2025, they met on May 16 and June 11.
- The Board approved updates to the Design Guidelines at the following hearings: Masonry guidelines (PG) were updated on July 16, 2024, the Windows & Shutters guidelines (PG) were updated on October 25, 2024, and the Awnings & Canopies guidelines (PG and OHAD) were updated on June 18, 2025.

(5) NATIONAL REGISTER NOMINATIONS AND SECTION 106

In FY 2025, the following register nominations and Section 106 occurred:

- Historic Preservation staff reviewed and wrote a letter of support for the National Register nomination for the Ivy Hill Cemetery at 2823 King Street, which was added to the National Register on April 1, 2025.
- Historic Preservation staff performed four Section 106 reviews for cell antennas in FY25.

(6) GOALS FOR THE COMING YEAR

For FY 2026, the following goals are established:

- Complete the updates to the Design Guidelines.
- Hire an outside consultant to complete the OHAD survey.

Attachment 1 – Attendance for FY 2025

ATTACHMENT 1

**CITY OF ALEXANDRIA
BOARDS AND COMMISSIONS MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

BOARD: Board of Architectural Review (BAR)

CHAIRPERSON: Andrew Scott

FY2025	2024											2025										
	Jul		Aug	Sept			Oct	Nov		Dec		Jan	Feb		Mar		Apr		May		Jun	
Board Member	3	16	Recessed	4	18	30	15	6	20	4	18	15	5	19	5	19	2	16	7	21	5	18
Andrew Scott, Chair	E	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Nastaran Zandian, Vice Chair	X	X		X	X	E	X	X	X	E	X	E	X	X	X	X	X	X	X	E	E	X
Robert Adams	X	E		E	X	X	X	X	X	X	E	X	X	X	X	X	X	X	E	X	X	X
Margaret Miller	X	E		E	X	E	X	X	E	X	X	X	X	E	X	E	E	X	E	U	X	X
Theresa del Ninno	X	X		X	X	X	X	E	E	X	X	X	X	E	X	X	X	X	X	X	X	X
Michael Lyons	E	X		E	X	X	X	X	X	X	X	X	X	E	X	X	X	X	X	X	E	X
James Spencer	X	X		X	X	X	X	X	X	X	X	X	X	X	E	X	X	X	X	X	E	X

INDICATE: X - FOR PRESENT, E - FOR EXCUSED, U - FOR UNEXCUSED, / - FOR NOT ON BOARD, V - FOR VIRTUAL

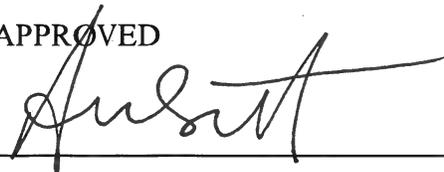
NOTES:

- The BAR was in recess during August.

LIST OF THOSE WHO ATTENDED VIRTUALLY TO 25% OF MEETINGS: N/A

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS: 1

APPROVED



ANDREW SCOTT, CHAIR

Staff Liaisons: Five members of the Historic Preservation unit worked as liaisons throughout FY25, taking turns to working BAR hearings including Bill Conkey, Susan Hellman, Marina Novaes, Amirah Lane, and Brendan Harris.

City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 17, 2025

TO: GLORIA SITTON, CITY CLERK
OFFICE OF THE CITY CLERK AND CLERK OF COUNCIL

THRU: PAUL STODDARD, ACTING DIRECTOR
DEPARTMENT OF PLANNING & ZONING

FROM: PAUL LIU, CHAIR
BOARD OF ZONING APPEALS

SUBJECT: FISCAL YEAR 2025 ANNUAL REPORT OF THE
BOARD OF ZONING APPEALS (BZA)

I. BACKGROUND

I am pleased to present this Annual Report for the Board of Zoning Appeals (BZA) for Fiscal Year 2025, as required by City Code section 2-4-7(i)(1). An attendance form is also attached.

The BZA is appointed by City Council and performs duties as specified under Title 15 of the Virginia Code and Chapter 9 of the City Charter and Article 11 of the City's Zoning Ordinance. The BZA is charged with hearing and deciding Variances, Special Exceptions, and Appeals of Determinations by the Director of the Department of Planning & Zoning.

II. SUMMARY OF BOARD ACTIVITIES FOR FISCAL YEAR 2024 (JULY 1, 2024 – JUNE 30, 2025)

FISCAL YEAR	2025	2024	2023
Variance Cases	2	1	3
Special Exception Cases	6	1	9
Appeal Cases	0	0	1
Total Case	8	2	13

III. FISCAL YEAR 2025 CASE STUDIES

322 South Lee Street, BZA#2022-00006

On September 12, 2022, the Board of Zoning Appeals approved a variance request at 322 South Lee Street to access parking from the street rather than an alley or interior court. The decision of the BZA was appealed to the Circuit Court.

On May 2, 2023, the Circuit Court overturned the BZA's variance approval because the BZA lacked the authority to grant a variance from section 8-200(C)(6)(A) and further concluded that even if this section was subject to a variance, the standards for a variance were not met.

On September 3, 2024, the Virginia Court of Appeals agreed with the Circuit Court that a variance is not available as a relief mechanism for the parking access regulation.

On April 15, 2025, the Supreme Court of Virginia refused the petition for appeal. The Court of Appeals opinion will stand as law unless the ordinance regulating parking in the Old and Historic parking access from other than an alley or interior court in the Old and Historic Alexandria District (OHAD).

Staff is exploring options to amend the zoning ordinance to create a relief mechanism from the prohibition of accessing parking from the street rather than an alley or interior court in the OHAD as required by section 8-200(C)(6)(A) and will notify the BZA once that is in place.

Fences on Corner Lots

In 2024, staff received several complaints about fences on corner lots that did not meet the requirements of the zoning ordinance. While some property owners chose to correct the fences or the complaints turned out to be unfounded, two property owners applied and were heard by the BZA for special exceptions for fences on corner lots.

1700 Dewitt Avenue, BZA#2024-00005

The property owner constructed a 6.00 foot privacy fence on the secondary front property line facing East Mason Avenue. The immediate neighbor is characterized by open front yards with most fences not exceeding 4.00 feet in height and the close proximity of the fence to the sidewalk created a street wall, which can decrease the sense of community and openness in a neighborhood. Additionally, this property owner has a reasonably large yard that can be enclosed with a 6.00 foot privacy fence without the need for a special exception to create a reasonable fenced area. The BZA did not find that the application met all the criteria for a special exception and denied the request.

3350 Commonwealth Avenue, BZA#2024-00006

The property owner constructed a 7.00 foot privacy fence in the secondary front yard and a 4.00 foot less than 50% open fence in the required front yards and partially in the public right of way. The subject property was developed in the 1980's as part of a townhouse development. A majority of the rear yard is occupied by utility, emergency vehicle, and private access easements to for the row of five townhouses, limiting the area on the

subject property that can be enclosed with a privacy fence. Additionally, the commercial property immediately across the street has an 8.00 fence to screen trash and mechanical equipment. The taller fence on the subject property provides screening from the lights of the commercial property. For all the reasons above the BZA found that the application for the 7.00 foot portion of the fence enclosing a small portion of the yard met the special exception standards and provided a reasonable fenced area on the lot. The Board conditioned the approval that the portion of the fence in the right of way be removed and the less than 50% open portion of the 4.00 foot fence be brought into compliance.

IV. FISCAL YEAR 2024 MEMBERSHIP, PUBLIC HEARINGS FORMAT AND ATTENDANCE

Membership: The membership changed throughout the year due to term expirations and member resignations. Coleman Burke was appointed to the board on January 1, 2025. Ryan Belmore resigned from his seat on the Board on March 31, 2025. Andrew Justus was appointed to the Board on June 1, 2025. Tim Foley, Dawn Bauman, Paul Liu, Kimberlee Eveland, and Raj Patel continued to serve on the Board. The Officers changed several months late due to the lack of meetings and the Chair's preference to only hold meetings when cases need to be heard. Elections were held at the April 7, 2025, meeting, where the BZA unanimously elected Paul Liu as Chair, Dawn Bauman as Vice Chair, and Kimberlee Eveland as Secretary.

Number and Format of Public Hearings:

The BZA met in five (5) of the twelve (12) months during Fiscal Year 2025, extending from July 1, 2024, through June 30, 2025. August is the normal month in which the BZA is recessed; therefore, no Public Hearing was held. The other six (6) months in which a Public Hearing was not held was due to a lack of cases submitted.

Attendance: See Attachment 1 on page 3 for the Attendance Report and Chair signature.

ATTACHMENT 1

**CITY OF ALEXANDRIA BOARDS AND COMMISSIONS
MEETING ATTENDANCE REPORT
JULY 1, 2024, THROUGH JUNE 30, 2025**

COMMISSION: Board of Zoning Appeals (BZA)

CHAIRPERSON: Paul Liu, Chair

Board Member (With listed Officers as of 4.7.2025)	Jul 8	Aug	Sep 9	Oct 7	Nov 18	Dec 9	Jan 13	Feb 10	Mar 10	Apr 7	May 12	Jun 9
Paul Liu, Chair	X	Recessed	X	X	X	Canceled	Canceled	Canceled	Canceled	X	Canceled	Canceled
Dawn Bauman, Vice Chair	V		X	X	X					X		
Kimberlee Eveland, Secretary	X		X	X	X					X		
Tim Foley	X		X	E	X					X		
Raj Patel	X		X	X	X					E		
Coleman Burke	N/A		N/A	N/A	N/A					X		
Ryan Belmore	X		X	X	X					N/A		
Andrew William Justus	N/A		N/A	N/A	N/A					N/A		

INDICATE: **X** – PRESENT; **E** – EXCUSED ABSENCE; **U** – UNEXCUSED ABSENCE; **N/A** – Not Yet Appointed or Former Member; **V** – Attended virtually with permission from Chair as outlined in the Electronic Participation Policy.

Notes:

1. The BZA was in recess during August 2025.
2. Six (6) Public Hearings were canceled due to a lack of cases submitted.
3. City Council appointed Coleman Burke (December 10, 2024) to the BZA for a four-year term.
4. Mr. Belmore resigned from the BZA on March 31, 2025.
5. Elections occurred at the April 7, 2025, Public Hearing - Mr. Liu was elected Chair; Ms. Bauman was elected Vice Chair, and Ms. Eveland was elected Secretary.
6. City Council appointed Andrew Justus (May 13, 2025) to the BZA for a four-year term.

LIST OF THOSE WHO ATTENDED VIRTUALLY TO 25% OF MEETINGS: **0**

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS: **0**



Paul Liu, Chair

Budget and Fiscal Affairs Advisory Committee
Annual Report
July 2024 – June 2025

Summary of Accomplishments

The mission of the BUDGET AND FISCAL AFFAIRS ADVISORY COMMITTEE includes:

- examining the City's budget procedures and processes and recommending ways of improving those processes, including participation by the public;
- forecasting future revenue and expenditure requirements and the effect on the several taxes and fees levied by the City and burden of taxation imposed on Alexandria citizens and business organizations; and
- evaluating the comparative tax, revenue and expenditure levels in Alexandria with those in neighboring jurisdictions and the effect of such differences on the ability of Alexandria to attract new residents and economic development.

Within these guidelines, the BUDGET AND FISCAL AFFAIRS ADVISORY COMMITTEE membership completed the following activities during its 2024/2025 year.

BUDGET AND FISCAL AFFAIRS ADVISORY COMMITTEE Policy and Membership Accomplishments

- During the July 2024 – June 2025 session, BFAAC met **nine** times. Quorum was met at each of these meetings.¹
- During the July 2024 – June 2025 session, BFAAC produced the following reports for City Council:
 - Memo #01 - BFAAC Fiscal Year 2026 Work Plan
 - Memo #02 - Recommendations for the 2026 Budget Guidance
 - Memo #03 - Recommendations and Observations Related To The City Manager's Proposed FY 2026 Budget
 - Memo #05 – Revenue Analysis and Recommendations

Additionally, BFAAC publicly presented to City Council at the Fall City Council Retreat (November 23, 2024) and during a spring budget worksession (March 26, 2025).

Membership

The committee members as of **June 30, 2025** are:

Committee Member	Representative Of	Office Held
Michelle Millben	Councilwoman Greene	Acting Chair
Randall Williams	Councilmember Bagley	
Melinda Lyle	Councilman Elnoubi	
John Ruthinoski	Mayor Gaskins	
Lauren O'Brien	Councilman McPike	
Nancy Drane	School Board	
David Millard	Chamber of Commerce	
Michael de la Guardia	Member-at-Large	
Erica Kaster	Member-at-Large	
Mark Tonsetic	Member-at-Large	

Meghan McGrane (Office of Management & Budget) acted as the staff liaison to **BUDGET AND FISCAL AFFAIRS ADVISORY COMMITTEE** during the course of the 2024/2025 year.

Leadership

Officers for the year were elected at the October 2024 meeting: Amy Friedlander served as Chair, Michelle Millben as Vice Chair, and John Ruthinoski as Secretary.

During the July 2024 – June 2025 session, the following new members were appointed: Kristine Slayden (September 2024), Lauren O'Brien (December 2025), Michael de la Guardia (April 2025), and Erica Kaster (June 2025). On June 30, 2025, Amy Friedlander resigned from BFAAC. Other BFAAC members whose terms expired or who resigned; include: Christopher Ferrara (January 2025), Kristine Slayden (February 2025), Robert Rapanut (February 2025), Antio Tamariz (March 2025), Brand Snyder (March 2025).

Attachments

- Memo #01 - BFAAC Fiscal Year 2026 Work Plan
- Memo #02 - Recommendations for the 2026 Budget Guidance
- Memo #03 - Recommendations and Observations Related To The City Manager's Proposed FY 2026 Budget
- Memo #05 – Revenue Analysis and Recommendations

Notes:

1. A full list of reports, meeting agendas, minutes, and additional handouts for BFAAC meetings occurring between July 2024 and June 2025 can be found here:
<https://www.alexandriava.gov/BFAAC>

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

**CITY OF ALEXANDRIA
Budget and Fiscal Affairs Advisory Committee
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: Michelle Millben (Acting Chair)

MEMBER'S NAME	9/17/2024	10/22/2024	11/12/2024	12/17/2024	1/21/2025	2/18/2025	3/11/2025	4/15/2025	5/20/2025
Nancy Drane	X	X	X	X	X	X	X	E	X
Christopher Ferrara	X	X	E	E					
Amy Friedlander	X	X	X	X	E	X	X	X	X
Kristine Slayden	X	X	X	X	X				
David Millard	E	X	X	V	V	X	X	X	E
Michelle Millben	V	V	X	X	X	E	X	V	X
Robert Rapanut	V	X	X	X	X				
John Ruthinoski	X	X	X	X	X	X	X	X	X
Brant Snyder	E	E	X	V	E	E	E		
Antonio Tamariz	X	X	X	V	X	X			
Mark Tonsetic	X	X	X	X	X	X	X	E	X
Randall Williams	E	V	X	X	V	E	X	X	X
Lauren O'Brien				X	X	X	X	X	X
Michael de la Guardia								X	E
Melinda Lyle								E	X
Erica Kaster									

**INDICATE: X - FOR PRESENT E - FOR EXCUSED
 U - FOR UNEXCUSED V - VIRTUAL**

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

- N/A

FORM MUST BE SIGNED BY CHAIRPERSON

(APPROVED) Michelle J. Millben **(Chairperson)**

Signature: Michelle Millben
Michelle Millben (Aug 18, 2025 09:00:47 EDT)

Email: michelle.millben@gmail.com

2024-2025 Annual Attendance Report - BFAAC

Final Audit Report

2025-08-18

Created:	2025-08-14
By:	Meghan McGrane (Meghan.McGrane@alexandriava.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAQQt2SBNGBzwKfznKafj0StKQBgKu7Weg

"2024-2025 Annual Attendance Report - BFAAC" History

-  Document created by Meghan McGrane (Meghan.McGrane@alexandriava.gov)
2025-08-14 - 7:04:20 PM GMT
-  Document emailed to Michelle Millben (michelle.millben@gmail.com) for signature
2025-08-14 - 7:04:23 PM GMT
-  Email viewed by Michelle Millben (michelle.millben@gmail.com)
2025-08-18 - 12:51:18 PM GMT
-  Document e-signed by Michelle Millben (michelle.millben@gmail.com)
Signature Date: 2025-08-18 - 1:00:47 PM GMT - Time Source: server
-  Agreement completed.
2025-08-18 - 1:00:47 PM GMT

City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 8, 2025

TO: GLORIA SITTON
OFFICE OF CITY CLERK AND CLERK OF COUNCIL

THROUGH: PAUL STODDARD, DIRECTOR PLANNING & ZONING

FROM: LEON VIGNES AND NATHAN RANDALL, STAFF LIAISONS TO
CARLYLE/EISENHOWER EAST DESIGN REVIEW BOARD (DRB)

SUBJECT: FISCAL YEAR 2025 CARLYLE/EISENHOWER EAST DESIGN REVIEW
BOARD ANNUAL REPORT

It is our pleasure to provide this annual report for the Carlyle/Eisenhower East Design Review Board (“DRB”) for fiscal year 2025 (“FY 2025”), as required by City Code Section 2-4-7(i)(1). The DRB is comprised of two design professionals (architects Siti Abdul-Rahman and Eric Colbert), a City Manager designee (City Architect, Tom Canfield), a City Council Representative (Councilman R. Kirk McPike), and a citizen member (Charles Paul, until June 22, 2025).

The primary role of the DRB is to review development applications within the Carlyle and Eisenhower East neighborhoods of the City of Alexandria. The DRB also provides design guidance to staff and makes formal recommendations to the Alexandria Planning Commission and City Council. The DRB is scheduled to meet every other month, but only if there is a project to review. Extra meetings may be scheduled on a case-by-case basis.

The DRB met on three occasions during FY 2025 and, in addition to administrative matters, rendered feedback on a total of four projects. One of these projects was a City-led effort to amend existing design standards. The three other projects were private developments: Eisenhower East Block 20 (East), Carlyle Block B (2051 Jamieson), and Eisenhower East Block 3. The meetings held and projects discussed during FY2024 are detailed as follows:

I. Hearing Date: July 18, 2024

A. New Eisenhower East Design Standards

Planning & Zoning staff presented a brief overview of the revisions made to the draft new Eisenhower East Design Standards since the last DRB discussion. Staff created the revised design standards, which are divided into eight parts, as a complete replacement of the

current version approved in 2006 to fulfill Recommendation #42 of the 2020 Eisenhower East Small Area Plan.

B. Eisenhower East Block 20 East Second Review

Second review of a proposal to construct a new 12-story multi-unit residential building with 110 units on the eastern portion of Eisenhower East Block 20. The Board voted to endorse the project with the study of specified design improvements.

II. Hearing Date: April 10, 2025

A. Re-appointment of Design Professionals

In accordance with its bylaws, the DRB re-appointed Siti Abdul-Rahman and Eric Colbert as the two design professional members of the Board for a one-year term from April 10, 2025, to April 10, 2026.

B. Re-Adoption of Electronic Attendance Policy

The Electronic Attendance Policy was approved for another term.

C. Eisenhower Block 3 (2425 Mill Road)

First review of a proposal to construct a new mixed-use building with 767 residential units and 40,000 SF of ground floor retail/commercial use at 2425 Mill Road. The Board gave feedback on potential improvements to the architecture and suggested a revised submittal be made for consideration at a future meeting.

D. Carlyle Block B (2051 Jamieson Avenue)

First review of a proposal for the conversion of an existing office building on Carlyle Block B (2051 Jamieson Avenue) to a multi-unit residential building with 187 units. The project includes a new four-story addition within the existing building footprint. The Board expressed it was likely to endorse the architecture in the future but requested a few more details be provided when the project returns to the DRB at a future meeting.

III. Hearing Date June 11, 2025

A. Eisenhower Block 3 (2425 Mill Road)

Second review of a proposal to construct a new mixed-use building with 767 residential units and 40,000 SF of ground floor retail/commercial use is proposed for 2425 Mill Road. The Board found that certain items it had previously requested to be revised had not been addressed in this second submission. It requested several changes, as previously identified at the April 10, 2025, meeting, and asked for the project to be brought back for another review.

B. Carlyle Block B (2051 Jamieson) Conversion and Addition

Second review of the conversion of an existing office building on Carlyle Block B to a multi-unit residential building with 187 units. The project includes a new four-story addition to the top of the building within the existing building footprint. The Board endorsed the plan and encouraged continued collaboration between the applicant and staff as the design is further refined.

ADVISORY GROUP ANNUAL ATTENDANCE REPORT
CITY OF ALEXANDRIA
CARLYLE/EISENHOWER EAST DESIGN REVIEW BOARD (“DRB”)
MEETING ATTENDANCE REPORT
JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: Eric Colbert

MEMBER’S NAME	Jul 18	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr 10	May	Jun 11
Councilman R. Kirk McPike	E									X		E
Tom Canfield	X									X		X
Eric Colbert	X									X		X
Siti Abdul Rahman	X									X		X
Charles Paul	X									X		X

LEGEND: X = PRESENT E = EXCUSED U = UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

Councilman Kirk McPike

FORM MUST BE SIGNED BY CHAIRPERSON



Eric Colbert, Carlyle/Eisenhower East Design Review Board Chair



City of Alexandria, VA

Meeting Attendance Report



Board Name	Position	First Name	Last Name	Title	Recorded Attendance
Children, Youth, and Families Collaborative Commission	Children, youth and family issues, public safety, medical/health related profession or non-profit experience member	Christine	Raino	Member	Excused Absence (2/9)22%, Present (7/9)77%
Children, Youth, and Families Collaborative Commission	Children, youth and family issues, public safety, medical/health related profession or non-profit experience member	Jennifer "j-lynn"	Van Pelt	Member	Present (3/4)75%, Excused Absence (1/4)25%
Children, Youth, and Families Collaborative Commission	Parents, guardians, teachers and/or expertise in early childhood, youth or general education policy member	Katie	Greenway	Member	Excused Absence (1/3)33%, Absent (2/3)66%
Children, Youth, and Families Collaborative Commission	Parents, guardians, teachers and/or expertise in early childhood, youth or general education policy member	Julie	Murphy	Member	Present (8/9)88%, Excused Absence (1/9)11%
Children, Youth, and Families Collaborative Commission	Parents, guardians, teachers and/or expertise in early childhood, youth or general education policy member	Amanda	Ruff	Member	Present (8/9)88%, Excused Absence (1/9)11%
Children, Youth, and Families Collaborative Commission	Children, youth and family issues, public safety, medical/health related profession or non-profit experience member	Nicole	Davi	Member	Present (8/9)88%, Excused Absence (1/9)11%
Children, Youth, and Families Collaborative Commission	Parents, guardians, teachers and/or expertise in early childhood, youth or general education policy member	Meredith	Forbes	Member	Excused Absence (2/9)22%, Present (7/9)77%
Children, Youth, and Families Collaborative Commission	Parents, guardians, teachers and/or expertise in early childhood, youth or general education policy member	Dan	Edwards	Chair	Present (8/9)88%, Excused Absence (1/9)11%
Children, Youth, and Families Collaborative Commission	Children, youth and family issues, public safety, medical/health related profession or non-profit experience member	Catherine	Clinger	Member	Present (8/9)88%, Excused Absence (1/9)11%
Children, Youth, and Families Collaborative Commission	ACPS members, identified by the Superintendent	Ursula	Rocha	Member	Excused Absence (2/9)22%, Present (7/9)77%

Children Youth and Families Collaborative Commission
Annual Report
July 2024 – June 2025

The mission of the Children Youth and Families Collaborative Commission (CYFCC) includes providing advice, advocacy, and pertinent information to Alexandria City staff, City Council, School Board, and other relevant entities in order to influence policy and decisions that result in better outcomes for children, youth, and families in Alexandria. Within these guidelines, the Children Youth and Families Collaborative Commission membership completed the following activities during the fiscal year 2025 (FY25).

Goals for 2024-2025

- 1) Make better use of the data that is collected and provided to commissioners, specifically:
 - a. The CYFCC will engage with the strengths and shortcomings highlighted in the 2023 Annual Report as well as periodic Progress Reports provided
 - b. The CYFCC will encourage timely data collection, review, and reporting to foster accountability among organizations serving children and youth in Alexandria
- 2) Attend to racial and ethnic disparities by centering on core values related to diversity, equity, and inclusion:
 - a. by facilitating listening sessions with youth and with a diverse array of families
 - b. by facilitating a listening session with families of children with special needs
 - c. by targeting the most troubling 'gaps' in access, resources, and outcomes across racial and ethnic groups;
 - d. by engaging a more diverse membership on the Commission itself.
- 3) The Commission will provide a forum within its regular meetings for Goal Group discussions, aimed at addressing gaps and need areas identified, leading to the CYFCC providing to the City Council a set of prioritized recommendations, including budget implications, based on our work as outlined above.
- 4) The Commission will actively partner with the Alexandria Health Department and Partnership for a Healthier Alexandria to support the Community Health Assessment process and subsequent Community Health Improvement Plan and to assist the Department of Community and Human Services' efforts to create the next Five-Year Children and Youth Community Plan for 2025-2030.

Summary of Accomplishments

1. The CYFCC led community conversations focused on the final year (and conclusion) of the Child and Youth Community Plan (CYCP), a five-year strategic plan initiated in 2021 which aimed to encourage City leaders and invested community partners to focus energy and coordinate activities in support of key goals and objectives.
 - CYFCC support staff and commissioners facilitated a listening session with parents of youth in the “Youth In Progress” (YIP) program at Minnie Howard in August 2024, with more than 100 participants (youth and their families).
 - CYFCC support staff and commissioners also facilitated more than 100 youth listening sessions that aimed to obtain feedback from children and youth on their experiences relative to CYCP goals. More than 1,000 youth participated.

2. Identification of critical issues in the most recent data collected relevant to the CYCP (within Goal Groups, in particular)
 - Goal Group #1: focused on support for families with special needs children, which led to a presentation in April 2025 by organizations within the ALX community who serve families, with opportunity for discussion and feedback from CYFCC commissioners and guests.
 - Goal Group #2: focused on racial disparities and on the need for robust Out of School Time programs (aka “Third Spaces”), which led to a panel of outstanding presenters sharing with the CYFCC their work in the community. Presenters included representatives from:
 - i. Casa Chirilagua
 - ii. Cornerstone Craftsman
 - iii. James Parker, middle school athletic director (ACPS)
 - iv. Youth in Progress (YIP) program participants
 - Goal Group #3: focused on data within the Annual report showing that youth feel less connected, less heard, and less engaged - especially in volunteer activities, leading to a presentation by community leaders focused on civic engagement among youth in schools and in the community at large.

3. Continued advocacy efforts through the following actions:
 - researching issues of critical importance to children and youth
 - inviting the Deputy City Manager Alethea Predeoux to speak to our Commission
 - tracking / corresponding with City Council on budget issues
 - follow-up on Youth Stipends (operationalizing and implementing the City Council’s decision from the previous year).

4. Established a coordinated system and calendar to oversee the activities and accomplishments of groups responsible for implementing the Children and Youth Community Plan
 - Encouraged / provided time for our subcommittees (Goal Groups) to take the lead on coordinating presentations and communicating with stakeholders
 - Incorporated information gleaned from presentations into advocacy efforts

5. Continued (for a second consecutive year) the Champions of Children Awards

Ceremony (which was on hiatus during the pandemic) in June 2025 to honor those individuals who have made a significant and positive impact on Alexandria's children and youth during the past year.

Leadership

- Angela Green was elected to serve as the Chair for the 2025-2026 year.
- Noraine Buttar and the Department of Community and Human Services acted as the staff liaison to CYFCC during the 2024/2025 year.

Economic Opportunities Commission
City of Alexandria, Virginia

January 21, 2025

Hon. Adam Ebbin
Room 611
Senate of Virginia
P.O. Box 396
Richmond, VA 23218

VIA EMAIL: senatorebbin@senate.virginia.gov

Dear Senator Ebbin,

The Economic Opportunities Commission (EOC) of Alexandria, Virginia is grateful for your longstanding and steadfast support of community action and our work to advance economic mobility within Alexandria. We are writing to request your leadership in supporting a key opportunity in the 2025 General Assembly session shared with us by the Virginia Community Action Partnership (VACAP).

We urge your support for a budget amendment that begins July 1, 2025 and will directly expand economic opportunity for residents in our district. Below is a summary of these request and attached is additional information.

Hold Harmless Community Action Capacity Investment: \$4,275,000 Budget Amendment

- Increase TANF Discretionary Funds to Community Action by \$4,275,000 annually beginning July 1, 2025, to bring total to \$13,525,000
 - The requested increase is critical to avoid reductions in funding to the statewide CAA network due to mandated federally required national census updates to CAA formula funds and a new locality designation into the CAA portfolio
 - Cuts would decrease availability of locally directed economic mobility programs
 - This funding is efficiently leveraged 14 to 1 and utilized to meet the most pressing needs of low-income Virginians such as employment services, education services, asset building services, housing services and more locally identified gaps in services.

Thank you

We appreciate your longstanding commitment to our community and respectfully request your leadership in ensuring these essential resources are preserved and expanded. Please let me know if you are available to speak before the General Assembly session to discuss these priorities. I've also included VACAP's contact information below.

Thank you for your consideration and continued advocacy for the residents our district. For your further review, I have attached the budget amendment numbers.

Sincerely,



Tim Laderach
Chair, Economic Opportunities Commission
Tim.Laderach@gmail.com

CC: Erik Johnston, President & CEO
Virginia Community Action Partnership (VACAP)
Cell: 540.207.6235 or ejohnston@vacap.org

Encl: 2025 Community Action Hold Harmless Talking Points

Board Name	Position	First Name	Last Name	Title	Recorded Attendance
Children, Youth, and Families Collaborative Commission	Children, youth and family issues, public safety, medical/health related profession or non-profit experience member	Trinady	Maddock	Member	Present (4/8)50%, Excused Absence (3/8)37%, Absent (1/8)12%
Children, Youth, and Families Collaborative Commission	Children, youth and family issues, public safety, medical/health related profession or non-profit experience member	Carrie	Phillips	Member	Present (9/9)100%
Children, Youth, and Families Collaborative Commission	Parents, guardians, teachers and/or expertise in early childhood, youth or general education policy member	Terry	Glover	Member	Present (7/9)77%, Excused Absence (2/9)22%
Children, Youth, and Families Collaborative Commission	High School Student	Zeinab	Yassin	Member	Present (7/9)77%, Excused Absence (1/9)11%, Absent (1/9)11%
Children, Youth, and Families Collaborative Commission	Council Member	Sarah	Bagley	City Council Member	Excused Absence (8/9)88%, Present (1/9)11%
Children, Youth, and Families Collaborative Commission	Council Member	Alyia	Gaskins	City Council Member	Excused Absence (8/9)88%, Present (1/9)11%
Children, Youth, and Families Collaborative Commission	School Board Member	Tim	Beaty	Member	Present (2/5)40%, Excused Absence (3/5)60%
Children, Youth, and Families Collaborative Commission	School Board Member	Jacinta	Greene	Member	Excused Absence (5/5)100%
Children, Youth, and Families Collaborative Commission	ACPS members, identified by the Superintendent	Angela	Green	Member	Present (8/9)88%, Excused Absence (1/9)11%
Children, Youth, and Families Collaborative Commission	City Employee	Kate	Garvey	Member	Present (5/9)55%, Excused Absence (4/9)44%
Children, Youth, and Families Collaborative Commission	High School Student	Evangeline	Billips	Member	Present (8/8)100%
Children, Youth, and Families Collaborative Commission	ACPS members, identified by the Superintendent	Marcia	Jackson	Member	Present (4/9)44%, Excused Absence (5/9)55%

Board Name	Position	First Name	Last Name	Title	Recorded Attendance
Children, Youth, and Families Collaborative Commission	City Employee	Laura	Durham	Member	Present (8/9)88%, Excused Absence (1/9)11%
Children, Youth, and Families Collaborative Commission	City Employee	Michael	Mackey	Member	Present (4/4)100%
Children, Youth, and Families Collaborative Commission	City Employee	Rose	Dawson	Member	Present (5/9)55%, Excused Absence (4/9)44%
Children, Youth, and Families Collaborative Commission	Young Adult Member	Laura	Funes Quinones	Member	Excused Absence (2/8)25%, Present (5/8)62%, Absent (1/8)12%
Children, Youth, and Families Collaborative Commission	High School Student	Isabel	Shultz	Member	Excused Absence (3/8)37%, Present (5/8)62%
Children, Youth, and Families Collaborative Commission	Young Adult Member	Daniel	Daponte	Member	Excused Absence (1/7)14%, Present (6/7)85%
Children, Youth, and Families Collaborative Commission	Children, youth and family issues, public safety, medical/health related profession or non-profit experience member	Gennet	Negussie	Member	Excused Absence (1/5)20%, Present (4/5)80%
Children, Youth, and Families Collaborative Commission	Parents, guardians, teachers and/or expertise in early childhood, youth or general education policy member	Kobie	Griffin	Member	Excused Absence (1/5)20%, Present (4/5)80%
Children, Youth, and Families Collaborative Commission	ACPS members, identified by the Superintendent	Suzanne	Hess	Member	Excused Absence (2/5)40%, Present (3/5)60%
Children, Youth, and Families Collaborative Commission	School Board Member	Michelle	Rief	Member	Excused Absence (3/4)75%, Present (1/4)25%
Children, Youth, and Families Collaborative Commission	School Board Member	Donna	Kenley	Member	Present (1/4)25%, Excused Absence (3/4)75%

Board Name	Position	First Name	Last Name	Title
Citizen Corps Council	Representative of the Emergency Me	Patrick	Moran	Chair
Citizen Corps Council	Representative of the Emergency Me	Patrick	Moran	Chair
Citizen Corps Council	Representative of the Emergency Me	Patrick	Moran	Chair
Citizen Corps Council	Representative of the Emergency Me	Patrick	Moran	Chair
Citizen Corps Council	Citizen	Jerry	Mcandrews	Member
Citizen Corps Council	Citizen	Susan	Reinertson	Member
Citizen Corps Council	Citizen	Susan	Reinertson	Member
Citizen Corps Council	Citizen	Susan	Reinertson	Member
Citizen Corps Council	Citizen	Susan	Reinertson	Member
Citizen Corps Council	Citizen	Nicholas	Stablein	Member
Citizen Corps Council	Citizen	Nicholas	Stablein	Member
Citizen Corps Council	Citizen	Nicholas	Stablein	Member
Citizen Corps Council	Citizen	Nicholas	Stablein	Member
Citizen Corps Council	Citizen	Crystal	Steele	Member
Citizen Corps Council	Citizen	Crystal	Steele	Member
Citizen Corps Council	Citizen	Crystal	Steele	Member
Citizen Corps Council	Alexandria Chapter American Red C	Elsy	Melkonian	Member
Citizen Corps Council	Alexandria Chapter American Red C	Elsy	Melkonian	Member
Citizen Corps Council	Alexandria Chapter American Red C	Elsy	Melkonian	Member
Citizen Corps Council	Alexandria Chapter American Red C	Elsy	Melkonian	Member
Citizen Corps Council	Alexandria Civic Associations Repres	Donna	Reuss	Member
Citizen Corps Council	Alexandria Civic Associations Repres	Donna	Reuss	Member
Citizen Corps Council	Alexandria Civic Associations Repres	Donna	Reuss	Member
Citizen Corps Council	Alexandria Civic Associations Repres	Donna	Reuss	Member
Citizen Corps Council	Citizen	David	Mendez	Member
Citizen Corps Council	Citizen	David	Mendez	Member
Citizen Corps Council	Citizen	David	Mendez	Member
Citizen Corps Council	Citizen	David	Mendez	Member
Citizen Corps Council	Council Member	Richard "Kirk"	Mcpike	City Council
Citizen Corps Council	Council Member	Richard "Kirk"	Mcpike	City Council
Citizen Corps Council	Council Member	Richard "Kirk"	Mcpike	City Council
Citizen Corps Council	Council Member	Richard "Kirk"	Mcpike	City Council
Citizen Corps Council	Citizen	Rachel	Mann	Member
Citizen Corps Council	Citizen	Rachel	Mann	Member
Citizen Corps Council	Citizen	Rachel	Mann	Member
Citizen Corps Council	member in good standing of the CER	Beth	Mahar	Member
Citizen Corps Council	member in good standing of the CER	Beth	Mahar	Member
Citizen Corps Council	member in good standing of the CER	Beth	Mahar	Member
Citizen Corps Council	Council Member	Jacinta	Greene	City Council
Citizen Corps Council	Council Member	Jacinta	Greene	City Council
Citizen Corps Council	Council Member	Jacinta	Greene	City Council
Citizen Corps Council	Representative of the Crime Prevent	Eric	Letzgas	Member

Meeting Date	Recorded Attendance	Notes
7/22/2024	Present	
1/27/2025	Present	
3/24/2025	Present	
5/26/2025	Present	
7/22/2024	Absent	Resigned position as CCC member
7/22/2024	Present	
1/27/2025	Excused Absence	
3/24/2025	Excused Absence	
5/26/2025	Excused Absence	Resigned
7/22/2024	Absent	
1/27/2025	Absent	
3/24/2025	Absent	
5/26/2025	Absent	Resigned
7/22/2024	Present	
1/27/2025	Present	
3/24/2025	Excused Absence	
7/22/2024	Present	
1/27/2025	Present	
3/24/2025	Present	
5/26/2025	Excused Absence	
7/22/2024	Present	
1/27/2025	Present	
3/24/2025	Present	
5/26/2025	Present	
7/22/2024	Present	
1/27/2025	Present	
3/24/2025	Present	
5/26/2025	Excused Absence	
3/24/2025	Present	
5/26/2025	Present	
1/27/2025	Excused Absence	
3/24/2025	Present	
5/26/2025	Present	
1/27/2025	Excused Absence	
3/24/2025	Excused Absence	
5/26/2025	Excused Absence	
5/26/2025	Excused Absence	



**City of Alexandria
Alexandria Commission for the Arts
Annual Report
Fiscal Year 2025
July 2024 – June 2025**

The Alexandria Commission for the Arts is pleased to present its Annual Report for FY 2025. 2024 was the 40th anniversary of the Art Commission.

The Arts Commission provides leadership in developing a vibrant and sustainable arts community that engages audiences. It also encourages support and appreciation for the arts as a cornerstone of Alexandria’s identity and cultural, social, and economic vitality.

The mission of the Arts Commission is established by City ordinance (Article K, Sec. 2-4-91) and is as follows:

Advise Alexandria City Council with regard to policies that will strengthen the arts and further public access to the arts and cultural matters identified by the City Council;

Establish and periodically review criteria and standards for arts grant applications for city funds and accountability for the use of such funds;

Allocate from such funds to eligible organizations and activities as may be appropriated by the City Council for such purpose;

Review the public art annual work plan as developed by the office of the arts and a work plan task force and make recommendations to the city council as part of the budget process;

Review and approve public art project plans for specific public art projects, and to review and approve artist selection and concept development;

Create committees and task forces, as necessary, to focus on public art project development and artist selection;

Review proposals for donations of public art and commemorative art and make recommendations to the City Council;

Collaborate with the Alexandria Office of the Arts on public art project evaluations;
Support public communication and outreach as related to the arts; and,
Serve as citizen liaisons to City planning initiatives when public art is involved.

For FY 2025, the Arts Commission included the following members:

Scott Abeles, Public at Large/Arts Consumer
Anila Angjeli, Professional in Cityscape/Architecture
Alvah Beander, Expertise in Visual Arts
Stacey Becker, Professional in Arts/Cultural Development
Marcee Craighill, Professional in Field/Arts Disciplines
Catherine Dehoney, Professional in Field/Arts Disciplines
Robin Jordan, Expertise in Visual Arts
Brian Kelley, Expertise in Visual Arts
Chris (William) Kurowski, Professional in Arts/Cultural Development
Jason Longfellow, Professional in Field/Arts Disciplines
Jillian Organek, Student Member
Paul Painter, Public at Large/Arts Consumer
David Pritzker, Professional in Field/Arts Disciplines
Trena Raines, Professional in Cityscape/Architecture
Dawn Rogala, Professional in Field/Arts Disciplines
Ashley Smith, Public at Large/Arts Consumer*

The Executive Committee of the Arts Commission consisted of:

Brian Kelley, Chair
Paul Painter, 1st Vice Chair
Trena Raines, 2nd Vice Chair
Catherine Dehoney, Secretary

The Arts Commission also received support and assistance from Diane Ruggiero, Meika Daus, Cheryl Anne Colton, and Brett Johnson of the Alexandria Office of the Arts.

Summary Of Accomplishments

In furtherance of its mission, the Arts Commission completed the following activities during FY 2025:

- Maintained a quorum for all meetings from September 2024 to June 2025.

* Denotes a Commissioner whose term ended, or otherwise left the Arts Commission, during FY 2025.

- Held regular meetings of the Executive Committee to set meeting agendas and priorities.
- Reviewed 29 applications for the City’s Annual Arts Program Grants for FY 2025 and approved a funding scenario that awarded a total of \$233,295. Twenty-seven applicants received funding.
- Hosted the following speakers at regular Arts Commission meetings:
 - Mayor Alyia Gaskins
 - Kathryn Harsha, Alexandria Choral Society Artistic Director
 - Caroline Mousset, Washington Metropolitan Philharmonic Association Executive & Artistic Planning Director
- Developed the “Alexandria Commission for the Arts: 40th Anniversary Exhibition” at the Hilton Alexandria Mark Center to showcase visual arts in Alexandria. Each commissioner reached out to artists, helped select artworks that represent the arts in Alexandria, ensured that loan agreements and delivery logistics were in order, and drafted statements for the selected artworks.
- Attended and took part in arts and cultural activities and events throughout the city such as, the Torpedo Factory 50th Anniversary Celebration, the opening of Site See: Break Water at Waterfront Park, the Scottish Walk Parade, the Ballyshaners St. Patrick’s Day Parade, and multiple arts events put on by arts organizations supported by city grants.
- Coordinated City Council coffee meetings between Arts Commissioners Brian Kelley and Anila Angjeli and City Councilwoman Jacinta Greene to discuss arts-related issues in the City.

Alexandria Commission for the Arts Committees

The Arts Commission oversaw the activities of two committees that are under the guidance of the Arts Commission.

City Council Committee

The City Council Committee helps members of the Arts Commission maintain regular communication with City Council on important arts topics in the City of Alexandria. Arts Commissioner Dawn Rogala currently chairs the Committee. The City Council Committee keeps commissioners updated on the Alexandria City Council meeting calendar, assists commissioners with questions about City Council meeting attendance and individual letter writing, and communicates with commissioners regarding advocacy opportunities that align with the city’s annual budget, grant, and small plan development schedule.

During Alexandria’s FY 2026 budget planning cycle, the City Council Committee worked with Commission chair to draft a letter of support for increased public arts funding.

Nominating Committee

Arts Commissioners Jason Longfellow and Scott Abeles served on the Nominating Committee. This committee contacted commissioners regarding serving on the Executive Committee and presented a slate of candidates for the Executive Committee during the May regular meeting. The election for the Executive Committee was held in the June regular meeting. Upon announcing the slate, the Nominating Committee was disbanded and will be reformed next year.

Alexandria Commission for the Arts Task Forces

The Arts Commission appointed members to and oversaw the activities of one task force that is under the guidance of the Arts Commission.

Grants Task Force

Arts Commissioners Robin Jordan and Anila Angjeli served on the FY 2026 Annual Arts Program Grants Task force along with two other task force members from outside the Arts Commission. The Grants Task Force reviewed and provided detailed commentary for 29 applications for FY 2026 grants and held a public meeting where each application was reviewed and discussed in detail. A total of \$233,295 was awarded to 27 applicants. Each year, applicants are welcome to request a meeting to receive feedback on their application. The following organizations received funding for FY 2026:

Alexandria Choral Society
Alexandria Citizens Band
Alexandria Film Festival
Alexandria Harmonizers
Alexandria Singers
Alexandria Symphony Orchestra
Armed Services Arts Partnership
The Art League
Del Ray Artisans
Eclipse Chamber Orchestra
Encore Creativity for Older Adults
Encore Stage and Studio
Heard
Helping Hearts Through the Arts
MetroStage
Momentum Collective, Inc.
Monumental Theatre Company
Northern Virginia Fine Arts Association
Quintango
Sound Impact
Symphony Orchestra of Northern Virginia
The Campagna Center

The Thirteen Choir
UpCycle Creative Reuse Center
Washington Metropolitan Gamer Symphony Orchestra
Washington Metropolitan Philharmonic Orchestra
Young Playwrights Theater

City of Alexandria Public Art Task Forces

To support public art in Alexandria, Arts Commissioners served on numerous public arts task forces along with community members and stakeholders. The purpose of the public art task forces is to help set goals for the project, support community engagement, recommend an artist, and review and approve concept designs. In FY 2025, Arts Commissioners served on the following task forces:

Del Pepper Community Resource Center Task Force

Arts Commission Members: Brian Kelley, Chris Kurowski

Project Scope: Commission an original work of public art for the main lobby and adjoining wings of the Center.

Current Status: This project is on hold temporarily while staff work to review the scope of the project.

Ewald Park Task Force

Arts Commission Members: Brian Kelley, Trena Raines

Project Scope: Commission permanent public art for the redesigned park.

Current Status: Task force was formed in August 2025.

Market Square/City Hall Task Force

Arts Commission Members: Alvah Beander, Scott Abeles

Project Scope: Commission new, permanent public art to be integrated into the newly designed Market Square and City Hall in Old Town.

Current Status: Staff is working with the project team to determine when it is appropriate to issue the call for artists.

North Circle Park Task Force

Arts Commission Members: Dawn Rogala, Stacey Becker

Project Scope: Commission an artist to join the park design team and design public art for North Circle Park (Eisenhower Avenue).

Current Status: Artist DeWitt Godfrey continues to work on the concept proposal to share with the task force.

North Potomac Yard Park Task Force

Arts Commission Members: Stacey Becker, David Pritzker

Project Scope: Commission permanent public art for the new park in Alexandria's section of National Landing adjacent to Virginia Tech's Innovation Campus.

Current Status: The task force has reviewed and scored approximately 150 applications and will be selecting artists to interview.

Powhatan Park Task Force

Arts Commission Members: Catherine Dehoney, Paul Painter

Project Scope: Commission permanent public art for the park that will be undergoing renovation.

Current Status: Setting goals and parameters.

Site/See (Public Art at the Waterfront) Task Force

Arts Commission Members: Marcee Craighill, Paul Painter

Project Scope: Commission new, temporary, site-specific public art for Waterfront Park at the foot of King Street for 2026.

Current Status: Artist Alicia Eggert has had a tour of the site and met with key staff and community members and presented a concept in August 2025. The concept will be presented to the Commission at the September 2025 meeting.

Time & Place 250th

Arts Commission Members: Jason Longfellow and Robin Jordan

Project Scope: Commission public art projects that foster exploration and dialogue about our region's history and its continued reverberations within our community today specifically tied to the nation's 250th anniversary in 2026.

Current Status: Artist Sandy Williams IV is expected to visit Alexandria in September prior to presenting his concept in the Fall.

West End Transitway Public Art Task Force

Arts Commission Members: Brian Kelley and Trena Raines

Project Scope: Work with Alexandria Transportation & Environmental Services to integrate new public art into the West End Transitway stations.

Current Status: The selected artists Matthew Geller, Cara Lynch, Nancy O'Neil, Shahin Talishkhan and Robert Tully continue to work with the staff and design team to complete their final designs.

Wilkes Street Park Public Art Task Force

Arts Commission Members: Chris Kurowski and Marcee Craighill

Project Scope: Commission permanent public art for the redesigned park.

Current Status: This project is on hold until the surrounding development construction resumes.

There were several public art projects that were realized/completed in FY 2025:

Site See 2025 "Break Water" by Nekisha Durrett

Time & Place 275 by Dee Dwyer

Warwick Village Street Mural by Chalk Riot

South Circle Park Sculpture by DeWitt Godfrey

Alexandria Commission for the Arts Liaisons to Other Commissions and Organization

Alexandria Waterfront Commission

Arts Commissioner Robin Jordan served as the Arts Commission's liaison to the Alexandria Waterfront Commission. She regularly attended the Waterfront Commission's meetings and advocated for arts-related issues and provided detailed reports of the Waterfront Commission's meetings to the Arts Commission.

Alexandria Arts Alliance

Arts Commissioner Stacey Becker served as liaison to the Alexandria Arts Alliance, a nonprofit coalition of arts organizations that works to advance the Arts in Alexandria. The Arts Commission and the Alliance joined forces to march in the 2023 Scottish Walk Parade and the Ballyshanners St. Patrick's Parade. The event showcased the magnitude and important role the arts play in the city, as Alliance member organizations partnered with current and former Arts Commissioners – all wearing holiday themed garb and displaying arts organization banners.

Conclusion

The Arts Commission looks forward to continuing its work to support a vibrant arts community in Alexandria in FY 2025.

Attachments

1. Commission and grantees events/projects photographs FY 2025
2. Notable Letters to City Council
3. Arts Commission Meeting Attendance for FY 2025

Attachment 1
Commission and Grantees Photographs FY 2025



Arts Commissioners attend the Torpedo Factory Arts Center's 50th Anniversary Celebration in September 2024.



Art Commissioners and their selected artists attend the Alexandria Commission for the Arts: 40th Anniversary Exhibition at the Hilton Alexandria Mark Center in November 2024.



Arts Commissioners attend the Scottish Walk Parade in December 2024.



Arts Commissioners held their final meeting of 2024 in City Hall.



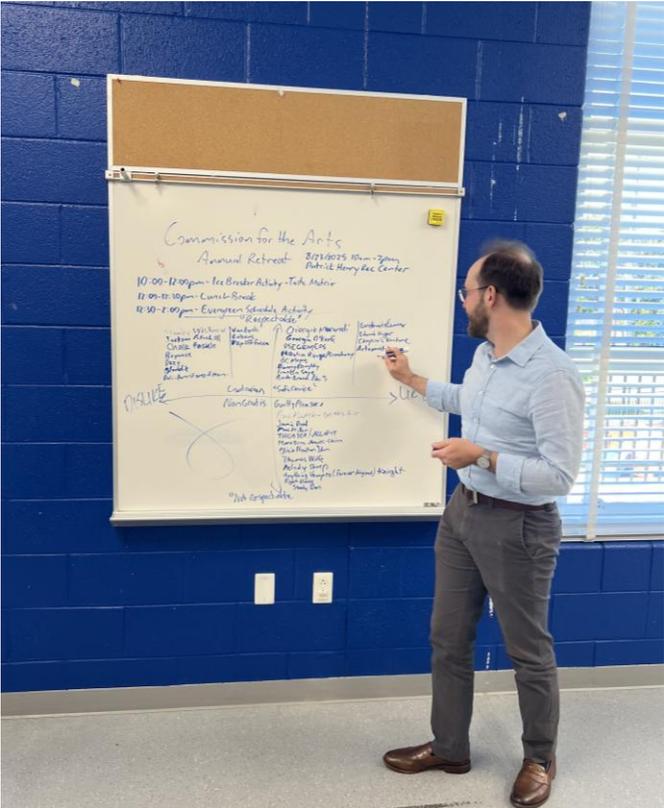
Arts Commissioners attended a presentation by artist Nekisha Durrett at the opening of Site See: Break Water at Waterfront Park



Arts Commissioners attended the One Voice Alexandria Choir Festival in May 2025, funded in part by Alexandria Program Grants. This unique event brought together nine choral ensembles from across Alexandria. Photo by Erin Sutherland.



Mayor Alyia Gaskins spoke to the Arts Commission during their May meeting.



Looking ahead to FY 2026, Arts Commission Chair Brian Kelley presents at the Commission's annual retreat in August 2025.

Attachment 2
Notable Letters to City Council from the Arts Commission for the Arts for FY 2025

Alexandria Commission for the Arts
Brian Kelley, Chair
Alexandria, Virginia

November 22, 2024

James F. Parajon, City Manager City of Alexandria
301
King Street
Alexandria, VA 22314

Re: FY 2026 Budget Recommendations

Dear James F. Parajon,

Thank you for asking for input from the Commission for the Arts for the FY 2026 budget. We greatly appreciate Council's continuing support for the arts in Alexandria.

Last year, we wrote to you about increasing the amount of funding for the Annual Arts Program Grants that support local arts non-profits. Specifically, the budget was raised by \$71,000 to \$249,000, the first increase in over 12 years. This new amount was meant to account for changes due to inflation. The maximum amount of funding requests was increased from \$10,000 to \$12,500 per application. With the increase, we were able to award program grants to 27 applicants this year with maximum awards of \$11,875. For comparison, in the prior year we awarded program grants to 22 applicants with a maximum award of \$9,000. We are very happy to be able to fund so many more programs that serve Alexandrians.

This year, we would like to bring attention to funding for public art. As you know, developers have a choice to provide their own public art on site or contribute funds to the public art program. Per the approved policy, developer funds must stay within the project's small area that the City can use to commission public art on public property. Currently, over a dozen small areas have funds, but they are not enough to commission public arts projects. This is why the City's funding is critical to bringing public art to these neighborhoods. Looking at the total amount of funds of the developer contributions, it would be easy to not notice this, and instead focus on the larger cumulative amount.

The Commission for the Arts joins the Waterfront Commission in asking Council to support the department's capital budget request of \$300,000 to commission public art in those neighborhoods for which the City, and the developers, has committed to providing.

Soon, capital improvement and construction in Waterfront Park will mean that the much-loved Site See public art installations will go on hiatus. This will be happening concurrently with renovations at Market Square, another public and outdoor site in which large numbers of Alexandrians congregate on a regular

basis. While these spaces in the heart of Old Town are closed for the near future, this is a particularly opportune time for Alexandria to invest in new public art throughout the neighborhoods of the City.

We once again thank Council for partnering with the Commission to support the arts in Alexandria. Every year brings a new budget with new choices and paths. We hope to ably advise on how and where the budget can best grow arts and culture in the City for all Alexandrians.

Sincerely,

A handwritten signature in black ink that reads "Brian Kelley". The signature is written in a cursive, flowing style.

Brian Kelley, Chair
Alexandria Commission for the Arts

cc: Alexandria Commission for the Arts members
Emily Baker, Deputy City Manager
James Spengler, Director, Recreation Parks & Culture Activities
Diane Ruggerio, Deputy Director, Office of the Arts

Attachment 3

ALEXANDRIA COMMISSION FOR THE ARTS
ATTENDANCE FOR FISCAL YEAR 2025

First Name	Last Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Scott	Abeles	X	Did Not Meet	X	A	X	X	X	X	X	X	X	A	
Anila	Angjeli			New Member						X	X	X	X	X
Alvah	Beander	X		X	X	X	X	X	X	X	X	X	X	X
Stacey	Becker	X		X	X	X	EA	X	X	X	X	X	X	X
Marcee	Craighill	X		A	X	X	EA	X	X	X	EA	EA	EA	X
Catherine	Dehoney	X		X	A	X	X	X	X	X	X	X	X	X
Robin	Jordan	X		A	X	X	EA	X	X	X	X	X	X	EA
Brian	Kelley	X		X	X	X	X	X	X	X	X	X	X	X
William	Kurowski	X		EA	X	X	X	X	EA	EA	EA	X	X	EA
Jason	Longfellow	X		X	X	X	X	X	X	EA	EA	X	X	X
Paul	Painter	X		X	X	X	X	X	X	X	X	X	X	EA
David	Pritzker	X		X	X	X	X	X	X	X	X	X	X	X
Trena	Raines	X		X	X	X	X	X	X	X	X	X	X	EA
Hosai	Rasuli			Term Expired										
Dawn	Rogala	X		X	X	X	X	X	X	X	X	X	X	A
Ashley	Smith	X		X	X	X	X	X	X	X	X	X	X	EA

X indicates Commission is in attendance

EA indicates excused absence

A indicates absent

Alexandria Commission for Women

Annual Report

July 2024 – June 2025

Summary of Accomplishments

The mission of the Alexandria Commission for Women evolved over the 50 years, from 1974 to 2024. Upon completion of a 1974 study on the status of women, the Alexandria City Council established the Commission for Women in order to eliminate gender discrimination and to encourage equal opportunity for women in all aspects of their lives. Today the commission provides advice and consultation to City Council on issues concerning women. Within these guidelines, the ACFW membership completed the following activities during its 2024/25 year.

Alexandria Commission for Women Accomplishments

- Membership and policy accomplishments from July 2024 to June 2025 include:
 - Continuing discussions around addressing Mental Health and women's healthcare access more broadly in Alexandria;
 - Resource sharing and presentations from other City Boards, offices, and commissions;
 - Advocacy on the Domestic Violence and Sexual Assault Center Legislative Advocacy Day with Senator Ebbing and Delegate Bennett-Parker, along with city staff, volunteers, survivors and other stakeholders;
 - Sharing state-level legislative priorities with the city legislative director on issues pertaining to reproductive health, survivor support and affordable housing.
- Program accomplishments from July 2024 to June 2025 include:
 - Celebrating and Honoring the Commission for Women's 50th Anniversary with representation from members of council, former commissioners and recognition of Dr. Jane Flinn, one of the Commission for Women's original founding members;
 - Supporting Children's Holiday Party and sponsoring a family;
 - Recognition of Women's History/Heritage month in March via Proclamation;
 - Opportunities to volunteer with community-based and mission-aligned organizations, such as volunteering with the Carpenter's Shelter;
 - Community outreach and commissioner engagement at Alexandria Pride.
- Commission Liaison:

- The commission continues to have liaisons that serve on both the commission for women and the commission on aging, the human rights commission, and the commission on HIV;
- The liaisons report out in regularly scheduled commission for women meetings and keep other commissions informed about commission for women updates.

Goals for 2025-2026

- Revisiting the 2018 status of women report to propel a "Status Update" resource on the Status of Women in Alexandria;
- Growing Commissioner and participatory stakeholder engagement to support mission-aligned community initiatives and policy/advocacy strategies, including deepening touch-points and collaboration with members of council;
- Host a coordinated signature event across committees;
- Conduct community engagement and pursue aligned service opportunities;
- Fill Youth Member Seat vacancy and identify a new commissioner to liaise with amidst sunseting of HIV commission.

Leadership

- Officers for the upcoming year were elected at the May 2025 meeting: Lexi White will serve as Chair, Yvette Jiang as first vice-chair, Allison Heiner second vice chair.
- New commissioners were appointed between July 2024 to June 2025:
 - Allison Heiser, Term started Jan 2025;
 - Krystle Bransky, Term started Dec 2024;
 - Nichelle Johnson Billips, Term started Oct 2024;
 - Jennifer Beatty, Term started Jan 2025;
 - Maxie Witkin, Reappointed on Jan 2025.
- Other commissioners included:
 - Yvette Jiang, Kafi Joseph, Lexi White, Tamika Hutchinson, Shelley Brown, C Elizabeth “PJ” Palmer Johnson, Kendra Green, Eva Bastianon.
- Debbie Evans from DCHS acted as the staff liaison to Alexandria Commission for Women during the course of the 2024/2025 year.

Attachments

1. Commission for Women 50th Anniversary Proclamation
2. 2025 Women’s History Month Proclamation

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

**CITY OF ALEXANDRIA
COMMISSION FOR WOMEN
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: _____ LEXI WHITE _____

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Allison Heiser							X	Canceled due to inclement weather	X	X	X	X
Anuja Miner		X	X	X								
C. Elizabeth "PJ" Palmer Johnson		X	X	X	X	X	X		E	X	X	X
Cecelia Hunter									X	E		
Emily Eckert		X	X	X	X	E	X		E			
Eva Bastianon												X
Jennifer Beatty							X		X	X	X	X
Jennifer "Jenn" Stowe		E	X	X	X	X	X		X	E		
Jennifer Wetmore		E	X	E								
Kafi Joseph		X	X	X	X	X	X		X	X	X	X
Kendra Green		X	X	X	X	E	X		X	X	X	X
Krystal Bransky						X	X		X	X	X	X
Lexi White		X	X	X	X	X	X		X	X	X	E
Matthew Worner		X	X	X								
Maxanne "Maxie" Witkin		X	E	X	X	X	X		X	X	X	X
Nia Miller		X										
Nichelle Johnson Billips				X	X	X	X		X	X	X	E
Rachel Brill-Meckler		X	X	X	E							
Shelly Brown		E	X	X	X	X	E		X	E	X	X
Tamika Nicole Hutchinson		X	X	X	X	X	X		X	X	X	X
Yvette Jiang		X	X	X	X	X	E		X	X	X	X

INDICATE: X - FOR PRESENT

E - FOR EXCUSED

U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

-

FORM MUST BE SIGNED BY CHAIRPERSON

(APPROVED) _____ (Chairperson)

Member Name	Title	Appointed By	Seat Name	Status	Start Date	Calculated Term
Joy Kone	Member	City Council	Citizen	Active	1/1/2023	1/1/2023 - 12/31/2025
Michael Schuster	Chair	City Council	Citizen	Active	3/1/2023	3/1/2023 - 2/28/2026
Raymond Biegun	Member	City Council	Citizen - 60 y/o or older	Active	4/1/2023	4/1/2023 - 3/31/2026
Alan Dinsmore	Member	City Council	Citizen - 60 y/o or older	Active	4/1/2023	4/1/2023 - 3/31/2026
Kathleen Demik	Member	City Council	Citizen - 60 y/o or older	Active	5/1/2023	5/1/2023 - 4/30/2026
James T. Bruen	Member	City Council	Citizen - 60 y/o or older	Active	6/1/2023	6/1/2023 - 5/31/2026
Barbara D'Agostino	Vice-Chair	City Council	Representative of a supportive service provider	Active	7/1/2023	7/1/2023 - 6/30/2026
Jane M. King	Member	City Council	Citizen - 60 y/o or older	Active	7/1/2023	7/1/2023 - 6/30/2026
Marshall Hespe	Member	City Council	Individual with leadership experience in a volunteer organization	Active	10/1/2023	10/1/2023 - 9/30/2026
Ana Maria Rivas-Beck	Member	City Council	Citizen - 60 y/o or older	Active	11/1/2023	11/1/2023 - 10/31/2026
Barbara Huelat	Member	City Council	Representative of older persons	Active	12/1/2023	12/1/2023 - 11/30/2026
Victoria Rutson	Member	City Council	Citizen - 60 y/o or older	Active	2/1/2024	2/1/2024 - 1/31/2027
Jim Lindsay	Member	City Council	Representative of a health care provider organization	Active	6/1/2024	6/1/2024 - 5/31/2027

Member Name	Title	Appointed By	Seat Name	Status	Start Date	Calculated Term
Daniel Thomas Oliver	Member	City Council	Citizen	Active	6/1/2024	6/1/2024 - 5/31/2027
Geraldine Wallace	Member	City Council	Citizen - 60 y/o or older	Active	11/1/2024	11/1/2024 - 10/31/2027
Kimberly Koch	Member	City Council	Citizen - 60 y/o or older	Active	1/1/2025	1/1/2025 - 12/31/2027
Michele Denise McLaughlin	Member	City Council	Citizen	Active	2/1/2025	2/1/2025 - 1/31/2028
William Thomas Reeder	Secretary	City Council	Citizen - 60 y/o or older	Active	4/1/2025	4/1/2025 - 3/31/2028
Jessica Lefevre	Member	City Council	Citizen - 60 y/o or older	Active	7/1/2025	7/1/2025 - 6/30/2028
<i>(Vacant)</i>		City Council	Commission for Women Rep.	Vacant		3 years - From start date
Canek Aguirre	City Council Member	City Council	City Council Rep	Active	1/1/2022	1/1/2022 - Life Term



THE COMMISSION ON AGING ANNUAL REPORT

2024-2025

Our Mission: To identify the needs of older adults, develop overall planning to meet those needs, evaluate service delivery plans as implemented, and advocate on behalf of older adults



Commission on Aging

Annual Report
July 2024 – June 2025

October 3, 2025

Summary of Accomplishments

The mission of the Commission on Aging (COA) includes:

To identify the needs of older adults, develop overall planning to meet those needs, evaluate service delivery plans as implemented, and advocate on behalf of older adults

Within these guidelines, the Commission on Aging members completed the following activities during its 2024/25 year.

Commission on Aging Policy and Membership Accomplishments

Membership remained steady throughout the year. The Commission welcomed two new members. A quorum was met for all of the Commission meetings. In addition, several former members of the Commission attend regularly.

- **List participation/Coordination with other advisory groups as relevant**

The Commission has many liaisons from social service non-profits, city agencies, and health care providers who attend both the full COA meetings, but also one of the four subcommittees (Housing, Health, Outreach, and Economic Security/Civic Engagement). They include ARHA, AHHAC, VHC Health, Charles Houston Adult Day Center, and St. Martin's de Porres, among others.

- **List any policy changes:**

The COA amended its by-laws to permit co-chairs of the full COA.

COA Member Activities

- The COA, the Division on Aging and Adult Services (DAAS), along with its liaison organizations, were very active in 2024-2025:

1. On September 20, 2024, COA members helped organize and participate in the 25th Anniversary of the Northern Virginia Aging Network (NVAN)ⁱ Legislative Breakfast – over 150 individuals attended, including over 30 state delegates and senators. Sandy Markwood, the executive director of USA Aging, gave the keynote address on the emerging policy issues within the field of aging: “National Perspective: Drivers and Directives Impacting the AAA Network.”
2. On January 17, 2025, at the Lee Center, the COA and DAAS kicked off its community engagement for the 2025-2028 Age Friendly Plan. They followed up on this public meeting with special sessions at Ladrey Senior High-Rise, Claridge House and the Charles Houston Community Center. On July 2, 2025, they sponsored a virtual public meeting on the Age Friendly Plan and Alexandria’s state plan under the Older Americans Act.
3. On February 28, 2025, the COA convened a meeting with the Director of the Alexandria Office of Budget and Management and his staff to discuss the City Manager’s FY 2026 proposed budget.
4. The COA hosted the March 2025 Northern Virginia Aging Network Meeting – the AARP Virginia Director of advocacy presented a tutorial on advocacy in the General Assembly. COA members attend the NVAN monthly meetings.
5. On June 7, 2025, the Senior Services of Alexandria (SSA), co-sponsored the annual Senior Law Day – “The Cost of Aging” – a member of the COA, a project manager with Senior Services of Alexandria, provided technical support for the event.
6. Several COA members participated as CMS-Certified Counselors with the Virginia Insurance Counseling and Assistance Program (VICAP), helping older persons with their Medicare, Medicaid and other health insurance benefits.
7. On April 17, 2025, the Economic Security Committee launched its “Shark Tank” program for older adults interested in developing their own businesses. The program provided insights into business structures, clarifying the distinctions between sole proprietorships, S corporations, C corporations, and limited liability companies.
8. The Outreach Committee members continue to attend meetings and support the work of the LGBTQ+ task force, encouraging work focused on LGBTQ+ older adult community with a goal to increase the public’s understanding of specific barriers that older LGBTQ+

adults may face and provide tools to improve services and support. 119 people were trained October-December 2024: Staff from Liberty's Promise, students in the George Mason University School of Social Work class, Virginia law enforcement/prosecutors at the annual Trauma to Trial conference, DCHS new employees, new employees at the Sheriff's Office, and new employees at the Fire Department.

97% of participants who completed the post-training survey strongly agreed or agreed that they knew how to create a safer and more inclusive environment for LGBTQ+ people after training. 97% of participants strongly agreed or agreed that the training increased their knowledge about LGBTQ+ populations.

9. The Senior Ambassador Program continues to grow as a vital link between Alexandria's older adults and the resources they need. More than 200 volunteers—trained by Senior Services of Alexandria staff in partnership with the Division of Aging and Adult Services and COA —serve as trusted messengers in their communities, ensuring older Alexandrians stay informed, engaged, and supported.

In 2025, the program expanded its impact with the addition of 24 bilingual ambassadors—17 Hispanic and 7 Ethiopian—strengthening outreach to culturally and linguistically diverse communities. These ambassadors help ensure that important information reaches residents who may not speak English fluently, breaking down language barriers that can otherwise limit access to services. SSA employees who are native Amharic and Spanish speakers further support this effort by translating and creating flyers in the languages residents are most comfortable using.

Senior Ambassadors also keep the city connected by stocking 46 Information Corners in libraries, recreation centers, and senior communities. These spaces offer up-to-date resources in English, Spanish, and Amharic, ensuring that all residents have easy access to relevant information. Ambassadors receive weekly emails and participate in live Zoom meetings featuring guest speakers from local agencies and nonprofits, providing them with timely updates to share with their communities. SSA also continues to run Senior Academy, a four-week program that introduces older adults to City agencies, nonprofits, and opportunities for civic engagement.

Program and/or Legislative Accomplishments

The COA submitted both written and oral testimony to the City Council on a variety of topics:

1. On December 14th, the COA Chair testified in support of the City Council's Legislative Package, ensuring that all of the NVAN platform priorities would be included – they were.

2. On March 10, 2025, the Chair of the COA's Economic Security Committee testified on the City Manager's proposed budget, requesting funds for the 50+ Work Force Development Center (WDC) program, and an expansion of the Real Estate Tax Relief Program.
3. On May 17, 2025, the City Council approved COA's Proclamation Honoring May as Older Americans Month – "Flip the Script on Aging."
4. On June 3, 2025, the COA submitted a letter to the City Council in support of the City's grant application requesting up to \$1 million in federal funding in FY 2027 and FY 2028 for the purchase and maintenance of wheelchair-accessible electric vehicles and the necessary charging infrastructure. The City Council approved going forward with the grant proposal.
5. On June 4, 2025, the COA submitted a letter to the City Council generally supporting the request from Goodwin Living for a special development permit to build up to 257 new units on its campus – The View – with seven units affordable, and a contribution of over \$900,000 to the Alexandria Affordable Trust fund. The City Council approved Goodwin Living's request for a special permit. Previously, the COA had several meetings with Goodwin Living and their attorneys on their request for a Special Use Permit for bonus height and density in exchange for the provision of affordable housing (pursuant to Zoning Ordinance Section 7-700) – Goodwin Living proposed 7 committed affordable independent living units in the new building, with a reduced buy-in rate of \$175,000 and reduced monthly services fee at 60% of AMI, for 40 years or 5 turnovers per unit (assuming an 8-year turn average).
6. On June 24, 2025, the COA submitted a letter to the City Council concerning the request of the Alexandria Redevelopment and Housing Authority (ARHA) for the City's agreement to support ARHA's request of approximately \$56 million from the Virginia Resources Authority to purchase The Alate – a new independent living facility in Alexandria. COA focused on the need to ensure the residents from the Ladrey Senior Hi-Rise who may be relocated to The Alate, and to other nearby locations, have sufficient counseling and assessments before their moves. Up to 110 Ladrey residents could be relocated to The Alate, while the Ladrey building is renovated.

Excellence in Aging Awards

On May 13, 2025, the COA sponsored its Annual Excellence in Aging Awards Program at City Hall. **Mayor Alyia Gaskins**, with virtually the entire City Council in attendance, recognized the winners:

- **Tamara Jovovic** received the Lois Van Valkenburgh Excellence in Aging Award for providing at least one year of service to older adults;
- **Michael Schuster** won the Annie B. Rose Lifetime Award for serving older adults for at least ten years;
- **Pamela Austin** won the Public Service Award for a city employee who has advanced, improved or otherwise contributed to making Alexandria a more livable community for all ages during the course of their job;
- **Alexandria YMCA** won the Excellence in Aging Award for an organization that has made an outstanding contribution to older Alexandrians.

Proposed Age Friendly Goals for 2025-2026ⁱⁱ

Housing

1. Advocate for mixed income affordable assisted living facility (MIAALF) as approved in the COA Concept Plan for such a facility.
2. Enhance Housing affordability for older Alexandrians.
3. Prevent the unnecessary or unwanted institutionalization of older adults who could and would prefer to remain in their homes or in the community for as long as possible.

Economic Security and Civic Engagement

1. Support and expand support for Workforce Center 50+ programs.
2. Expand Employment Opportunities for Older Alexandrians
3. Increase Access to Food Services.
4. Advocate for additional resources to fill any gaps created by potential cuts in the federal low-income Home Energy Assistance Program (LIHEAP) and Virginia Energy Assistance (EAP)
5. Increase Awareness of Companion and Other Socially Valuable Services Available for Older Alexandrians

Social Participation and Aging Equity

1. People of diverse culture, race, color, nationality, gender, age, sexual orientation, gender identity, and persons with disabilities in Alexandria have information about and access to the range of services available in the City and are engaged in civic life.

Communication and Collaboration

1. Expand and support the Senior Ambassador program
2. Support other Commission on Aging Committees by Providing Outreach Support and Communicating Related Information from Other Commissions and Boards on Their Goals and Objectives

Health

1. Preserve Medicaid Eligibility for Older Adults
2. Promote Mental Wellness and Dementia-Friendly Supports
3. Support and Increase Access to Dental Services for Older Adults

Transportation

1. Assist the City to Attain its Vision Zero goal of Eliminating all Traffic Deaths and Serious Injuries by 2028 through the Attainment of Interim Year Benchmarks
2. Those who walk, drive, and ride a bicycle in Alexandria can do so safely.
3. Promote frequent, reliable, and accessible transportation for the older adult community in Alexandria

Leadership

- Officers for the upcoming year were elected at the May COA meeting: **Michael Schuster and DT Oliver** will serve as Co-Chairs, **Ana Rivas Beck** as Vice-Chair. **Kim Koch** was elected as Secretary.
- List term expirations and new members, with month they were appointed
- During the course of the year, membership included the following individuals:
 - List members
- Ashley Johnson, Deputy Director, Division of Aging and Adult Services, acted as the staff liaison to the COA during the course of the 2024/2025 year.

Attachments

1. Any notable letters to City Council, date, subject

- a. Written testimony, dated December 15, 2024 on the Alexandria City Legislative Package
- b. Written testimony, dated March 10, 2025, on the City Manager’s Proposed City Budget.
- c. City Council Proclamation, dated May 17, 2025, making May Older Americans Month.
- d. Written statement, dated June, 3, 2025, to the City Council in support of the City’s grant application requesting up to \$1 million in federal funding in FY 2027 and FY 2028 for the purchase and maintenance of wheelchair-accessible electric vehicles and the necessary charging infrastructure.
- e. Written statement, dated June 4, 2025, to the City Council generally supporting the request from Goodwin Living for a special development permit to build up to 257 new units on its campus – The View – with seven units affordable, and a contribution of over \$900,000 to the Alexandria Affordable Trust fund.
- f. Written statement, dated June 24, 2025, to the City Council concerning the request of the Alexandria Redevelopment and Housing Authority (ARHA) for the City’s agreement to support ARHA’s request of approximately \$56 million from the Virginia Resources Authority to purchase The Alate – a new independent living facility in Alexandria.

2. Any letters to other Advisory Groups, date, subject

3. Age Friendly Final Report, June 25, 2024.

ⁱ NVAN consists of members of the Commissions on Aging in Arlington, Fairfax, Loudoun, and Prince William Counties and the City of Alexandria, as well of advocates throughout Northern Virginia. Its main purpose to advocate in the General Assembly for legislative and budgetary changes benefiting older Virginians. At the Annual NVAN Legislative Breakfast with state legislators, NVAN participants releases its legislative and budget platform priorities for the upcoming General Assembly session. This platform is also incorporated into the Alexandria City Legislative Package.

ⁱⁱ The Commission on Aging is in the process of developing the new goals and objectives for the 2025-2028 Age Friendly Plan. These proposed goals were generated after many outreach sessions with the community and a comprehensive survey of older Alexandrians. Nonetheless, they will be fleshed out and submitted to the City Council for approval later in 2025 or early 2026.

Annual Report

July 1, 2024 - June 30, 2025

Summary of Accomplishments

The mission of the Commission on Information Technology is to advise the City of Alexandria on the formulation and implementation of information technology and telecommunications policy, promote civic engagement through the use of digital technologies, and identify new technologies to enhance the delivery of city services. Within these guidelines, the Commission on Information Technology completed the following activities during the year 2024-2025.

Commission on Information Technology Policy and Membership Accomplishments

- Membership remained stable throughout the year with consistent attendance and engagement. The Commission successfully maintained quorum for the majority of meetings, enabling effective decision-making on key initiatives.
- Coordination with other advisory groups was maintained through ongoing collaboration with Alexandria City Public Schools (ACPS) technology representatives and the Office of Performance Analytics (OPA).
- The Commission advanced significant policy development in the Open Data Initiative, working closely with city staff to move the project from proposal stage to implementation approval by the City Manager.

Commission on Information Technology Member Activities

- Members actively participated in working groups focused on four priority areas: Open Data, Digital Equity, Community Education and Outreach, and Artificial Intelligence.
- Commission members contributed to the development of the FY 2026 Budget Priorities Memo, providing strategic input on technology investment priorities for the city.
- Members engaged in policy discussions regarding municipal fiber network updates, cybersecurity awareness initiatives, and digital equity mapping tools.

Program and/or Legislative Accomplishments

- **Open Data Initiative:** The Commission successfully led planning efforts, advocated for, and supported the advancement of the City's Open Data Project. Following extensive policy discussions and collaboration with city staff, the City Manager approved moving forward with the initiative without requiring formal City Council action, representing a significant policy victory. As part of this work, the initiative also sought to establish clear definitions and guidelines for the types of datasets that can appropriately be made public, a goal reflected in the draft resolution developed during the year.
- **Cybersecurity Awareness Event:** Organized and executed a successful community cybersecurity awareness event on October 26, 2024, at the Del Pepper Community Center, targeting parents and seniors with education on scams, phishing, and misinformation.
- **Digital Equity and Smart Mobility:** Continued engagement with the city's Digital Equity initiatives and Smart Mobility solutions, emphasizing equitable access to digital services and the integration of advanced technologies to improve city services.
- **Municipal Fiber Network:** The Commission received regular updates and provided timely feedback on the City's municipal fiber backbone installation for the future broadband network. By year's end, the project reached a major milestone, transitioning from the construction phase to the "lighting up" phase signifying the completion of initial construction and the beginning of preparations for active use and ongoing operations.
- **AI Integration Discussions:** Initiated substantive discussions on the integration of Artificial Intelligence within government operations, establishing groundwork for future AI policy development.

Goals for 2025-2026

- **Open Data Initiative:** Continue collaboration with city staff to implement the Open Data Project, focusing on prioritizing and identifying valuable datasets for public consumption and establishing data stewardship protocols.
- **Digital Equity:** Work with Alexandria's Office of Strategic Initiatives to continue work analyzing digital equity study findings and propose recommendations for addressing digital inequities across the city.
- **Community Education and Outreach:** Prioritize community outreach and educational programs on cybersecurity awareness, digital literacy, and emerging technologies through public forums and collaborative partnerships.

- **Artificial Intelligence:** Continue the AI speaker series to explore AI applications in government services, focusing on operational efficiency, service delivery, and civic engagement improvements.

Leadership

- Officers for the year 2024-2025 served as follows: Ricardo Alfaro served as Chair, Sara Crifasi as Vice-Chair, and Brandon Mosoriak as Secretary.
- Officers for the upcoming 2025-2026 year were elected at the June meeting: Rhonda Syler will serve as Chair, Timothy Casey as Vice-Chair, and Brandon Mosoriak will continue as Secretary.
- During the course of the year, membership included the following individuals:
 - Ricardo Alfaro, Chair
 - Sara Crifasi, Vice-Chair
 - Brandon Mosoriak, Secretary
 - Steve Davidson
 - Stephen Morris
 - Timothy Casey
 - Catherine Page
 - Jay Chauhan
 - Rhonda Syler
 - Heather Wojton
 - Heather Barrows
 - Christopher Harris
 - Elizabeth Hoover, ACPS Chief Technology Officer
 - John Crites, ACPS IT Staff
 - Emily Dillard, ACPS
- Stacey Campbell acted as the staff liaison to the Commission on Information Technology during the course of the 2024-2025 year.

Attachments

1. [Open Data Resolution and supporting documentation](#)
2. [FY 2026 Budget Priorities Memo, submitted November 15, 2024](#)
3. [Cybersecurity Awareness Event materials and documentation](#)

**Alexandria Commission on Persons with Disabilities
Annual Report
July 2024 – June 2025**

Summary of Accomplishments

The Alexandria Commission on Persons with Disabilities (ACPD) is a 17-member volunteer advisory body appointed by the Mayor and City Council. The ACPD comprises fourteen citizen members, a representative of the Alexandria Commission on Aging, and two representatives of the business community - one from the Alexandria Chamber of Commerce and one at-large. Persons with disabilities must constitute a majority of the resident at-large members. The ACPD counsels the Mayor, City Council, and City Manager on policies, programs, and legislation affecting people with disabilities, advises City departments on methods and procedures to enable access to programs and services for the disabled, reviews building design plans for accessibility features, makes recommendations regarding the City’s diversity plan, and provides a forum for persons with disabilities to raise concerns and air grievances.

The ACPD is organized into an executive committee, standing committees, and several ad hoc committees focusing on issues related to transportation, housing, employment, legislation, communications, and public awareness. ACPD meetings are held at 7pm on the second Wednesday of each month at City Hall in the Chet & Sabra Avery Room. Additionally, the ACPD holds an annual awards presentation in June with the Mayor and the City Council to recognize the recipients of the Gerry Bertier Scholarship which is awarded based on merit to a student with a disability seeking post-secondary education, the John Duty Collins III Outstanding Advocate for Persons with Disabilities Award which was established in 1989 in memory of Mr. Collins III, who was the founder and Vice Chair of the ACPD, and two joint awards with the Chamber of Commerce. This year’s recipients were Diane Monnig (The Arc of Northern VA), Evan Khanna (ACHS) and NextStep Pilates. The guest speaker for the awards ceremony was Claire Mouledoux, Senior Vice President of Marketing & Communications at Visit Alexandria. Amongst other things, Ms. Mouledoux is a budding leader in accessible travel and a Destination Ally Club Member with TravelAbility and a founding member of Destination International’s Accessibility Subcommittee

**Alexandria Commission on Persons with Disabilities Policy and Membership
Accomplishments**

- The ACPD under the leadership of Chair Prince and Vice Chair Sprague has made significant strides in FY 25, focusing on advocacy, accessibility, and community engagement. The ACPD has been actively involved in the development and implementation of the Housing Master Plan (Office of Housing) by focusing on increasing options for seniors and persons with disabilities; advocating for stronger safeguards for renters; and addressing the unique needs of aging communities. Additionally, during FY 25, the Commission hosted the following entities: Truist Bank, Office of Emergency Management, the Alexandria Fire Department, WeDriveU (TE&S), Land Design, Inc. (City Hall Renovation), and the HRP Group (Potomac River Generating Station Watercraft Launch). The ACPD will continue to

work closely with various city departments to ensure that the needs of persons with disabilities are addressed in city planning and policy-making.

Program and/or Legislative Accomplishments

- ACPD Commissioners participated in and supported Disability Pride Month, recognizing the ADA anniversary and raising awareness of rights and services for persons with disabilities. Members of the ACPD attended the June 24, 2025, “Presentation of a Proclamation Recognizing Pride Month” at City Hall.

Goals for 2025-2026

- Improve accessibility of City services and infrastructure by ensuring that new or renovated public buildings, parks, transit stops, sidewalks, etc., meet ADA and local accessibility standards.
- Work with transit agencies to enhance transportation equity for individuals with mobility and sensory disabilities.
- Advocate for housing development that includes accessible units.
- Conduct outreach to both people with disabilities (to inform them of available rights and resources) and the general public/businesses (to reduce stigma, increase compliance and improve community inclusion).

Leadership

- Officers for the upcoming year were elected at the June meeting: Megan Prince will serve as Chair, Alex Sprague as Vice-Chair.
- Rachel Dixon was appointed in September 2024, Howard Weiss was appointed in October 2024, Thomas Valluzzi was appointed January 2025, Robert Ludke was appointed in March 2025, Megan Prince was appointed April 2025, Shannon Loelius was appointed in April 2025, and Donna Marie Turnage Spencer was appointed in May 2025. Kristen Creighton resigned in August 2025, Jacob Griffin resigned in July 2025, Lawrence Lewis resigned in August 2025, Jeffrey Poole resigned in December 2024, Zach Hart resigned in August 2024, and Michael Kamin resigned in November 2024.
- During the course of the year, membership included the following individuals:
 - Megan Prince
 - Rachel Dixon
 - Michael Kamin
 - Jeffrey Poole
 - Thomas Valluzzi
 - Robert Ludke

- Lawrence Lewis
 - Kristen Creighton
 - Deanne McNulty
 - Anna Forster
 - Alex Sprague
 - Robbie Woodson
 - Caitlin Fitzsimmons
 - Alex Radt
 - Zach Hart
 - Jacob Griffin
 - Shannon Loelius
 - Howard Weiss
 - Donna Turnage Spencer
- Delante Wade and the Office of Human Rights acted as the staff liaison to Alexandria Commission on Persons with Disabilities during the course of the 2024/2025 year.

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

CITY OF ALEXANDRIA

Alexandria Commission on Persons with Disabilities

MEETING ATTENDANCE REPORT

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: Megan Prince

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Rachel Dixon	E	X	X	X	X	X	E	E	E	X	X	X
Michael Kamin (Resigned)	E	X	X	X	U							
Jeffrey Poole (Resigned)	E	X	X	E	X	E						
Thomas Valluzzi	E	X	X	X	X	X	E	E	X	X	X	X
Robert Ludke	E	X	X	E	X	E	E	E	E	E	E	E
Lawrence Lewis (Resigned)	E	X	X	X	X	E	E	E	X	X	X	X
Megan Prince	E	X	X	X	X	X	E	E	X	X	X	X
Kristen Creighton (Resigned)	E	X	X	X	X	E	E	E	X	X	X	X
Deanne McNulty	E	X	X	X	E	E	E	E	X	X	X	X
Anna Forster	E	X	E	X	X	X	E	E	X	X	X	E
Alex Sprague	E	X	X	X	X	X	E	E	X	X	X	X
Robbi Woodson	E	X	E	X	E	X	E	E	E	E	E	E
Caitlin Fitzsimmons	E	X	X	E	X	X	E	E	X	X	X	X
Alex Radt	E	X	X	X	X	E	E	E	X	X	X	X
Zach Hart (Resigned)	E	X	X	X								
Jacob Griffin (Resigned)	E	X	X	X	U	U	E	E	X	U	X	X
Shannon Loelius											X	X
Howard Weiss	E	X	X	X	X	E	E	E	X	X	X	X
Donna Turnage Spencer												X

INDICATE: X - FOR PRESENT

E - FOR EXCUSED

U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

FORM MUST BE SIGNED BY CHAIRPERSON

(APPROVED) _____ (Chairperson)

Alexandria Community Criminal Justice Board
Annual Report
July 2024 – June 2025

Summary of Accomplishments

The mission of the Alexandria Community Criminal Justice Board is to enhance and promote the safety of City of Alexandria residents and visitors through the most effective and efficient administration of criminal and juvenile justice services. Within these guidelines, the Alexandria Community Criminal Justice Board membership completed the following activities during its 2024/25 session

Alexandria Community Criminal Justice Board Policy and Membership Accomplishments

- A few memberships became vacant in 2024/25 session. During this fiscal year we maintained a quorum for 4 out of 4 meetings. The board continued to identify specific designees who would report on behalf of some *Ex Officio* members to ensure strong attendance.
- The CCJB sub-committee has been dissolved
- The chair (re-elect), Matthew Taylor, Vice Chair, Mike Mackey, and Secretary, Jillian Macaroni, (elected in March)
- The board continues to meet jointly with the Health and Safety Committee (HSC) twice a year. The board will continue to hold separate meetings twice a year.
- Joint H&SC meetings were held on: September 5, 2024, and November 1, 2024
- CCJB meetings were held on: March 7, 2024, and December 11, 2024

Alexandria Community Criminal Justice Board Member & Health and Safety Committee Activities

- Data-driven reports (e.g., diversion success, recidivism). Data was reviewed from DCJS. There was discussion as to the coordination of pre-trial and the low staffing and it was suggested that more staff are needed, with more people in jail as a potential consequence. GPS monitoring is a 24/7 job. The difference between pre-trial/local and state probation was described, as well as successful vs. unsuccessful.
- It was noted that the Department of Juvenile Justice (DJJ) is funding a city mental health position, adding another Sr. Therapist to the team. Judge Cullen expressed concerns related to mental health and substance use disorders. The group was informed that the Treatment

Court grant expires in September and the City Manager included funding in the proposed budget for FY25.

- The expungement clinic is set for this Saturday, March 8, 2024.
- Concerns regarding individuals with mental health needs falling through the cracks. Discussion regarding expansion of emergency services and the pending regional programming. Also noted, ACORPS now has a 3rd team.
- ACPS has a partnership with the police there was an Opportunities Seminar for youth and families, 12 STEP support groups, Hazel Health (#1 reason family concerns) – 253 referrals since February (<https://www.acps.k12.va.us/families/hazel-health>). Further discussed social emotional learning, restorative justice and PBIS – resolving conflicts/managing emotions. Citywide mentoring program announced. A 1-day event focused on such things as decisions and etiquette.
- Alexandria Criminal Justice Services provided the quarterly ACJS status update. FY24 Grant Application – CCCA/PSA, statistics (provided), and funding.
- Offender Aid & Restoration (OAR) Breakfast was held on April 24, 2024, 8 a.m.
- Friends of Guest House is celebrating its 50th anniversary and gala on June 6, 2024.
- Youth Wellness: graduation rate (dropped) – area of further conversation (City/Schools)/discussion (including Graduation Task Force) and discussion regarding pre-kindergarten experience data (needing this data and attached to City Council priorities indicators/discuss at upcoming meeting. Also discussed juvenile intake numbers and increase mirroring pre-pandemic numbers and state numbers. Discussed looking at how young people are accessing new mental health services/discussion around data (schools/RPCA data). Teen Wellness space at Minnie Howard.
- Conversations regarding recidivism - Last year talked about looking into a more coordinated effort. Have had many conversations, multiple departments (CA, DCHS, DCJS, APD, SO, DOC). A coordinated effort is occurring. Discussed challenges, including various agencies define differently. Multiple laws make challenging to track across the system. Data incomplete: if arrested in another jurisdiction, unable to track data. Started a pilot to look at rearrest data; address and look at outcomes rather than just arrest data. Further discussion occurred regarding rearrests. APD ran analysis of re-arrest data for the past five years (2018 – 2022) in Alexandria, which was reviewed (over 2000 involved in over 2 arrests in Alexandria, most alcohol/disorderly offenses, and sample size most concentrated Mt. Vernon/N. Beauregard corridor – all residents and partners familiar with individuals).
- It was noted that there is no sanction other than a fine regarding Drunk in Public/no surprise recurring arrests. She further discussed the Mental Health Initiative, an informal docket borne out of the Jail Diversion Workgroup/CCJB subcommittee, designed to divert from the criminal justice system/jail/conviction/felony when goals are consistent with public safety

and congruent with witnesses/victims wishes. MHI Prosecutor involves defendant/provide graduated sanctions. Recidivism is expected/non-linear path that this population is expected to take through the system (rearrests, lapses in medication, hospitalizations). Discussion regarding multiple collaborators. A highlight included a mental-health email alert (specific distribution list) and the process of the program/response to crisis situations involving multiple partners. Effective in its approach. Discuss criteria for the program and engagement requirements. The caseload increased (over 78%) during the pandemic and since. Data and its slide were discussed and cases screened out explained. 2023 data was presented - over 50% resulted without conviction/jail and majority diverted from prosecution (arrested, hospital, stabilized, restorative justice with victim – decide not to prosecute further/e.g., barment, letter apology, others via psychiatric care setting). Diversion disposition increased largely due to new statute since 2020 (probation before judgement)/explained). Discussion including diversion from prosecution and diversion disposition. Reference result of Behavioral Health Summit/continues to embrace ways to innovate in this area/continuing to grow/great collaborations.

- Discussion regarding jail and recidivism and the studies showing program/educational opportunities inside corrections benefit those incarcerated and the community. DOC reporting indicated that Alexandria has one of the lowest recidivism rates in the state and further, 3-year tracking indicates Alexandria jail housed 72% of state responsible inmates over 3 years prior to release (anecdotally, Alexandria impacted low rates of recidivism/participation in programs). The Sheriff discussed programming in the jail/increases in program participation. Maintained core programming (e.g., GED, ESL, OSHA) and new programming (e.g., virtual reality headset/vocational, CTECH/fiber optics, and workforce/construction/labor including Roberto Gomez/company). The sheriff noted looking into improving program success rate/effectiveness. Community Advisory Board/listening sessions and feedback from those in jail. Participation target (30% or higher) was discussed hoping to determine barriers via listening sessions and improving.
- Report on learning and observations from 2023, 2023 Part I and II Crime and strategies moving forward. Ms. Amanda Caligiuri reported Part I Crime increased 33.7% from 2022 to 2023, primarily due to larceny (76%) and auto theft (11%). Aggravated assaults were discussed; 50 – 60% unknown subjects/ 55% closed by arrest or prosecution declined. Co-Response Program (ACORP) was discussed: 3 units with specially trained officer and social worker/clinician, responding to behavioral health calls. ACORP responded to 28% of total emergency behavioral health calls (of 3014); of the 27 calls to which ACORP responded that they met arrest criteria, 23 (85%) diverted from arrest. Compared to 2022: roughly 2800 mental health calls/258 responded to by ACORP (partial year), trending up. Discussion around behavioral health calls/tracking.
- Crime statistics: unofficial crime reports similar trends regionally and nationally.
- Additional information provided relative to Part I Crime, including homicide up 31%, larceny up 32% and auto theft up 54%. Auto theft and larceny (retail theft) on the climb nationally. Overall, Part I crime went up 34% from year before. Further discussion ensued related to auto theft; causes/efforts. 16% decrease year to date. Additional resources assigned back in this area/investigations. Regional investigation mentioned (into MD/DC)

and recovering vehicles. Nationwide trends/challenges discussed, including new trends/technology impacts. The “club” brought back. Retail theft discussed further, as well (drives Part I/large and small businesses). Stores contacting police more often. Smaller boutiques/use of distraction. APD partnering with businesses. Youth theft of cars discussed/cars backed into spaces seen as easier to steal/discuss this and approaches to prevent (e.g., roughly 25% of stolen vehicles unlocked/left running, remove fob, remove valuables). Continuing to investigate technology/types of cars. Discussion regarding retailers (increased security). Discussion regarding pandemic and less reporting from retailers and use of security/communicating. APD dedicating staff to work in partnership with retailers/impact. Law enforcement working together regionally to address.

- Part II crime was discussed. Drug offenses increased. Large proliferation of pills/fentanyl in the past year. Change in staffing – 2022 a unit (Vice Narcotics) tied in big case and, after success, back on the street. Dip from 2020 – 21, in part Marijuana decriminalized (July 2020, civil penalty) and pandemic.
- Discussion included actions from 2023, including community cookouts, town halls, and multiple community walks. Group together Community Assistance Safety Team – dedicated to specific areas to include partnerships with residents/condominiums/enforce low level crime and Quality of Life/different enforcement. Discussion regarding cookouts and how measuring/data/follow up. Reached out to partners to report back on interactions/tell story/successes. Using a QR code/survey and sustaining relationships/follow up. Crime dashboards are available (monthly updates). Going into 2024, data and initiatives discussed; including 19 officers coming off field training/expanding involvement: COPS program/assigned to neighborhoods/relationships (e.g., residents, community, retailers). Neighborhood initiatives team/problem solving/partnering. 2nd Violent Crimes Unit created/much more capacity (increased closures, identifying offenders). More for youth: SROs in school and a lot of effort from officers in the community (mentoring, guidance, relationships) – partnering with Sheriff’s Office, Mr. Gomez, Colonel Paige and others. Discussion regarding ACPS Truancy Officers and discussion around opportunities, including Bradlee.
- Discussion related to mentoring/training and collaborations with Alexandria Mentoring Partnership. Discussion on reporting on closures. Further discussed different levels of placements, including voluntary and involuntary outcomes. All placement options exist within the region.
- Behavioral health data was reviewed, including takeaways. 79% are resolved with less restrictive voluntary outcomes. Consistently using less restrictive outcomes.
- ACORP and CIT utilization are consistent. ACORP involvement maximizes the likelihood of less restrictive outcomes, reducing arrests/involuntary hospitalizations. If in a crisis, ACORP, 39% less likely placed in custody (clinician on site). Maximizing 3 ACORP units (data shows). Discussion limiting factors...CIT/non CIT. Capacity issue (60% are trained in CIT – discussion re: CIT program/back online). Target percentage discussed (10 officers, 10 other staff for 20 participants, per class). Behavioral health call data was reviewed.

Mental health calls/involuntary outcomes small portions of the calls. Most (60 or above) resources and referral/safety plan, voluntary ER, DCHS evaluation/emergency services...not having to place in custody.

- Discussion related to the opening of Oakville Health Center. New Oakville is a 23-hour facility. INOVA default hospital and resources are there for ECO/TDO – resources in the same place/try not to move people more than needed to.
- Reviewed call response by unit (ACORP), CIT Officers, Non-CIT officers. Discussion around call response and distribution of calls. Only 1 arrest out of an ACORP call. Triage mental health calls. Discussion re: dispatch. Picking the right calls. What have we learned? Coincides with Marcus Alert/teaching dispatch how to triage mental health calls. Discussion re: effective dispatching/DECC. ACORP directly dispatched in roughly 50% of calls. ACORP have radio/they may pick up on something.
- 988 call transfers in Alex between 988 and 911 began 7.1.24. Trainings occurred and ongoing. Alexandria transferred 40 in q1, exceeding transfer rate per 100K in 3 of the 4 other region 2 jurisdictions.
- CIT, Marcus Alert Initiative, Roll Call updates from CSB staff. Referrals pathways: ACORP, CITAC, Cit officers, DECC and 988.

Program and/or Legislative Accomplishments

- FY24 Grant Application – CCCA/PSA approved & granted
- Change of code of Board ([ARTICLE L - Alexandria Community Criminal Justice Board | Code of Ordinances | Alexandria, VA | Municode Library](#))

Goals for 2025-2026

- Deep dive into housing in Alexandria.
- Related to Public Safety & Recidivism, what is our end goal? Are there tools we can access? Can we look at state level standards and make recommendations? Are there grants? Look at program completion and recidivism 5 -10 years out. Do different interventions help, looking at information from agencies and utilizing grants? Looking at program evaluations (e.g., jail, pre-trial) and understand which are successful.
- A goal for 2025-2026 board is to fill all vacant seats on the board. Vacant seats include representatives for Non-Profit Organization recommended by Alexandria Unity Way and Business Community Representative recommended by Chamber of Commerce.

Leadership

- Officers for the upcoming year were elected at the December 2024 meeting: Matthew Taylor will serve as Chair, Mike Mackey as Vice-Chair. Jillian Marconi was elected as Secretary
- List term expirations and new members, with month they were appointed
 - City Council Representative: Yon Lambert, Deputy City Manager, Ex Officio
 - Circuit Court: Honorable Katie Uston, Chief Judge, Ex Officio
 - General District Court: Honorable Donald Haddock, Jr., Chief Judge, Appointment (February 2020) - Ex Officio
 - Juvenile Domestic Relations Court: Honorable Thomas Cullen, Chief Judge, Ex Officio
 - Office of the Magistrate: Honorable Adam Willard, Chief Magistrate, Appointment 11/14/2017 -Ex Officio
 - Alexandria Sheriff's Office: Sean Casey, Sheriff, Appointment 01/18/2022 -Ex Officio,
 - Alexandria Police Department: Tarrick McGuire, Chief of Police, Appointment Ex Officio
 - Commonwealth Attorney's Office: Cathryn Evans, Assistant Commonwealth Attorney Appointment 1/02/2024 - Ex Officio (Representing Bryan Porter-Commonwealth Attorney)
 - Public Defender's Office: Megan Thomas, The Public Defender; Appointment 9/01/2022 - Ex Officio
 - Administrator of the Community Services Board: Jonathan Tuemer, Community Services Board, Appointment 9/01/2000 - Ex Officio (Representing Kate Garvey-Director)
 - Chief of Adult Probation & Parole: Shannon McDowney, Chief State Probation & Parole, Appointment - Ex Officio
 - Director of Court Services Unit: Mike Mackey, Director Court Services, Appointment 5/14/19 - Ex Officio
 - Local Educator: Marcia Jackson, Ed.D, Chief of Student Services & Equity, Appointment
 - 4 Citizens:
 - Matthew Taylor 2/01/2025 - 1/31/2027
 - Elesha Nightingale 5/14/2024 - 5/31/2026
 - Brian Schiff 5/14/2024 - 5/31/2026

- Jillian Marconi 2/18/2025 – 2/28/2027
- Community Organizations:
 - Business Representative (Recommended by Chambers of Commerce)- VACANT
 - Non-profit Representative (Recommended by Unity Way)- VACANT
- City Staff: Desha Hall-Winstead, Director, Alexandria Department of Community Justice Services

During the year, membership included the following individuals:

- Judge Katie Uston; Judge Lisa Kemler (Retired)
- Judge Donald Haddock, Jr
- Judge Thomas Cullen; Judge Constance Frogale (Retired)
- Magistrate Adam Willard
- Police Chief Tarrick McGuire
- Sheriff Sean Casey
- Assistant Commonwealth Attorney Cathryn Evans (Representing Bryan Porter)
- Community Services Board Jonathan Tuemer (Representing Kate Garvey)
- Public Defender Megan Thomas
- Deputy City Manager Yon Lambert
- Chief Probation Officer Shannon McDowney
- Director of Court Services Unit Mike Mackey
- Citizens: Matthew Taylor, Elesha Nightgale, Brian Schiff, Jillian Marconi
- Desha Hall-Winstead, Director of Alexandria Department of Community Justice Services, Staff Liaison

Attachments

- None

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

**CITY OF ALEXANDRIA
ALEXANDRIA COMMUNITY CRIMINAL JUSTICE BOARD
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: Matthew Taylor

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Bagby, Lisa			X									
Casey, Sean			X			X			X		X	
Evans, Catherine			X			X			X		X	
Frogale, Constance			X			X			X		X	
Haddock, Donald			X			X			X		X	
Jackson, Marcia			X			X			X		X	
Kemler, Lisa /Katie Uston			X			X			X		X	
Lambert, Yon			X			X			X		X	
Mackey, Mike			X			X			X		X	
McDowney, Shannon			X			X			X		X	
McGuire, Tarrick <i>(Raul Pedroso)</i>			X			X			X		X	
Nightingale, Elesha			X			X						
Schiff, Brian			X			X			X		X	
Taylor, Matthew			X			X			X		X	
Thomas, Megan <i>(Emily Beckman)</i>			X			X			X		X	
Tuemer, Jonathan			X			X			X		X	
Willard, Adam			X			X			X		X	

INDICATE: X - FOR PRESENT

E - FOR EXCUSED

U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

-

FORM MUST BE SIGNED BY CHAIRPERSON

(APPROVED) Desha Hall-Winstead-(Board Liaison) for Matthew Taylor-Chairperson

**Alexandria Community Policy Management Team
Annual Report
July 2024 – June 2025**

The Alexandria Community Policy Management Team (ACPMT) consists of representatives from the City Manager’s office, Alexandria City Public Schools, Court Service Unit, Health Department, Community Services Board, Social Services, a family representative, and a Private Provider representative. The ACPMT, through local policy and practice initiatives that are responsive to State code and policy, oversees the expenditure of funds to implement the mandates of the Children’s Services Act (CSA). Services are provided under the CSA for at-risk children/youth in or possibly needing foster care, children/youth requiring special education and private day services through individual education plans (IEPs), and children/youth with significant problems in the home, school, or community, requiring multiple City agency involvement.

The ACPMT focuses on ensuring every child and youth has a permanent home by nurturing the strengths of our children/youth and their families and by creating community-based partnerships which address the challenges facing the City of Alexandria’s at-risk children, youth, and families. State legislative initiatives and priorities, along with challenging fiscal times, demand that services supporting permanency planning be individualized, child, youth and family-centered, and delivered whenever possible in our community. Through CSA funding, communities are given financial incentives via State match rates which support local services.

The ACPMT continually seeks innovative action steps for constructive internal transformations to better meet the needs of Alexandria’s children/youth and to contain costs. Priority is on engagement in family-centered policies and focused resources to prepare staff to deliver flexible and individualized services. The goal is to enhance a collaborative, merged system of high-quality care.

The ACPMT, while always integrating safety as a paramount consideration, is committed to keeping children and youth in their home and in the community. The policies and procedures set forth by the leadership of the ACPMT articulate the following objectives:

1. Preventing our children and youth from leaving the community
2. Bringing our children and youth home from congregate care settings
Strengthening existing, and developing new, community resources to achieve the first objective, an
Maintaining services within our budgeted allocation.

Within these guidelines, the ACPMT membership completed the following activities during FY25.

Policy and Membership Accomplishments

- The Family Assessment Planning Team (FAPT) process continued offering high quality service review and approvals. The FAPT team met weekly, reducing the need for emergency approvals. The ACPMT assigns permanent staff to the FAPT ensuring that 20% of their work is devoted to this role. This ensures that FAPT team members are dedicated child serving staff who review, recommend, and monitor the most effective services for children and families. By focusing the FAPT functions, the ACPMT continues enhancing the quality of the funding review process while ensuring a system-wide culture to keep services within the community.
- The ACPMT embraces and supports CSA's underlying value of full family participation and engagement. To prioritize family voice, the CSB's Family Support Partner Coordinator continued to participate on the ACPMT and ACPMT Utilization Review Committee. A CSB Family Support Partner also continued as part of the FAPT. Family Support Partners (FSPs) are professionals whose lived experience with their children in mental health, child welfare, special education and/or juvenile justice systems is integral to their work. FSPs are trained to create environments where family voice is heard and prioritized and their expertise on ACPMT and FAPT is invaluable.
- The ACPMT continued to focus on use of residential and group home placements to provide assessment and services in support of returning children to community-based care in the shortest period of time. FY25 showed a **decrease** in congregate care placements over FY24. A total of 16 children were placed in congregate care, with 6 remaining in these settings at the end of the fiscal year. Parental placements accounted for 56% percent as compared to 28% in FY24 and 28% in FY23.
- In FY25, ninety-one percent (91%) of the total number of Alexandria's youth and families, served through CSA, received community-based services, **exceeding the statewide average by 4.8%** and representing an increase over FY24.
- 65% of Foster Care youth exited the system to permanent living arrangements, which positioned each youth to realize better outcomes as an emerging young adult.
- The ACPMT and the CSA Office continued coordinated planning with regional localities. Collaborative engagement between private providers of services and the regional CSA Coordinators resulted in a half day, in-person, regional CSA Symposium held in the spring. More than 400 attendees gathered at Northern Virginia Community College (Annandale) to explore innovative approaches to substance abuse recovery and strategies for breaking the cycle of addiction. Case workers from throughout the region also participated in break-out sessions to further their knowledge about treatment options. ACPMT members participated in a roundtable discussion amongst their peers, and with providers, around the issue of the rising costs of private day special education placements.
- ACPMT members continued to work with Best Practice Court members, to include GALs and Judges, on expanding ways of keeping children in the community and transitioning

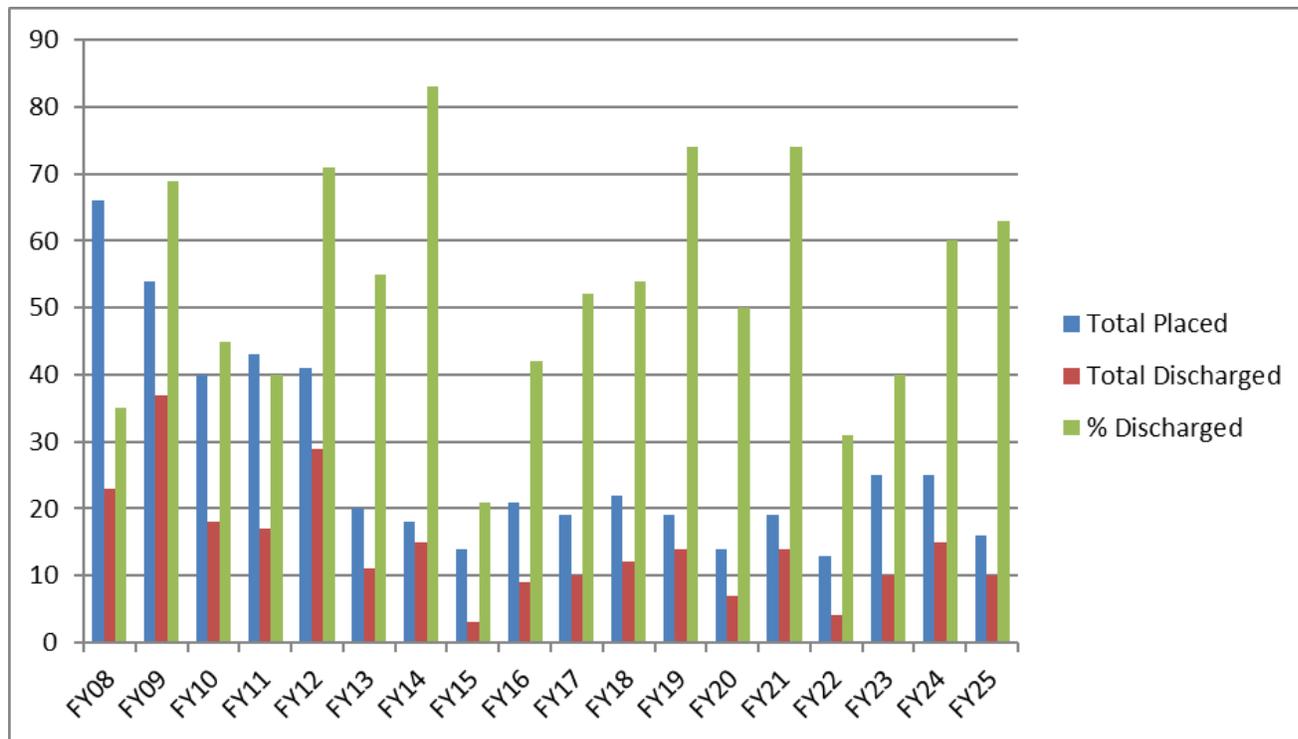
children back into the community from congregate care settings.

- The CSA staff continued to work with ACPS social workers and counselors to ensure that the allocation for IEP Wraparound funds was used to provide services in the home or community for children and families to support the least restrictive IEP placement.
- CSA staff continued to work with DCHS IT to provide needed input for the launching of the new Kinship database management system that was to be a planned support for CSA case management and financial operations.
- The CSA team continued conducting training sessions for FAPT case workers.
- CSA staff continued operations and maintained quality standards to support case workers and other community stakeholders.
- In alignment with the audit observations and recommendations, the ACPMT strengthened its implementation of internal controls to minimize risks and optimize service delivery.
- For 17 years Alexandria has demonstrated proven results of successful change strategies to impact use of congregate care placements (see graph below) and continues to be viewed as a leader in the Commonwealth.

FY08 to FY25

CSA Congregate Care Placements

Residential, Group Homes, Diagnostic Placements, Detention Center, & Shelter Care



It is important to include incarcerated youth in the analysis of our System of Care. In FY10, there were 5,628 DJJ child-care days utilized by Alexandria, while in FY25, there were 2,941 days. During the Covid years FY20 – FY22, the child-care days dropped considerably. Please see childcare days chart below (based on detention center data). Shelter care is a temporary care group facility that provides a safe and structured environment for court-involved and DSS youth. In FY24 there were 3,261 childcare days at Shelter care. In FY25, that number decreased slightly to 3178. Most youth placed in Shelter care are from Alexandria with a smaller percentage coming from Arlington County.

Detention Center Child Care Days Utilized by Alexandria

FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY 18	FY19	FY20	FY21	FY 22	FY23	FY24	FY25
5,628	5,569	4,429	3,663	4,638	3,074	3,574	4,496	4,459	2,579	1,341	1,789	2,294	4,641	7886	2941

Goals for 2025-2026

The goals outlined below are in service to our beliefs. We believe that all children are best served in the Alexandria community. When exceptions occur, placements out of the home and community are of the shortest duration possible. We believe that partnering with families and

youth and coordinating community services to transition or maintain children in their homes and communities is a public responsibility and that public community agencies should serve the community in this role.

- Limit use of congregate care for children/youth and look for permanent local family-based homes; when these services are needed, limit the length of stay.
- Continue revision of existing policies to ensure alignment with State CSA policies.
 - This goal is in progress.
- Develop ACPMT strategic plan informed by data from the State’s Continuous Quality Improvement (CQI) tool.
 - This goal is in progress.
- Continue to support existing Racial and Social Equity efforts within our respective agencies/areas of responsibility in alignment with the efforts continuing within the City of Alexandria.
- Require public direct service professionals and supervisors to participate in any available cross-system training.
 - This goal is in progress
- Translate into relevant languages the CSA Family Guide, currently available on the City’s website, which explains CSA and the FAPT process to families.
 - The OCS Family guide is available in Spanish.
- Translate into relevant languages the ACPMT Right to Appeal policy and ensure that FAPT Case Workers have copies of the policy for distribution to the families with whom they work.
 - The City has access to a translation resource. The group will continue to progress this goal.
- Continue to ensure full use of allocated IEP Wraparound funds for children and youth with disabilities needing services in the home or community to prevent more restrictive IEP placements.

Leadership

- Officers continuing for FY26:
 - Chair: Meghan McGrane, Office of Management and Budget
 - Vice-Chair: Barbara Paulson, CCF Director

- List term expirations and new members, with month they were appointed.
 - N/A
- During the year, membership included the following individuals:
 - Meghan McGrane, Office of Management and Budget (Chair)
 - Barbara Paulson, CCF Director (Vice Chair)
 - Tricia Bassing, Center for Behavioral Health Services (CSB)
 - Mike Mackey, Court Service Unit
 - Kimberly Carl ACPS Special Education
 - Felicia Simmons, VA Department of Health
 - Nathan Schultz, Family Representative
 - Christopher Bishop, Private Provider Representative
 - Carla Oliver, Family Support Partner *non-voting member

- Sharon Minter, CSA/CCF/DCHS served as the staff liaison to the Alexandria Community Policy & Management Team during FY25.



City of Alexandria, VA

Meeting Attendance Report



Board Name	Position	First Name	Last Name	Title	Meeting Date	Recorded Attendance
Community Policy and Management Team	Representative of a private organization or association of providers of children's or family services which provides such services within the City on a continuing or consistent basis	Christopher	Bishop	Member	7/24/2024	Present (7/8)87%, Excused Absence (1/8)12%
Community Policy and Management Team	Parent representative who is not an employee of any public or private program which receives funds from the Children's Services Act	Nathan	Shultz	Member	7/24/2024	Excused Absence (4/7)57%, Present (2/7)28%, Absent (1/7)14%
Community Policy and Management Team	Director of the Alexandria Department of Health	Felicia	Bendolph-Simmons	Member	7/24/2024	Excused Absence (3/8)37%, Present (5/8)62%
Community Policy and Management Team	City Manager's Designee	Meghan Elizabeth	McGrane	Chair	7/24/2024	Present (8/8)100%
Community Policy and Management Team	Executive Director of the Alexandria Community Services Board	Tricia	Bassing	Member	7/24/2024	Present (7/8)87%, Excused Absence (1/8)12%
Community Policy and Management Team	Director of the Alexandria Juvenile Court Services Unit	Michael	Mackey	Member	7/24/2024	Present (7/8)87%, Excused Absence (1/8)12%
Community Policy and Management Team	Director of Social Services	Greta	Rosenzweig	Vice Chair	7/24/2024	Absent (2/3)66%, Present (1/3)33%
Community Policy and Management Team	Superintendent of Schools	Erin	Stone	Member	7/24/2024	Absent (1/3)33%, Present (2/3)66%

Board Name	Position	First Name	Last Name	Title	Meeting Date	Recorded Attendance
Community Policy and Management Team					5/28/2025	Unrecorded (2/2)100%
Community Policy and Management Team	Director of Social Services	Barbara	Paulson	Member	6/9/2025	Present (3/3)100%
Community Policy and Management Team	Superintendent of Schools	Kimberly	Carll	Member	6/9/2025	Present (2/3)66%, Excused Absence (1/3)33%

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Alexandria Community Services Board (ACSB)
Annual Report
July 2024 – June 2025

Summary of Accomplishments

The mission of the ACSB is to oversee the use of public funds to provide mental health, developmental disability, and substance abuse services through the Department of Community and Human Services. Within these guidelines, the ACSB membership completed the following activities during its 2024/25 year.

Policy and Membership Accomplishments

- ACSB membership remained steady in 2024–2025. Although two positions were unfilled, a quorum was maintained at all meetings.
- The Board policies were revised to align with our annual requirements. The Board amended its reimbursement policy to update the service cost schedule and to include language clarifying the authority of the CSB as designee to execute the policy.
- Chair and several members have attended VASCB conferences, where they met Board members and staff from other CSBs and learned about state behavioral health care policies, issues facing Virginia’s CSBs, and best practices for CSBs and their clinical staff.

Goals for 2025-2026

- One goal of the ACSB for 2025-2026 is to fill the two open seats on the board.

Leadership

- Officers for the upcoming year:
Mary Lyman will serve as Chair,
Mary Catherine Gibba as Vice-Chair.
Michele Walz was elected as Secretary
- Newest member to the board appointed in January:
 - Lemuel Houston, Jr (Sheriff Department)
 - Mouaad Jaani, (Citizen)
- Celestine Chew acted as the staff liaison to ACSB during the course of the year 2024/2025. Celestine Chew will retire September 1st, and Chontelai P Mendie will act as the temporary staff liaison to ACSB.

**Economic Opportunity Commission
Annual Report
September 2024 – June 2025**

Summary of Accomplishments

The mission of the Economic Opportunity Commission (EOC) shall be to serve as an advocate for the economically disadvantaged residents of the City of Alexandria, Virginia and act as an advisory board to the Alexandria Office of Community Services, which is Alexandria’s community action agency. Within these guidelines, the EOC membership completed the following activities during its 2024/2025 year.

EOC members met through the year of virtual and in-person meetings with continued enthusiasm to make a difference in 2024/2025. The commission looks forward to continuing our work and diving into our triennial Community Needs Assessment.

EOC Policy and Membership Accomplishments

- This past year, the EOC met both in person and remotely according to the State allowances for virtual meetings.
- The commission had three members leave in the past Fiscal Year. However, two new members joined the commission throughout the year and we expect to have two more prior to the end of Calendar Year 2025 for the remaining vacancies (One for Category 1; one for Category 3).
- EOC continued to use the EOC gmail account (eoc.alexandria.va@gmail.com) to provide a virtual working space for the members, create a library, have a place save document repositories, create an events calendar, facilitate the transition of commissioners, and overall to be in compliance of FOIA regulations.
- The EOC partners and helps inform the Community Health Improvement Plan (CHIP), speaking to some of the key focus areas of the Commission. This includes quarterly updates and reporting to highlight efforts. Part of the partnership includes the EOC being able to use the CHIP as a part of the next Community Needs Assessment (Due 2026). EOC discussed its CHIP tactics and identified opportunities to address them in the upcoming Community Needs Assessment.
- The EOC received two presentations regarding Community Service Block Grant (CSBG) funding, and the services provided by the funding source.
- EOC heard from the Economic Mobility Officer Julie Mullen to discuss ARISE, and the Economic Mobility project. EOC was invited to collaborate and support with the “pulse check”, which has resulted in over 60 responses to date.
- The EOC participated in the legislative package by submitting support for several proposed bills related to housing. EOC also invited then Legislative Director and Deputy City Manager Alethea Predeaux during the Spring session to discuss the process and strategy for the 2025 General Assembly.
- EOC had representation on the Commission on Human Rights, bridging the communication between the two commissions.

- The EOC submitted a letter to the City Manager in November 2024 to share its priorities for the FY 26 budget, highlighting the key focus areas of the EOC which the budget impacts.
- The EOC submitted a letter to state Senator Adam Ebbin in support of the Hold Harmless Funding proposal to increase CSBG funding in the annual state budget.
- The EOC heard from various stakeholders across the city as it gathered information and data sources to feed into its 2023 - 2026 Triennial Needs Assessment.
- The EOC intentionally reviewed the programs and policies of the Commission, which included proposing an updated ByLaws and Ordinance to be reviewed by Council; the update was to remove certain term limits currently present in the ByLaws.
- The EOC attended Housing Master Plan meetings in order to inform the upcoming 2023 - 2026 Community Needs Assessment, and partner with the Office of Housing in order to advocate for the needs of those who are living with low income.
- The EOC collaborates with other commissions to support information sharing, streamline advocacy efforts, and align on priorities. Examples included the Commission on Aging, Alexandria Commission on Employment, and the Alexandria Housing Affordability Advisory Council.

EOC Member Activities Summary

Month	Speaker & Title	Organization	Topics and Activities Description
September 2024	Housing Master Plan Presentation	City of Alexandria	EOC members held a brief virtual meeting to complete administrative tasks and subsequently attended the City’s Housing Master Plan unveiling as a Commission.
October 2024	EOC Chair - Tim Laderach	Chair	Review CHIP Tactics, FY2026 Budget Priorities, Housing advocacy opportunities.
November 2024	ARISE Update Meeting – 1 year in Review	City of Alexandria	EOC members held a brief virtual meeting to complete administrative tasks following the 1-year update provided by the City for its ARISE program.
December 2024	Mesha Hall - CSBG Update	City of Alexandria	EOC received an update on CSBG funding.
January 2025	EOC Chair - Tim Laderach	Chair	EOC reviewed and voted to send a letter to State Sen. Adam Ebbin in support of a state proposal to supplement CSBG funding; EOC also discussed upcoming Community Needs Assessment, data sources, and self-assigned categories of interest for each Commissioner.
February 2025	DCM Alethea Predeaux; Alexis Quinn Legislative Process	City of Alexandria	EOC heard from DCM Aletheia Predeaux re the City’s legislative proposal process and how to prepare an effective proposal as a commission.
March 2025	Matt Fitzgerald Director	Virginia Department of Social Services	Community Services Block Grant (CSBG): Q&A session regarding: EOC as a Board to Alexandria’s Community Action Agency = OCS. Quarterly reports of services administered using CSBG funds and the resulting outcomes of these services. Community Needs Assessment every 3 years, which feeds into our overall strategic plan
April 2025	EOC Chair - Tim Laderach	Chair	EOC members discussed general updates from City staff, upcoming Community Needs Assessment, and community events.
May 2025	EOC Vice Chair - Conrad Sylvanus	Vice Chair	Commission on Aging presented discussed the Age Friendly Plan, along with a presentation on food security trends and needs in the City of Alexandria.
June 2025	Patrick Edwards; Kholeigh Foster Employment	Alexandria Commission on Employment	EOC heard from ACE chair and staff representative re an update on the Workforce Development Center, unemployment in Alexandria, and apprenticeship opportunities.

Program and/or Legislative Accomplishments

- EOC members met with DCM Alethea Predeaux, Legislative Director for the City of Alexandria, to discuss priorities for the legislative session in 2025 and beyond. We submitted our support for several pieces of legislation related to Housing.
- In our FY2026 budget letter to the City Manager, we encouraged the City Manager to support additional funding with which the City could invest in affordable housing, preventing evictions, and increasing mental health resources for both youth and adults.

CSBG Community Needs Assessment

A major responsibility of EOC is to assure the CSBG that the city receives from the Commonwealth are properly disbursed to the targeted community members. To ensure that these disbursements are made in accordance with the guidelines, a required Community Needs Assessment Report (CNAR) is submitted to the Commonwealth of Virginia every three years. In addition to assuring that the CSBG is being properly dispersed, the Community Needs Assessment helps identify areas where the goals are not being met and deepens the city's understanding of the struggles low income residents face and where our support efforts fall short. The importance of addressing these areas cannot be understated.

Two iterations prior in 2019, the Economic Opportunities Commission conducted a full market research survey and our report's findings and its recommendation were gained from low income responses received from the questionnaire. This Community Needs Assessment identified five needs for Affordable Housing, Food Security, Childcare, Health and Employment.

In 2023, because of COVID-19 pandemic, the Commission needed to develop a different strategy in order to publish the report. The commission developed a plan and an outline to work in this assignment. Our 2023 report includes secondary information in order to avoid duplication of efforts and utilize all the current reports from the city stakeholders in regards to our four areas. At the end of March 2023, the commissioners reached out to 20 different stakeholders asking for their support with assessments, landscape data analysis, studies or any relevant information we could use regarding their areas of expertise. Unfortunately, the response was not as expected, nevertheless we collected some good information that was reviewed and summarized by the commissioners. The end result was our 2023 Needs Assessment which received a warm reception from various groups throughout the city.

As part of a concerted effort within Alexandria's Department of Community and Human Services (DCHS), the boards and commissions under DCHS purview have expressed a desire to increase information sharing among groups. This initiative recognizes the vast amount of useful data already collected within our city and region; data that can be used to assemble various reports such as the Community Needs Assessment. As such, the EOC has been working to identify these sources of data and leverage those sources to use within the Community Needs Assessment this year.

FY 25 Leadership

- Chair, Tim Laderach
- Vice-Chair, Conrad Sylvanus
- Secretary, Taylor Phillips

EOC Roster

- List of term expirations and new members, with the date they were appointed:

Name	Level	Date Appointment	Term Duration Years	Expire Date
Aminata Ly	Community Representative	12/1/2021	2	11/30/2025
Meg Czaikoski	Elected Public Official	1/2025	3	1/2028
Taylor Phillips	Representative Private Sector	10/10/2023	2	Resigned
Tim Laderach	Representative Private Sector	2/14/2023	2	2/28/2027
Conrad Sylvanus	Representative Private Sector	10/2022	2	10/2026
Charles Brown	Representative Private Sector	10/2022	2	10/2026
Karishma Merchant	Elected Public Official	01/03/2022	3	01/31/2025
Jennifer Ayers	Community Representative	03/08/2022	2	03/31/2026
Meronne Teklu	Representative Private Sector	02/2022	2	Resigned
Iliana Moses	Community Representative	10/10/2023	2	10/31/2025
David Parker	Community Representative	05/09/2023	2	05/31/2025
Babak Pirouz	Elected Public Official	10/2023	2	10/2025
Joseph Stewart	Elected Public Official	2/2025	3	2/2028
Vacant	Elected Public Official	N/A	3	N/A
Vacant	Representative Private Sector	N/A	2	N/A
Vacant	Representative Private Sector	N/A	2	N/A

Alison Coleman Tokarz, Director of OCS acted as the staff liaison to EOC.

What is ahead for 2025-2026?

In the first quarter EOC is planning to complete the following activities:

- Submit proposals for the 2026 Legislative Package .
- Plan 2023-2026 Triennial Community Needs Assessment.
- Elect new Executive Committee

Attachments

- Attachment 1.- Letter to City Manager re FY 26 budget
- Attachment 2 – Letter to Sen. Adam Ebbin re Hold Harmless Funding
- Attachment 3.- EOC_Meeting Attendance Report 2024-2025

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

**CITY OF ALEXANDRIA
Economic Opportunities Commission
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: Tim Laderach

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Meronne Teklu	N/A	N/A	X	E	E	X	E	U	E	E	N/A	N/A
Aminata Ly	N/A	N/A	X	X	X	X	X	X	X	X	X	X
Tim Laderach	N/A	N/A	X	X	X	X	X	X	E	X	E	X
Jennifer Ayers	N/A	N/A	E	E	X	X	X	X	E	X	X	E
Taylor Phillips	N/A	N/A	X	X	X	X	X	X	E	X	E	N/A
Karishma Merchant	N/A	N/A	X	E	X	X	X	X	E	X	E	U
Babak Pirouz	N/A	N/A	X	X	X	X	E	X	X	X	X	X
Illiana Moses	N/A	N/A	X	X	E	X	X	E	X	E	X	X
Conrad Sylvanus	N/A	N/A	X	X	E	X	X	X	X	X	X	E
Charles Brown	N/A	N/A	X	E	E	X	X	X	X	X	X	E
David Parker	N/A	N/A	X	E	E	X	X	X	E	X	X	X
Meg Czaikoski	N/A	N/A	N/A	N/A	N/A	N/A	X	X	X	X	E	X
Joseph Stewart	N/A	X	X	X	E							

INDICATE: X - FOR PRESENT E - FOR EXCUSED U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

- Taylor resigned at the end of the reporting year.
- Meronne resigned at the end of the reporting year.

FORM MUST BE SIGNED BY CHAIRPERSON
(APPROVED) Timothy R Laderach (Chairperson)

Environmental Policy Commission (EPC)

Annual Report July 2024 – June 2025

Summary of Accomplishments

The mission of the Environmental Policy Commission (EPC), which was established under Chapter 4, Article M, of the City Code includes “advising and making recommendations to the City Council and, when appropriate, to the Planning Commission and City Manager on matters relating to the climate crisis and its effects; clean air; land use; noise pollution; pesticides, herbicides and contaminants; solid waste; water quality and supply; other matters referred to the EPC by the City and citizens; and other topics relating to the conservation and protection of Alexandria’s environment. Within these guidelines, the EPC membership completed the following activities during its 2024/25 year.

EPC Policy and Membership Accomplishments

- Membership remained steady throughout the year as three members left and three new members joined the commission. While a quorum was missed two months during the year, EPC leadership met with the City Attorney’s Office to understand requirements of virtual attendance and reinforce meeting requirements among members. A sustained effort was made to recruit applicants for the Business Community Representative position.
- EPC participated in a multi-commission Joint Letter of Support for Transitioning to Electric Leaf Blowers & Other Alternatives in March 2025
- Coordinated support of the Draft 2025 Green Building Policy Update with the Planning Commission, in May 2025 prior to submitting independent, complementary letters to City Council

EPC Member Activities

- Members of the Commission also participated in the following City commissions, committees, and advisory groups in the capacity of voting members:
 - Waterfront Commission
 - Transportation Commission
- Throughout the year, the EPC also promoted environmental actions by publishing a Zebra article in collaboration with the Alexandria Beautification Commission.
- Throughout the year, EPC leadership reached out to various city divisions and environmental advocates/organizations to increase collaboration within the city and among neighboring jurisdictions.
- EPC held its annual retreat in May 2025. The focus included a discussion from the Office of Climate Action and the VA League of Conservation Voters; a discussion with City Council members on priorities and focus areas, how the EPC can be most helpful, and actions to

achieve the EAP2040 goals; and a working session to discuss EPC strategy and priorities for FY26.

- EPC supported selection and celebration of the annual Ellen Pickering Environmental Excellence Award, which was granted to Bill Hendrickson for 2025
- EPC wrote letters of support for city initiatives, projects, and grants related to transportation, buildings, and air pollution, which are provided below.
- EPC encouraged City education and exploration of Community Choice Aggregation, by inviting experts from Loudoun County (consultant) and Montgomery County (government staff) to share their experiences and advice

Program and/or Legislative Accomplishments

- In October and November, the EPC wrote letters to City Council and the City Manager for the EPC's Legislative Agenda and to provide input on Budget priorities for the City in FY 2026. The legislative agenda includes support of climate action and further advancement of Alexandria's Eco-City agenda to help meet climate goals, advance resilience, and support environmental justice. The budget priorities were provided as an Eco-City view of climate action for Alexandria, versus identifying specific budget numbers. Overall, the EPC supports climate action that advances the decarbonization of buildings and transportation, improves climate resilience and adoption, and focuses on environmental justice.
- In April, EPC members voiced opposition to a proposed budget amendment that would have reduced the Office of Climate Action's operating budget by half.
- In June, the commission wrote a letter to the City Manager to encourage the city to consult with the Office of Climate Action on possible carry-over of funds to continue funding OCA work that will help advance critical efforts aimed at protecting the health, safety, and welfare of Alexandria.

Goals for 2025-2026

- EPC's four ongoing priorities remain: decarbonizing buildings, decarbonizing transportation, improving resilience against physical climate risks, and focusing on environmental justice
- For FY26 specifically, the EPC is focusing on a few key focus areas: Community Choice Aggregation, the T&ES Flood Resilience Plan, the updated Green Building Policy, the Housing Master Plan, as well as compiling its annual Legislative Priorities and Budget Priorities

Leadership

- Officers for the upcoming year were elected at the June meeting: Ms. Marta Schantz will serve as Chair and Mr. Dan Beattie as Vice-Chair. Mr. Phil Mobilia was elected as Secretary.
- Mr. Alexander Clark's term expired and Ms. Kishla Askins and Mr. James Vandeputte resigned. New membership includes Mr. Charlie Garlow (November 2024), Ms. Yanique Revers (December 2024), and Ms. Perrin Krisko (March 2025). Ms. Jennifer Debias' term expired, but she was reappointed the following month (January 2025).
- During the course of the year, membership included the following individuals:
 - Kishla Askins
 - Dan Beattie
 - Eldon Boes
 - Alexander Clark
 - Benjamin Cuddy (Vice-Chair)
 - Jennifer Debias
 - Charlie Garlow
 - Kathie Hoekstra
 - David Hole
 - Perrin Krisko
 - Philip Mobilia (Secretary)
 - Marta Schantz (Chair)
 - Julia Slayden
 - Yanique Revers
 - James Vandeputte
- Melissa Atwood, Department of Transportation and Environmental Services (T&ES), Environmental Quality section, acted as the staff liaison to the EPC during the course of the 2024/2025 year.

Attachments

1. Letter of Support. Alexandria's 2024 U.S. Department of Transportation's *Charging and Fueling Infrastructure Discretionary Grant Program* application, July 12, 2024
2. Letter of Support. Endorse Sustainability Elements of Alexandria West Small Area Plan, August 6, 2024
3. Letter to City Council. Support for Option 2 of the Duke Street in Motion, Duke at West Taylor Run Intersection sub-project, September 5, 2024
4. Letter to City Council and City Manager. EPC's 2025 Legislative Agenda to drive climate action and support Eco-City Alexandria, October 4, 2024
5. Letter to City Council and City Manager. EPC's Budget Priorities for the City of Alexandria in FY 2026, November 1, 2024
6. Letter to City Council and Planning Commission. Letter of Support for 5001 Eisenhower Avenue Office Building Conversion (Victory Center Redevelopment) Project, November 27, 2024
7. Letter to City Council. Joint Letter of Support for Transitioning to Electric Leaf Blowers & Other Alternatives, March 21, 2025
8. Letter to City Council. Letter of Support of the City Hall/Market Square New Zero

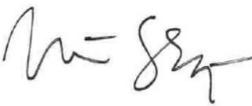
- Renovation, Including Geothermal, April 3, 2025
9. Letter to City Council. Letter in Support of the Draft 2025 Green Building Policy Update, May 23, 2025
 10. Letter of Support from EPC Chair. Application for the Federal Transit Administration's Low or No Emissions Vehicles and Bus and Bus Facilities discretionary grant programs, June 23, 2025
 11. Letter to City Manager. Office of Climate Action Carryover Work – FY2025 to FY2026, June 23, 2025



FY2025 ENVIRONMENTAL POLICY COMMISSION ATTENDANCE REPORT

Date: August 8, 2025

Commission Chair: Marta Schantz

Signature: 

FY2025 Environmental Policy Commission Attendance Summary													
Member's Name	2024				2025								% Attendance
	16-Sep	21-Oct	18-Nov	16-Dec	13-Jan	10-Feb	10-Mar	21-Apr	TBD Retreat	19-May	16-Jun		
Kishla Askins	P	P	P	P	E	P	E	N	N	N	N	100%	
Dan Beattie	P	P	P	P	P	P	P	P	P	P	P	100%	
Eldon Boes	P	P	P	P	P	A	P	P	P	P	P	91%	
Alexander Clark	E	P	E	P	E	A	N	N	N	N	N	83%	
Benjamin Cuddy	E	P	P	E	P	P	E	P	P	E	P	100%	
Jennifer Debias	E	P	P	N	P	P	E	P	P	P	P	100%	
Charlie Garlow	N	P	P	P	P	P	P	P	P	P	P	100%	
Kathie Hoekstra	P	P	P	P	P	P	P	P	P	P	E	100%	
Perrin Krisko	N	N	N	N	N	N	P	P	P	P	P	100%	
Philip Mobilia	P	P	P	P	P	P	P	P	P	E	P	100%	
Marta Schantz, Chair	P	P	P	P	P	P	P	P	P	P	P	100%	
Julia Slayden	P	P	P	P	E	P	P	P	P	P	P	100%	
Yanique Revers	N	N	N	P	P	E	P	P	A	P	P	88%	
James Vandeputte	E	N	N	N	N	N	N	N	N	N	N	100%	

P: Present; **A:** Absence – Unexcused; **E:** Absence -Excused; **N:** Not a member



George Washington Birthday Celebration Committee (GWBC)
Annual Report
July 1, 2024 – June 30, 2025

Mission

The Committee shall exist for the purpose of planning and carrying out of the City's annual George Washington Birthday celebration, as set forth in Title 2, Chapter 4, Article O of the Code of the City of Alexandria and shall operate in accordance with the Charter and Title 2, Chapter 4, Articles A and O of the Code of the City of Alexandria.

Leadership and Membership

Officers for the 2024-2025 year were Sue Johnson as Chair, Carol Myers as Vice Chair, and Michele Longo as Secretary.

Michele Longo and Gretchen Bulova from the Office of Historic Alexandria (OHA) acted as the staff liaisons to the George Washington Birthday Celebration Committee during the 2024-2025 year.

During the course of the 2024-2025 year, membership included the following individuals:

- Edgar Bates, George Washington Chapter, Sons of the American Revolution (SAR), 11/1/2022-10/31/2026
- Colin Eilts, Citizen at Large, 11/1/2022-10/31/2026
- Sandra Welch, Kate Waller Barrett Chapter, Daughters of the American Revolution, 12/1/2022-11/30/2026
- Jeanne Jacob, Friendship Veterans Fire Engine Association, 1/1/2023-12/31/2024
- Lauren Augustine, Veteran Member, 6/1/2023-5/31/2027
- Peter Duggan, 1st Virginia Regiment of the Continental Line, 6/2/2023-5/31/2027
- Tyler Vanice, George Washington Masonic National Memorial, 6/1/2023-5/31/2027
- Allison Collender, Citizen at Large, 7/1/2023-6/30/2025
- Susan Johnson, Citizen at Large, 10/2/2023-9/30/2025
- Andrew McCarthy-Clark, Citizen at Large, 12/2/2023-10/31/2024
- Jacqueline Martin, Citizen at Large, 1/1/2024-12/31/2025
- Kristen Eastlick, Gadsby's Tavern Museum Society, 3/1/2024-2/28/2026
- Laura Packard, Citizen at Large, 3/1/2024-2/24/2025
- W. Patrick Wilson, Veteran Member, 7/1/2024-6/30/2026
- Stephen Konya, Citizen at Large, 10/1/2022-9/30/2026
- Carol Myers, American Legion Post 24, 10/1/2022-9/30/2026

- Hunter Ihrman, Citizen at Large, 1/1/2025 – 12/31/2026
- Casey Clark, Citizen at Large, 5/1/2025 - 4/30/2027
- Robert Garbacz, City of Alexandria Transportation Division, life term

Attachments

1. Press Releases for Parade 2025
2. George Washington Birthday Celebration Committee (GWBCC) Statement before the Alexandria City Council, March 10, 2025
3. *Alexandria Gazette Packet* coverage of 2025 George Washington Birthday Parade

Legislative Accomplishments

The Alexandria City Council approved a Proclamation recognizing the month of February as George Washington Birthday Celebration Month on February 11, 2025.

On March 10, 2025, GWBCC Committee Chair Sue Johnson and committee member representatives of the American Legion Post 24; Sons of the American Revolution (SAR), George Washington Chapter; Kate Waller Barrett Chapter, Daughters of the American Revolution (DAR); and George Washington National Masonic Memorial testified before the City Council to request that it update the 2008 amount of the City contribution towards the George Washington Birthday Parade (GWBCC statement attached).

Program Accomplishments

The 2025 George Washington Birthday Parade

All photos of the Parade can be viewed on the home page of www.washingtonbirthday.com.

The February 15, 2025 parade was held on the Saturday before the traditional day of Monday, the City holiday, because of the escalated costs of security personnel working on a City holiday under the Alexandria Police Department’s recent collective bargaining agreement. The parade followed its traditional route in Old Town Alexandria (<https://washingtonbirthday.com/parade-route>). A mandatory parade registration fee of \$75 was charged, with a \$125 fee for those units registering after January 15, 2025.

The 2025 Parade theme was *George Washington: Commander in Chief* in honor of the 250th Anniversary of the Revolutionary War, and the Parade Grand Marshal was Lieutenant General Heidi Hoyle, Deputy Chief of Staff of the United States Army – which was celebrating its 250th Birthday.

While recent parades had benefited from pleasant February weather conditions, the weather on Parade Day 2025 consisted of rain/light sleet with a temperature in the high 30s. This resulted in several late cancellations of parade units that featured instruments and/or historical costumes, and spectators who braved the elements viewed the event under umbrellas, rain gear, or whatever shelter they could find. But the parade participants who marched displayed high spirits and ingenuity, and General Washington attended not only the parade, but all parade day events.

A panel of judges gave awards in the categories of Antique Vehicles, Community Spirit, Floats, Historical Units, Honor Guards & Color Guards, Military Units & Drill Teams, Youth Groups, and The Spirit of George Washington. First place award winners were:

Adult Marching Bands: Falun Dafa Association of Washington D.C.

Antique & Classic Vehicles: 1970 Oldsmobile 442 Convertible, escorting Parade Grand Marshal, Lieutenant General Heidi Hoyle. Owner: Mike Sloper

Community Organizations: Christ Church

Floats & Carriages: Rooftop Chimney Sweeps

Historical Units: First Virginia Regiment of the Continental Line

Honor Guards & Color Guards: George Washington Chapter, Sons of the American Revolution

FraSpirit of George Washington: George Washington Chapter, Sons of the American Revolution

Youth Groups: Bishop Ireton Cheerleaders

Sponsors of the parade included:

- **Gold Sponsors** – Hotel AKA Alexandria; *The Zebra Press*
- **Silver Sponsors** – Fraternity Order of Eagles, Alva 871; Simpson Development, Sons of the American Revolution (SAR), George Washington Chapter; and Wegmans
- **Cherry Challenge Sponsor** – George Washington’s Mount Vernon
- **Bronze Sponsors** – Alexandria Washington Lodge No. 22; Friendship Fire Veterans Engine Association; George Washington Masonic National Memorial; Kate Waller Barrett Chapter, NSDAR; Kathleen Casey; the Old Dominion Boat Club Foundation; and Sandra W. Welch, in honor of the Tomb of the Unknown Soldier/Old Presbyterian Meeting House
- **George Washington’s Preferred Inn** - Duvall House
- **Supporting Sponsors** – Alexandria American Legion Post 24; Carol Myers; Scot and Vickie Bryant; Frances Gasbarra; Martha Washington Chapter No. 42, Order of The Eastern Star; McLaughlin Ryder Investments, Inc.; The Old Town Shop; Safer Country; and The Spiggle Law Firm
- **Hunt for Washington Sponsor** – Lafayette College
- **Parade Donors** – Donald Dorr, Dr. Elisha Dick Chapter, NSDAR, Janet Barnett; Light Horse Restaurant; Bugsy’s Pizza; Colin and Ashley; Coldwell Banker Realty; Jeanne and Gerry Frank, in honor of Sue Johnson; Rebecca Hierholzer; King Street Souvenirs; Sharon Anderson White, Kate Waller Barrett Chapter NSDAR; and Woodbine Rehabilitation & Healthcare Center.
- **In-Kind Donors** – Alexandria Radio Club; Jackson Group Media





Post-Parade Reception at Hotel AKA of Alexandria

The Hotel AKA of Alexandria, a Parade Gold Sponsor, hosted a post-parade reception for parade unit leaders, parade donors, parade volunteers, and city/community officials at the conclusion of the parade. General Washington joined the festivities to thank all who made the 2025 George Washington Birthday Parade a success under adverse circumstances.



Wreath Laying Ceremony at the Tomb of the Unknown Soldier of the American Revolution

On February 15, 2025, the George Washington Birthday Celebration Committee (GWBCC), with the support of the Kate Waller Barrett Chapter, NSDAR, and the George Washington Chapter, VSSAR, hosted

a 30-minute wreath-laying ceremony in the burial grounds of the Old Presbyterian Meeting House. This annual event honors both the Unknown Soldier of the American Revolution interred there and all veterans who have served our nation.

The ceremony, free and open to the public, was attended by approximately fifty community members and representatives of lineage organizations. Before and after the program, members of the Old Presbyterian Meeting House provided tours of the historic church.

The program began with a procession led by the Color Guard of the Sons of the Revolution and Scout Troop 113. Remarks were then offered by the President of the George Washington Chapter, VSSAR, and the ceremony concluded with reflections from the Regent of the Kate Waller Barrett Chapter, NSDAR.

A particularly moving moment was the participation of General Washington, who solemnly walked to the Tomb, placed a single flower, and bowed his head in silence. Following his example, each attendee approached the Tomb to lay a flower in tribute. As the flowers were placed, the Historian of the Old Presbyterian Meeting House tolled the church bell—cast from fragments of the original bell that rang to announce the death of General George Washington—deepening the solemnity of the occasion.



An Intimate Reception with General Washington

Approximately 35 George Washington Birthday Celebration supporters joined General Washington at the Historic Duvall House on February 1, 2025 in the room in which he was feted by leading Alexandrians when he returned to Mount Vernon at the end of the Revolutionary War. The General shared his most memorable experiences about the War and answered questions from the attendees. Proceeds from the event were used to support the Parade.



George Washington Birthnight Ball 2025

On February 15, 2025, guests enjoyed a four-course period inspired dinner with wine pairings honoring Washington's Birthnight at Gadsby's Tavern. The evening began in the Assembly Room and featured a demonstration of a minuet. Guests then moved to the Ballroom for dinner. General Washington, portrayed by Brian Hilton, attended and shared in the festivities. In addition, in honor of the 2025 Washington Birthday parade theme "George Washington: America's Commander in Chief," Dr. Peter Henriques, Professor of History, Emeritus at George Mason University, highlighted Washington's military career and legacy throughout the dinner. Guests also enjoyed period music from the gallery by Marty Taylor and Tom Wright.



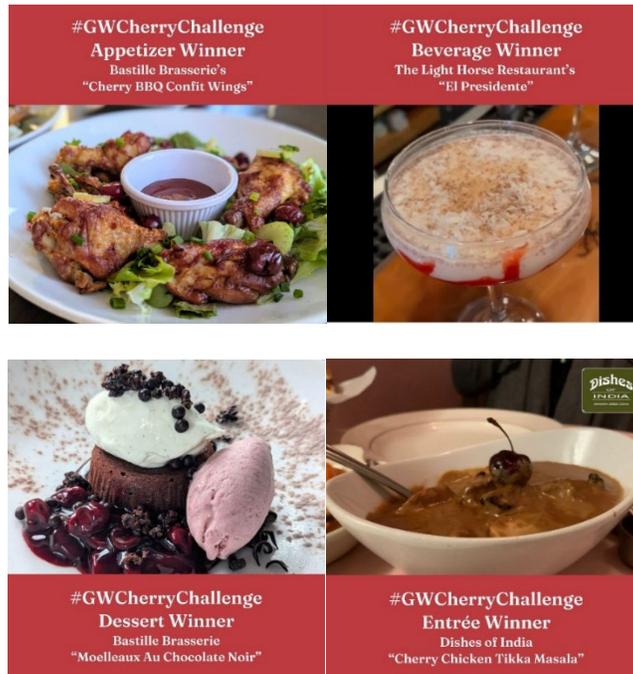
2025 Restaurant Cherry Challenge

Alexandria's "Cherry Challenge" culinary contest ran from January 27 through February 10, 2025, and included 20+ restaurants across the city competing to win by crafting their choice of a cherry-oriented appetizer, entrée, beverage, or dessert.

Diners—whether dine-in or take-out—received QR codes to vote electronically for their favorite cherry entries based on three criteria: taste, presentation, and creativity. Diners rated each item from one to three cherries for a maximum score of 9 on each ballot. Point totals for each dish are divided by the number of ballots to get the average score. The highest average in each category wins.

This year's #GWCherryChallenge participant list included A.Lounge+Bar at Hotel AKA Alexandria, AKB in Archer Hotel Alexandria, Augie's Mussel House, Bastille Brasserie & Bar. Buzz Bakeshop, Capo Italian Deli, Chadwicks, Chalkboard Wings & BBQ, Chop Shop Taco, Dishes of India, Dolci Gelati Café, Elaine's, Fish Market Restaurant, Frankie's Kitchen & Cocktail Bar, Gin Ramen & Asian Tapas, Hank's Oyster Bar, Hops N Shine, Julia's on the Potomac, La'Baik, Lost Boy Cider, Mason Social, Rocklands Barbeque and Grilling Company, Shooter McGee's, The Greenery, The Light Horse Restaurant, The MacMillan Spirit House, Turkish Coffee Lady, Union Sandwich Co., Urbano 116, Vaso's Mediterranean Bistro, and Whiskey & Oyster.

The winners of the 2025 #GWCherryChallenge were:



The George Washington Chapter of the Virginia Society, Sons of the American Revolution (SAR)

On the morning of February 15, the Chapter joined Daughters of the American Revolution (DAR) members at the Old Presbyterian Meeting House Churchyard Burial Ground in Old Town Alexandria for a wreath laying ceremony before the Tomb of the Unknown Soldier of the American Revolution.

Next, SAR members marched in the George Washington Birthday Parade. Despite the inclement weather, Chapter members and compatriot members from several neighboring Virginia SAR chapters marched with enthusiasm. It was a wonderful opportunity to honor the legacy of George Washington and to showcase the spirit of the SAR organization. The GW Chapter placed 1st in two of the parade's top categories: "Spirit of George Washington" and "Honor Guards and Color Guards". A 2nd Place award was also earned in the "Historical Units" category.



George Washington's Alexandria Tours

This free two-hour guided walking tour given three Sundays throughout February by long-time GWBCC tour guides Sue Johnson and Danny Smith through Old Town Alexandria, visited sites associated with Washington and his closest colleagues, including Christ Church, Light Horse Harry Lee's house, the Lord Fairfax home, Washington's townhouse, Gadsby's Tavern, Duvall Tavern, Wise's Tavern, the Carlyle House, Market Square, Ramsay House, the Apothecary Shop, and Gentry Row. Registrations, capped at 50 participants per tour, sold out quickly.



George Washington Masonic National Memorial Events

February is always a special month at the George Washington Masonic National Memorial as we celebrate the life and legacy of our nation's founding father and most distinguished Freemason. This year, the Memorial hosted two significant events honoring George Washington.

On February 22, the Memorial commemorated the 75th anniversary of Bryant Baker's statue of George Washington, which was originally dedicated by President Harry S. Truman in 1950. To mark the occasion, Clifton Truman Daniel, President Truman's grandson, joined us to rededicate the statue, continuing a historic family connection that bridges three-quarters of a century of remembrance.

In addition, the Memorial held its annual George Washington Birthday Banquet and Silent Auction, a cherished tradition that brings together Masons, friends, and supporters to honor Washington's enduring legacy while raising funds in support of the Memorial's mission.

Unearthing History: Mount Vernon's Cherry Discoveries

On April 8, Alexandria's George Washington Birthday Celebration Committee and George Washington's Mount Vernon co-sponsored *Unearthing History: Mount Vernon's Cherry Discoveries* at the American History Museum at the Lyceum. The event featured Mount Vernon archaeologists who talked about the amazing treasure trove of 250-year-old bottles of perfectly preserved cherries and berries they unearthed from under the Mansion in 2024, and how this extraordinary discovery provides a powerful glimpse into 18th century culture. It drew approximately 50 attendees, with proceeds benefiting the George Washington Birthday Celebration Committee.



**Historic Alexandria Resources Commission
Annual Report
July 2024 – June 2025**

Summary of Accomplishments

The mission of the Historic Alexandria Resources Commission is to advise the City in the preservation of historic sites and buildings, artifacts, and records from loss or deterioration; and promote citizen and tourist use of historic sites and the Torpedo Factory Art Center. Within these guidelines, HARC's membership completed the following activities during its 2024/2025 year.

HARC Policy and Membership Accomplishments

- Membership remained steady throughout the year. No quorums were missed during the year.
- During FY 2024, HARC's meetings focused on a wide range of issues (as detailed below). Emphasis was placed on discussion of issues relevant to the HARC mission and goals. Deliberations consistently addressed (1) whether HARC positions should be communicated to other organizations relevant to historic preservation and other areas of concern and (2) whether actions should be taken.
- HARC addressed the deterioration of the Jones Point Lighthouse National Park Service Historic site. This included a letter to Mayor Justin Wilson, which was followed up with a letter to Alexandria City Council. The issue included the return of funds from NPS to the city of Alexandria to support release of said funds. HARC also updated Mayor-Elect Gaskins on this project.
- The Waterfront project for flood mitigation was another focus of HARC. The Commission heard from Mark Landis from the Department of Project Implementation, Waterfront Mitigation Project at the January 2025 meeting. HARC members have continued to follow up on the evolution of this project.
- HARC has continued to monitor the progress of the City Hall project. A decision will be made in the future if it is necessary to form an Ad Hoc committee to deal with issues raised about architectural features that may be incompatible with the historic district.
- List any policy changes – none to report

Member Activities

- No activities outside of regular meetings (retreats, planning sessions, etc) were held this year.

Goals for 2025-2026

- Discussions have been held regarding new member on-boarding, and ways to help people get active. One idea is to provide a list of acronyms for new members.
- Develop briefing book for City Council members on what HARC is and does
- Better integrate the needs of OHA into HARC activities.
- Diversify HARC’s advocacy methods, introducing the following tactics when appropriate.
- Improve internal HARC operations.
- Continue HARC’s commitment to preserving historic sites and structures.
- Ensure HARC addresses the needs of Alexandria’s other historic resources, including but not limited to artifacts, records, and intangible cultural heritage.
- Ensure HARC serves historic resources in addition to those in Old Town.
- Increase HARC’s visibility and connection to the public and community associations.

Leadership

- Officers for the upcoming year were elected at the November 2023 meeting: Chistopher Brownlowe will serve as Chair, Donna DeBlasio as Vice-Chair. Roberta Stevens was elected as Secretary
- List term expirations and new members, with month they were appointed

Shawn Eyer ended Dec 2024
Mark Farkas ended June 2025
Nigel Meese appt. Dec. 2024
Corrine Marasco appt. October 2024
Deborah Osborne ended October 2024
Michael Pope appt. June 2025
Rebecca Rose ended February 2025
Rebecca Super appt. November 2024

- During the course of the year, membership included the following individuals:

Bailee Barfield	Michael Pope
Carol Black	Rebecca Rose
Christopher Brownlowe	Gail Rothrock
Donna DeBlasio	Tim Rose
Shawn Eyer	Lisa Schumaier
Mark Farkas	Tom Schultz
David Kovalik	Roberta Stevens

Laura Lieberman
Barbara Marvin
Corrine Marasco
Nigel Meese
Mia Mulrennan
Deborah Osborne
John Patrick

Russell Simonaro
Robert Stevens
Steve Stuart
Rebecca Super
Ivy Whitlatch

- Gretchen Bulova and [Department] acted as the staff liaison to HARC during the course of the 2024/2025 year.

Attachments

1. Attendance Report
2. Letter to Mayor and City Council, 07 April 2025 RE: Welcome Letter / HARC ongoing issue items
3. Letter to Mayor and City Council, 01 June, 2025 RE: Jones Piont Lighthouse deterioration and restoration concerns

**X= present, E= excused, A= absent, R= remote, N= not
part of commission**



Alexandria, Virginia

Historic Alexandria Resources Commission

*220 North Washington Street
Alexandria, Virginia 22314-2521
(703) 746-4554*



April 7, 2025

Mayor and Members of the City Council
City of Alexandria

Dear Mayor Gaskins and Members of the Council:

On behalf of the Historic Alexandria Resources Commission (HARC), congratulations on your recent election and thank you for your continued service to our City!

As you know, HARC advises the City on the preservation of its rich heritage in the form of the buildings, artifacts, and records left to us by previous generations of Alexandrians. We also aim to promote the continued enjoyment of our historic sites by today's generation of Alexandrians and visitors alike. Our members are representatives of the City's key cultural and historic institutions as well as the business and tourism communities.

One of our ongoing projects is working with City Council and the Mayor's office to call attention to the neglected condition of Jones Point Lighthouse, a National Park Service property that guided mariners on the Potomac River from 1856 to 1926 and helped Alexandria's commerce thrive. We have also been closely following the planned renovations to City Hall, Waterfront Flood Mitigation, and the multiple development projects currently happening throughout the city. Together, we are working to preserve the legacy of Alexandria's dynamic history as we move into the city's exciting future.

The volunteer members of HARC look forward to working with you and staff in the upcoming year! Please reach out to us any time you have questions about Alexandria's historic resources. We stand ready to lend our collective knowledge and experience and render any assistance that you may need.

Respectfully,

Christopher Brownlowe, Chairman
Historic Alexandria Resources Commission

cc: James F. Parajon, City Manager
Gretchen Bulova, Director, Office of Historic Alexandria



Alexandria, Virginia

Historic Alexandria Resources Commission

220 North Washington Street
Alexandria, Virginia 22314-2521
(703) 746-4554



June 1, 2025

Mayor and Members of the City Council
City of Alexandria

Re: Jones Point Lighthouse

Dear Mayor Gaskins and Members of the Council:

On behalf of the Historic Alexandria Resources Commission (HARC), I am writing to recommend that you approve the National Park Service (NPS)'s proposal to transfer funds regarding a renovation of the historic Jones Point Lighthouse.

Completed in 1856, the lighthouse is one of the last "riverine" lighthouses in the country and the only one still standing in the Chesapeake Bay area. It was replaced in 1926 by an automated light tower, and sadly became deteriorated before the NPS restored it for the opening of the NPS's new Jones Point Park in the early 1960s. Over time the lighthouse suffered more damage, so the NPS restored it again in 2012 when the Woodrow Wilson Bridge was rebuilt.

Since then, deferred maintenance has resulted in alarming deterioration yet again. By way of background, HARC had previously sent council a letter dated December 2, 2021, requesting that the city contact the NPS to try to expedite badly needed repairs. The NPS replied on December 22, 2021, outlining how budgetary constraints were hindering any efforts to repair the structure, but promised to set up a dedicated "tiger team" to address the problems.

After more than two years passed with no activity, we wrote council again on October 29, 2024, alerting you to the dire conditions at the lighthouse. We were excited to learn that the NPS has indicated it would be willing to transfer the funding allocated for a mitigation project that had been completed to a renovation of the Jones Point Lighthouse and its immediate surroundings.

HARC requests that you approve the NPS proposal in order to preserve one of Alexandria's most important cultural and historical resources in the George Washington Memorial Parkway area.

Thank you.

Respectfully,

Christopher Brownlowe, Chairman
Historic Alexandria Resources Commission

cc: James F. Parajon, City Manager
Gretchen Bulova, Director, Office of Historic Alexandria

Alexandria Historical Restoration and Preservation Commission

Annual Report

July 2024 – 2025

Summary of Projects and Accomplishments

We have a full panel of Commissioners after some turnover among the Governor's appointees.

Our members bring a rich background and relevant experience to address the preservation needs of our unique historic City.

We work frequently with the Historic Alexandria Foundation, Planning and Zoning, the City Architect (past and present) and several other City Commissions.

Alexandria Historical Restoration and Preservation Commission Member Activities

Our primary charge is to take and monitor easements on historically, culturally and architecturally relevant properties and open spaces. In order to accomplish our mission we have devised and implemented a new online way of inspecting and monitoring the easements we hold. Our system is now more usable and accessible to all.

We have made efforts to promote the easement concept through education in the press and meetings in the community. Within the past year we have accepted one easement and are processing several others exercising great care in the content of the easement agreement.

Program and/or Legislative Accomplishments

The AHRPC is unique in the way it is chartered. It is a City/State entity. This results in some confusion in establishing a bank account and making money to help take and enforce easements. With the help of our City Finance Department in the person of Kevin Greenlief we have managed to sort the confusion and have our own account. Now comes the debate about establishing a fee for an easement as administrative costs are significant. Our other problem is legal representation. Technically the State Attorney General's office is our lawyer. Thus far they have displayed no enthusiasm for the role.

Goals for 2025-2026

- 1) Create an educational program that acquaints our citizens with preservation and the place of the easement program in accomplishing that historic preservation.
- 2) Identify legal representation

3) Continue to fine tune our administrative processes

Leadership

1. Officers: Chairperson Susan Horne
2. Vice Chair Nancy Perkins

**FORM MUST BE SIGNED BY _____Susan
Horne_____ (Chairperson)**

**Alexandria Human Rights Commission
Annual Report
July 2024 – June 2025**

Summary of Accomplishments

The Human Rights Commission was established in 1975 with the passage of Alexandria’s Human Rights Ordinance. The Commission is charged with ensuring that equal rights are afforded to all individuals who live, work, and visit the City of Alexandria regardless of their race, sex, color, religion, ancestry, national origin, marital status, age, disability, familial status, sexual orientation, gender identity or transgender status. More specifically, the Commission advises the City Manager, Mayor, and City Council on matters related to human rights, educates the community on responsibilities and protections under the ordinance, and has the capacity to adjudicate individual complaints in some circumstances.

The Commission comprises 14 members appointed by the Alexandria City Council. Nine members are “at large”; the remaining five seats are designated for representatives of other City Commissions and Boards: The Commission on Persons with Disabilities, the Commission on Aging, the Commission for Women, the Economic Opportunities Commission, and the Landlord-Tenant Relations Board.

The Office of Human Rights staff also participates in outreach efforts and conducts training on diversity and discrimination.

Following the retirement of Jean Kelleher, the long-time Director of the Office of Human Rights, Anna McClure and David Miller served as co-Acting Directors for the Office. Ms. McClure served as staff liaison to the Commission from July 2024 through July 2025. The Human Rights Commission is extremely grateful to Anna and David for their dedication and hard work supporting the Commission, as well as their leadership ushering the Office through the challenges of this transition while continuing to advance human rights in Alexandria.

In June of 2025, the Human Rights Commission welcomed Paul Valenti, as the new Director of the Office of Human Rights. Mr. Valenti will serve as staff liaison to the Commission. Paul brings with him years of experience working in the realm of human rights, and will be an excellent addition to the City of Alexandria, and the Human Rights Office. We are excited to work more with Paul in the coming year.

With the support of the Office, the Commission completed the following activities during its 2024/25 year.

Alexandria Human Rights - Policy and Membership Accomplishments

- **In May of 2025, the Commission hosted its first Know Your Rights Training in partnership with the Legal Aid Justice Center Immigrant Justice Program (LAJC). The training was led by Rohmah Javed, Legal Director, and LAJC Staff Member, Daniela Czemerinski. This**

training was provided for the Chairs of Boards and Commissions throughout the City of Alexandria.

- In 2024 and 2025, the Commission continued to receive a large amount of public comment regarding the ongoing war in Gaza. In response to these comments the Commission re-submitted its March 2024 letter to the Mayor and City Council condemning violence, supporting a ceasefire, and calling for release of Israeli hostages held by Hamas. The Commission renewed its request for the City to support these efforts. In January and February 2025, the Commission also heard calls for the City to divest from Israel and companies that “enable and profit” from the ongoing conflict in Gaza. In February 2024, the Commission sent a letter to the Mayor and City Council supporting this call.

The Alexandria Human Rights Commission (AHRC) has received testimony from residents expressing concerns about the City’s investments in companies that enable and profit from military actions worldwide. More recently AHRC has heard testimony from a group of Alexandria residents who are specifically concerned by the City’s investments in companies that enable and profit from the genocide in Gaza and apartheid against the Palestinian people. After careful discussion and deliberation, the AHRC believes it is important for the City of Alexandria to review its investment portfolio to ensure that taxpayer dollars are allocated to companies that align with the City’s commitment to human rights.

Recognizing that the AHRC has previously advocated for investment decisions that reflect our community’s human rights values, we recommend that the City Council take the necessary steps to review its investment holdings. Where feasible, we encourage the Council to explore options for divesting from institutions involved in weapons manufacturing and from those whose values conflict with Alexandria’s longstanding commitment to human rights.

As a city dedicated to inclusivity, peace, and humanitarian principles, Alexandria has an opportunity to lead by example. One meaningful way to do so is by ensuring that public funds are directed toward institutions that uphold the values our community holds dear.

The AHRC remains committed to supporting the Council’s efforts to advance human rights and address the concerns of Alexandria’s diverse residents. We welcome the opportunity to collaborate on this issue and stand ready to assist in any way that would be helpful.

- In 2024, following support from the Human Rights Commission, the City installed a rainbow crosswalk at the corner of King and Royal Streets. The rainbow crosswalk represents the diversity of Alexandria and recognizes the city’s LGBTQIA+ community and persons of color. During this past year, the Commission has worked with the support of leaders in the Del Ray neighborhood including the Del Ray Business Association to place an additional rainbow crosswalk at a location in the central business district on Mt. Vernon Avenue in the Del Ray neighborhood. This proposal has broad community support. At the 2025 Alexandria Pride Festival, the Human Rights Commission collected over 140 signatures from residents and visitors in Alexandria who support a rainbow cross walk in the Del Ray Community.
- No policy changes were made during the 2024-2025 year.

Alexandria Human Rights - Member Activities

- In 2024 and 2025, the Commission continued to receive information about discrimination against Alexandria residents. In July of 2024, the Commission heard testimony from Dr. Henry, a teacher from Alexandria City High School, who identifies as a gay man. He informed the Commission that in the 2023-2024 school year he was faced with several incidents in which he was specifically targeted with name-calling and derogatory language expressed to him from several students. He also reported concerns that these experiences were not isolated to him, and that several other staff members also experienced issues with student discrimination and harassment. Significantly, Dr. Henry expressed his concerns with a lack of attention and resolution from the ACPS Administration. Following requests from the Commission to discuss this specific matter, in October of 2024, ACPS sent Dr. Jackson, Chief of Student Services and Equity, and Dr. Page, Chief Accountability and Research Officer, to speak to the Commission's Executive Committee. Both representatives informed the Commission they were unable to provide information regarding the matter. It was the view of the Executive Committee that more needs to be done to address the concerns raised by Dr. Henry.
- In 2024 and 2025, the Commission worked with the Civilian Police Review Board in support of the Board's efforts to retain certain subpoena and investigatory powers, while the controlling ordinance was being reviewed and edited by City Council. Specifically, the Commission was frustrated with delays in the Board's and Independent Auditor's ability to reach necessary Memoranda of Understanding with the Alexandria Police Department. The Commission also advocated for a permanent Human Rights Commission liaison position on the Civilian Police Review Board to ensure representation of the interests of all residents and visitors regardless of their membership in any protected classes recognized by the City. Both Chair Thompson and Commissioner Schwartz worked with the Civilian Police Review Board and City Council to reach a compromise and to assist in making sure the Board was able to operate as originally intended and to obtain signed Memoranda of Understanding with the Police Department. In 2025, City Council disapproved of the Board's efforts to retain subpoena authority and to initiate investigations, and disapproved a permanent liaison. The Commission hopes Council will revisit these issues in the future.
- The Commission received information regarding the 2024 Community Health Assessment (CHA) survey and how the Commission could be involved in approving issues raised by the survey. In September of 2024, Ms. Talis, Population Health Manager for the Alexandria Health Department, talked about the 2024 Community Health Assessment (CHA) survey. Her team conducts community engagement and outreach and has bilingual community health workers. The Commission hopes to use this information to help educate our decision making moving forward.
- In October of 2024, the Commission welcomed Kevin Harris, ARHA Board of Commissioners and Alexandria Resident Council, to speak about the ongoing issues faced by ARHA residents surrounding affordable housing throughout the city. Mr. Harris informed the commission that the waitlist for ARHA housing was at capacity and raised concerns with new development plans possibly impacting the availability of these units for ARHA residents. Mr. Harris said the Commission can help by advocating to restrict how much landlords can raise rents and how fast they can do so for voucher holders. He also said that the Commission could also assist residents by holding "Know Your Rights" talks and providing resources from the Office of Human Rights.

- In November of 2024, the Commission spoke with Noah Klose, Director of Community Outreach, Homes Not Borders. Mr. Klose explained that Homes Not Borders is a greater D.C. area refugee resettlement nonprofit that partners and works with local agencies, volunteers, and nonprofit organizations.
- In January of 2025, Jean Kelleher, former Director of the Office of Human Rights, and Matt Callahan, Senior Supervising Attorney with the ACLU of Virginia, joined the Commission for a discussion on human rights issues under the new presidential administration. The main concern from both at the meeting was how the Commission might help local immigrant communities who could face possible threats from Federal ICE forces.

Program and/or Legislative Accomplishments

- The marriage equality, reproductive rights, and restoration of voting rights Constitutional amendments passed the legislature in January of 2025, which the Human Rights Commission supported. We will continue to support these causes and advocate they pass again in the coming legislative session.

Goals for 2025-2026

- The Human Rights Commission will continue to seek support for a new rainbow crosswalk in the Del Ray Community. We hope to have this project completed by June of 2026.
- The Human Rights Commission will also create more dialog with our sister Human Rights Commissions throughout the region and will develop bi-annual updates and coordination calls with the leaders of those commissions.
- The Human Rights Commission will continue our meetings with local government and local non-profit officials to ensure that Alexandria’s Human Rights Ordinance is being adhered to.
- The Human Rights Commission will work with the Office of Human rights to increase the Commission’s role in attending and tabling at community events throughout the year.
- The Human Rights Commission will work with various community and business groups throughout the city to host “Know Your Rights” trainings with the Legal Aid Justice Center.

Leadership

- Officers for the upcoming year were elected at the June meeting: Jonathan Thompson will serve as Chair, Sam Schwartz and April Breslaw will serve as Vice-Chairs.
- In April of 2025 Kara Pitek was appointed to the Commission and in December of 2024 David Rigsby stepped down from the Commission.
- During the course of the year, membership included the following individuals:
 - Lisl Brunner
 - Marc Bendic
 - April Breslaw
 - Iulia Fratila
 - Matt Harries

- Manisha Maniyar
 - Elizabeth Palmer Johnson
 - Kara Pitek
 - Megan Prince
 - William Reeder
 - David Rigsby
 - Sam Schwartz
 - Conrad Sylvanus
 - Jon Thompson
- Anna McClure and the Office of Human Rights acted as the staff liaison to the Alexandria Human Rights Commission during the 2024/2025 year.

Attachments

Letters to City Council

January 22, 2025 - Letter to City Council making recommendations regarding amendments to policing review board ordinance.

February 18, 2025 – Letter to City Council regarding ceasefire in Israel and Gaza

March 18, 2025 – Letter to City Council regarding review and divestment of City investments based on human rights principles and values

Letters to other officials, boards, commissions, or advisory groups

September 20, 2024 - Letter to ACPS Superintendent Melanie Kay-Wyatt and ACHS Principal Alexander Duncan regarding incidents of alleged discrimination and harassment at ACHS.

September 25, 2024 - Letter to Independent Police Auditor and members of the Independent Community Policing Review Board regarding the status and operations of the CPRB.

May 21, 2025 – Letter to members of the School Board, ACPS Superintendent Melanie Kay-Wyatt, and ACHS Principal Alexander Duncan regarding proposed changes to editorial policy for the ACHS student newspaper, Theogony.

Other documents

Know Your Rights presentation, presented to the Human Rights Commission on May 20, 2025 by staff from the Legal Aid Justice Center.



Alexandria Human Rights Commission

January 22, 2025

Mayor Gaskins, Vice Mayor Bagley, and members of the Alexandria City Council:

I write on behalf of the Alexandria Human Rights Commission (AHRC) in support of the Civilian Police Review Board's (CPRB) position on retaining subpoena authority for the CPRB, through the Office of the Independent Policing Auditor (IPA) and to support a non-voting ex officio position from the AHRC.

CPRB Should Retain Subpoena Authority

Following the deaths of George Floyd, Daniel Prude, and other victims of aggressive police activity, the AHRC was among those pushing for creation of an independent review mechanism to investigate incidents involving police. Prior to the City Council's bold action, AHRC had limited authority to be briefed by the Alexandria Police Department (APD) regarding complaints of, among other things, excessive use of force, and harassment. AHRC was limited to what information APD provided us and we lacked any authority to delve deeper than highly redacted summaries of what APD determined to share. Consequently, we supported creation of an independent body with the ability to obtain all relevant information regarding complaints involving the police.

City Council agreed. In creating the CPRB in June 2020, City Council specifically expressed its desire that the CPRB have as one of its core missions, the power to conduct independent investigations of "incidents resulting in death," "use of force," and allegations of "severe misconduct." To carry out its functions, City Council, in section 2-4-227(d)(2), expressed its intent that:

If, after making a good faith effort to obtain, voluntarily, the attendance of witnesses and the production of books, papers, and other evidence necessary to perform its duties, the board is unable to obtain such attendance or production, the board by majority vote may direct the independent policing auditor/investigator, on behalf of the board, to apply to the Alexandria Circuit Court for a subpoena compelling the attendance of such witness or the production of such books, papers, and other evidence, and the court may, upon good cause shown, cause the subpoena to be issued.

Just as the CPRB is getting up to run, the City Attorney now pushes to delete this authority in its entirety, and seeks to deprive the CPRB, or the IPA, from having the ability to apply to the

Circuit Court for subpoenas where such is needed in furtherance of an independent investigation. Rather, the City Attorney seems to argue that witnesses and evidence provided at the discretion and acquiescence of the APD Chief is enough. We concur with CPRB that it is not.

We believe that removing its ability to obtain subpoenas, or limiting that ability, both interferes with the independence of the CPRB, and interjects a potential political confrontation into what should be an independent investigation.

The AHRC Should Obtain an Ex Officio Position

As outlined, the Alexandria Human Rights Commission (AHRC) has been a consistent advocate for the establishment of an independent Civilian Police Review Board (CPRB). Data, public testimony, and complaints consistently highlight that underrepresented and minority communities are disproportionately affected by over-policing and implicit bias. AHRC recognizes the critical role an independent body plays in reviewing police actions and addressing broader issues of systemic discrimination in our community.

Given AHRC's central role in addressing discrimination, creating an ex officio liaison position from AHRC to the CPRB is a logical next step. Alexandria's expansive human rights ordinance prohibits discrimination in numerous areas, including employment, housing, education, and public accommodations. AHRC advises the City Council and City Manager, facilitates education on rights and responsibilities, and collaborates with the Office of Human Rights on complaints and investigations. This work places AHRC at the forefront of identifying and addressing discrimination, often before issues escalate further.

Establishing this liaison position would foster stronger communication and collaboration between AHRC and the CPRB, ensuring both bodies are better informed and aligned in addressing community concerns. Transparent and open communication would enable AHRC to share relevant insights with the CPRB while relaying community concerns to facilitate responsive action.

Both the AHRC and CPRB share the goal of making Alexandria safer and more inclusive for all residents, particularly our most vulnerable populations. By formalizing a connection between our two organizations, we can more effectively amplify the concerns of Alexandrians, enhance trust between the police and the community, and work toward a more equitable city.

On behalf of the Alexandria Human Rights Commission,

Jon Thompson
Chair



Alexandria Human Rights Commission

TO: Members of the Alexandria City Council
FROM: The Alexandria Human Rights Commission

We hope this letter finds you well. As we begin a new year, the Alexandria Human Rights Commission (AHRC) would like to extend our gratitude for the Council's dedication and leadership. Your commitment to addressing the needs of Alexandrians will be instrumental in promoting the well-being of our community.

Looking ahead, the AHRC remains eager to collaborate closely with the Council to advance the cause of human rights for all residents of our city. Over the past year, we have worked diligently to engage with the public, address community concerns, and advocate for equitable solutions.

One issue of significant public concern has been the ongoing humanitarian crisis in Israel and Gaza. Since the tragic events of October 7, 2023, Alexandrians have reached out to express their deep anguish regarding the escalating violence, the hostage crisis, and the immense loss of civilian life.

In March of last year, the AHRC submitted a letter to the Council, drawing from the statements of Representative Don Beyer. In that letter, we called upon the Council to join us in advocating for a durable ceasefire and the release of all hostages. Although a temporary ceasefire has taken effect the conflict may continue, which will likely increase the toll on innocent lives. Therefore, we respectfully resubmit this request and resubmit our prior letter for your consideration. We urge the Council to issue a statement calling for:

1. A durable ceasefire.
2. An end to the loss of civilian life.
3. The resolution of the ongoing hostage crisis.

Issuing such a statement would be deeply meaningful to Alexandrians who have lost family members or friends to this conflict and to those who have loved ones still enduring significant hardship. A public acknowledgment of their suffering would demonstrate the Council's solidarity with affected residents and its commitment to human rights.

We firmly believe that Alexandria, as a city committed to human rights, can play a meaningful role by raising its voice in support of peace and humanitarian principles.

As always, the AHRC is committed to supporting the Council's efforts to promote human rights and address the concerns of our diverse community. We stand ready to collaborate with you to ensure that Alexandria continues to be a beacon of inclusivity, compassion, and justice.

Thank you for considering this important matter.



Alexandria Human Rights Commission

TO: Members of the Alexandria City Council
FROM: The Alexandria Human Rights Commission

Dear Mayor and Members of the City Council,

The Alexandria Human Rights Commission (AHRC) has received testimony from residents expressing concerns about the City's investments in companies that enable and profit from military actions worldwide. More recently AHRC has heard testimony from a group of Alexandria residents who are specifically concerned by the City's investments in companies that enable and profit from the genocide in Gaza and apartheid against the Palestinian people. After careful discussion and deliberation, the AHRC believes it is important for the City of Alexandria to review its investment portfolio to ensure that taxpayer dollars are allocated to companies that align with the City's commitment to human rights.

Recognizing that the AHRC has previously advocated for investment decisions that reflect our community's human rights values, we recommend that the City Council take the necessary steps to review its investment holdings. Where feasible, we encourage the Council to explore options for divesting from institutions involved in weapons manufacturing and from those whose values conflict with Alexandria's longstanding commitment to human rights.

As a city dedicated to inclusivity, peace, and humanitarian principles, Alexandria has an opportunity to lead by example. One meaningful way to do so is by ensuring that public funds are directed toward institutions that uphold the values our community holds dear.

The AHRC remains committed to supporting the Council's efforts to advance human rights and address the concerns of Alexandria's diverse residents. We welcome the opportunity to collaborate on this issue and stand ready to assist in any way that would be helpful.

Thank you for your time and consideration.

Jon Thompson
Jon Thompson (Mar 17, 2025 13:11 EDT)

Sincerely,

The Alexandria Human Rights Commission



ALEXANDRIA HUMAN RIGHTS COMMISSION
123 N. Pitt St., Suite 230, Alexandria, VA 22314

September 20, 2024

Dear Dr. Kay-Wyatt and Mr. Duncan,

This letter is to invite you to the Alexandria Human Rights Commission's (AHRC) Executive Committee meeting, on October 7, 2024. The Alexandria City Council created the AHRC in 1974 to, among other things, "Conduct studies and hold public hearings on policies and practices of public educational institutions with respect to discrimination on the basis of [sexual orientation, religion, and other protected classes] prohibited by this chapter, and bring to the attention of the appropriate policy-making body ... problems that require notice or action to resolve."

On July 16, 2024, at the regular meeting of the AHRC, we discussed reports of incidents of alleged discrimination and/or harassment at Alexandria City High School that are reported to have occurred during the 2023-2024 school year.

The allegations presented involved two incidents:

1. Jewish students who were targeted due to their faith in connection with the war in Gaza and, specifically, in connection with the student "walk-out" in November 2023 to protest Israel's prosecution of the war and in support of "Palestine."
2. Harassment by students of at least one gay teacher on more than one occasion, referring to him as a "f---t." Significantly, at least two incidents were reported to administrators, but no action was taken.¹

AHRC requests your participation in discussing these events, and any similar events, at the Executive Committee meeting, on October 7, 2024. In particular, we are interested in how incidents such as these are reported, documented, investigated, addressed, and resolved by the school, particularly Alexandria City High School; what security measures exist at the high school to police conduct such as the incidents reported above; what training exists and is in development for teachers, administrators, staff and students regarding diversity and inclusion to combat antisemitism and homophobia; and what actions, recommendations and steps AHRC can take to assist the school in addressing antisemitic and homophobic discrimination and harassment.

¹ The teacher was told he could meet with 5 students as a group. Instead, the teacher offered to meet with just the student who made the comment. No further action was taken and the teacher has not since been contacted regarding the alleged incidents.

The AHRC's Executive Committee meets on October 7, 2024, at 7 pm, in City Hall, Room 2000.

Please contact Anna McClure with the Office of Human Rights at 703.746.3146 with any questions or for any assistance you may need.

Sincerely,

Members of the Alexandria Human Right Commission



ALEXANDRIA HUMAN RIGHTS COMMISSION
123 N. Pitt St., Suite 230, Alexandria, VA 22314

Dear Ms. Neal, Mr. Krupicka, and members of the Community Policing Review Board,

On behalf of the Alexandria Human Rights Commission, I would like to express our sincere gratitude to the Independent Community Policing Review Board (CPRB) for attending our September meeting. We deeply appreciate the important work you do and your ongoing commitment to fostering a safe, trustworthy, and transparent community.

While we had a productive discussion during our meeting, we recognize there are still several unresolved questions that merit further dialogue. As requested by Board Member Darrlyn Franklin, the Human Rights Commission has compiled a series of questions for the CPRB and Ms. Neal. Members of our executive board are planning to attend CPRB's October meeting to continue the conversation and follow up.

Please find below the list of questions we have prepared for your review and response. Additionally, if you are able to provide written responses ahead of the October meeting, it would allow us additional time to review and prepare.

1. The City adopted a resolution to establish the Civilian Police Review Board (CPRB) on June 9, 2020, and passed the CPRB Ordinance on April 17, 2021. The City Council appointed the first CPRB members on January 1, 2022, and hired a Policing Auditor in December 2022. Since then, the CPRB has been negotiating a Memorandum of Understanding (MOU) with the Alexandria City Police Department (ACPD). However, nearly two years later, an MOU has not yet been signed.
 - a. What are the specific causes for the apparent delay in finalizing the MOU?
 - b. Has the ACPD responded promptly to the MOU draft language forwarded by the CPRB?
 - c. Has the ACPD rejected or sought to modify the MOU language proposed by the CPRB?
2. What updates has the CPRB provided to the City Manager regarding the status of the MOU implementation?
3. What updates has the CPRB shared with members of the City Council concerning the status of the MOU implementation?
 - a. If so, have these updates included discussions about the causes of the apparent delays in implementing the MOU?
4. Can the ordinance be revised to establish a specific deadline for the ACPD to complete the MOU?

5. How many complaints regarding police conduct have been received by the CPRB and/or the Policing Auditor?
 - a. What categories of complaints have been received (e.g., allegations of biased policing, excessive use of force, etc.)?
 - b. How many complaints have been fully processed by the CPRB or the Policing Auditor?
 - c. Are the CPRB and/or the Policing Auditor satisfied with the cooperation of the ACPD, including the timeliness and responsiveness of the ACPD in addressing and investigating complaints?
 - d. If the complaint processes have not been publicized, can the MOU be revised to require that all offices responsible for processing complaints announce the existence of the complaint process and make it easily accessible on Alexandria's city webpages?
6. Is the CPRB using any other police review boards from different jurisdictions as examples for how Alexandria's CPRB should operate?
 - a. If so, which jurisdictions are being referenced?
7. What research or evidence-based practices is the CPRB relying on in terms of process and operations when handling cases and community complaints?
8. Would the CPRB support adding a representative liaison from the Alexandria Human Rights Commission (AHRC) as a non-voting member of the CPRB?
 - a. If so, would the CPRB favor including this position in the newly edited Ordinance or Bylaws?

Should you have any questions or concerns, feel free to contact me at jonathan.thompson@law.bison.howard.edu. Thank you again for your time and collaboration. We look forward to continuing our work together with the CPRB.

On behalf of the members of Human Rights Commission,

Jonathan Thompson

Chair, Alexandria Human Rights Commission



ALEXANDRIA HUMAN RIGHTS COMMISSION

123 N. Pitt St., Suite 230, Alexandria, VA 22314

May 21, 2025

Dear Superintendent Kay-Wyatt, Executive Principal Duncan, Chair Rief, Vice Chair Booz, and Members of the Alexandria City School Board:

As you know, the Alexandria Human Rights Commission is charged with advising the City of Alexandria on issues affecting human rights concerns, broadly defined, of people living, visiting, studying, or working in our community.

The Commission has been following the recent censorship controversy concerning *Theogony*, the student newspaper at Alexandria City High School. **We are pleased that proposed ACPS policies that would have substantially restricted the independence of student journalism were not adopted on May 8 of this year. As you reconsider these issues, the Commission recommends instead the policies advocated by your students in their *Voices Unbound* proposal (<https://actheogony.com/10198/opinion/acps-is-set-to-initiate-a-new-policy-of-censorship-we-need-your-help/>; see attachment to this letter).**

Freedom of the press is among the most important human rights in the American system and in democracies world-wide.

- Article 19 of the United Nations' *Universal Declaration of Human Rights* declares that:

Everyone has the right to freedom of opinion and expression; this right includes freedom to hold opinions without interference and to seek, receive, and impart information and ideas through any media and regardless of frontiers.

The Commission urges ACPS to recognize that “everyone” includes students.

- The First Amendment to the United States Constitution (extended by the 14th Amendment to states and their subordinate government agencies, such as the Alexandria School Board) states that:

Congress shall make no law[...]abridging the freedom of speech, or of the press[...]

The Commission urges ACPS to recognize that the U.S. Supreme Court, in *Tinker v. Des Moines Independent Community School District* (1969) clearly stated that “...students do not shed their constitutional rights to freedom of speech or expression at the schoolhouse gate.”

- The prestigious Pulitzer Prize for Investigative Journalism and George Polk Award are announced annually to encourage the work of American journalists that is “intrepid, bold, influential,...original,...resourceful, and thought-provoking.”

In informing students, parents, and the wider community about safety issues at Alexandria City High School, *Theogony* was upholding important traditions of investigative journalism. The Commission urges ACPS to recognize the responsibility of educational institutions to assist and encourage their students to value, and potentially to contribute, such work.

The Commission believes that the *Voices Unbound* proposal, and its firm opposition to censorship of student journalism, reflect these essential considerations.

For further discussion of these matters, please contact the Commission’s Staff Liaison, Anna McClure, at Anna.McClure@alexandriava.gov, or me at (202) 779-3637 or jon.thompson3637@gmail.com.

This statement was unanimously approved by the Human Rights Commission at its public meeting, on May 20, 2025.

Sincerely,

Jon Thompson

Jon Thompson (May 21, 2025 14:04 EDT)

Jonathan Thompson
Commission Chair

Cc: James Libresco, *Theogony* Editor
Attachment (1)

Presentation for Alexandria Human Rights Commission

Rohmah Javed and Daniela Czemerinski
Immigrant Justice Program, Legal Aid Justice Center

The information in this presentation is accurate as of May 20, 2025.

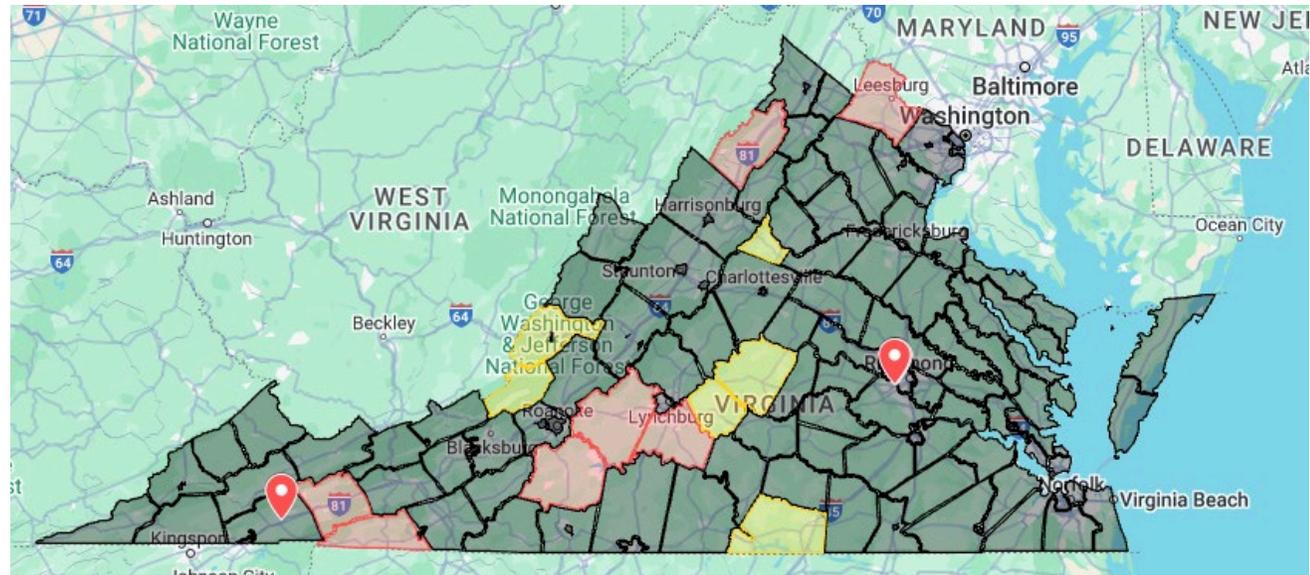


Agenda

1. LAJC's services for undocumented community members
2. Virginia Rapid Response Hotline
3. Resources
4. General Know Your Rights – quick review
5. What can people do now?
6. Q&A

What are we currently seeing?

- More ICE arrests.
- More collaboration with localities (police and sheriff).
- More detentions.
- More deportations.
- More fraud and scam.



LAJC services for undocumented community members

Immigrant Justice Program

- Bond (any VA resident 200% of poverty line, as long as not represented, bond eligible, subject to capacity)
- Free legal consults to referrals from rapid response hotline (for Northern Va and central VA counties around Charlottesville)
- Other consults and legal services depending on location of client and team capacity (consults for Alx residents, possible rep, bc of grant; whether can be placed in GMU or UVA immigration clinic; etc.)
- Advocacy at local level and state level, community organizing campaigns

Housing & Consumer Justice

- Eviction prevention
- Consumer fraud cases

Health & Public Benefits

- Enrollment in Medicaid and other public benefits

“Raid Response”

- Provide legal consultations to anyone subject to an ICE raid in Northern Virginia, including: Fairfax, Falls Church, Herndon, Alexandria, Loudon, Prince William, Stafford County.

NOVA



- Provide legal consultations to anyone subject to an ICE raid in Charlottesville, including: Albemarle, Fluvanna, Greene, Louisa, Nelson, Buckingham.

Charlottesville



- Provide a “best practices” raid response toolkit + emergency preparedness resources to share with communities and advocates to implement.
- Share our resources and toolkits broadly.

The rest of
Virginia



Rapid Response Hotline

LEGAL AID
JUSTICE CENTER



(855) AYU-DAR1
298 - 3271

IMMIGRATION RAPID RESPONSE HOTLINE VIRGINIA NETWORK

IF ICE IS AT YOUR DOOR

Don't open! Call us for assistance

IF YOU SEE ICE ON THE STREET

Stay away! Call us to verify what's happening

IN ALL CASES

Keep silent and don't sign anything



*For urgent situations dealing with ICE

*Join our network to defend families

(855) AYU-DAR1
298 - 3271

LINEA DE AYUDA URGENTE INMIGRATORIA RED DE RESPUESTA RAPIDA EN VIRGINIA

SI LA MIGRA (ICE) ESTA EN SU PUERTA

¡No abra! Llámenos por asistencia

SI VE LA MIGRA (ICE) EN LA CALLE

¡No se acerque! Llámenos para verificar lo que está pasando

EN TODOS CASOS

Guarde el silencio y no firme nada



*Para situaciones urgentes tratando con ICE

*Unase a la red para defender familias

Immigration Detention Centers

There are two ICE detention centers in Virginia:

- **Caroline Detention Facility (located in Bowling Green, VA)**
- **Farmville Detention Center (located in Farmville, VA)**

Use the ICE detainee locator to find a detained person: <https://locator.ice.gov/>

Legal Assistance:

Amica Center (MD/DC): <https://amicacenter.org/get-help/> (202) 331-3329

Legal Aid Justice Center (VA/assistance with bond proceedings): (703) 778-3450

LAJC's Rapid Response Resources

WHO WE ARE

WHAT WE DO

HOUSING

Tenants Rights Information

HEALTHCARE & PUBLIC BENEFITS

CONSUMER & MEDICAL DEBT

IMMIGRATION

Rapid Response Toolkit

CRIMINAL LEGAL SYSTEM

Expungement

Fines and Fees

Pretrial Justice

WORKPLACE

YOUTH, FAMILY, & SCHOOLS

Special Education

[HOME](#) / [WHAT WE DO](#) / IMMIGRATION

IMMIGRATION RAPID RESPONSE TOOLKIT
PREPARING YOURSELF IN CASE OF AN IMMIGRATION EMERGENCY

We fight to ensure that immigrant communities remain intact and



LAJC's Rapid Response Resources

On this page you will find **resources that will allow you to prevent and be prepared for immigration emergencies** such as raids, ICE visits to your home, detention, or risk of deportation. Use the menu below to navigate between resources.

[EMERGENCY PLANNING GUIDE](#)[EMERGENCY CONTACT LIST](#)[APPOINTMENT OF STANDBY GUARDIANSHIP](#)[LIMITED POWER OF ATTORNEY](#)[WHAT TO DO IF ICE SHOWS UP AT YOUR HOME](#)[KNOW YOUR RIGHTS VIDEOS](#)[NON-CITIZEN ACCESS TO PUBLIC BENEFITS](#)[CHURCHES, SCHOOLS, HOSPITALS GUIDANCE](#)

LAJC's Rapid Response Resources

- Spanish language resources available reminding people of their rights when interacting with ICE
- Family preparedness documents:
 - Emergency planning documents (contacts, health info, etc.)
 - Power of attorneys for property and finances (must be signed and notarized)
 - Standby guardianship forms
- Red cards (reminders of what to say and do if ICE comes to the door)
 - Order or print your own here: <https://www.ilrc.org/red-cards>

General Concepts:

Your rights in interactions with ICE

The US Constitution provides the following rights/amendments to everyone living in the country (documented and undocumented):

The Fourth Amendment: Protects people from body searches, searches of their belongings, and unreasonable seizures by the government. Additionally, it establishes requirements for the issuance of warrants: warrants must be issued by a judge or magistrate, justified by probable cause, supported by oath or affirmation, and must particularly describe the place to be searched and the persons or things to be seized. The Fourth Amendment, however, is not a guarantee against all searches and seizures, but only against those considered unreasonable under the law.

The Fifth Amendment: Contains the right not to self-incriminate and requires that any *person* facing loss of life, liberty or property receives due process. Due process applies to people in immigration court proceedings, and not just to U.S. citizens.

The protections of these amendments apply in different ways depending on the circumstances of an encounter with federal agents, such as: which agents (police, ICE, others), where (at home, on the street), what the outcome was (testimony or other evidence), and what type case is (criminal or immigration)

General Concepts:

Your rights in interactions with ICE

- Public vs. private spaces
- Fourth and fifth amendment protections apply to documented and undocumented people
- ICE is immigration police
 - do not give them information that will harm or prejudice you
 - i.e. showing them a passport from another country, consenting to search without a warrant



General Concepts: Types of Warrants



This is issued by DHS, NOT a court

U.S. DEPARTMENT OF HOMELAND SECURITY Warrant for Arrest of Alien

File No. _____

Date: _____

To: Any immigration officer authorized pursuant to sections 236 and 287 of the Immigration and Nationality Act and part 287 of title 8, Code of Federal Regulations, to serve warrants of arrest for immigration violations

I have determined that there is probable cause to believe that _____ is removable from the United States. This determination is based upon:

- the execution of a charging document to initiate removal proceedings against the subject;
the pendency of ongoing removal proceedings against the subject;
the failure to establish admissibility subsequent to deferred inspection;
biometric confirmation of the subject's identity and a records check of federal databases that affirmatively indicate, by themselves or in addition to other reliable information, that the subject either lacks immigration status or notwithstanding such status is removable under U.S. immigration law; and/or
statements made voluntarily by the subject to an immigration officer and/or other reliable evidence that affirmatively indicate the subject either lacks immigration status or notwithstanding such status is removable under U.S. immigration law.

YOU ARE COMMANDED to arrest and take into custody for removal proceedings under the Immigration and Nationality Act, the above-named alien.

Signed by an immigration officer, NOT a judge

(Signature of Authorized Immigration Officer)

(Printed Name and Title of Authorized Immigration Officer)

Certificate of Service

I hereby certify that the Warrant for Arrest of Alien was served by me at _____ (Location)

on _____ (Name of Alien) on _____ (Date of Service), and the contents of this

notice were read to him or her in the _____ (Language) language.

Name and Signature of Officer

Name or Number of Interpreter (if applicable)

This is an ICE administrative warrant. It does NOT authorize immigration agents to enter your home!

Form I-200 (Rev. 09/16)

AO 93 (Rev. 12/09) Search and Seizure Warrant

This is a judicial search warrant. It DOES authorize agents to enter your home.

UNITED STATES DISTRICT COURT Issued by a COURT.

for the Eastern District of California

In the Matter of the Search of (Briefly describe the property to be searched or identify the person by name and address)

Case No.

540 Oak Avenue Davis, California 95616

SEARCH AND SEIZURE WARRANT

To: Any authorized law enforcement officer

2:11-SW-0161 EFB

An application by a federal law enforcement officer or an attorney for the government requests the search of the following person or property located in the EASTERN District of CALIFORNIA

SEE ATTACHMENT A, ATTACHED HERETO AND INCORPORATED BY REFERENCE

Read attachments to make sure they are regarding YOU and YOUR address, not someone else's.

The person or property to be searched, described above, is believed to conceal (Identify the person or describe the property to be seized):

SEE ATTACHMENT B, ATTACHED HERETO AND INCORPORATED BY REFERENCE

I find that the affidavit(s), or any recorded testimony, establish probable cause to search and seize the person or property.

YOU ARE COMMANDED to execute this warrant on or before

5-9-2011 (not to exceed 14 days)

Date for warrant, not to exceed 14 days

- in the daytime 6:00 a.m. to 10 p.m.
at any time in the day or night as I find reasonable cause has been established.

Unless delayed notice is authorized below, you must give a copy of the warrant and a receipt for the property taken to the person from whom, or from whose premises, the property was taken, or leave the copy and receipt at the place where the property was taken.

The officer executing this warrant, or an officer present during the execution of the warrant, must prepare an inventory as required by law and promptly return this warrant and inventory to United States Magistrate Judge

(Name)

I find that immediate notification may have an adverse result listed in 18 U.S.C. § 2705 (except for delay of trial), and authorize the officer executing this warrant to delay notice to the person who, or whose property, will be searched or seized (check the appropriate box) For _____ days (not to exceed 30).

Or until, the facts justify, the later specific date of _____

Date and time issued: 4-25-2011 9:10:00 AM

Signature of Judge

Signed by a JUDGE.

City and state: SACRAMENTO CALIFORNIA

EDMUND E. BRENNAN, U.S. MAGISTRATE JUDGE

Printed name and title

What can ICE do?	Public Spaces <i>Lobbies, waiting rooms, parking lots</i>	Private Spaces <i>Private rooms for employees-only; offices</i>
<i>Enter the space</i>	ICE DOES NOT need an administrative warrant nor a judicial warrant to enter a public space	ICE needs a judicial warrant, signed by a judge or magistrate, to enter , unless someone gives authorization for ICE to enter.
<i>Search a space</i>	ICE DOES NOT need an administrative warrant nor a judicial warrant to search public space	ICE <u>does need</u> a judicial warrant, signed by a magistrate or judge, to search a private space , <i>unless someone gives authorization for ICE to enter the space.</i>
<i>Arrest someone in a space</i>	To arrest someone, ICE needs: 1) An administrative warrant, or 2) Probable cause that someone doesn't have immigration status or has committed a crime	<i>After entering a private space (with a judicial warrant or authorization), ICE needs the same as what is needed in a public space to arrest someone.</i>

This information is provided for general informational purposes only and does not constitute legal advice. You should consult with an attorney regarding your specific situation.

What can community leaders and service providers do?

Ways to support undocumented community members:

- Make a plan and a protocol for ICE presence in your workplaces
- Share resources:
 - red/yellow cards,
 - POAs, Standby guardianship
- Accompaniment to court, ICE check in, immigration court
- Helping individuals avoid scams
- What if someone is detained
 - EOIR hotline / online case status check (immigration court dates/status)
 - ICE detainee locator (locating a detainee in ICE custody)
 - USCIS FOIA request (request a full copy of an immigration file)
 - La Colectiva bond fund

Avoiding Immigration Fraud and Scams

- Attorneys must be licensed to practice law in the U.S.; notaries are not attorneys.
- Represented parties should understand what must be done in their cases and why, before proceeding.
- Represented parties should understand a document before signing it and should never sign forms with inaccurate information.
- Attorneys should provide copies all applications and documents in a case.
- Represented parties should request a receipt with each payment for legal services.
- Represented parties should seek help if their attorney threatens to harm them or their immigration case.
- Represented parties have the right to end the representation and to be informed about their case.

Resources to Help Avoid Fraud and Scams

- Pro Bono Legal Service Providers:
• <https://www.justice.gov/eoir/list-pro-bono-legal-service-providers>
- DOJ Recognized organizations and accredited representatives:
• <https://www.justice.gov/eoir/recognized-organizations-and-accredited-representatives-roster-state-and-city> (or call 703-305-9029)
- Search American Immigration Lawyers Association for attorneys (AILA):
<https://ailalawyer.com/> (or call 1-800-954-0254)
- To check if the person is licensed in your state: https://www.americanbar.org/groups/legal_services/flh-home/flh-lawyer-licensing/

Action items to get prepared

- Create an emergency plan: with churches, neighbors, community groups, and families about what to do in case of:
 - An ICE raid
 - The detention of a friend or loved one
 - Urgent risk of deportation
- Noncitizens should have all their immigration documents organized and in one place. To request immigration documents, they can complete a FOIA request here: <https://www.uscis.gov/es/registros/solicitar-expedientes-a-traves-de-la-ley-de-libertad-de-informacion-y-la-ley-de-privacidad>
- Make a plan: examples on LAJC website
 - Emergency planning toolkit
 - Powers of Attorney (property and finances)
 - Standby Guardianship (care of children)
- Know status of immigration case
 - EOIR case hotline / online system
 - <https://acis.eoir.justice.gov/en/>
 - USCIS FOIA for entire immigration case file (“A-file”)
 - <https://www.uscis.gov/records/request-records-through-the-freedom-of-information-act-or-privacy-act>

Ways to provide support: bond funds

- Free them all Virginia



Campaign: Virginia for Immigrant Families

How to be a volunteer:



(855) AYU-DAR1
2 9 8 - 3 2 7 1

**LINEA DE AYUDA URGENTE INMIGRATORIA
RED DE RESPUESTA RAPIDA EN VIRGINIA**

SI LA MIGRA (ICE) ESTA EN SU PUERTA
¡No abra! Llámenos por asistencia

SI VE LA MIGRA (ICE) EN LA CALLE
¡No se acerque! Llámenos para verificar lo que está pasando

EN TODOS CASOS
Guarda el silencio y no firme nada

*Para situaciones urgentes tratando con ICE *Unase a la red para defender familias



(855) AYU-DAR1
2 9 8 - 3 2 7 1

**IMMIGRATION RAPID RESPONSE HOTLINE
VIRGINIA NETWORK**

IF ICE IS AT YOUR DOOR
Don't open it! Call us for assistance

IF YOU SEE ICE ON THE STREET
Maintain distance! Call us to report what's happening

IN ALL CASES
Remain silent and don't sign anything!

*Only use in urgent situations encountering ICE like raids and home arrests



*This information is provided for general informational purposes only and does not constitute legal advice. You should consult an attorney regarding your specific situation.

Questions?

**ADVISORY GROUP ANNUAL ATTENDANCE REPORT
CITY OF ALEXANDRIA**

ALEXANDRIA HUMAN RIGHTS COMMISSION

MEETING ATTENDANCE REPORT

JULY 1, 2024, THROUGH JUNE 30, 2025

CHAIRPERSON: Jon Thompson

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Lisl Brunner	X	NO MEETING	U	E	X	X	X	X	X	X	X	X	
Marc Bendic, Jr., Vice Chair	X		X	X	E	X	X	E	X	X	X	X	
April Breslaw	X		X	E	X	X	X	E	E	X	X	X	
Iulia Fratila	X		X	X	E	X	E	E	X	X	X	X	
Matt Harris	X		X	X	X	X	X	X	X	X	X via phone	X	
Manisha Maniyar	X		X	E	X	X	X	X	X	X	X via phone	E	
Elizabeth Palmer Johnson, Vice Chair	X		X	X	X	X	X	X	E		X	X	
Kara Pitek	--		--	--	--	--	--	--	--	X	X	X	
Megan Prince	X via phone		X	X	X	X	X	X	X	X	X	X	E
William Reeder	X		X	X	E	X	X	X	X	X	X via phone	X	
David Rigsby	X		X	X	E	X	--	--	--	--	X	X	
Scott Schwartz	X		X	X	X	X	X	E	X		X	X	
Conrad Sylvanus	U		E	X	E	U	U	X	E	U	X	U	
Jon Thompson, Chair	X via phone		X	X	X	X	X	X	X	X	X	X	X

o
INDICATE: X - FOR PRESENT E - FOR EXCUSED U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

FORM MUST BE SIGNED BY CHAIRPERSON

(APPROVED)  (Chairperson)

INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF ALEXANDRIA

DATE: October 2, 2025

Directors
Jennifer Atkins
Chair
Vacant
Vice Chair
Eric Strickland
Secretary-Treasurer

TO: Gloria Sitton, City Clerk and Clerk of Council
CC: Hon. Alyia Gaskins, Mayor
Members of City Council
FROM: Directors of the Industrial Development Authority of the City of Alexandria (IDA) through Stephanie Landrum, IDA Administrator
RE: IDA Annual Report (July 1, 2024 - June 30, 2025)

Dwight Dunton
Lisa Edouard
Dak Hardwick
Thomas Hyde
Amaia Stecker

Pursuant to Alexandria's City Code Section 2-4-7(i)(1), attached is the Alexandria IDA's Annual Report for the most recent completed fiscal year, July 1, 2024 through June 30, 2025.

The Report includes a current list of IDA board members and their attendance records for FY 2025. No member of the IDA was absent without excuse for greater than 25 percent of the IDA's meetings.

Counsel to the AIDA

Michael W. Graff, Jr.
McGuireWoods LLP

In accordance with the organization's bylaws, officers for the upcoming year were elected at the Annual meeting: Jennifer Atkins will serve as Chair, Tom Hyde as Vice-Chair and Eric Strickland as Secretary-Treasurer.

Staff to the AIDA

Stephanie Landrum
Christina Mindrup
Wynn Hunsaker
AEDP, Inc.

In support of the organization's mission to promote economic and commercial development in the City, the IDA authorized two bond financing transactions during Fiscal Year 2025. The Authority first approved a bond issuance on behalf of a private school, Commonwealth Academy, to support its acquisition of a new Alexandria campus; however, the transaction did not ultimately close. On behalf of Goodwin House, Inc., a nonprofit provider of senior living, the Authority approved a tax-exempt conversion of its existing outstanding debt, which allows the organization to realize substantial operational savings for its Alexandria facility.

The IDA continued its active role in shaping the Old Town North Arts and Cultural District through ongoing management of the Muse Commercial Condominium and The Art League headquarters projects. In the fall of 2024, The Art League successfully opened for classes at both locations, activating the first catalyst space envisioned in the Old Town North Small Area Plan and adding new energy and vitality to the district

The Authority also strengthened its internal capacity and strategic direction during the past fiscal year. A new board member, Amaia Stecker, was appointed to the Board in February 2025, and a Strategic Vision Committee was established to guide long-term planning and develop a strategic framework aimed at increasing the organization's visibility and awareness within the community in the upcoming fiscal year.

Over the past 27 years (since the beginning of FY1998) we have processed 91 applications, issued more than \$1.5 billion in bonds, and collected over \$3.8 million in fees, which are dedicated for economic development purposes. No losses have ever been incurred by the IDA or the City over the history of this program. The IDA's bond issuances continue to be at no cost or liability to the City or the IDA, which are immune by state law from liability for the repayment of the bonds that the IDA issues and from associated costs and interest, and the IDA is represented in transactions by skilled legal counsel at the expense of borrowers and not the City.

This year, as in the past, the IDA received extraordinary support from our administrator, AEDP President & CEO Stephanie Landrum, our legal counsel, Michael W. Graff of McGuireWoods LLP, and City Finance Director Kendel Taylor. The Authority was also supported by AEDP's Real Estate team, Vice President Christina Mindrup and Real Estate Project Manager Wynn Hunsaker.

In addition to the attendance report, please find attached to this memo minutes from each Authority meeting held in FY2025.

If you have any questions, please do not hesitate to contact Stephanie Landrum, President & CEO, Alexandria Economic Development Partnership, Inc. at 703/739-3820.

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

CITY OF ALEXANDRIA
INDUSTRIAL DEVELOPMENT AUTHORITY
MEETING ATTENDANCE REPORT

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: Jennifer Atkins

MEMBER'S NAME	Nov 2024	Apr 2025	Jun 2025
JENNIFER ATKINS	X	X	X
CHRISTOPHER HARTMAN*			
ERIC STRICKLAND	E	X	E
DWIGHT DUNTON	X	X	X
LISA EDOUARD	X	X	E
DAK HARDWICK	E	X	X
THOMAS HYDE	X	X	X
AMAIA STECKER	N/A	X	X

INDICATE: X - FOR PRESENT E - FOR EXCUSED U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

- Christopher Hartman resigned, Amaia Stecker was appointed in February 2025.
- Eric Strickland (All Absences Excused with Proper Notice)

FORM MUST BE SIGNED BY CHAIRPERSON (APPROVED)

Stephanie Landrum (Chairperson)
Stephanie Landrum (Oct 3, 2025 15:27:15 EDT)
Stephanie Landrum
Administrator & Assistant Secretary
On behalf of Jennifer Atkins, Chair

THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF ALEXANDRIA

Summary Minutes November 1, 2024 8:00 a.m.

Directors

Jennifer Atkins

Chair

Vacant Director

Vice Chair

Eric Strickland

Secretary-Treasurer

Dwight Dunton

Lisa Edouard

Dak Hardwick

Tom Hyde

Counsel to the AIDA

Michael W. Graff, Jr.

McGuireWoods LLP

Staff to the AIDA

Stephanie Landrum

Christina Mindrup

Wynn Hunsaker

AEDP, Inc.

Present: Jennifer Atkins
Eric Strickland
Dwight Dunton
Lisa Edouard
Tom Hyde

Also Present: Michael Graff, McGuire Woods
Wynn Hunsaker, Alexandria Economic Development Partnership
Stephanie Landrum, Alexandria Economic Development Partnership
Marian Marquez, Alexandria Economic Development Partnership
Christina Mindrup, Alexandria Economic Development Partnership
Bonnie Brown, City of Alexandria
Kendel Taylor, City of Alexandria

I. Call to Order

Chair Jennifer Atkins called the meeting to order at 8:14 am and welcomed Authority members and guests.

II. Approval of May 17, 2024 Meeting Summary Minutes

Chair Atkins entertained a motion to approve the minutes of the May 17, 2024 meeting.

Motion: Tom Hyde moved, and Lisa Edouard seconded a motion to approve the minutes of the May 17, 2024 meeting. The motion was passed 4-0; Hyde, Edouard, Atkins, Dunton in favor.

III. Consideration of an Application and Resolution Supporting the Issuance of Revenue Bonds not to exceed \$25,000,000 on behalf of Commonwealth Academy

Rebecca McDonald, Annabell Morgan, and Brian Kilgallon of Commonwealth Academy provided an overview of their project, the capital stack, and proposed bond financing. Mike Graff gave a brief overview of the bond resolution and answered questions from Authority members.

Motion: Tom Hyde moved, and Lisa Edouard seconded a motion to approve the resolution. The motion was passed 4-0; Hyde, Edouard, Atkins, Dunton in favor.

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PHONE: (703) 739-3820 Fax: (703) 739-1384

IV. Introduction of Bonnie Brown

Stephanie Landrum introduced Bonnie Brown, the City of Alexandria's new Deputy City Attorney. Ms. Brown introduced herself and talked about her professional background and experience working in other jurisdictions. The Authority Board members welcomed her and shared details of their own personal and professional experiences.

V. Old Business

a. Muse Project Update and Other Arts District Assets

Wynn Hunsaker updated the Authority on the acquisition, buildout, and lease of the commercial condominium units at the Muse project in Old Town North. Dwight Dunton, as a member of the finance committee, provided a recommendation to the Authority to open an interest-bearing account to deposit reserve funds.

Motion: Dwight Dunton moved and Eric Strickland seconded a motion to open an interest-bearing savings account. The motion passed 5-0; Dunton, Strickland, Atkins, Edouard, Hyde in favor.

Tom Hyde gave an oral report of the activities of the Muse condominium board. Christina Mindrup updated the Authority on the status of several projects within the Old Town North Arts and Cultural District that had utilized the bonus density regulatory incentive.

VI. New Business

a. Vacant Director Position – Christopher Hartman Resignation

Mr. Hunsaker informed the Authority that Christopher Hartman formally resigned from the IDA Board. The now-vacant position would be advertised through the City Clerk.

b. FY26 Budget Priorities for City Manager

Ms. Landrum briefed the Authority on the City's FY26 budget process, including themes and areas for Authority participation.

c. Board Retreat: Mission and Vision

The Authority discussed potentially holding a board retreat in CY2025. Ideas for moderation and programming the retreat were discussed amongst the board members.

VI. Adjournment

There being no further business, Chair Atkins adjourned the meeting at 9:27am.

Stephanie Landrum
Stephanie Landrum (Oct 3, 2025 15:27:15 EDT)

Stephanie Landrum, Assistant Secretary

THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF ALEXANDRIA

Summary Minutes

April 17, 2025

8:30 a.m.

Directors

Jennifer Atkins

Chair

Vacant

Vice Chair

Eric Strickland

Secretary-Treasurer

Dwight Dunton

Lisa Edouard

Dak Hardwick

Tom Hyde

Amaia Stecker

Counsel to the AIDA

Michael W. Graff, Jr.

McGuireWoods LLP

Staff to the AIDA

Stephanie Landrum

Christina Mindrup

Wynn Hunsaker

AEDP, Inc.

Present: Jennifer Atkins
Eric Strickland
Dwight Dunton
Lisa Edouard
Dak Hardwick
Tom Hyde
Amaia Stecker (virtual)

Also Present: Michael Graff, McGuire Woods
Wynn Hunsaker, Alexandria Economic Development Partnership
Stephanie Landrum, Alexandria Economic Development Partnership
Marian Marquez, Alexandria Economic Development Partnership
Kelly Martin, Alexandria Economic Development Partnership
Christina Mindrup, Alexandria Economic Development Partnership
Bonnie Brown, City of Alexandria
Kendel Taylor, City of Alexandria

I. Call to Order

Chair Jennifer Atkins called the meeting to order at 8:38 am and welcomed Authority members and guests. The Authority acknowledged the electronic participation of one member, allowed per the Authority's adopted electronic participation policy.

II. Approval of November 1, 2024 Meeting Summary Minutes

Chair Atkins entertained a motion to approve the minutes of the November 1, 2024 meeting.

Motion: Dak Hardwick moved, and Lisa Edouard seconded a motion to approve the minutes of the November 1, 2024 meeting. The motion was passed 5-0; Hardwick, Edouard, Atkins, Dunton, Hyde in favor.

III. Introduction of New Board Member, Amaia Stecker

Chair Atkins welcomed Amaia Stecker, the newly appointed Director of the IDA. Ms. Stecker introduced herself and talked about her professional background. In turn, Board members welcomed her and offered introductions of their own, highlighting both personal and professional experiences.

IV. Old Business

a. Old Town North Arts and Cultural District

Kelly Martin from the Alexandria Economic Development Partnership (AEDP) gave an overview of the ongoing Expression of Interest campaign for the Old Town North Arts and Cultural District. Ms. Martin explained that the campaign's goal is to raise awareness of the District's existing arts assets and to identify financially feasible options for future developments within the District.

b. Muse Condominium Association Update

Director Tom Hyde delivered an oral report of the activities of the Muse Condominium Association board. He noted that the Association was currently performing both transition and reserve studies, with completion expected by the end of the year.

c. Commonwealth Academy Update

Wynn Hunsaker gave a brief update on the status of the Commonwealth Academy building acquisition. Mr. Hunsaker shared that the transaction did not close in January as anticipated and ultimately will not come to fruition. Christina Mindrup added that the organization remains actively engaged in identifying alternative sites within Alexandria.

V. New Business

a. Economic Summit

Stephanie Landrum provided an overview of the upcoming Economic Summit, hosted by the City in collaboration with AEDP. Ms. Landrum outlined the Summit's structure and intended outcomes, emphasizing its role in gathering community input on the strategic direction of the City's economic development efforts. Ms. Landrum encouraged members of the Authority to attend and contribute their thoughts and feedback on the topic.

b. Tri-Party Agreement

Bonnie Brown, Deputy City Attorney, gave an update on the status of the Tri-Party Agreement. Ms. Brown reported that the agreement remains in draft form, with progress anticipated to resume following the Economic Summit. Members of the Authority inquired about next steps and ways to expedite the process.

VI. Adjournment

There being no further business, Chair Atkins adjourned the meeting at 9:39am.

Stephanie Landrum
Stephanie Landrum (Oct 3, 2025 15:27:15 EDT)

Stephanie Landrum, Assistant Secretary

THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF ALEXANDRIA

Summary Minutes

June 27, 2025

9:00 a.m.

Directors

Jennifer Atkins

Chair

Vacant

Vice Chair

Eric Strickland

Secretary-Treasurer

Dwight Dunton

Lisa Edouard

Dak Hardwick

Tom Hyde

Amaia Stecker

Counsel to the AIDA

Michael W. Graff, Jr.

McGuireWoods LLP

Staff to the AIDA

Stephanie Landrum

Christina Mindrup

Wynn Hunsaker

AEDP, Inc.

Present: Jennifer Atkins
Dwight Dunton
Dak Hardwick
Tom Hyde
Amaia Stecker

Also Present: Michael Graff, McGuire Woods (virtual)
Wynn Hunsaker, Alexandria Economic Development Partnership
Stephanie Landrum, Alexandria Economic Development Partnership
Marian Marquez, Alexandria Economic Development Partnership
Christina Mindrup, Alexandria Economic Development Partnership
Bonnie Brown, City of Alexandria
Kevin Greenlief, City of Alexandria
Xan Smith, Goodwin Living, Inc. (virtual)

I. Call to Order

Chair Jennifer Atkins called the meeting to order at 9:04 am and welcomed Authority members and guests. The Authority acknowledged the electronic participation of two guests, allowed per the Authority's adopted electronic participation policy.

II. Approval of April 17, 2025 Meeting Summary Minutes

Chair Atkins entertained a motion to approve the minutes of the April 17, 2025 meeting.

Motion: Dak Hardwick moved, and Tom Hyde seconded a motion to approve the minutes of the April 27, 2025 meeting. The motion was passed 5-0; Hardwick, Hyde, Atkins, Dunton, Stecker in favor.

III. Consideration of a Resolution Approving the Conversion of Series 2022B Bond Financing for Goodwin Living, Inc.

Mike Graff provided the Board with an overview of the resolution under consideration, including relevant background on the transaction's history, its intended purpose, and anticipated next steps. Xan Smith of Goodwin Living, Inc. supplemented the overview with additional details about the current transaction and shared future plans for the expansion of Goodwin Living's Alexandria campus.

Motion: Tom Hyde moved, and Dak Hardwick seconded a motion to approve the Resolution Approving the Conversion of Series 2022B Bond Financing for Goodwin Living, Inc. The motion was passed 5-0; Hyde, Hardwick, Atkins, Dunton, Stecker in favor.

IV. Old Business

a. Muse Project Update

i. Oral Report by Director Hyde

Director Tom Hyde delivered an oral report of the activities of the Muse Condominium Association board. He noted that the Association was currently performing both transition and reserve studies, and that a draft reserve study had been circulated to the board.

ii. FY26 Operating Budget presentation

Wynn Hunsaker presented the FY26 Operating Budget for the Muse Commercial Condominium Units to the Board for review and consideration. He walked through the draft budget, highlighting key details from the cash flow statement and supporting schedules.

Chair Atkins entertained a motion to approve the FY26 Operating Budget as presented.

Motion: Dak Hardwick moved, and Amaia Stecker seconded a motion to approve the FY26 Operating Budget as presented. The motion was passed 5-0; Hardwick, Stecker, Atkins, Dunton, Hyde in favor.

b. Tri-Party Agreement Update

Bonnie Brown, Deputy City Attorney, gave an update on the status of the Tri-Party Agreement. Stephanie Landrum provided additional context and reported on recent progress related to the document.

V. New Business

a. Election of Officers for FY26

As part of its Annual Meeting, the Authority considered the election of a slate of officers for the 2026 Fiscal Year, in accordance with the Organization's bylaws.

Chair Atkins entertained a motion to elect a slate of officers to serve for the upcoming fiscal year.

Motion: Dak Hardwick moved, and Amaia Stecker seconded a motion to nominate Jennifer Atkins as Chair, Tom Hyde as Vice Chair, and Eric Strickland as Secretary-Treasurer. The motion passed 5-0; Hardwick, Stecker, Atkins, Dunton, Hyde, in favor.

b. FY26 Strategic Initiatives

Mr. Hunsaker provided an overview of the organization's marketing and communications strategic initiatives planned for the upcoming fiscal year. He shared details about ongoing efforts to refresh the organization's outward-facing materials, including the website and related collateral. He also introduced the

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PHONE: (703) 739-3820 Fax: (703) 739-1384

concept of hosting a high-visibility event to showcase the organization and highlight its powers and programs. Finally, he proposed the formation of a Strategic Vision Committee to draft an initial strategy framework for presentation to the full Board for review and feedback. Directors Dunton and Stecker volunteered to join the Strategic Vision committee.

c. Staff Updates

Kevin Greenlief was introduced as the City's newly appointed Director of Finance. Mr. Greenlief introduced himself and talked about his professional background. In turn, Board members welcomed him and offered introductions of their own, highlighting both personal and professional experiences.

VI. Adjournment

There being no further business, Chair Atkins adjourned the meeting at 9:57am.

Stephanie Landrum

Stephanie Landrum (Oct 3, 2025 15:27:15 EDT)

Stephanie Landrum, Assistant Secretary

Industrial Development Authority; FY2025 Annual Report to City Council; 2025.10.01 draft

Final Audit Report

2025-10-03

Created:	2025-10-03
By:	Wynn Hunsaker (hunsaker@alexandriaecon.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAzdD_9BGxhqdlOVO9LPbjoqIg30a6eMuu

"Industrial Development Authority; FY2025 Annual Report to City Council; 2025.10.01 draft" History

 Document created by Wynn Hunsaker (hunsaker@alexandriaecon.org)

2025-10-03 - 5:11:46 PM GMT

 Document emailed to Stephanie Landrum (landrum@alexandriaecon.org) for signature

2025-10-03 - 5:11:52 PM GMT

 Document e-signed by Stephanie Landrum (landrum@alexandriaecon.org)

Signature Date: 2025-10-03 - 7:27:15 PM GMT - Time Source: server

 Agreement completed.

2025-10-03 - 7:27:15 PM GMT

ANNUAL REPORT FOR FISCAL YEAR 2025

September 15, 2025

From: Alexandria Library Board

To: Alexandria City Council

Subject: Annual Report for Fiscal Year 2025

LIBRARY BOARD MISSION

In accordance with an agreement with the City of Alexandria, the Alexandria Library Board sets the policies, rules and regulations of the Library; submits a budget to the City for the operation and maintenance of the Library; and appoints and approves such personnel as are necessary to operate the Library. The Board also sits as the Boards of the James M. Duncan, Jr. Foundation and the Alexandria Library Foundation, Inc. that monitors their investment portfolios and approves grants from these funds.

BOARD MEMBERSHIP

The Library Board consists of seven members: three appointed by City Council to serve two-year terms, three elected by the Alexandria Library Company to serve three-year terms, and one City Council Representative to serve a three-year term. The three City Council appointees are limited to three consecutive terms. The City Council appointees are Albert Mosley, II (1/10/23) , Dianne Fox (2/14/23) and Ahn Phan (4/25), who the City Council appointed to replace Chair Trudi Hahn even though she was eligible for another two-year term. The three members representing the Library Company are Oscar Fitzgerald (elected 5/31/23), Libby Bawcombe (elected 6/24) and Robert Ray IV, who the Library Company elected to another three year term at their June 2025 meeting. Canek Aguirre (appointed 1/2/22) serves as the City Council representative.

ELECTION OF OFFICERS

At the June meeting Dianne Fox, chair of the Nominating Committee, put forward the following nominations for officers on the Board: (Ray as Chair, Moseley as Vice Chair, Bawcombe as Secretary and Fox as Treasurer). The Board approved the slate unanimously.

MEETINGS

The board met six times during the fiscal year: September 16, 2024, at the Beatley Library: October 21, 2024, at the Barrett Library: December 16, 2024, at the Beatley Library: February 27, 2025, at the Beatley Library: April 21, 2025, at the Burke Branch

Library: and June 16, 2025, at the Beatley Library. All board members exceeded the 75% attendance requirement set by the City.

OVERSIGHT

During these meetings Director Rose Dawson kept the Board abreast of major developments in operations, services, usage, facility conditions, personnel matters and all other significant developments in the Library system.

The Board continues to be impressed with Director Dawson's leadership. Her involvement with leadership positions in both state and national library organizations continues to draw much favorable attention to the Alexandria Library system.

ANNUAL AUDIT

At the October meeting, Director Dawson reported that the Library had received the annual audit for FY 2024. The Library received a clean bill of health with no negative findings. Director Dawson credited Division Chief, Laura Gates, and Fiscal Analyst, Johanna Seltzer, for producing clean audits for three years in a row.

BUDGET

At the October meeting Director Dawson reported that the Library was planning to add a part-time position for passport processing, which would generate additional revenue to cover 2/3rds of the 1% budget reduction required by the City. Eliminating two Page positions made up the other 1/3 of the required reduction. These positions would be absorbed by existing vacancies. The Board unanimously approved a motion to support Director Dawson's request to the City. At the February meeting Director Dawson reported that the Library budget will be \$10 million in FY 26 for the first time. Director Dawson thanked the Board for its support in achieving this milestone. The City approved the Library request in the proposed budget for additional hotspot and Chromebook lending programs. The required budget reductions removed one Page position but added a Library Assistant for passport processing which will pay the salary for this position. Although the final Library FY 26 budget approved by the City was decreased by 5.65% (about \$100K) the Director was generally pleased with the budget overall.

At the June meeting the Board approved unanimously the standard request by the Director as the fiscal year had not ended, to approve the use of carry over funds.

COLLECTIVE BARGAINING

Robert Ray, head of the ad hoc committee to investigate the possibility of collective bargaining for the Library, made a report at the September meeting. An independent

legal consultant advised the committee that the City Council would have to amend the City's collective bargaining ordinance to include Librarians. Managers, supervisors and unbenefited part time workers would be ineligible for collective bargaining as well as contractors like security guards. As a result, fewer than 30 employees would qualify for collective bargaining. The committee recommended further study.

LIBRARY CLOSURES

All Library branches were also closed on 5/16/25 for the annual staff professional development day. The keynote speaker was director of the Wilmington Institute Free Library and President of the Public Library Association.

At the June meeting the Board unanimously approved Director Dawson's request to close the Library on 8/19/25 in order to allow for troubleshooting and check-in of books returned during the implementation of the new Integrated Library System, the Polaris System.

BURKE BRANCH RENNOVATIONS

Seven years after the departure of the school system from Burke the necessary funding of \$900k proved inadequate to implement the wish list. A new plan is necessary. At the December meeting the General Services staff briefed the Board on the proposed renovation which include a large meeting room, a makers space, small meeting spaces, a podcase space, four study rooms, storage areas, a new entry door and a reception area. The budget had been reduced to \$750K. Design development began in December during meetings with the friends group, the Board chair and library staff. Construction was planned to begin in October 2025 and move-in scheduled for May 2026.

Director Dawson reported at the June meeting that she had received drawings of plans for the Burke renovation. She requested a meeting with General Services to discuss the fact that the CIP budget allocated for the project will potentially require drastic zeroing out.

BEATLEY WORK

The work on the Beatley Envelope Project was underway by September 2024 including the replacement of the front doors, the exterior meeting room door and outdoor windows. The Board voted to allow the closure of the building to facilitate work on the interior during the first week in December and extend the closure to December 10th if need be. The envelope project was completed in June 2025. The City planned to install charging station in the parking lot, and Director Dawson has requested that the City share funds from the stations with the Library.

DIRECTOR'S AWARDS

The Board is pleased to recognize the Fiscal 2025 Director's Awards winners and Outstanding Performance Awards (OPA):

Nomination	Category	Reason	Award Type
Lynda Rudd	Efficiency, effectiveness, and productivity in job performance. Actions that result in a tangible and measurable savings in any or all of the following: time, labor, space, equipment, or supplies	Polaris ILS data migration	Outstanding Performance Award
Alexandra Zomchek	Service to the public, Efficiency, effectiveness, and productivity in job performance	Alexandra has proven time and again that she deserves more than the title of adult reference librarian. She operates at a managerial level by coordinating and executing programing, events, collection development, and outstanding customer service. As a one person team, the adult section of the library has grown and flourished under her supervision.	Outstanding Performance Award
Joyce Leung	Efficiency, effectiveness, and productivity in job performance	Joyce Leung has stood out for being a very efficient leader; she organizes her time very well, during the day you can see her getting everything ready for the opening, later on the second floor maybe with a contractor that needs to check our alarm system, yes because Safety is first :) or you can see her dealing with challenging customers, later on if she is closing you will see her doing the sweep, yes right on time before we close and yes before we leave for the day she will double check the doors to make sure they are locked. As a supervisor she leads by example and takes care of her team.	Outstanding Performance Award
Jenny Moya and Cindy Mejia	Efficiency, effectiveness, and productivity in job performance	Last year, Jenny and Cindy processed over 3000 passport applications bringing in over \$100,000 in revenue to the library.	Outstanding Performance Award
Amy Sutton-Cannon	Efficiency, effectiveness, and productivity in job performance.	In the absence of a system wide youth services manager, Amy has taken on the task coordinating the whole SummerQuest program. She has been on top of booking performers, scheduling the system, working with communications, assisting two managers that are executing SummerQuest for the first time, all while maintaining the daily tasks of a central branch. She has done an outstanding job and deserves recognition for spearheading a system wide program that supports the city.	Outstanding Performance Award
Marialy Duncan, Sophie Hopkins and Lucy Cook - The Plushie Program	Innovative or creative approach	Twice Loved Plushie Adoption program. The teams' innovative idea of asking the community for donations of used stuffed animals, refreshing and cleaning them and then offering them for adoption by a new family, tangibly demonstrates the library's ongoing commitment to sustainability.	Director's Award
Brandon Burrell, Sandy Holt, Mehma Mehra, Erin Page and Jordan Prince	Teamwork and cooperation in working with fellow employees to attain the goals of the organization.	"Teamwork Excellence Award." This incredible group consistently goes above and beyond to keep Beatley Library running smoothly and efficiently, especially during our busiest days.	Director's Award

Finally, the Board would like to thank the Mayor, the City Council, and the City Manager for their continuing support of the Alexandria Library.

RESPECTFULLY SUBMITTED,

Robert Ray IV, Chair (Library Company Representative)

Albert Moseley II, Vice Chair (City Council Appointee)

Dianne Fox, Treasurer (City Council Appointee)

Libby Bawcombe, Secretary (Library Company Representative)

Oscar Fitzgerald (Library Company Representative)

Anh Phan (City Council Appointee)

Canek Aguirre (City Council Representative)

**Local Emergency Planning Committee (LEPC)
Annual Report
July 2024 – June 2025**

Summary of Accomplishments

The mission of the Local Emergency Planning Committee is to review and advise on the City's emergency plans for extremely hazardous substances under the U.S. Environmental Protection Agency's (EPA) Emergency Planning and Community Right-to-Know Act of 1987 (EPCRA). Within these guidelines, the LEPC membership completed the following activities during its 2024/25 year.

LEPC Policy and Membership Accomplishments

- Received Tier II reports and reviewed list of facilities with hazardous substances
- Maintained LEPC webpage to include meeting minutes, schedule, and agenda
- Attended one Citizen Corps Council (CCC) Meeting

LEPC Member Activities

- Held two quarterly meetings with board and community members
- Adopted LEPC By-Laws

Program and/or Legislative Accomplishments

- N/A

Goals for 2025-2026

- Fill vacant board positions (1 City Council, 2 SARA, 2 Media, and 1 Community Group)
- Conduct at least two quarterly meetings
- Draft Hazardous Materials Emergency Response Guide

Leadership

- One board member resigned, and another term expired
- During the course of the year, membership included the following individuals:
 - Elected Official: Alyia Gaskins, Council
 - Elected Official: Kirk McPike, Council
 - Fire Department: Russell Furr, Chief Deputy Fire Marshal
 - Fire Department: Dave Plunkett, Special Operation Chief
 - Community Member: Elizabeth Chimento
 - Community Member: Robert Dube *RD*
 - Operators of Facilities: Lucas Dushac
 - Media: Michael Lee Pope, Chair
 - Media: Vernon Miles
- Curice Paulus, Deputy Emergency Management Coordinator for the Office of Emergency Management, acted as the staff liaison during the course of the 2024/2025 fiscal year.

City of Alexandria Park & Recreation Commission
Annual Report
July 2024 – June 2025

Summary of Accomplishments

The mission of the Park & Recreation Commission is to advise City Council in matters relating to parkland, recreation and culture, facilitate public feedback, and participate in planning recreational activities and services through its advice to Council and to the Department of Recreation, Parks and Cultural Activities. Within these guidelines, the Park & Recreation Commission membership completed the following activities during its 2024-2025 year.

Park & Recreation Policy and Membership Accomplishments

Membership remained consistent through the year. The Commission held one virtual and nine in-person meetings from July 2024 through June 2025 and maintained at quorum during the year. Although the Commission continues to be successful in vacancy recruitment, the Commission will consider avenues to increase diversity of the membership in future recruitment opportunities.

- List participation/Coordination with other advisory groups as relevant:
 - One-member representative assigned/appointed to, or followed activities pertaining to open space and recreation activities with the following advisory groups and/or committees:
 - Waterfront Commission
 - Youth Sports Advisory Committee
 - Potomac River Generating Station (PRGS) Development Project
 - George Mason Elementary School Modernization Project
- List any policy changes
 - None

Program and/or Legislative Accomplishments

- The Commission provided comments on FY 2025 Proposed Budget and Capital Improvement Program reaffirming the City's commitment to funding planned capital expenditures, operations, and maintenance of the parks, and consider creative funding to ensure the future and continued success of the implementation of the park plans. The Commission identified eight priorities: 1. Ensuring the availability of sports fields & open space; 2. Updating the Citywide Parks Improvement Plan; 3. Increasing the RPCA maintenance budget; 4. Supporting the RPCA employee and administrative needs; 5. Exploring creative, new non-traditional revenue generation opportunities to supplement budget; 6. Addressing waterfront flooding; 7. Starting community engagement to discuss the Future of Cameron Run Park; and 8. Align RPCA and ACPS Funding for School Modernization Projects. Letter attached.

- Based on its participation in the Superintendent Advisory Committee on the Modernization of George Mason Elementary School and public comments received, the Commission sent a letter to City Council urging the School Board, ACPS staff, and the George Mason Modernization planning team to prioritize the following in their current planning efforts: (1) ensure that the park space adjacent to the modernized George Mason Elementary retains two diamond fields, (2) maintains approximately the same square footage of natural grass fields that currently exist, and (3) incorporates a new rectangular turf field. These adjustments would not only preserve current recreational facilities but would also expand them, adding much-needed playing surfaces for both students and the community. Letter attached.
- The Commission received multiple updates on aspects of the Alexandria Waterfront Implementation Plan. Recognizing the waterfront is one of Alexandria's most prominent and important gathering places for residents and tourists alike, the Commission strongly supports storm water management efforts. In a letter, it had supported considering passive, underground stormwater storage options, which were later eliminated. However, the Commission supports moving forward with constructing a pump house on the waterfront and recognizes that changes will still be made as this proposal and process moves forward. Consistent with that view, the Commission's preference is for an option that retains open space that can be enjoyed by residents, contributes to the beauty of the Waterfront, and service various programing needs. Second, of the options presented by the City for the Pump Station, the Commission's preference is for the Prince Street option, placing the needed structure along the street and across from the Old Dominion Boat Club in order to retain a significant portion of the existing park for public use and not unnecessarily add structures that would block views along Strand Street or otherwise prevent future development of this area. Third, the Commission supports park improvements as part of this project and adding other amenities to serve the residents of Alexandria. This includes adding bathrooms, accessible power to support events and considering the addition of performance space that opens into the park. Letter attached.
- The Commission provided joint recommendations with the Waterfront Commission on the Robinson Terminal Development (RTN) site. RTN is one of the last remaining waterfront development sites in Alexandria. The process to bring the development to this point has taken many years and considerable planning, and the Commissions commend the progress made. It is imperative to learn from the lessons of past developments along the waterfront and incorporate these lessons into RTN. We recognize that waterfront property in Alexandria is a scarce resource and important for both the enjoyment and economic needs of the city, residents and visitors. We strongly encourage the City to work with the developer to maximize the public amenity space on the site, develop a plan for providing near-term public access to the water, and visibly recognize the historic nature of the site. Letter attached.
- The Commission joined a letter with the Alexandria Environmental Policy Commission, Alexandria Beautification Commission and others to support efforts in the city to transition to electric leaf blowers and other alternatives. Letter attached.

- The Commission reviewed, made recommendations and endorsed multiple Park Projects, Small Area Plans, Develop Special Use Permit and Policy Recommendations to ensure open space and other attributes support community wellbeing including:
 - PRGS Property Private Development
 - Robinson Terminal North Private Development
 - Ewald Park Improvement Framework Plan Amendments
 - Schuler Hamilton Jones Skatepark Plan Amendment

Commission activities, materials and additional work accomplished may be found by visiting <https://www.alexandriava.gov/25560>

Goals for 2025-2026

- The Commission will continue to:
 - Work with Department staff and Alexandria residents to evaluate existing recreation programs, facilitate public input and make recommendations to enhance and expand programs in order to serve the diverse needs of all of the City’s residents.
 - Hold public hearings on future Department projects and work with staff to ensure budget proposals reflect future Capital Improvement Plan (CIP) facility additions and renovations, as well as the operational needs of the Department. Among others, the Commission plans to engage the community on the future of Cameron Run Park in advance of the expiration of the City’s lease with NOVA in December 2028.
 - Work on issues pertaining to parkland and facility needs in support of City Council’s Strategic Master Plan; City Open Space Master Plan, and Capital Facilities Maintenance Program
 - Seek to preserve existing open space in the City and to expand and improve open space for the community uses.
 - Increase resident and student participation at Park & Recreation Commission.
 - Provide support to Department staff in the update of the Cost Allocation and Resource Recover Policy, last updated in 2019.
 - Provide support to Department staff in the updating the sports team affiliate agreements and continue to facilitate the Youth Sports Advisory Committee.
 - Provide feedback on Department effort to facilitate and support the arts in the city; and
 - Provide support to Department staff in the update of the RPCA Park & Recreation Master Plan adopted in 2003.

Commission Leadership

- Officers for the 2025-2026 year will be Dana Robert Colarulli, Chair; Katy Matthews, Vice Chair; and Stewart Fox, Secretary.
- List term expirations and new members, with month they were appointed in 2024-2024:

- Philip Voorhees (December 24 resigned)
- Asa Orrin-Brown (December 2024 appointed)

- During the course of the year, membership included the following individuals:

Planning District I	Planning District II	Planning District III	Youth Representatives
<ul style="list-style-type: none"> • Stuart Fox • Paul Komelasky • Jeffrey Miller 	<ul style="list-style-type: none"> • Dana Colarulli, Chair • Joseph Fray • Geoff Goode 	<ul style="list-style-type: none"> • David Brennan • Katy Matthews • Philip Voorhees • Asa Orrin-Brown 	<ul style="list-style-type: none"> • Jacques Lecoq • Tookie Organek

- Jack Browand, Deputy Director, Department of Recreation, Parks & Cultural Activities acted as the staff liaison to the Park & Recreation Commission during the course of the 2024-2025 year.

Attachments

1. FY 2026 Capital Improvement and Operating Budget
2. George Mason Elementary School Modernization Project
3. Waterfront Small Area Plan Implementation and Flood Mitigation
4. Joint Letter Robinson Terminal North Development Project
5. Joint Letter from PRC, EPC, Alexandria Beautification Commission et al. in support of the electric leaf blower transition



Park & Recreation Commission

Department of Recreation, Parks & Cultural Activities
1108 Jefferson Street
Alexandria, Virginia 22314

November 1, 2024

Mr. James Parajon
City Manager
City of Alexandria
301 King Street
Alexandria, VA 22314

RE: Park & Recreation Commission Priorities for FY 2026 Budget

Dear Jim,

Thank you for the opportunity to provide feedback on budget priorities for FY 2026. The Commission believes that our parks, open spaces and recreation centers play a critical role in making Alexandria a place for our residents to live, enjoy, connect and thrive. We take our role to provide feedback and recommendations to the Department and City Council seriously.

Based on our meetings and discussions during the past year, the Commission has identified eight priorities:

1. Ensuring the availability of sports fields & open space
2. Updating the Citywide Parks Improvement Plan
3. Increasing the RPCA maintenance budget
4. Supporting the RPCA employee and administrative needs
5. Exploring creative, new non-traditional revenue generation opportunities to supplement budget
6. Addressing waterfront flooding
7. Starting community engagement to discuss the Future of Cameron Run Park
8. Align RPCA and ACPS Funding for School Modernization Projects

Ensuring the availability of recreational fields & open space.

A combination of events in recent years has led to a significant increase in demand for recreational field space -- including COVID recovery, population increases, new school construction and increased

participation in organized youth and adult sports (which we see as a great thing!). Our sports affiliates continue to be strong partners to the City promoting access and equity through scholarships, volunteer opportunities, and strong engagement and collaboration with RPCA and ACPS. The Youth Sports Advisory Board, a subcommittee of the Commission, has also been extremely helpful in pulling these voices together.

The Commission believes that the most efficient way to ensure availability and meet the growing need for recreational spaces is prioritizing more synthetic turf and lighted fields. This enables the same number of fields to service many more hours of use throughout the year for a comparatively nominal cost. This important work should continue and expand, allowing for increased capacity and enabling income generation via parks through sports tournaments and other uses. We also encourage the Department to continue to explore sustainable and environmentally friendly turf refilling, as was recently done in the Ben Brenman rectangular field returfing.

We also encourage the City to continue its practice of pursuing public access easements for open space in new developments which efficiently allow public access while minimizing maintenance and operating expenses. This has been a successful model for the City in a number of areas in the City. We note that this is not currently being discussed as part of the Robinson Terminal North encourage the city to explore similar opportunities there.

Update Citywide Parks Improvement Plan

The Commission encourages the Department to proactively update our Citywide Parks Improvement Plan and request funding as needed to accomplish this task. The last Citywide Parks Improvement Plan is now 10 years old, and we completed only about a quarter of the planned upgrades & improvements from the 2014 plan.

Our Parks are some of our biggest assets in terms of both land mass and budget allocation – they drive enjoyment by residents and visitors alike and are meetings places where communities are built. A comprehensive update that accounts for changes within our community as well as climate and use impacts can help the City better allocate critical budget and CIP dollars to their highest and best use based on public discussions of the Community's needs. This includes, for example, a focus on key neighborhoods in the City disproportionately affected by extreme heat. We understand this process is already underway and encourage the Department to accelerate its review.

Increasing RPCA maintenance budget.

The number of parks and facilities that RPCA manages continues to grow, yet maintenance budgets have barely increased in the past decade. This is in part due to a stellar job by the Department managing our facilities and outside contractors more efficiently, but without proper maintenance, we risk requiring more capital improvement more regularly (and at a higher cost). Increasing the operating budget to maintain and improve our facilities and green spaces at a high level is critical.

Supporting the RPCA employee and administrative needs.

The City must support its staff to attract and retain top-tier talent. This continues to be a high priority, especially with a new aquatics facility and other additions to the Department's workload. Competitive salaries, as well as pathways for growth within the City help to attract and retain top performing staff. This is particularly the case within our Recreations Centers for staff playing critical roles providing after-

school care and engagement programs for students, as well as programs that support health and wellness for all residents.

We also recognize that the city is currently conducting a search for a new head of the Department as a result of Jim Spangler's retirement. We thank Jim for his many years of service. In looking for a new Director, we request a seat at the table so that our feedback and thoughts can be incorporated into the hiring process. Given the challenges ahead, we encourage the city to identify candidates who can build relationships within the city and visibly engage the public to gather feedback on city plans and celebrate our parks and the programs and services provided by the city.

Exploring creative, new non-traditional revenue generation opportunities.

Today, an increasing share of the RPCA operating budget is funded via cost recovery, rentals, and classes. We encourage this trend to continue for several reasons:

1. to limit the impact to the City's operating budgets while also considering improvements;
2. to ensure that we are providing the greatest value to City residents with existing facilities and programs; and
3. to better align projects with the needs of our community – including considering new investments and working with other parts of the city to enable new or better uses of city spaces.

We encourage the City to update its Resource Allocation Model with these priorities in mind and to balance the goals of generating revenue and enabling access to all residents.

Addressing waterfront flooding.

We support an increase in funding to support additional solutions to help manage waterfront flooding in the City – solutions that we can be proud of for generations to come. Multiple parks – including our most visited parks in Old Town – are severely affected on a regular basis by flooding throughout the year. Continuing to delay will create more remediation costs while not adopting a longer-term solution. The Commission has been briefed on plans for a pump station and we continue to voice our support for moving forward with this project while also advocating to retain as much open and usable space as possible in the waterfront.

We also reiterate our calls for funding to transform Waterfront Park into its final form as envisioned in the Waterfront Small Area Plan. The current plans leave the Park in a permanent interim stage which is highly disappointing. While we agree to prioritize flood mitigation efforts, these should be coupled with a plan to complete the long-awaited Park improvements.

Start community engagement for Cameron Run Park

We request restoring funding that has been pushed back in the CIP, to start a formal community engagement no later than FY 2026 about the future of Cameron Run Park. This site provides terrific opportunity to serve as a key asset to better meet our (growing) community needs!

The Commission plans to hold a public hearing early next year to start thoughtful conversations about the current and best future uses of this site to best serve the community. In parallel, it is critical that the City is able to conduct a more comprehensive process, well in advance of the expiration of the NOVA Parks lease in December 31, 2028.

Align RPCA and ACPS Funding for School Modernization Projects

The city should work with RPCA and ACPS to align modernization plans to maximize recreation opportunities and services and ensure equity of those services across ACPS and the City. For example, the current CIP eliminates RPCA's funding for improvements to the Leonard "Chick" Armstrong Recreation Center that would accompany and complement ACPS's planned modernization of Cora Kelly Elementary School. This is inconsistent with recently completed school modernization projects at Douglas MacArthur and Minnie Howard that are now providing tremendous value to the city.

Please reach out to us if you'd like to further discuss or would like us to advise on other related issues.

Sincerely,

Dana

Dana Robert Colarulli, Vice Chair
Park & Recreation Commission

Stuart

Stuart Fox, Member
Park & Recreation Commission

cc: Park & Recreation Commission members
Emily Baker, Deputy City Manager
James Spengler, Director, Recreation, Parks & Cultural Activities
Jack Browand, Deputy Director, Staff Liaison to the Parks & Recreation Commission

Signature: 
Dana Colarulli (Nov 4, 2024 10:26 EST)

Email: danacolors@gmail.com

Signature: 

Email: stuart@r66.vc

PRC FY2026 Budget Letter_FINAL_v2

Final Audit Report

2024-11-04

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Park & Recreation Commission

Department of Recreation, Parks & Cultural Activities | 108 Jefferson Street

Alexandria, Virginia 22314

September 30, 2024

Honorable Mayor and Members of City Council
City of Alexandria
301 King Street
Alexandria, VA 22314

RE: George Mason Modernization -- Open Space and Playing Fields

Dear Mayor Wilson and Members of the City Council:

On behalf of the City's Park and Recreation Commission, we write to ask that you strongly urge the School Board, ACPS staff, and the George Mason Modernization planning team to prioritize the following in their current planning efforts: (1) ensure that the park space adjacent to the modernized George Mason Elementary retains two diamond fields, (2) maintains approximately the same square footage of natural grass fields that currently exist, and (3) incorporates a new rectangular turf field. These adjustments would not only preserve current recreational facilities but would also expand them, adding much-needed playing surfaces for both students and the community.

Diamond fields and natural grass areas are vital for a variety of activities that promote physical health, teamwork, and social interaction. They serve as spaces for organized sports as well as unstructured play, which are crucial for child development, and the mental and physical well-being of all members of the community. Retaining these fields in their current capacity ensures that future generations will continue to benefit from them, just as students and families do today.

Let us also take this once-in-a-generation opportunity to increase the amount of outdoor play space available to our community by including a rectangular turf field to the site. The new field would add a durable, all-weather play surface to the existing diamond and natural grass fields noted above, expanding the recreation facilities available for the school and broader community. We recognize there are space demands when doing any reconstruction, but we would urge the planning team to be creative and responsive to community input on proposed designs to accommodate these priorities. Given the growing demand for recreational space in Alexandria,

particularly with the city's increasing density, this enhancement would be a substantial community asset, supporting both school programs and recreation leagues year-round.

Please do not hesitate to reach out to the Commission if we can further advise on this issue.

Sincerely,


Dana Colarulli (Sep 30, 2024 23:57 EDT)

Dana Colarulli, Chair
Park & Recreation Commission


Geoff Goode (Sep 30, 2024 15:48 EDT)

Geoff Goode, Planning District II
Park & Recreation Commission

cc: Honorable Mayor & Members of City Council
Alexandria City Public School Board Members
Dr. Melanie Kay-Wyatt, Superintendent of Schools
Emily Baker, Deputy City Manager
Dr. Alicia Hart, Chief Operating Officer
James Spengler, Director, Recreation, Parks & Cultural Activities
Sophie Huemer Director of Capital Programs, Planning and Design
Members of the George Mason Modernization Planning Team
Park & Recreation Commission Members
Jack Browand, Deputy Director, Staff Liaison, Park & Recreation Commission

PRC George Mason Letter Final 9-30-24

Final Audit Report

2024-10-01

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-  Document emailed to Dana Colarulli (danacolors@gmail.com) for signature
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-  Document emailed to geoffrey.goode@gmail.com for approval
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-  Email viewed by geoffrey.goode@gmail.com
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Park & Recreation Commission

Department of Recreation, Parks & Cultural Activities
1108 Jefferson Street
Alexandria, Virginia 22314

January 24, 2025

Mr. James Parajon, City Manager
City of Alexandria
301 King Street
Alexandria, VA 22314

RE: Waterfront Small Area Plan Implementation and Flood Mitigation

Dear Jim,

During the past three years, the Commission has received a number of updates on the Alexandria Waterfront Small Area Implementation Plan, and, in particular, plans to implement effective stormwater mitigation in Old Town. Twice we have sent letters – on June 16, 2022 and then more recently April 11, 2024 – both times supporting these efforts and providing feedback on the proposals at the time.

Plans have developed and changed – many options and locations have been considered, we have weighed the benefits against the significant investment in each as well as the impact on the waterfront. The Alexandria waterfront is one of our city's most prominent and important gathering places for residents and tourists alike. From the Parks and Recreation Commission perspective, while we continue to believe it is critical to address this problem, we must do so with an eye toward maintaining and improving spaces that can be used and enjoyed by residents.

Consistent with that view, our starting preference is for an option that retains open space that can be enjoyed by residents, contribute to the beauty of the Waterfront, and service various programming needs. There is an important balance that needs to be achieved between maintaining and improving open spaces while also investing in flood mitigation. As plans for the needed structure are finalized, we urge the design team to continue to look at ways of reducing the above ground size of the building to maximize usable space in the park.

Second, of the options presented by the City for the Pump Station, our preference is for the Prince Street option, placing the needed structure along the street and across from the Old Dominion Boat Club in order to retain a significant portion of the existing park for public use and not unnecessarily add structures that would block views along Strand Street or otherwise prevent future development of this area. We believe this is consistent with the goal of activating continuous pedestrian promenade on lower King Street and along the Waterfront.

Third, the Commission supports park improvements as part of this project and adding other amenities to serve the residents of Alexandria. This includes adding bathrooms, accessible power to support events and considering the addition of performance space that opens up into the park – all of which have been discussed as part of the current plan presented by the design team.

We compliment Matt Landes (and the whole design team) on their work as this project has been considered. We thank them not only educating Alexandria residents and the relevant commissions, but also responding to the multiple requests to consider, evaluate and reevaluate various options.

Now is the time to move forward with this project. The Commission stands by to further discuss or answer any questions that you or city Council might have.

The Commission thanks the City Manager for strongly considering our recommendations. We look forward to continuing to work with you on this critical project.

Sincerely,

DRC

Dana Robert Colarulli

Chair, Alexandria Park and Recreation Commission

cc: Honorable Mayor & Members of the Alexandria City Council
Waterfront Commission members
Emily Baker, Deputy City Manager
Jack Browand, Acting Director and Staff Liaison to the Parks & Recreation Commission
Rami Chehade, P.E., Acting Director, Project Implementation
Matthew Landes, Portfolio Manager, Department of Project Implementation

Signature: 
Dana Colarulli (Jan 24, 2025 17:28 EST)

Email: danacolors@gmail.com

PRC Letter Pump Station Jan2025

Final Audit Report

2025-01-24

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Waterfront Commission and Park & Recreation Commission

Department of Recreation, Parks & Cultural Activities
1108 Jefferson Street
Alexandria VA 22311

May 21, 2025

To: The Honorable Mayor and Members of City Council

Re: Joint Letter on Robinson Terminal North (RTN) Development Proposal

We write to share recommendations from both the Waterfront Commission and the Park and Recreation Commission on the development of the Robinson Terminal North (RTN) site. Attached also is a more detailed report developed by the Waterfront Commission Subcommittee on this project.

RTN is one of the last remaining waterfront development sites in Alexandria. The process to bring the development to this point has taken many years and considerable planning, and the Commissions commend the progress made. It is imperative to learn from the lessons of past developments along the waterfront and incorporate these lessons into RTN. We recognize that waterfront property in Alexandria is a scarce resource and important for both the enjoyment and economic needs of the city, residents and visitors. We strongly encourage the City to work with the developer to maximize the public amenity space on the site, develop a plan for providing near-term public access to the water, and visibly recognize the historic nature of the site.

Several points are paramount to the success of RTN, consistent with the Waterfront Small Area Plan Development Goals and Guidelines:

- Designing and maintaining a continuous waterfront pedestrian promenade has long been a tenant of Alexandria's waterfront improvement efforts. The complexity and cost of the development has the potential to lead the developer to complete the work in two phases (West and East) with a lengthy delay in construction possible between the two phases. The project is expected to start with the West building. If there is a delay in start of construction of the East portion of the development, the City should require the developer to complete a public access path along the riverfront as soon as the developer is aware of its need for delays. It could be an extended period for the second (East) phase to be completed and leaving the waterfront access unavailable during this period is not acceptable.
- The site is contiguous to a large, dilapidated and complex pier. The pier is owned by the current owner of the site. We are pleased that the developer's demolition plan calls for cutting the pilings to a level close to the riverbed to allow for and protect waterborne traffic. We understand this work will begin in early summer 2025. The City should work towards replacing the pier and/or make improvements to the shoreline to enable use by pedestrians and boats or a floating dock (for kayaks, paddleboards or other non-motorized vehicles). This

enhancement would help accomplish the long-term vision of the Waterfront Plan to provide multiple water access points to Alexandria.

- The Commissions discussed at great length the optimal ownership of the public access areas of RTN. Ultimately, the Commission supports having the area that is contiguous to the river, including a walking path, owned by the City. Ongoing, daily maintenance would be the responsibility of the condominium residents and major capital improvements to be the responsibility of the City. The Commission saw merits to the City in having the Condominium owners retain ownership and full maintenance responsibilities with public access and authority given to the City for future development of the riverfront including a dock and access points. But ultimately it is decided that the City's ownership of the land along the river is in the public's best interest.
- The Commissions support construction of up to five pavilions with supporting infrastructure on the unit block of Oronoco Street and in the public access areas of the development to allow for publicly accessible areas for shade and for small gathering spaces. We request ongoing updates and consultation on the planned amenities and activation in the public access spaces in the development so that we may provide additional feedback.
- Finally, we urge the City and the developers to consider ways to visibly recognize the historic nature of the site through appropriate signage or art installations that would serve as a reminder of the vibrant past and present of this unique Alexandria space.

Thank you for the opportunity to review plans for this site and provide feedback to City Council. The two Commissions welcome further opportunities to review development plans as they are refined and finalized.

Sincerely,

Lebaron K Reid
Lebaron Reid, Chair
Alexandria Waterfront Commission

Dana R. Colarulli
Dana Robert Colarulli, Chair
Park & Recreation Commission

Janice M. Abraham
Jan Abraham, Chair
Robinson Terminal North Subcommittee

Attachment:

Report of Waterfront Commission Subcommittee on Robinson Terminal North Development

Report of Waterfront Commission Subcommittee on Robinson Terminal North Development

The Subcommittee, which was chaired by Jan Abraham and included Sydney Smith, David Robbins, Louise Roseman, and William Vesilind, met on October 8 and 16, 2024, and January 29 and May 14, 2025 to review the proposed Robinson Terminal North Development. The discussion focused on adherence to Waterfront Small Area Plan Development Goals and Development Guidelines for the RTN site. The meetings were announced and open to the public. Representative City staff attended the meetings.

Development Goals

- 1. Employ a land use mix and design which invites the public and encourages activity within the proposed development in the adjacent public spaces.**

The proposed development plan achieves land use mix.

- 2. Provide extensive public amenities and free access to and along the water's edge.**

Free access to and along the water's edge is achieved. The Commission requests ongoing engagement and consultation on the yet-to-be-designed public amenities. The Commission strongly encourages extensive interactive amenities (e.g., game tables, places for music concerts, exercise classes, and other public events). Bryant Park in New York City can be a model of a public space with high interactive amenities and engagement by the public. Chicago has also invested heavily in enhancing and supporting the waterfront as a community asset, notably with The Wild Mile, which is an example of a public-private partnership that enhances urban living.

Although the intent of the developer is to have the two phases (East and West of Union St.) be developed sequentially and as a continuous construction project, external and financial factors could delay construction of the East portion. The Commission strongly recommends, as a condition of DSUP, that if the construction of the East portion is delayed, the public riverfront path be completed as soon as the delay of the East project is identified by the developer and the City. This would allow continuous riverfront access throughout the City, if for some reason the East portion of the project is delayed.

To support public activation of the site, the Commission encourages utilities and other supporting infrastructure, including water fountains, electricity, and generator support, be installed in the public access area and up to five pavilions be constructed and located in the unit block of Oronoco and in the public access area of the development.

Public restrooms are planned for the West building. We believe these restrooms are an important element of the planned development and should be a condition of the DSUP.

The on-site restrooms should be publicly available 7 days a week, 365 days per year, from 7 am – 10 pm.

3. Improve access by extending Pendleton Street as a pedestrian connection to an improved public pier.

Pedestrian connection to the waterfront via Pendleton Street and Oronoco St. is achieved. No public pier is included in the proposed development and the current pier will be removed by the developer due to lack of structural integrity. The Commission encourages the City to retain the flexibility to build a public pier at Robinson Terminal North in the future to provide water access to the site for kayakers, paddle boarders, and boats. We believe amenities, either a fixed pier or a floating dock, should exist to encourage public access via the river.

The Waterfront Commission believes the park should be accessible to visitors who arrive from the river in various modalities. Robinson Terminal North is a historical deep-water port and a key connection between Alexandria and the river. Access from/to the river is also a key component of the Waterfront Plan. The current Robinson Terminal North development plan provides no access for visiting kayakers, paddle boarders or boaters. Access to Robinson Landing by boat, kayak and paddleboard has proven to be a huge success that both provides revenue to the City through docking fees, as well as public "parking" to access retail, restaurants, and adjacent parks.

4. Pay homage to historic West's Point through public space design and interpretive features.

The Commission has not yet seen the public space design and interpretive features paying homage to West's Point. The Commission requests an update on the plans before they go to the City for approval.

5. Maintain a building scale compatible with existing fabric to the south and west.

The proposed development is compatible in scale.

6. Maximize water views from buildings, streets and rooftop open spaces.

Many portions of the development have water views, which are primarily accessible to residents, such as from many of the condominium units and from the building rooftops. Residents will have access to water views from the West Building and restaurant patrons will have water views from the West and East Building restaurants. The public will have views and access to the water from the areas along the waterfront.

Development Guidelines

- 1. Active uses should be part of any development and should constitute the predominant ground floor uses.**

Two ground-floor restaurants are included in the West building and one ground-floor restaurant is included in the East building. Most of the ground floor space in the East building is devoted to residential units.

- 2. Preferred use on the site is mixed use, emphasizing arts, history and culture (including a museum) and including vibrant commercial uses (such as hotel).**

The proposed use of the site does not emphasize arts, history, and culture. Three restaurants on site support vibrant commercial use. The Waterfront Commission has been an advocate for a high level of activation for portions of the waterfront and encourages the plans to include appropriate infrastructure (electricity, plumbing etc.) to allow for active use of the public space, including the adjacent AlexRenew site, the football-shaped site on the southeast portion of the public space and up to five pavilions to provide sun protection and casual gathering spaces. The Commission requests updates on the plans as they are further developed.

- 3. Residential use and design should be compatible with a high level of public activity and located away from the water.**

The design currently has residential units in the East building on the ground floor and in close proximity to the area of public activity. There should be a requirement that the residential units have robust soundproofing to minimize noise complaints.

- 4. Residential use should not be the primary use of the site. The location, design and specific type of residential use proposed must coexist well with the other planned uses on the site and planned public activity in the public spaces adjacent to the residential development. Ground floor residential units are not permitted.**

This guideline is not met. While the development plan includes three restaurants, residential use is the primary use of the site. The East building has ground floor residential units. The Commission is concerned with the interface between the public activation of the area and the highly priced residential condominium units with special attention on the ground floor condominium units. The Commission encourages sound insulation, privacy screens and triple-pane windows for ground-floor condominium units as well as full disclosure for all residents in condominium documents, describing the public access to the surrounding areas.

- 5. The streetscape and pedestrian experience along North Union Street should be enhanced; in addition to undergrounding utilities, providing street trees and appropriate light fixtures.**

This guideline appears to be met. Union St will have areas for ride share drop offs and quick delivery of people and things to access the two residential buildings, East and West.

- 6. Historic interpretation, consistent with the recommendations of the History Plan, should inform every aspect of the redevelopment and adjacent public spaces, with particular attention given to the West's Point site which is the area which extends from the water west up Oronoco Street to Union Street and represents the origins of Alexandria.**

We encourage implementation of this guideline but have not seen the developer's plans in this regard. The Commission requests updates on the plans as they are developed.

- 7. Encourage modern design inspired by historic precedent while maintaining compatibility with the nearby residential neighborhoods and ensuring compliance with the Potomac River Vicinity Height District regulations.**

This guideline appears to be met.

- 8. Redevelopment proposals shall require review on an advisory basis by the Old and Historic District Board Architectural Review prior to being considered by the Planning Commission and City Council prior to approval.**

This guideline has been met.

- 9. Parking for new buildings should be accommodated on site and below grade. Although the Plan anticipates low parking ratios, the applied ratio must be consistent with industry norms for similar hotels.**

Parking for East building is below grade, but building constraints require parking for the West building to be at grade. The current plan does not include a hotel. The Commission does not believe that 12 public parking spaces are adequate for the three restaurants and guests of residents in the condominium units.

- 10. The bulk and scale of the buildings should be stepped down from Union Street toward the water.**

This guideline appears to be met; the East building is a smaller bulk and scale than the West building.

- 11. Curb cuts should not be located on any building and/or block frontages facing the water or North Union Street, and should be minimized if facing open space along Oronoco Street.**

There are two curb cuts at the development, one facing Pendleton Street for deliveries, trash collection and parking for the West building and one facing North Union Street for deliveries and the underground parking garage in the East building.

The Commission suggests that trash removal and deliveries, particularly supporting the East building 35 condominium units and a full-service restaurant, be further studied as the amount of activity for deliveries and trash will be considerable and the practicality of using smaller vans for trash collection and delivery is questionable. Much more frequent trash collection than specified in the DSUP application is encouraged.

12. Shoreline treatment at Robinson Terminal North should include native plantings and naturalization where possible.

The Commission does not have information regarding the landscape design and requests further updates as the plans are developed. The Commission supports ensuring that nothing is done during or after development that will hinder stabilization of the shore line.

13. Redevelopment should be compatible with any biosparging technology, or other bioremediation being employed by the City in treatment of the Oronoco Outfall-Alexandria Town Gas site located at the eastern end of Oronoco Street.

City staff confirmed these requirements have been met.

14. As part of the redevelopment, on and off-site public amenities shall be provided by the developer of the site. The specific amenities to be provided will be determined during the development review process. Desirable public amenities include:

- **Public art**
- **Open spaces with public access easements**
- **Retention of the Robinson Terminal pier**
- **Environmental amenities above and beyond minimum required**

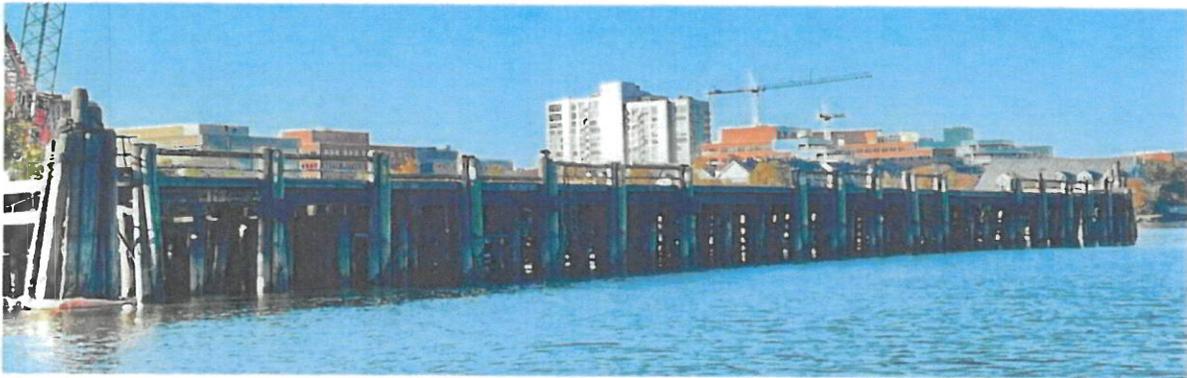
Public art. The Commission is very supportive of public art on this site but has not yet seen the proposed art. We request that the Commission be updated as the plans are developed.

Open spaces with public access easements. The Commission strongly recommends that the RTN condominium association retain ownership of and maintenance/upkeep responsibilities for the public space (excluding the AlexRenew portion of the site), subject to a public access easement. The Commission believes this model of ownership will provide the highest level of maintenance and upkeep to this important public area and has been successfully adopted elsewhere along the waterfront, such as Harborside's ownership of and responsibility to maintain Shipyard Park including the shoreline.

The open space development plans should be coordinated with the contiguous AlexRenew space which while under separate ownership will flow naturally from the visitors' perspective.

Retention of the Robinson Terminal pier. The Commission recognizes the financial challenges of rebuilding the pier/dock at this time but strongly encourages the City to work towards replacing the pier in the near future with either another fixed pier for use by pedestrians and boats or a floating kayak/dinghy/paddleboard/dock. This enhancement would help accomplish the long-term vision of the Waterfront Plan with multiple water access points to Alexandria.

The Commission is pleased that the developer has assumed responsibility to remove the existing pier, including the pilings (to a level at or slightly above the river bed), and believes it is essential that it be done in an environmentally sensitive way. We also encourage the City begin the planning process for a replacement recreational, aesthetically pleasing shore line. The photo below illustrates the scale and complexity of the current dock with the numerous pilings supporting the pier. The Commission strongly recommends that nothing be done in the development of the RTN that would preclude long-term development of the waterfront for a future dock/pier. The Commission needs clarity on the future plans for the pier/dock and while this process evolves.



Environmental amenities. The Commission encourages the inclusion of one or more water fountains in the public space, consistent with City standards. Also, the Commission supports the removal of the railroad tracks on the street to support safer bike traffic. Special attention to the bike trail to road intersection is needed for safety of pedestrians and bikers, focusing on the corner of Pendelton and Union Streets.

The Commission encourages additional amenities, such as pavilions with utilities, games and recreational amenities on the public access area including a fire pit, lawn games, seating to watch the river and an area for small musical performances.

15. The maximum FAR and floor area allowed is included on the chart.

City staff confirm this condition has been met.

Signature: OKI
Lebaron Reid (May 22, 2025 13:21 EDT)

Signature: D. C.
Dana Colarulli (May 22, 2025 14:22 EDT)

Signature: Janice M. Abraham
Janice M. Abraham (May 22, 2025 14:37 EDT)

March 21, 2025

Alexandria City Council
City Hall
301 King St.
Alexandria, VA 22314

Dear Mayor Gaskins, Vice Mayor Bagley, and City Council Members,

We write as advocates for sustainable leaf management and reducing air pollution, and we support Alexandria's prompt transition from gas-powered to electric leaf blowers. The environmental and economic costs of leaf and grass clipping removal are significant, and we urge the city to adopt more sustainable practices.

Why Transition to Electric Leaf Blowers & Other Alternatives

Gas-powered leaf blowers have many harmful effects:

- *Air pollution:* They emit high levels of carbon monoxide, nitrogen oxides, and fine particulate matter. Using a leaf blower for an hour produces the [same pollution as running 15 cars in our neighborhoods for an hour](#).
- *Health concerns:* Operators and residents are exposed to fine particulates and other carcinogenic toxins, leading to asthma attacks and premature deaths.
- *Harmful, excessive noise* disrupts wildlife and is a health risk for residents and visitors.

Alexandria can align with our Eco-City Charter and lead the way in Virginia by transitioning to electric models, reducing air pollution, and creating a healthier work environment for city staff.

- Montgomery County, MD and Washington, DC, have already banned gas blowers. In DC, while some landscapers initially resisted due to cost and performance concerns, [many now report positive experiences](#) with lighter, healthier, more efficient, and cost-effective electric blowers.
- The DC Sustainable Energy Utility offers rebates to offset the cost of new equipment, further encouraging electric blower adoption.

Rethinking Leaf & Vegetation Removal in Parks & Public Land

We urge the city to reduce unnecessary leaf and grass clipping removal, particularly in parks. Leaves play a vital role in the health of ecosystems and biodiversity. When left on the ground, leaves provide natural mulch, retain soil moisture, suppress weeds, and contribute essential nutrients to the soil as they decompose.

- Allow leaves to remain in wooded and low-traffic areas, reducing costs and enhancing soil and tree health.
- Limit routine blowing of grass clippings and debris from pathways where a pristine aesthetic is unnecessary.

Alternatives to Leaf Blowers

While electric leaf blowers are cleaner and quieter, they still have environmental costs. We recommend incorporating other cost-efficient approaches to reduce blower reliance:

1. **Leave leaves & grass clippings in natural areas wherever possible.** *Mowing over leaves and/or using mulching mowers will cut them into small pieces so they can get into the ground and increase soil fertility.*
2. **Leaf sweepers:** Push or tow-behind models offer a quieter, non-polluting method for leaf collection while reducing labor efforts.
3. **Manual tools:** Rakes and brooms offer zero emissions, minimal maintenance, and precise collection.

Recommended Actions

1. **Educate residents and businesses** about the ecological benefits of leaf mulching and decomposition. We are eager to collaborate on an education campaign similar to the Northern Virginia Bird Alliance's "[Leave the Leaves](#)" initiative and the Falls Church "[Leave the Leaves](#)" website.
2. **Adopt a sustainable leaf management policy as soon as possible**, allowing leaves to remain in natural areas and reducing expensive and excessive clearing of grass clippings, leaves, and debris.
3. **Encourage sustainable alternatives** such as raking and leaf mulching, where appropriate.
4. **In 2025, start the phase-out of gas-powered leaf blowers** in Alexandria, aiming for completion by or before the end of 2026, while allowing flexibility as needed. Given similar policies in nearby areas, we believe the transition will be manageable. (*See Attachment 1 below for regional details.*)

By embracing these changes, Alexandria can maintain beautiful landscapes while reducing costs and creating a healthier environment for residents and workers. Thank you for considering this important issue. We welcome opportunities to discuss these recommendations and to work toward a more sustainable future for our city.

Sincerely,

Eleanor Trice, Chair, Alexandria Beautification Commission

Marta Schantz, Chair, Environmental Policy Commission

Dana Robert Colarulli, Chair, Parks and Recreation Commission

Jerome Cordts, Chair, Public Health Advisory Commission

Tom Blackburn, Advocacy Committee Chair, Northern Virginia Bird Alliance

CC: City Manager James Parajon
City Attorney Cheran Ivery

Attachment 1

Adjacent jurisdictions are in favor of electric alternatives to gas-powered leaf blowers because they reduce pollution and noise.

In Washington, DC, the [Leaf Blower Regulation Amendment Act of 2018](#) took effect on January 1, 2022. The Act prohibits the use of gasoline-powered leaf blowers in the District of Columbia and impacts landscapers who do business in the District, and residents who own gasoline-powered leaf blowers. Companies or individuals that use gasoline-powered leaf blowers in DC are subject to fines of up to \$500 for each offense. The [DC Sustainable Energy Utility](#) offers rebates to offset the cost of new equipment, further encouraging electric blower adoption.

Montgomery County Maryland has already banned the sale of the devices and will prohibit their use starting July 2025.

Fairfax County ceased purchasing gas blowers in August 2022 and opted exclusively to replace them with electric ones.

**CITY OF ALEXANDRIA
BOARDS AND COMMISSIONS
MEETINGS ATTENDANCE REPORT**

JULY 2024 THROUGH JUNE 2025

COMMISSION: Park & Recreation Commission

MEMBER'S NAME	2024						2025					
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Dana Colarulli, Chair	X	---	X	X	X	---	X	X	X	---	X	X
Katy Matthews, Vice Chair	X	---	X	X	X	---	X	X	X	---	X	E
Stuart Fox, Secretary	X	---	E	X	X	---	E	X	X	---	E	X
David Brennan	X	---	X	X	X	---	X	X	X	---	E	X
Phillip Voorhees	U	---	U	---	---	---	---	---	---	---	---	---
Asa Orrin-Brown	---	---	---	---	---	---	X	X	X	---	X	X
Paul Komelasky	X	---	X	X	E	---	X	E	X	---	X	E
Geoffrey Goode	X	---	X	X	X	---	X	X	E	---	X	X
Jeffrey Miller	X	---	X	X	X	---	X	E	X	---	X	X
Joseph Fray	X	---	X	X	X	---	X	X	X	---	X	E
Tookie Organek (youth)	X	---	X	X	X	---	X	X	E	---	---	---
Jacques Lecoq (youth)	---	---	X	X	E	---	X	X	E	---	---	---

Note: The Park and Recreation Commission does not generally meet in August and December.
(*indicates special non-regular meeting)

INDICATE: X = PRESENT E = EXCUSED U= UNEXCUSED (Quorum is 50% + 1)

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS: Stuart Fox – 66%, Paul Komelasky – 66%, Jacques Lecoq (Youth) – 66% *Resigned*, Phillip Voorhees – 0% *Resigned*

CHAIRPERSON APPROVED: 
Dana Colarulli, Chair: Dana Colarulli (Sep 18, 2025 17:31:25 EDT)

CITY OF ALEXANDRIA

Final Audit Report

2025-09-18

Created:	2025-09-18
By:	Tiffany Marbury (Tiffany.Marbury@alexandriava.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAABAVJyWPPdkGI3CyCeETIUyjKYLcn4NJLXk

"CITY OF ALEXANDRIA" History

-  Document created by Tiffany Marbury (Tiffany.Marbury@alexandriava.gov)
2025-09-18 - 7:50:14 PM GMT
-  Document emailed to Dana Colarulli (danacolors@gmail.com) for signature
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-  Email viewed by Dana Colarulli (danacolors@gmail.com)
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-  Document e-signed by Dana Colarulli (danacolors@gmail.com)
Signature Date: 2025-09-18 - 9:31:25 PM GMT - Time Source: server
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2025-09-18 - 9:31:25 PM GMT

City of Alexandria, Virginia

MEMORANDUM

DATE: AUGUST 1, 2025

TO: GLORIA SITTON, CITY CLERK
OFFICE OF THE CITY CLERK AND CLERK OF COUNCIL

THRU: PAUL STODDARD, ACTING DIRECTOR
PLANNING & ZONING

FROM: NANCY APPLEBY, CHAIR
POTOMAC YARD DESIGN ADVISORY COMMITTEE

SUBJECT: FY 2024-2025 ANNUAL REPORT of the PYDAC

This is the submittal is for the Annual Report for the Potomac Yard Design Advisory Committee (PYDAC) for the Fiscal Year 2025 (July 1, 2024 – June 30, 2025) as required by City Code Section 2-4-7(i)(l).

Summary of Accomplishments

The mission of the Potomac Yard Design Advisory Committee is to review development applications for development within CDD #10 (Potomac Yard (South) and CDD #19 (North Potomac Yard) for consistency with the Potomac Yard Design Guidelines and the North Potomac Yard Design Guidelines and the North Potomac Yard Design Excellence Standards. PYDAC provides guidance to staff and makes formal recommendations to the Planning Commission on new development proposals as well as amendments to previously approved projects.

Policy and Membership Accomplishments

No official action took place. The new members of the Committee each attended a staff-led orientation.

Program Accomplishments

In FY2024/2025 PYDAC met once to hear a presentation on three development cases for the last three remaining building sites in Potomac Yard (south).

Goals for the Coming Year

The Committee will be focused on the review of three development proposals and providing to be available to provide comments. Three additional meetings are scheduled in the next fiscal year with the first one held on July 16, 2025. They are also committed to being available for any other projects that may come in for review in North Potomac Yard and Innovation District.

Leadership

- Nancy Appleby, Chair.
- Melissa Kuennen, Vice-Chair

New Members and Expirations

- Sonia Herman (appointed 10.1.2024 through 9.30.2026)
- Heather Jane More (appointed 5.1.2025 through 4/30/2027)
- Sean Sweeney (term expired March 31, 2025)

Terms

Name	Term Expiration	Role
Nancy Appleby (Chair)	June 30, 2026	Potomac Yard Resident
Melissa Kuennen (Vice-Chair)	Nov. 30, 2025	Landscape Architect
Nicholas Gueterman*	June 1, 2027	Architect
Peter Bahm	April 30, 2026	Potomac East Rep
Joyce Williams	March 31, 2026	Potomac Yard Resident
Sonia Herman	Sept. 30, 2026	Potomac West Rep
Daniel Roth	Jan. 31, 2026	Civic Association in Potomac Yard Rep
Heather Jane Moore	April 30, 2027	Potomac West Rep
Vacant		Business Community Rep
Vacant		Potomac East Rep
Vacant		National Park Service Rep

*Resigned 6.11.2025 after completing one term.

Committee Attendance

July 1, 2024 – June 30, 2025

PYDAC held one meeting this year on January 15, 2025.

MEMBER'S NAME	JUL	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
						15th					
Nancy Appleby						X					
Melissa Kuennen						X					
Nicholas Gueterman						X					
Joyce Williams						E					
Peter Balm						X					
Daniel Roth						X					
Sonia Herman						X					
Sean Sweeney						X					

INDICATE: X- FOR PRESENT E- FOR EXCUSED U- FOR UNEXCUSED
 LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS: Joyce Williams

Staff Liaisons

- Dirk Geratz and Abigail Harwell, Planning and Zoning, are the staff liaisons and acted as the Secretary to the Potomac Yard Design Advisory Committee during the 2024/2025 fiscal year.

PYDAC Chairperson Approval

APPROVED  DATE 7/25/25

PUBLIC HEALTH ADVISORY COMMISSION
Annual Report
July 2024 – June 2025

Summary of Accomplishments

The mission of the PHAC includes advising Council on any and all issues affecting public health in Alexandria. Within these guidelines, the PHAC members completed the following activities during FY25

PHAC Policy and Membership Accomplishments

- Meetings were held every month, except May when the Flora K. Casey Award was presented in lieu of a meeting.
- Commission membership and engagement remained high, the commission was able to fill all vacancies until Dr. Trahos' departure due to term limits.

PHAC Member Activities

Jerome Cordts (Chair):

- Hosted the 2025 Flora Krause Casey Award event on May 17, 2025 honoring Dr. Basim Kahn (Neighborhood Health) and Allen Lomax (Partnership for a Healthier Alexandria)
- Convened two PHAC priority-setting exercises, resulting in the establishment of two subcommittees: a) Healthcare Access, b) Casey Award
- Coordinated with HIV/AIDS Commission Chair to recommend adding two HIV/AIDS-related slots to PHAC, and dissolve the HIV/AIDS Commission
- Met monthly with Alexandria Health Department Director and Population Health Manager to share ideas, strategies, and opportunities for public health
- Advised/Assisted in survey design for the Community Health Assessment (CHA)
- Maintained zero vacancies on PHAC, and very strong engagement with members

Anita McClendon:

- One of two CHIP Mental Health Literacy Work Group representatives
- PHAC representative on the Community Health Assessment Steering Committee
- Facilitated Strategic Planning sessions for commission.

David Bowen:

- Alternate representative on the Community Health Assessment Steering Committee.
- Chair of the PHAC Sub-Committee on Health Care Access

JeanAnn Mayhan:

- PHAC Representative from Partnership for a Healthier Alexandria- provided quarterly CHIP updates and solicited members of the commission to support CHIP Tactic groups.
- Participated as part of MRC in the 2025-2030 CHA outreach efforts.

- Attended Alexandria Campaign on Adolescent Pregnancy (ACAP)- Elected Secretary, Alexandria Region Action Committee member. Received the 2024 Medal, Virginia Medical Reserve Corps, Celebrating 20 years of excellence.
- Attended multiple Council meetings and public hearings.

Richard Merritt:

- Drafted a proclamation expressing commission’s gratitude for the work of the Medical Reserve Corp.
- Coordinated framing and presentation of acknowledgement at MRC volunteer appreciation event.
- Represented PHAC at the Tobacco Free Alliance of Virginia.
- Met with representatives of the Commission on Aging and the Environmental Policy Commission regarding the possibility of creating a coalition of stakeholder Boards and Commissions on Reducing Disparities in Premature Death in the City of Alexandria.

Dr. Lauren Gibberman

- Attended annual Virginia Dental Association (VDA) House of Delegates (HOD)

Multiple members remain active in the Medical Reserve Corps.

Program and/or Legislative Accomplishments

- Commission Strategic Planning
- Topical Discussion in FY 24:
 - Local Administration of the Health Department
 - Inova Hospital at Landmark
 - Community Health Improvement Plan and Community Health Assessment
 - Health Care Access – changes to Federal Legislation
- Flora K Casey Award Subcommittee- JeanAnn Mayhan, Holly Jackson, Cassandra Walters supported solicitation of nominees and coordination of the award ceremony.
- Healthcare Access Subcommittee- David Bowen (Chair), Nia Smart, Richard Merritt, Sylvia Jones – goals for next year including examination of effects of changes to Federal Administration and their effects on healthcare access in Alexandria/Regionally.

Engagement with Council

- Submitted FY26 budget inputs relating to: Medical Reserve Corps, Health Housing, Community Health Assessment, and Community and Human Services, while emphasizing collaborations and adoption of new technologies, including AI
- Submitted FY26 legislative inputs to the City relating to: reproductive choices, community health worker reimbursement, and LBGTQ+ information resources.
- Met with the Mayor, emphasizing disparities in health outcomes, the importance of the local health safety net, and re-shared PHAC’s recommendations on local administration of the health department to ensure local control of PH investments
- Discussed and prompted PHAC member outreach on: Medicaid funding threats; mental

health and substance abuse; Inova Health collaboration; school health; vaccination-preventable illnesses; environmental health; public health infrastructure.

Guest Speakers and Public Engagement

- Flora K Casey Award. Awarded on May 12 to Dr. Kahn, Neighborhood Health and Debby Dimond, Alexandria Health Department. Approximately 50 attendees.
- Sam Schwartz, Commission on HIV and AIDS
- Dr. Pat Tokarz, Primary Call for All Americans
- Coordinated with Environmental Policy Commission on key topics such as affordable housing and heat/flooding concerns

Goals for 2025-2026

- Commission on HIV and AIDS - commission being reviewed for closure, potential for PHAC to increase roster to assist in covering of commission goals under public health efforts.
- Advise/Assist the City in decision regarding local administration of the health department

Leadership

- Jerome Cordts and Lisa Chimento were recertified as Chair and Vice-Chair in December 2024. Leadership appointments are held in December of each year.
- During the course of the year, membership included the following individuals:
 - Chair Jerome Cordts
 - Vice Chair- Lisa Chimento
 - Richard Merritt
 - Holly Jackson
 - JeanAnn Mayhan
 - Melissa Ridy
 - Anita McClendon
 - Sylvia Jones
 - Alex Long
 - David Bowen
 - Michele Walz
 - Dr. Lauren Gibberman
 - Chief Ramiro Galvez
 - Andrew Romero
 - Dr. Michael Trahos
- Casey Colzani and the Alexandria Health Department acted as the staff liaison to PHAC during the course of FY25

Public Records Advisory Commission

**Annual Report
July 2024 – June 2025**

Summary of Accomplishments

The mission of the Public Records Advisory Commission (PRAC) includes providing advice and guidance to the City Records Administrator and Archivist on records management matters and implementation of the records program in the city. The commission is comprised of professional archivists, records managers, historians, research specialists, and citizens. Within these guidelines, the PRAC membership completed the following activities during its 2024/25 year.

PRAC Policy and Membership Accomplishments

- Dennis McDonald, Cam Cook, and Carl Rohde left PRAC and John Connor joined PRAC during the 2024/2025 year. City Archivist Jackie Cohan and Records Administrator Annette Morris also departed their positions in 2025, and we welcomed Sean Ferguson, a former PRAC member, as the new City Archivist.

PRAC Member Activities

- David Kovalik continued to serve as PRAC's representative to HARC.

Program and/or Legislative Accomplishments

- **Renovations:** Renovations to the Archives and Records Center were finally completed this year. This renovations included a new elevator, new sprinklers, a new HVAC system, and the placement of an outdoor fire escape.
- **Digitization:** ARC has continued making progress on digitization of records. This year, we received funding to work with an outside company to digitize 10 boxes of records as a pilot project, in order to prove its value. The hope is that such a process will eliminate a lot of the time spent on FOIA research.
- **Interns & volunteers:** ARC retained several interns throughout the year. They have worked on projects such as scanning city hall meeting minutes and planning commission records and scanning scrapbooks from Parks & Recreation.
- **Staffing:** This year, we bid farewell to Jackie Cohan (City Archivist and Records Administrator) and Annette Morris (Records Management Analyst). The loss their experience and institutional knowledge poses a challenge for ARC and city records management. Interviews for a new City Archivist were held in June 2025, with Lynn sitting as part of the interview panel. Ultimately selected was Sean Ferguson, who in addition to bringing a wealth of archives and records management experience, also served as a member of PRAC when he lived in the City of Alexandria. PRAC is excited to work with Sean to

continue ARC's goals and accomplishments and spearhead new initiatives. ARC also hired a new Records Clerk Sydney Coleman, a History PhD candidate at Howard University who is prepared to succeed in the role.

- **FOIAs/requests:** ARC received a total of 175 requests for information, whether through FOIAs, 311 requests or other department requests. FOIA continues to be very time and labor-intensive and PRAC has continually discussed how to alleviate this burden on staff.
- **Strategic vision and public access to documents:** PRAC has continually discussed the continued digitization of records, how that fits within the City's Open Data plans, and ARC's place and purpose in ensuring public access to City records.

Goals for 2024-2025

- **New staff:** As new ARC staff get acclimated into their positions, PRAC hopes to continue to be partners and collaborators in ensuring that the department is well supported.
- **FOIA:** The volume of FOIA requests continues to be a burden on ARC. Such requests have increased exponentially every year. PRAC has discussed whether in the future there needs to be a separate staff position to handle and fulfill FOIA requests. We will continue to discuss ARC's ongoing FOIA needs and what might be done to alleviate the burden. Our hope is that further digitization will help address this issue. This is something that will be an ongoing discussion with ARC staff.
- **Training:** It has been discussed with PRAC and with OHA at large the need for more city-wide trainings on records management. Jackie Cohan had been working with ITS and the City Attorney to plan both virtual and in-person trainings. The goal of these trainings is to ensure that City employees understand records management and their responsibility concerning records as per state law. We hope that this project will continue under the new Archivist, and it's crucial for ARC to remain involved so that trainings are standardized. Our hope is to do at least 1 live training per year.
- **City Hall renovation:** As the City undertakes the massive project of renovating City Hall, it is imperative that ARC stays involved with how records currently housed in City Hall are handled. As the project progresses, we hope to continue dialogue with ITS to ensure proper procedures are followed and records are preserved appropriately.
- **Digitization:** We will continue to prioritize digitization of records, particularly the Planning Commission records, permits, and other property-related records as these make up the bulk of FOIA requests. We were unable to obtain funding from ITS for these projects, so ARC had been exploring funding for digitization; the estimate as of April 2025 was \$180,000 for 500+ boxes of material. PRAC will talk about how best to lobby for this funding and how to illustrate the importance of such a project.

As part of our ongoing commitment to digitization, we will continue to explore putting permits on APEX.

We also hope to continue ongoing dialogue with ITS and ensure that we are aware and involved with their own digitization plans.

Leadership

- Lynn Jordan remained Chair for the 2025/2025 year.
- During the course of the year, membership included the following individuals:
 - Lynn Jordan
 - David Kovalik
 - Carl Rohde
 - Emma Parsons
 - John Connor
 - Dennis McDonald
 - Cam Cook
- Jackie Cohan acted as the staff liaison to PRAC during the course of the 2024/2025 year.

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

CITY OF ALEXANDRIA
PUBLIC RECORDS ADVISORY COMMISSION
MEETING ATTENDANCE REPORT

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: Lynn Jordan

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Lynn Jordan			X	E	X		X	X	E	E	X	X
David Kovalik			X	X	E		X	X	X	X	X	X
Carl Rohde*			X	X	X		X	X	X	X	-	-
Emma Parsons			E	X	X		X	E	X	X	X	X
John Connor**			-	-	-		-	-	-	X	X	X
Dennis McDonald***			E	X	X		-	-	-	-	-	-
Cam Cook****			X	X	X		-	-	-	-	-	-

* left in May 2025

** joined in April 2025

*** left in January 2025

**** left in January 2025

INDICATE: X - FOR PRESENT

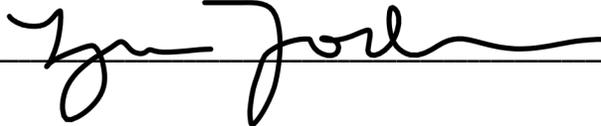
E - FOR EXCUSED

U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

- N/A

FORM MUST BE SIGNED BY CHAIRPERSON

(APPROVED)  (Chairperson)

**Board of Equalization and Assessment Review
Annual Report
July 2024– June 2025**

Summary of Accomplishments

The Board of Equalization and Assessment Review's primary and foremost concern is the equalization of real estate assessments to ensure that the real estate tax is borne equally by all.

A Board of Equalization **must**:

- Hear or receive appeals concerning the fair market value or uniformity of real estate assessments from any taxpayer or his agent, (the taxpayer may be the owner or a lessee of the property).
- Hear or receive all appeals concerning objections to the real estate assessment of any taxpayer or his duly appointed representative or any county or city through its appointed representative or attorney.
- Post public advertisement of its meetings; Conduct its meetings in public.
- Keep minutes of its meetings and notify the property owner, the commissioner of the revenue or director of finance or real estate assessor of any assessment change.
- Correct any known duplication or omissions in the assessment roll.
- Hear appeals concerning special assessments for agricultural, horticultural, forest and open space land use assessment (use values are set by the commissioner of the revenue or permanent assessor, rather than by a board of assessors).
- Prepare an annual written report of their actions and make such report available, upon request, to the public, the local governing body of the respective county, city, or town and to the Tax Commissioner.

Within these guidelines, the Board of Equalization and Assessment Review membership completed the following activities during the 2024-2025 period.

Board of Equalization and Assessment Review Policy and Membership Accomplishments

- The Board of Equalization and Assessment Review (BOE) is a State-mandated Board, tasked with hearing complaints and equalizing assessments. Members serve for a period of three years and are appointed by City Council or the Circuit Court.
- The BOE met 19 times (for 82 hearings) during the 2024-2025 period. The board conducted two meetings for organizational purposes. The remaining meetings were for the purpose of hearing the appeals of assessment of real estate parcels. The following table will provide further details of submitted BOE appeals.

<u>2024-2025 Appeals of Assessment</u>	
Appeals of Assessment Hearings Held	82
Appeals of Assessment Withdrawn Without a Hearing	92
Total Appeals Submitted	174

- There were 18 residential appeal hearings held.
 - 4 values reduced ranging from -11.93 to -31.11%
- There were 64 commercial appeal hearings held.
 - 30 values reduced ranging from -2.18 to -29.15%
 - Offices: 15 heard; 11 reduced
 - Apartments: 18 heard; 6 reduced
 - General Commercial: 18 heard; 6 reduced
 - Industrial: 8 heard; 3 reduced
 - Shopping Centers: 2 heard; 2 reduced
 - Hotels: 2 heard, 2 reduced
- Although there were some staff changes (detailed below), membership remained steady, and a quorum was met during each meeting throughout the year. A sustained effort was made to equalize real estate assessments within the City of Alexandria.
- There were no changes in policy for the 2024-2025 period. However, the format of the meeting minutes was amended to better align with statutory guidelines. Minutes from the current year and two prior years are now published on the website.

Leadership

- Officers for the upcoming year were elected at the April 09, 2024, Organizational Meeting: David Chitlik elected as Chairman, Alan Anderson as Vice-Chairman. Vann Van Diepen was elected as Board Secretary.
- During the course of the year, membership included the following individuals:
 - Alan Anderson
 - William Brock
 - Joshua Bushman
 - Michele Cappelle
 - David Chitlik
 - Janet Coldsmith
 - Elizabeth Gorman
 - Stephen Kindrick
 - Vann Van Diepen
 - Gregory Wade
- Michele Cappelle replaced John Quinn, with her term starting on January 01, 2024.
- Elizabeth Gorman replaced Anne Rector, with her term starting on June 11, 2024.
- Joshua Bushman moved out of the City, with his last session being on December 13, 2025.
- William Brock replaced Joshua Bushman, with his term starting on January 01, 2025.
- Bryan Page (Office of Real Estate Assessments) acted as the staff liaison to Board of Equalization and Assessment Review during the course of the 2024-2025 year.

Attachments

1. 2024-2025 Meeting Attendance Report

**CITY OF ALEXANDRIA
BOARD OF EQUALIZATION AND ASSESSMENT REVIEW
MEETING ATTENDANCE REPORT**

JULY 1, 2024, THROUGH JUNE 30, 2025

CHAIRPERSON: DAVID CHITLIK

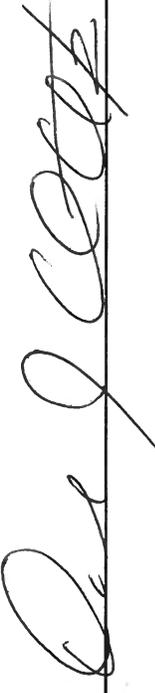
	Org. Mtg (April 09, 2024)	Jul 09	Jul 16	Aug 06	Aug 13	Aug 20	Aug 21	Aug 27	Sep 09	Sep 10	Sep 11	Sep 17	Sep 18	Sep 24	Oct 01	Oct 09	Oct 22	Oct 30	Nov 19	Dec 13	Wrap-up Mtg. (April 1, 2025)	Total	Attendance Percentage (Rounded)
Alan Anderson	X	E	X	X	E	E	X	E	X	E	X	X	E	E	E	X	X	X	E	X	X	12	57%
William Brock	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	100%
Joshua Bushman	X	E	E	X	X	E	E	X	E	E	E	X	E	X	X	E	X	X	E	X	N/A	9	45%
Michele Cappelle	E	E	E	E	E	E	E	E	E	E	E	E	X	E	E	E	X	X	X	X	X	6	29%
David Chitlik	X	X	E	X	X	X	X	X	E	E	X	X	E	X	X	E	X	X	X	X	X	16	76%
Janet Coldsmith	X	X	X	E	X	X	X	X	X	X	X	X	X	X	E	E	X	X	E	X	X	16	76%
Elizabeth Gorman	X	E	X	E	X	X	X	X	E	X	X	X	X	X	X	E	X	X	X	X	X	16	76%
Stephen Kindrick	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	21	100%
Vann Van Diepen	E	X	E	X	E	E	X	X	X	X	X	X	X	X	X	X	E	X	X	X	X	15	71%
Gregory Wade	E	E	X	X	X	X	X	X	X	X	X	X	X	X	X	X	E	X	E	X	X	17	81%

INDICATE: X – FOR PRESENT E – FOR EXCUSED U – FOR UNEXCUSED N/A – FOR RECUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS (21 TOTAL MEETINGS):

- Alan Anderson (57%)
- Joshua Bushman (45%)
- Michele Cappelle (29%)
- Vann Van Diepen (71%)

FORM MUST BE SIGNED BY CHAIRPERSON

(APPROVED)  _____ **(Chairperson)**

ALEXANDRIA SISTER CITIES COMMITTEE
Annual Report
July 2024 – June 2025

Summary of Accomplishments

The Alexandria Sister Cities Committee develops, encourages and promotes educational, professional and cultural exchanges between the Cities of Dundee, Scotland; Helsingborg, Sweden and the City of Alexandria; and coordinates activities within the City relating to these exchanges. Within these guidelines, the Alexandria Sister Cities Committee membership completed the following activities during its 2024/25 year.

Alexandria Sister Cities Committee Key Activities and Events

- TransAtlantic Book Club (with Alexandria Public Library) – This is a (virtual) book club collaboration between the Alexandria and Dundee Public Libraries. This term, we extended the collaboration with the Helsingborg Public Library too. There were five events held.
- Scotland v. United States Rugby Match, July 12, 2024; Audi Field in Washington DC. We arranged an in-person watch party and an after-match dinner for members and guests.
- Helsingborg Student Visit – October 2024. A group of 12 students and 2 adults from *ProCivitas Privata Gymnasium*, a high school in Helsingborg, travelled to Alexandria and Washington, DC. They also visited Alexandria City High School. We held a dinner at the Lloyd House on October 9 for them. Students from ACHS’ Key Club were also invited and attended. Office of Historic Alexandria gave a short history lecture.
- Swedish Student Thesis. We made arrangements for a *ProCivitas Privata Gymnasium* high school student to visit and stay in Alexandria to cover the 2024 Presidential Election as part of her thesis examining the US election. She was able to meet with city election officials and voting-age students.
- Dr. Jimmie McClellan lecture “Scots in Servitude” November 14, 2024 at the Lyceum. This lecture explained the types and nature of the various forms of servitude inflicted upon Scottish and Scots-Irish immigrants to Virginia and Alexandria. This lecture was part of the City’s ALX275 campaign.
- Alexandria Cider Festival, Lloyd House, November 23, 2024. This was the first time that the committee was invited to participate in the event. We poured Rekorderlig ciders from Vimmerby, Sweden (located between Helsingborg and Stockholm).
- Scottish Christmas Walk – December 7, 2024. Our Committee marched in the parade as we have done many times over the years. We were joined by special guests: the Lord Provost of Dundee, Scotland, and the Chair and Vice Chair of the Dundee Alexandria Twinning Association, our counterpart committee in Dundee. Later in the evening, the mayor and city council hosted a city dinner for them. Our committee hosted a Welcome Reception on Thursday December 5 for the guests.

- The Washington Tattoo: Tartan Day Celebration, GW Lisner Auditorium, March 29, 2025. The event was a breathtaking spectacle of international music and dance, formed in the tradition of military tattoos around the world, featuring military bands alongside world-renowned artists and ensembles. We promoted event; members and our guests attended.
- Annual Whisky Tasting – April 26, 2025. This is our biggest event of the year. Participants enjoyed a flight of five Scottish whiskies and two optional ones while learning about the finer points of whisky and Scottish culture from a whisky expert. Held at the Lyceum.
- Our Committee has been exploring re-establishing relations with our sister city Gyumri, Armenia, which have unfortunately waned over time. One of our members met with the Armenia Ambassador to US to discuss this matter. She provided Gyumri contacts and feedback.
- We were approached by the Alexandria Choral Society to assist in their planning of an Irish/Scottish tour. We were able to connect them to Dundee Alexandria Twinning Association who arranged a joint performance with a local choral in Dundee on June 30.
- The Committee has created a sub-committee to explore professional and commercial exchanges with our sister cities. As an inaugural project, we are working to develop a webinar with Helsingborg on a topic related to climate resiliency planning.
- Participation/Coordination with other advisory groups:
 - Alexandria Caen Sister City Committee: joint planning for Viking Impact on Alexandria Sister Cities presentation (scheduled for October 2025)
 - Alexandria Public Library: we helped coordinate and promote the TransAtlantic Book Club (virtual) meetings.

Policy changes

- Drafted and voted on new committee By-Laws.

Alexandria Sister Cities Committee Member Activities

- Relevant member outside activities:
 - Diana Price (Alexandria Public Library) – She helped to established the TransAtlantic Book Club, a virtual book club hosted by the Alexandria Public Library and the Dundee Public Library. The Book Club was expanded to do events with the Helsingborg Public Library too.
 - Martha Davis (Northern Virginia Community College, Alexandria Campus). She is a liaison for NoVa Community College.
 - Dale Medearis (Northern Virginia Regional Commission (NVRC)). NVRC is regional council of 13 local governments in the Virginia suburbs of Washington DC. It provides information, performs professional and technical services for its members, and serves as a mechanism for regional coordination.

Program and/or Legislative Accomplishments

- Accomplishments of the Committee or notable accomplishments:
 - Whisky Tasting and Scottish Christmas Walk events;
 - First time at the Cider Festival

Goals for 2025-2026

- Upcoming goals of the Committee:
 - Seeking a student representative to the Committee from Alexandria City High School
 - Planning additional Helsingborg student visits
 - Investigating Committee re-establishing ties with Gyumri
 - Increasing professional and commercial exchanges with our sister cities
 - Facilitating renewed NoVa Community college exchanges with Dundee area universities/colleges; support from committee
 - Planning more events
 - Increasing Social Media

Leadership

- Officers:
 - Eric Compton – Chair
 - Paul Anderson– Vice Chair
 - Karen Parsons (thud September 2024) | Jennifer Eidemiller (from October 2024) – Secretary
 - Phil Dawit– Treasurer

- Term expirations and new members:

Expirations:

- Karen Parsons – Term Expired, September 2024 (did not renew)
- David Vondle – Term Expired, September 2024 (did not renew)
- Kathryn Johnson - Tendered Resignation, October 2024
- James Morrison – Tendered Resignation, June 2025

New Members:

- Alex Perez-Reyes – Joined Committee, October 2024
- Elisabeth Poppen – Joined Committee, October 2024
- Carter Rice – Joined Committee, October 2024
- Vanessa Simpson – Joined Committee, January 2025

Members for the entire annual reporting period:

- Paul Andersen
- Eric Compton
- Phil Dawit

- Diane Price
 - Jose Mandujano
 - Jennifer Eidemiller
 - Dale Medearis
 - Mikke Norton
 - Erin Rauner
-
- Whitney Umarov, Office of Historic Alexandria, served as the staff liaison to the Alexandria Sister Cities Committee during the course of the 2024/2025 year
 - Honorable John Chapman, Councilman

Attachment(s)

1. 2024-2025 Annual Attendance Report

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

**CITY OF ALEXANDRIA
ALEXANDRIA SISTER CITIES COMMITTEE
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: ___ Eric Compton (entire period) ___

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Paul Anderson	X	--	U	X	X	--	X	X	X	X	X	X
Eric Compton	X	--	X	X	X	--	X	X	X	X	X	X
Phil Dawit	X	--	X	X	X	--	X	U	X	U	X	X
Jennifer Eidemiller	X	--	X	X	X	--	X	X	X	U	X	X
Kathryn Johnson	U	--	U	■	■	■	■	■	■	■	■	■
Jose Mandujano	X	--	X	X	X	--	X	U	X	X	X	X
Dale Medearis	X	--	E	X	X	--	X	X	X	X	X	X
James Morrison	E	--	X	X	E	--	E	U	U	X	U	■
Mikke Norton	X	--	X	E	E	--	E	E	E	E	E	X
Karen Parsons	X	--	U	■	■	■	■	■	■	■	■	■
Alejandro Perez-Reyes	■	■	■	R	R	--	X	X	X	X	X	X
Elisabeth Poppen	■	■	■	E	X	--	X	X	E	R	X	X
Diana Price	X	--	X	X	X	--	X	X	X	X	X	X
Erin Rauner	U	--	X	X	U	--	U	X	X	U	X	X
Carter Rice	■	■	■	R	X	--	X	X	X	X	X	X
Vanessa Simpson	■	■	■	■	■	■	X	X	X	X	X	R
David Vondle	X	--	U	■	■	■	■	■	■	■	■	■

Key : **X - FOR PRESENT** **E - FOR EXCUSED** **U - FOR UNEXCUSED**
 R- Remote (Dialed-in) **■ - Not on Committee** **-- Meeting not held**

FORM MUST BE SIGNED BY CHAIRPERSON

(APPROVED) ___/Eric Compton / 26 September 2025___ (Chair)

**Social Services Advisory Board
Annual Report
July 2024 – June 2025**

Summary of Accomplishments

The mission of the Social Services Advisory Board includes all matters pertaining to the social welfare of the people of the City, monitors the formulation and implementation of social welfare programs in the City, and advises City officials on public welfare and day care issues. Within these guidelines, the Social Services Advisory Board membership completed the following activities during its 2024/25 year.

Social Services Advisory Board Policy and Membership Accomplishments

- Membership in SSAB remained steady and no quorums were missed
- Participated in Fund for Alexandria’s Child Holiday Sharing program to support the City’s kids during the holiday season, pooling resources \$700 from Social Services Advisory Board members to support this annual program.
- Provided employee appreciation gifts for DCHS social services staff, delivering bagels, donuts, coffee, and gift cards for about 75 hard-working employees so that they could enjoy a small treat and receive our thanks.
- Delivered a letter and met with Vice Mayor Bagley several times regarding Council’s retention and employer of choice priority. SSAB pushed to update Alexandria’s remote work policies with respect to hard-to-retain and/or hard-to-fill positions within DCHS.
- *List participation/Coordination with other advisory groups as relevant*
 - Chairman Josh Barnathan regularly attended the DCHS Boards and Commissions Chairs meetings that entails sharing and collaborating with additional volunteer leaders
- *List any policy changes*
 - N/A

Social Services Advisory Board Member Activities

- We heard from guest speakers covering the following topics during this period:
 - Office of Population Health (CHIP/CHA surveys)
 - Aging and Adult Services
 - Food Security
 - Farmers Markets
 - Domestic Violence and Sexual Assault
 - Workforce Development
 - Homeless Services

- Foster Care
- Holiday Sharing program
- Childcare
- Child Welfare Services
- Carpenter’s Shelter

Program and/or Legislative Accomplishments

- Continued our longstanding tradition of recognizing and thanking DCHS social services employees for their contributions to our community. This effort helps show how much the community appreciates all the hard work they do each and every day.

Goals for 2025-2026

- Continue monitoring the effects of Federal Government legislation and civil servant firings and their respective effects on Alexandria residents. Where possible, advocate for action to insulate Alexandria residents from negative impacts.
- Monitor the needs of DCHS staff and leadership, including pay and benefits as well as prioritizing staff support and retention. Continue to push City Council for increased benefits within the confines of funding constraints.
- Find additional ways to go out into the community and identify needs that we can help try to meet. As part of this effort, have SSAB members volunteer as a collective towards community causes.
- Overall, simply identify more ways to advocate on behalf of SSAB priorities to City Council and City management. We should explore both more written as well as in-person communication to ensure we more effectively elevate the voices of those we are trying to serve.
- Fill remaining open SSAB spots through additional recruitment efforts

Leadership

- Josh Barnathan, Chair
- Karen Carter, Vice Chair
- *List term expirations and new members, with month they were appointed:*
 - Term Expirations:
 - Samantha Pedrosa (Stepped down) - April 2023
 - Michael de la Guardia (Stepped down): April 2024
 - Returning members:
 - Abby Horrell: September 2021 – September 2024 (extended through September 2027)
 - Jordan Nally: April 2024 – April 2027
 - Karen Carter: February 2024 - February 2027
 - Ashley Caison: April 2024 – April 2027
 - Joshua Barnathan: May 2024 – May 2027
 - Shawna Gary: September 2022 – September 2025

- Allison Greenleaf: April 2023-April 2026
- Ann O’Hanlon: May 2023-May 2026

- *During the course of the year, membership included the following individuals:*
 - Joshua Barnathan
 - Ashley Caison
 - Karen Carter
 - Michael de la Guardia
 - Shawna Gary
 - Allison Greenleaf
 - Abby Horrell
 - Maura Miller
 - Jordan Nally
 - Ann O’Hanlon

- Lesa Gilbert acted as the staff liaison to the Social Services Advisory Board during the course of the 2024/2025 year.

Annual Report To Alexandria City Council

April 22, 2025



Intersection of Commonwealth Avenue & Glebe Road, August 14, 2023

Stormwater Utility and Flood Mitigation

Advisory Group

Council Member John Chapman

Mr. John Hill, Chair

Ms. Katherine Waynick, Vice Chair

Mr. Brian Sands

Ms. Cheryl Leonard

Mr. Chris Ferrara

Ms. Christine Thuot

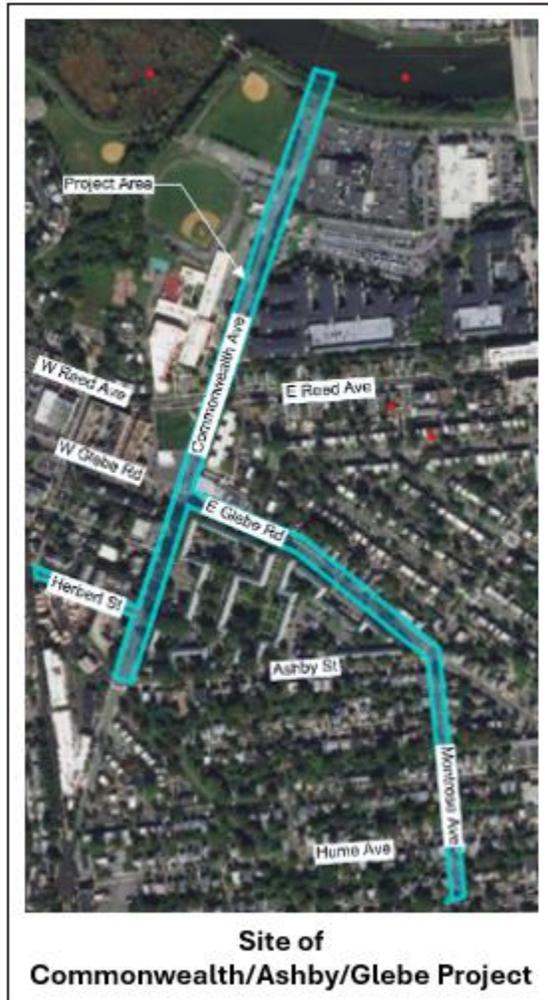
Mr. Dino Drudi

Mr. Howard "Skip" Maginniss

Ms. Janette Shew

Question 1: Is the City's investment in stormwater mitigation directed at the most urgent problems?

The Facts



For the past several years, the most severe stormwater flooding in Alexandria has occurred around the intersections of Commonwealth Avenue and Glebe Road, Pitt and Gibbon Streets, and along Hooff's Run.

The engineering design of the Commonwealth/Ashby/Glebe project is nearing completion, and the procurement of the construction contractor will begin later this year.

The Hooff's Run Culvert Bypass is proving to be considerably more difficult than originally thought; no viable design has yet emerged. Nonetheless, the recent culvert cleaning and repair has considerably increased its capacity to drain stormwater during severe rainstorms.

The design of a solution for the flooding at the intersection of Pitt and Gibbon Streets will begin within the next year.

The City's commitment to these three large capacity-building projects is reflected in the proposed budget. The annual budget for FY2026 contains funding for the construction of the Commonwealth/Ashby/Glebe project and the design of the project at the intersection of Pitt and Gibbon Streets. The 10-year Capital Improvement

Program (CIP) shows funding commitments in future years for the completion of the three large projects.

Opinion of the Committee

The Committee agrees that the Flood Action Program is starting with the most urgent flooding problems facing Alexandria. The CASSCA study of 2016 identified the Four Mile Run (East) and Hooff's Run watersheds as the city's most flood-prone areas. That was evident during the severe rainstorms of 2020, 2021, and 2023.

The Committee members from these watersheds acknowledge that the Flood Action Program is making visible progress in their neighborhoods. The rapid completion of smaller "spot projects"

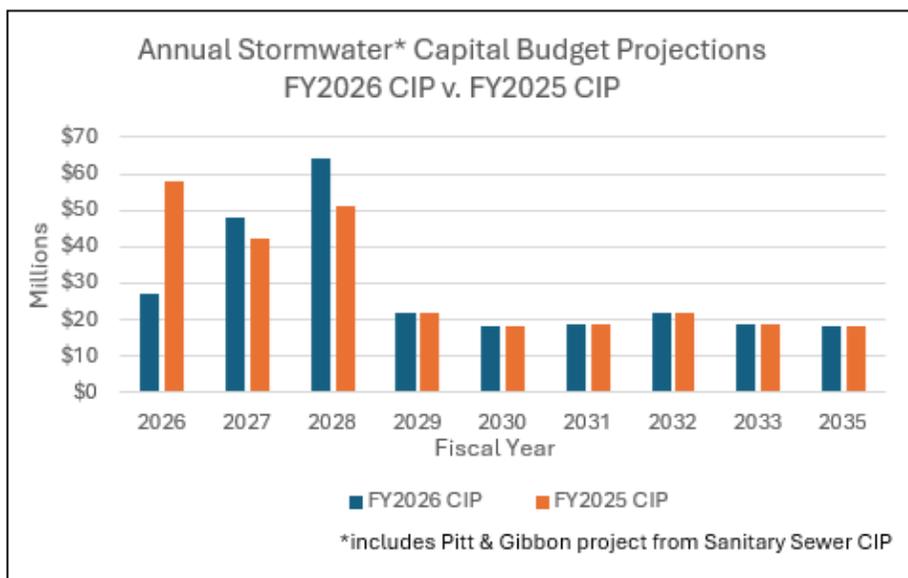
has created a sense that things are getting done. The multiple public meetings on the Commonwealth/Ashby/Glebe project in the Lynnhaven neighborhood have signaled that even more activity is on the way. In Rosemont, residents approve of the considerable maintenance improvements to the existing Hooff’s Run culvert.

The Committee does, however, suggest that City engineers look beyond the CASSCA Study to identify the next set of large capacity-building projects. The Committee noted that the 2016 study focused solely on sewer pipe diameters and not actual flooding patterns. In identifying future projects, the City should evaluate areas that may have been overlooked in the CASSCA Study, such as the area around the Braddock Metro Station and the Combined Sewer Area.

In addition, the impact of the most recent projects such as Commonwealth/Ashby/Glebe, Hooff’s Run, and the River Renew tunnel will invariably change how stormwater drains in Alexandria. The impact of which should also be monitored to ensure that fixing flooding in one area does not produce unintended consequences in other areas nearby.

Question 2: Are the planned expenditures adequate to address the stormwater flooding problem?

The Facts



The City Manager is proposing a slight decrease in Alexandria’s investment in stormwater infrastructure over last year’s ten-year Capital Improvement Program (CIP).

Last year’s CIP called for a total of \$269 million in stormwater capital projects for the period FY2026 through FY2035.

The proposed CIP in the FY2025 budget calls for a total of \$257 million over the same period.

This slight decrease is probably due to fact that over half of the funds already allocated to stormwater projects are currently unexpended or uncommitted. As of December 2024, over \$107 million in unexpended or uncommitted funds are available for stormwater capital projects.

Opinion of the Committee

When the Flood Action Alexandria Program was launched in 2021, it proposed a ten-year \$260 million investment in stormwater infrastructure. The Committee acknowledges that the proposed annual budget for FY 2026 and the 10-year CIP continue to honor that commitment.

The Committee recognizes that designing the projects to solve Alexandria's stormwater flooding problem is more difficult than originally thought when the Flood Action program was launched. The design phase of both the Commonwealth/Ashby/Glebe and Hooff's Run projects are taking considerably longer than originally estimated – causing the most expensive phase of the projects, construction, to be delayed. This is illustrated by the chart on the previous page, where capital expenditures planned for FY 2026 are pushed into FY 2027 and FY 2028.

At this stage of the Flood Action program, the Committee believes that Alexandria is adequately funding the correct level of construction activity. The large projects, especially, are disruptive to the neighborhoods and traffic of Alexandria. More than two concurrent large projects may be more disruptive than Alexandria residents are willing to accommodate.

The Committee acknowledges, however, that the ten-year CIP is based on today's best estimates of the future cost of large stormwater projects. As evidenced by the Commonwealth/Ashby/Glebe and other projects, the Committee understands that the total cost of these projects may increase as designs are further developed and total construction costs are better understood.

Question 3: Is the City making sufficient progress in addressing the problem?

The Facts

Alexandria has made considerable progress in addressing the backlog of smaller "spot improvement" projects. At the start of the Flood Action Program, twenty-seven spot improvements were identified. As of March 2024, 17 of these have been completed and ten are actively under design or construction.

The aggressive maintenance program for both the stormwater and sanitary sewer system is already having a beneficial effect. The improvement to Hooff's Run culvert was mentioned earlier. The city-wide effort to combat stormwater inflow into the sanitary system through manholes and leaky connection pipes will ultimately reduce basement back-ups during the most severe rainstorms.

In the past year, City engineers have worked on the detailed plans for the large capacity-building projects at Commonwealth/Ashby/Glebe and Hooff's Run. Both projects have proved to be more expensive and time-consuming than estimated in the original Flood Action Plan of 2021. As the design of the Commonwealth/Ashby/Glebe project nears completion, its estimated total cost has increased by \$16 million to \$64 million – and construction has not yet begun. And a solution to the flooding along Hooff's Run is proving to be especially elusive. Despite their best efforts, city engineers are unsure whether it is possible to design an expanded culvert within the \$60 million budget forecast contained in the City's 10-year capital plan.

Opinion of the Committee

The Committee applauds Alexandria's progress to date. Visible and impactful work is getting done. Nonetheless, the experience of the past year has revealed to the Committee that truly expanding Alexandria's capacity to drain stormwater in the most flood-prone neighborhoods will be far more difficult than originally thought. Building the big projects – like Commonwealth/Ashby/Glebe and Hooff's Run Bypass – will take longer and cost more than planned.

When launched in 2021, the Flood Action Program envisioned a portfolio of proactive maintenance, a number of small "spot" projects, and twelve large capacity-building stormwater projects with a total price tag of approximately \$260 million. The original plan estimated that seven of the large projects would be complete by 2033 and the remaining five would be in active construction in 2033. The Flood Action Program was conceived as an intense ten-year effort with a prescribed number of large projects and a fixed end-date. The detailed engineering work of the past year suggests that the plan was, perhaps, too optimistic.

The committee urges City Council to re-think the Flood Action Program in two important ways:

1. Making Alexandria truly flood-resilient will take longer than the 10 years originally envisioned in the Flood Action Program. The Flood Action Program should be re-thought as an on-going portfolio of flood-mitigation projects that addresses ever-worsening rainstorms and that fits within the financial constraints of the Stormwater Fee and the city's capacity to execute large construction projects. As designs of the large stormwater projects are completed and their true cost and timelines better understood, the Committee should work with City staff to continually update the ten-year capital improvement program and the Stormwater Fee needed to finance it.
2. Home and business owners in Alexandria's most flood-prone areas need more incentives to invest in flood improvement measures for their properties. Although the city's projects will address much of the flooding problem, many home and business owners will not see relief for years. And for some, the flooding will never be totally eliminated.

During Committee meetings, some residents testified that they had spent more than \$50,000 to floodproof their homes. Alexandria's floodproofing grants and stormwater fee credits are only a partial incentive for home and business owners to make necessary improvements – they provide no more than \$5,000 (for grants) or about \$300 (for fee credits). More significant relief should be provided for the most flood-prone areas. As of December 2024, the floodproofing grant program had over \$2 million in unexpended/uncommitted funds. Alexandria should explore ways to target the grant program to specific areas with the most severe and persistent flooding. Further, the City might explore property tax relief for a home or business owner's flood mitigation improvements – perhaps similar to Alexandria's existing Solar Equipment Tax Exemption program. Grants and tax relief create a "multiplier effect" that encourages private investment in flood mitigation that is several times greater than direct public expenditure.

Climate change will not stop in ten years – it is unreasonable to think of Alexandria's Flood Action Program as having an end-date. These two suggestions enable the continuous public and private investment that is necessary to meet the challenge of stormwater flooding in Alexandria.

Annual Report To Alexandria City Council

April 22, 2025



Intersection of Commonwealth Avenue & Glebe Road, August 14, 2023

Stormwater Utility and Flood Mitigation

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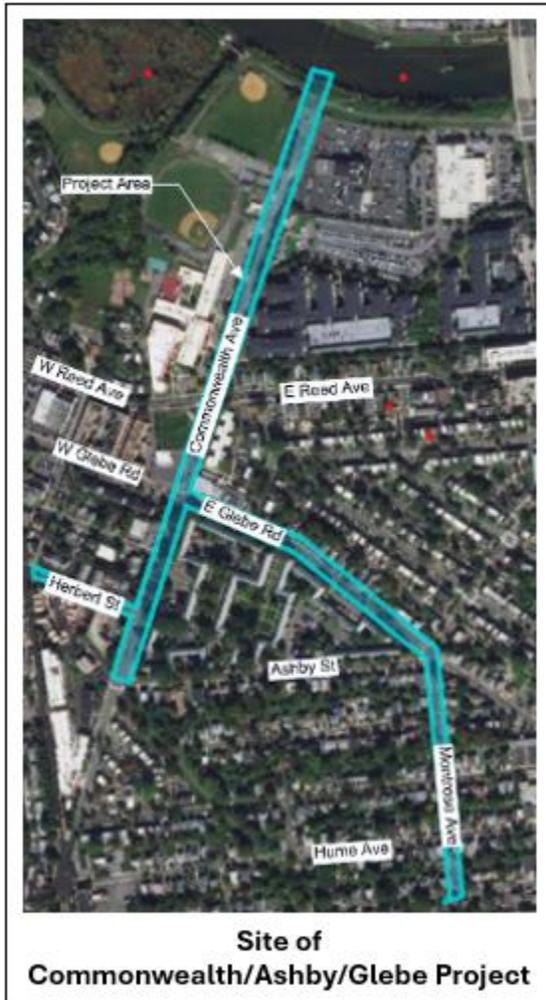
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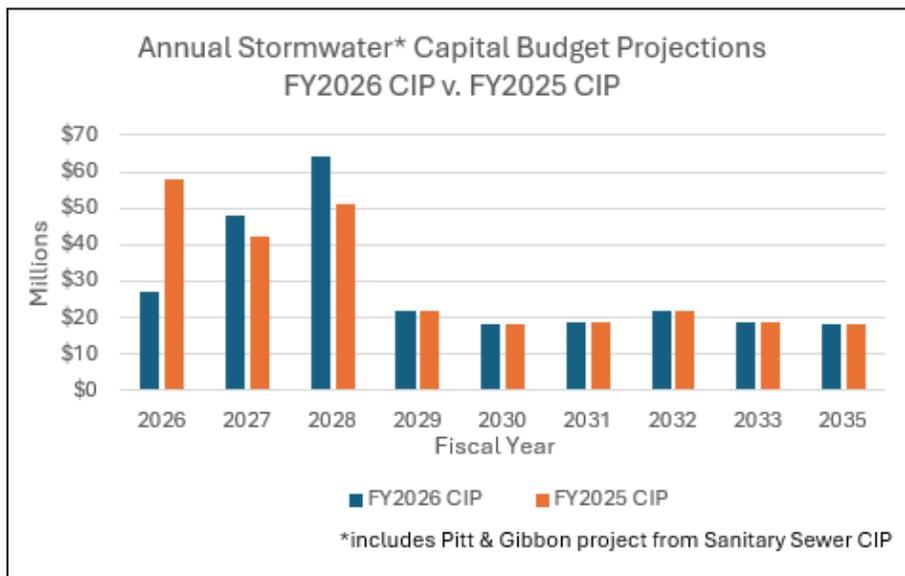
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Alexandria has made considerable progress in addressing the backlog of smaller “spot improvement” projects. At the start of the Flood Action Program, twenty-seven spot improvements were identified. As of March 2024, 17 of these have been completed and ten are actively under design or construction.

The aggressive maintenance program for both the stormwater and sanitary sewer system is already having a beneficial effect. The improvement to Hooff's Run culvert was mentioned earlier. The city-wide effort to combat stormwater inflow into the sanitary system through manholes and leaky connection pipes will ultimately reduce basement back-ups during the most severe rainstorms.

In the past year, City engineers have worked on the detailed plans for the large capacity-building projects at Commonwealth/Ashby/Glebe and Hooff's Run. Both projects have proved to be more expensive and time-consuming than estimated in the original Flood Action Plan of 2021. As the design of the Commonwealth/Ashby/Glebe project nears completion, its estimated total cost has increased by \$16 million to \$64 million – and construction has not yet begun. And a solution to the flooding along Hooff's Run is proving to be especially elusive. Despite their best efforts, city engineers are unsure whether it is possible to design an expanded culvert within the \$60 million budget forecast contained in the City's 10-year capital plan.

Opinion of the Committee

The Committee applauds Alexandria's progress to date. Visible and impactful work is getting done. Nonetheless, the experience of the past year has revealed to the Committee that truly expanding Alexandria's capacity to drain stormwater in the most flood-prone neighborhoods will be far more difficult than originally thought. Building the big projects – like Commonwealth/Ashby/Glebe and Hooff's Run Bypass – will take longer and cost more than planned.

When launched in 2021, the Flood Action Program envisioned a portfolio of proactive maintenance, a number of small "spot" projects, and twelve large capacity-building stormwater projects with a total price tag of approximately \$260 million. The original plan estimated that seven of the large projects would be complete by 2033 and the remaining five would be in active construction in 2033. The Flood Action Program was conceived as an intense ten-year effort with a prescribed number of large projects and a fixed end-date. The detailed engineering work of the past year suggests that the plan was, perhaps, too optimistic.

The committee urges City Council to re-think the Flood Action Program in two important ways:

1. Making Alexandria truly flood-resilient will take longer than the 10 years originally envisioned in the Flood Action Program. The Flood Action Program should be re-thought as an on-going portfolio of flood-mitigation projects that addresses ever-worsening rainstorms and that fits within the financial constraints of the Stormwater Fee and the city's capacity to execute large construction projects. As designs of the large stormwater projects are completed and their true cost and timelines better understood, the Committee should work with City staff to continually update the ten-year capital improvement program and the Stormwater Fee needed to finance it.
2. Home and business owners in Alexandria's most flood-prone areas need more incentives to invest in flood improvement measures for their properties. Although the city's projects will address much of the flooding problem, many home and business owners will not see relief for years. And for some, the flooding will never be totally eliminated.

During Committee meetings, some residents testified that they had spent more than \$50,000 to floodproof their homes. Alexandria's floodproofing grants and stormwater fee credits are only a partial incentive for home and business owners to make necessary improvements – they provide no more than \$5,000 (for grants) or about \$300 (for fee credits). More significant relief should be provided for the most flood-prone areas. As of December 2024, the floodproofing grant program had over \$2 million in unexpended/uncommitted funds. Alexandria should explore ways to target the grant program to specific areas with the most severe and persistent flooding. Further, the City might explore property tax relief for a home or business owner's flood mitigation improvements – perhaps similar to Alexandria's existing Solar Equipment Tax Exemption program. Grants and tax relief create a "multiplier effect" that encourages private investment in flood mitigation that is several times greater than direct public expenditure.

Climate change will not stop in ten years – it is unreasonable to think of Alexandria's Flood Action Program as having an end-date. These two suggestions enable the continuous public and private investment that is necessary to meet the challenge of stormwater flooding in Alexandria.

City of Alexandria, Virginia

MEMORANDUM

DATE: April 22, 2025

TO: Mayor Alyia Gaskins
Members of City Council
City Manager James Parajon

FROM: John Hill, Chair
Stormwater Utility and Flood Mitigation Advisory Committee

SUBJECT: Annual Report to City Council

Alexandria City Ordinance 5509 established the Stormwater Utility and Flood Mitigation Advisory Committee to “review recommendations for Program funding and, as appropriate, support funding requests” and “serve as liaison between City staff and the community regarding the Flood Action Alexandria Program”.

Attached is the annual report of the Advisory Committee. The report was developed with input from concerned residents as voiced during our public meetings, presentations by City staff, and analysis by Committee members of the proposed FY 2026 budget and ten-year Capital Improvement Program.

The report concludes that Alexandria’s investments in stormwater infrastructure are directed to the most urgent flooding problems. Moreover, the level of funding in FY 2026 and proposed for future years will adequately support the project plans of the Flood Action Program. The report acknowledges – and applauds -- the considerable progress the City has made to-date in its stormwater flood mitigation efforts.

When launched in 2021, the Flood Action Program envisioned a portfolio of proactive maintenance, a number of small “spot” projects, and twelve large capacity-building stormwater projects with a total price tag of approximately \$250 million over ten years. The detailed engineering work of the past year suggests that the plan was, perhaps, too optimistic. The committee suggests two changes to the Flood Action Program:

1. Making Alexandria truly flood-resilient will take longer than the 10 years originally envisioned in the Flood Action Program. The Flood Action Program should be re-thought as an on-going portfolio of flood-mitigation projects that addresses ever-worsening rainstorms and that fits within the financial constraints of the Stormwater Fee and the city’s capacity to execute large construction projects. As designs of the large stormwater projects are completed and their true cost and timelines better understood, the Committee should work with City staff to continually update the ten-year capital improvement program and the Stormwater Fee required to finance it.
2. Home and business owners in Alexandria’s most flood-prone areas need more incentives to invest in flood improvement measures for their properties. Although the city’s projects will address much of the flooding problem, many home and business owners will not see relief for years. And for some, the flooding will never be totally eliminated. Alexandria’s flood mitigation grants and stormwater credits are popular incentives for home and business owners to make necessary improvements. Our attached report suggests expanding these programs and proposes other creative ways that have a “multiplier effect” in encouraging private investment in flood mitigation.

Climate change will not stop in ten years – it is unreasonable to think of Alexandria’s Flood Action Program as having an end-date. These two suggestions enable the continuous public

and private investment that is necessary to meet the challenge of worsening stormwater flooding in Alexandria over the years to come.

Thank you for the opportunity to support Alexandria's Flood Action Program. The Committee stands ready to assist city government in engaging the residents in the neighborhoods most impacted by stormwater flooding and the construction of large capacity-building projects.

A handwritten signature in blue ink, reading "John P. Hill". The signature is written in a cursive style with a large initial "J" and "H".

**Towing Advisory Board
Annual Report
July 2024– June 2025**

Summary of Accomplishments

The mission of the Towing Advisory Board is to provide a public forum for towing and impounding issues relative to vehicles within the City of Alexandria and to recommend towing policy and ordinance changes to City Council. Within these guidelines, the Towing Advisory Board membership completed the following activities during its 2024/2025 calendar year:

Towing Advisory Board Policy and Membership Accomplishments

- A Towing Advisory Board meeting scheduled for Monday, September 23, 2024 was cancelled that evening because it lacked a quorum from the towing operator members.
- The Towing Advisory Board received one resignation in October, 2024: Citizen Member (Resignation was received and considered as Docket Item #9 of the Consent Calendar at Council's November 12, 2024 legislative meeting).
- Due to the vacancy of the citizen member, who was also the Board Secretary, the role was filled in a Pro Tempore capacity by Transportation & Environmental Services (T&ES) staff member Christopher Bedwell.
- City staff also provided support at the November 12, 2024 legislative meeting of Council in which there was introduction and first reading; consideration and passage of an Ordinance to amend and reordain Section 3 (Towing and Storage Fees and Regulations) of Chapter 13 (Towing and Storage of Motor Vehicles) of Title 9 (Licensing and Regulation) of the Code of the City of Alexandria, Virginia, 1981, as amended (Docket Item #28). City Council passed the ordinance on first reading and scheduled it for public hearing, second reading, and final passage on November 16, 2024 (Docket Item #17).
- The Towing Advisory Board filled one vacancy -the Citizen Member- at the February 18, 2025 legislative meeting of Council (Consent Calendar; Docket Item #7).
- The Towing Advisory Board met on Wednesday, March 26th, 2025, in person at the DASH facility. This was the required annual meeting at which time it was decided the TAB would meet again in May, 2025. A full list of topics discussed is included in the meeting minutes.
- The third meeting of the year was scheduled for Tuesday, May 6, 2025, but was cancelled due to a last-minute scheduling conflict from one member and illness by another member.

Leadership and Board Terms

- George Randolph of the Alexandria Police Department (APD) served as the chair of the Board.
- During the reported year, membership included the following individuals:
 - George Randolph, APD
 - James Young, APD
 - Kevin McCourt, Citizen Member (resigned, effective 11/12/2024)
 - Derek Grenier, Citizen Member (appointed, effective February 18, 2025)
 - Dwight Gochenour, Towing Operator Member
 - Brad Fleming, Towing Operator Member
- Darryl Syler and Tarrence Moorner, both of the Department of Transportation & Environmental Services, acted as staff liaisons for the Towing Advisory Board during the year.
- Leadership positions for the upcoming reporting period will be determined at the next Towing Advisory Board meeting.
- Board terms are as follows:

Name	Member Representing	Board Term
Brad Fleming	Towing Operator	1/1/2024-12/31/2026
Dwight Gouchenour	Towing Operator	7/1/2022-6/30/2025
Derek Andrews Grenier	Citizen	3/1/2025-2/29/2028
George Randolph (Chair)	Law Enforcement	12/1/2023-11/30/2026
James Young	Law Enforcement	12/1/2023-11/30/2026

ATTACHMENTS:

Attendance Report

Council Legislative Meeting Action Docket- November 12, 2024

Council Public Hearing Action Docket- November 16, 2024

Council Legislative Meeting Action Docket- February 18, 2025

Towing Advisory Board Meeting Minutes (draft)- March 26, 2025

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

**CITY OF ALEXANDRIA
TOWING ADVISORY BOARD
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: George Randolph

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
George Randolph (LE)			X									
James Young (LE)			X									
Brad Fleming (TO)			U									
Dwight Gochenour (TO)			U									
Kevin Mc Court (CM)			X									
George Randolph (LE)									X			
James Young (LE)									E			
Brad Fleming (TO)									E			
Dwight Gochenour (TO)									X			
Derek Grenier (CM) (new)									X			
George Randolph (LE)											6	
James Young (LE)											6	
Brad Fleming (TO)											6	
Dwight Gochenour (TO)											6	
Derek Grenier (CM)											6	

INDICATE: X - FOR PRESENT E - FOR EXCUSED U - FOR UNEXCUSED

LE= Law Enforcement member TO= Towing Operator Member CM= Citizen Member

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

- (none)

FORM MUST BE SIGNED BY CHAIRPERSON

(APPROVED) George Randolph 12/6/25 (Chairperson)

City of Alexandria

301 King St., Room 2400
Alexandria, VA 22314



Action Docket - Final

Tuesday, November 12, 2024

7:00 PM

Council Chambers

City Council Legislative Meeting

The November 12, 2024 Legislative Meeting of the Alexandria City Council is being held in the Council Chamber (301 King Street, Alexandria, Virginia, 22314) and electronically. Members of the City Council and staff are participating either in-person or from a remote location through a video conference call on Zoom webinar. The meeting can be accessed by government channel 70, streaming on the City's website, and can be accessed via Zoom by the following link:

Webinar ID: 970 3144 6787

Webinar Passcode: 314505

Dial-in number: 301-715-8592

Registration :

https://zoom.us/webinar/register/WN_TqAkf3QKRn2o6aUrVNN02A

If you use the Zoom webinar application, please be sure you have updated the application to the latest version for the best results. If you are unable to access the Zoom webinar, please use the Dial-In number to access the meeting.

*****PLEASE LOG-IN EARLY IF POSSIBLE*****

Links:

Meeting Agenda and Live Webcast

The meeting will be webcast live and video and audio recordings will be available a few days after the meeting.

Zoom Registration Form

If you wish to use Zoom to watch the meeting or to address Council, you must register first.

Submission of written statements is encouraged. Please verify the meeting date on the City's website. If you have prepared statement or written comments for the record you may email it to the City Clerk at CouncilComment@alexandriava.gov.

Individuals requiring translation services should contact the City Clerk and Clerk of Council at gloria.sitton@alexandriava.gov or at 703.746.4550. We request that you provide a 48-hour notice so that the proper arrangements may be made. Please specify the language for translation when you make the request.

Las personas que requieran servicios de traducción deben comunicarse con

el Secretario de la Ciudad y el Secretario del Consejo en gloria.sitton@alexandriava.gov o al 703.746.4550. Le solicitamos que proporcione un aviso de 48 horas para que se puedan hacer los arreglos necesarios. Por favor, especifique el idioma de traducción cuando realice la solicitud.

I. OPENING

1. Calling the Roll.

Mayor Wilson called the meeting to order and the City Clerk called the roll. All members of City Council were present, with Councilman McPike attending the meeting via Zoom.

2. Approval of Electronic Participation Resolution (if needed).

City Council approved the electronic participation resolution. (RES. NO. 3252)

3. Closed Session (if needed).

Not needed.

4. Moment of Silence and Pledge of Allegiance

City Council observed the moment of silence and recited the Pledge of Allegiance.

5. 25-2538

Reading and Acting Upon the Minutes of the Following Meetings of City Council:

The Regular Meeting Minutes of October 8, 2024,
The Public Hearing Meeting Minutes of October 19, 2024; and
The Regular Meeting Minutes of October 22, 2024.

City Council adopted the minutes from the following meetings of City Council: the regular meeting minutes of October 8, 2024, the public hearing meeting minutes of October 19, 2024, and the regular meeting minutes of October 22, 2024.

II. PROCLAMATIONS AND RECOGNITIONS

6. 25-2539

Presentation of a Proclamation Declaring November 28, 2024 as Del Ray Turkey Trot Day.

City Council endorsed the proclamation.

III. Oral Reports from Members of Council on Boards, Commissions, and Committees

25-2593

- Northern Virginia Transportation Commission (NVTC) (Councilman Aguirre and Councilmember Bagley)

City Council gave the report.

IV. Oral Report from the City Manager

7. 25-2526

Staff Presentation - Appeal of the Traffic and Parking Board's July 22, 2024, Decision to Recommend Roadway Design Changes on South Pickett Street between Duke Street and Edsall Road.

City Council received a staff presentation of the appeal from the Traffic and Parking Board's decision to recommend roadway design changes on South Pickett Street between Duke Street and Edsall Road and responded to questions from Council about the proposed changes.

8. 25-2468

Discussion of a Conversion of 5001 Eisenhower Avenue Office Building to Residential Use, to Include Possible City Financial Participation to Induce the Conversion.

City staff gave an overview of a proposal to convert 5001 Eisenhower Avenue into affordable housing units and how the conversion would occur and the timeframe for coming before City Council for consideration.

V. ACTION DOCKET

Regular Consent Calendar (9-18)

9. 25-2592

Receipt of the following resignations from Members of Boards, Commissions, and Committees:

(a) Archaeology Commission
Nicholas Dienna

(b) Commission for Women
Anuja Miner
Matthew Worner
Jennifer Wetmore

(c) Commission on Aging
Enid Borden

(d) Commission on HIV/AIDS
Mohammad Fayaz Naqshbandi

(e) Environmental Policy Commission

James VandePutte

- (f) Independent Community Policing Review Board
Todd A. Pilot
- (g) Parks and Recreation Commission
Philip Voorhees
- (h) Towing Advisory Board
Kevin McCourt
- (i) Sister Cities Committee
Kathryn Johnson

10. 25-2590

Uncontested Appointments for Boards, Commissions, and Committees:

- (a) Commission on HIV/AIDS - 3-year term
1 citizen member
1 Sheriff's Designee
- (b) Commission on Information Technology - 3-year term
1 member representing the Alexandria City School Board
- (c) Economic Opportunity Commission - 2-year term
1 Category III - representative of business industry, labor, religious, welfare or other private groups and interests certified by the Commission
- (d) Environmental Policy Commission - 2-year term
1 citizen member
- (e) George Washington Birthday Celebration Commission - 2-year term
1 member nominated by the City of Alexandria Chapter of the daughters of the American Revolution
- (f) Historic Alexandria Resources Commission - 2-year term
1 Historical Restoration & Preservation Commission representative
1 Historic Alexandria Foundation representative
- (g) Local Emergency Planning Committee - 2-year term
1 representative from law enforcement and firefighting personnel
- (h) Public Health Advisory Commission - 2-year term

1 Alexandria City School Board representative

(i) Urban Design Advisory Committee - 2-year term

1 resident representing the Old Town North residential community

11. 25-2523 Consideration of a First Amendment to a Five-Year License Agreement dated July 1, 2024, between the City of Alexandria and Zayo Group, LLC to Permit Zayo to Install Approximately 1,017 Feet of Fiber in Existing Verizon Conduits in the Vicinity of 1900 Duke Street in the City of Alexandria's Public Rights-of-Ways.
12. 25-2528 Consideration of a Grant Application to the 2024 Virginia Department of Fire Programs (VDFP) Mini-Grant Program.
13. 25-2541 Consideration of the Monthly Financial Report for the Period Ending September 30, 2024.
14. 25-2542 Collection of Taxes and Annual Consideration of Authorization to Write-Off Property Tax Balances of Less Than Twenty Dollars.
15. 25-2578 Consideration of Grant Award Acceptance from the National Council on Aging's (NCOA) Center for Economic Well-Being (CEW) to the Department of Community and Human Services (DCHS) to increase older adults' participation in the Supplemental Nutrition Assistance Program (SNAP).
16. 25-2543 Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to Make Supplemental Appropriations for the Support of the City Government for Fiscal Year 2025.
17. 25-2524 Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to Grant a Non-exclusive Franchise to Crown Castle Fiber LLC for Use of the Public Rights-of-Way by Companies to Design, Install, Provide, Operate, Maintain, Repair, Control, Upgrade, Construct, and Remove a Fiber Network for the Purpose of Providing Telecommunications Services within the City.
18. 25-2550 Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance authorizing the owner of the property located at 461 Swann Avenue to construct and maintain an encroachment for outdoor dining at that location (Implementation Ordinance for Encroachment No. 2024-00002 associated with 461 Swann Avenue/Founding Farmers approved by City Council on September 14, 2024).

City Council approved the consent calendar, with the exception of docket item #14, which was considered under a separate motion. The approvals were as follows:

9. City Council received the following resignations from members of boards, commissions, and committees with regret: (a) Nicholas Dienna, Archaeological Commission; (b) Anuja Miner, Matthew Worner, and Jennifer Wetmore, Commission

for Women; (c) Enid Borden, Commission on Aging; (d) Mohammad Fayaz Nagshbandi, Commission on HIV/AIDS; (e) James VandePutte, Environmental Policy Commission; (f) Todd A. Pilot, Independent Community Policing Review Board; (g) Philip Voorhees, Parks and Recreation Commission; (h) Kevin McCourt, Towing Advisory Board; and (i) Kathryn Johnson, Sister Cities Committee.

10. City Council appointed the following persons to City boards, commissions, and committees: (a) appointed Rachael Jacobson as the citizen member and appointed Quentin Wade as the Sheriff's designee to the Commission on HIV/AIDS; (b) appointed Emily Dillard as the member representing the Alexandria City School Board to the Commission on Information Technology; (c) reappointed Charles Brown as the Category III representative of business industry, labor, religious, welfare or other private groups and interests certified by the Commission to the Economic Opportunities Commission; (d) appointed Yanique Revers as the citizen member to the Environmental Policy Commission; (e) reappointed Sandra Welch as the member nominated by the City of Alexandria Chapter of the Daughters of the American Revolution to the George Washington Birthday Celebration Committee; (f) appointed Nigel Mease as the Historical Restoration and Preservation Commission representative and reappointed Gail C. Rothrock as the Historic Alexandria Foundation representative to the Historic Alexandria Resources Commission; (g) appointed Anthony Kelly as the representative from law enforcement and firefighting personnel as the Local Emergency Planning Committee; (h) appointed Holly Ann Jackson as the Alexandria City School Board representative to the Public Health Advisory Commission; and (i) appointed Zaira Suarez as the resident representing the Old Town North residential community to the Urban Design Advisory Committee.

11. City Council: (a) considered the proposed Amendment to the existing License Agreement with Zayo and scheduled the amendment for public hearing on Saturday, November 16, 2024.

12. City Council: (a) authorized the submission of a competitive Virginia Department of Fire Programs (VDFFP) mini-grant application for funding up to \$26,592; and (b) authorized the City Manager to execute the necessary documents that may be required.

13. City Council received the Monthly Financial Report.

14. City Council: (1) received the listings of delinquent local property taxes; (2) authorized the Director of Finance to write-off uncollected tax balances for tax year 2023 less than twenty dollars each, totaling \$12,402 as of June 30, 2024, for which the Director of Finance has determined that the cost of collecting such balances would exceed the recoverable amount; provided that the Director of Finance will not include any balance for which she has reason to believe the taxpayer has intentionally paid less than the amount due and owed; and (3) authorized the Director of Finance to destroy records associated with taxes paid in calendar year 2018 and prior years in accordance with Code of Virginia Section 58.1-3129(A). (separate motion)

15. City Council: (1) authorized the acceptance of a \$100,000 grant to the Department of Community and Human Services (DCHS) for the National Council on Aging (NCOA) Senior Supplemental Nutrition Assistance Program (SNAP) Initiative. This 18-month grant, which requires no matching funds, will support outreach, application assistance, and enrollment of 1,500 older adults (age 60+) in the SNAP program; (2) authorized the employment of temporary staff, supervised by the Food Security Coordinator to implement the grant; and (3) authorized the City Manager to

execute all necessary documents that may be required.

16. City Council passed the ordinance on first reading and scheduled it for public hearing, second reading and final passage on Saturday, November 16, 2024.

17. City Council passed the ordinance on first reading and scheduled it for public hearing, second reading and final passage on Saturday, November 16, 2024.

18. City Council passed the ordinance on first reading and scheduled it for public hearing, second reading and final passage on Saturday, November 16, 2024.

VI. ROLL-CALL CONSENT CALENDAR (19)

- 19.** 25-2540 Consideration of a Resolution Accepting City of Alexandria Fiscal Year (FY) 2024 Federal Appropriations. [ROLL-CALL VOTE]
- City Council: (1) endorsed the resolution accepting City of Alexandria priorities for FY 2024 federal appropriations; and (2) authorized the City Manager to execute the necessary documents that may be required. (RES. NO. 3253)*

VII. ACTION MATTERS

Contested Appointment

- 20.** 25-2583 Alexandria Redevelopment and Housing Authority - 4-year term
1 citizen member
- City Council moved to re-advertise for the position on the Alexandria Redevelopment and Housing Authority.*
- 21.** 25-2584 Beautification Commission - 2-year term
1 citizen member
- City Council appointed Susan Berry as the citizen member to the Beautification Commission.*
- 22.** 25-2585 Board of Zoning Appeals - 4-year term
1 citizen member
- City Council moved to re-advertise for the position on the Board of Zoning Appeals.*
- 23.** 25-2586 Commission for Women - 3-year term
1 citizen member
- City Council appointed Krystle R. Bransky as the citizen member to the Commission for Women.*
- 24.** 25-2587 Commission on Information Technology - 3-year term
2 citizen members
- City Council reappointed Timothy J. Casey and Stephen Morris as the two citizen members to the Commission on Information Technology.*

25. 25-2588 Public Health Advisory Commission - 2-year term
1 non-health professional citizen member
City Council reappointed Jerome R. Cordts as the non-health professional citizen member to the Public Health Advisory Commission.

26. 25-2589 Sister Cities Committee - 2-year term
1 citizen member
City Council reappointed Paul Anderson as the citizen member to the Sister Cities Committee.

VIII. ORDINANCES AND RESOLUTIONS

27. 25-2535 Introduction and First Reading. Consideration. Passage on First Reading of proposed changes to the Ordinances for the Independent Policing Auditor as well as the Independent Community Policing Review Board.
City Council deferred consideration on the ordinance until January 2025.

28. 25-2432 Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to amend and reordain Section 3 (Towing and Storage Fees and Regulations) of Chapter 13 (Towing and Storage of Motor Vehicles) of Title 9 (Licensing and Regulation) of the Code of the City of Alexandria, Virginia, 1981, as amended.
City Council passed the ordinance on first reading and scheduled it for public hearing, second reading, and final passage on November 16, 2024.

29. 25-2527 Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance Approving and Authorizing the Temporary Closure of the 200 Block of King Street to Vehicular Traffic
City Council passed the ordinance on first reading and scheduled it for public hearing, second reading and final passage on November 16, 2024.

30. 25-2525 Consideration of a Resolution Approving the Updated Conceptual Plans for Phase I of the Duke Street Transitway [ROLL-CALL VOTE].
City Council adopted a resolution with the following amendments: Approve the resolution for the Duke Street Transitway including: (1) conversion of the access road from two-way operation to one-way operation westbound between Longview and Cambridge Roads; (2) add cue jump lane for buses running in the eastbound direction of N. Quaker Lane; and (3) the removal of a bus lane between Roth Street and Wheeler Avenue. (RES. NO. 3254)

IX. OTHER

31. Oral Reports and Oral Presentations by Members of City Council.

Councilwoman Gaskins requested Council support for the memorandum she circulated proposing the creation of three new subcommittees, including boards and commissions review, personnel committee, and the concept of standing committees.

32. 25-2545

Consideration of City Council Schedule.

City Council: (1) received the updated City Council Look Ahead Schedule which includes: the City Council Installation to be held at 6:00 p.m., on Thursday, January 2, 2025, at the Rachel M. Schlesinger Concert Hall and Arts Center at 4915 East Campus Drive, Alexandria, Virginia 22311, located on the Northern Virginia Community College Alexandria Campus; and (2) approved the City Council calendar from November 2024 - July 2025.

33. Closed Session (if needed).**X. ADJOURN.**

The meeting was adjourned at 11:55 p.m.

NOTE: The action docket is a summary of Council's meeting deliberations prepared largely for staff follow up. Formal minutes of the meeting, when approved by Council become the official record of the meeting of Council decisions made at the meeting.



Legislation Text

File #: 25-2592, Version: 1

Receipt of the following resignations from Members of Boards, Commissions, and Committees:

- (a) Archaeology Commission
Nicholas Dienna
- (b) Commission for Women
Anuja Miner
Matthew Worner
Jennifer Wetmore
- (c) Commission on Aging
Enid Borden
- (d) Commission on HIV/AIDS
Mohammad Fayaz Naqshbandi
- (e) Environmental Policy Commission
James VandePutte
- (f) Independent Community Policing Review Board
Todd A. Pilot
- (g) Parks and Recreation Commission
Philip Voorhees
- (h) Towing Advisory Board
Kevin McCourt
- (i) Sister Cities Committee
Kathryn Johnson



Legislation Text

File #: 25-2432, Version: 1

City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 6, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

THROUGH: JAMES F. PARAJON, CITY MANAGER /s/

FROM: ADRIANA CASTAÑEDA, DIRECTOR, TRANSPORTATION AND ENVIRONMENTAL SERVICES

DOCKET TITLE:

Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to amend and reordain Section 3 (Towing and Storage Fees and Regulations) of Chapter 13 (Towing and Storage of Motor Vehicles) of Title 9 (Licensing and Regulation) of the Code of the City of Alexandria, Virginia, 1981, as amended.

ISSUE: Consideration of an ordinance to amend Section 9-13-3 of the City code to raise the maximum permitted tow fee for a private tow from \$135 to \$150 and to raise the maximum permitted additional fees for tows that are after hours, on weekends, or on holidays from \$25 to \$30.

RECOMMENDATION: That the City Council receive and adopt the proposed ordinance (Attachment 4) to amend the trespass towing fee of \$135 to \$150 and increase the after-hours charge of \$25 to \$30; and schedule it for a second reading, public hearing, and final passage on Saturday, November 16, 2024.

BACKGROUND: The City regulates six towing fees, with three of them set by state law. Virginia Code establishes a towing fee range between \$135 and \$150, allows a \$25 to \$30 fee charge for evenings, weekends, and holidays ("after-hours fee"), and includes a fixed fuel surcharge. Under Virginia law, Alexandria's tow fee must be between \$135 and \$150 (Va. Code § 46.2-1233). The City's current fees fall below these state maximums and include three additional fees that aren't regulated by state law.

For private tows, Virginia Code Section 46.2-1233.1 was updated in 2018 to increase the maximum private tow fee from \$135 to \$150 for passenger vehicles. However, Section 46.2-1233, which governs tow fees in Planning District 8 (including Alexandria), was not updated at that time, keeping the maximum tow fee in the

written authorization from property owners before a trespass tow can occur. City staff are preparing an ordinance amendment for review by the TAB and City Council, expected to be ready by spring.

These legislative changes are scheduled for discussion at the next TAB meeting, where further guidance will be provided on enforcement and ordinance updates. However, TAB action has been delayed due to the recent vacancy of the citizen-at-large seat, which has prevented a quorum. Staff anticipates that the seat will be filled soon, allowing the TAB to review the proposed legislation before it is brought to Council for review in the spring.

FISCAL IMPACT: The change to City Code Section 9-13-3 applies only to the trespass tow fee and will not impact the \$125 fee for City-initiated tows, nor will it affect City revenue. This adjustment would, however, allow private tow companies to collect an additional \$15 per tow and an additional \$5 for after-hours tows.

ATTACHMENTS:

1. 2022 Memo - Towing Advisory Board Update to City Council 9-26-2022
2. 2024 Memo - Towing Advisory Board Update to City Council 5-21-2024
3. Towing Ordinance Cover
4. Towing Ordinance
5. Fair Market Value Presentation

STAFF:

Emily A. Baker, Deputy City Manager
Greg Useem, Director, Office of Performance Analytics
Tarrence Moorer, Deputy Director, T&ES
Alicia Wright, Interim Assistant Director, T&ES
Darryl Syler, Division Chief, Fleet Management, T&ES

City of Alexandria

301 King St., Room 2400
Alexandria, VA 22314



Action Docket - Final

Saturday, November 16, 2024

9:30 AM

Council Chamber

City Council Public Hearing

The November 16, 2024 Public Hearing Meeting of the Alexandria City Council is being held in the Council Chamber (301 King Street, Alexandria, Virginia, 22314) and electronically. Members of City Council and staff are participating either in-person or from a remote location through video conference call on Zoom webinar. The meeting can be accessed by government channel 70, streaming on the City's website, and via Zoom by the following link:

Webinar ID: 959 2842 4620

Webinar Passcode: 371722

Dial-in number: 301-715-8592

Registration :

https://zoom.us/webinar/register/WN_8AfrRBjCrlaQVvr8ei_Hwg

If you use the Zoom webinar application, please be sure you have updated the application to the latest version for the best results. If you are unable to access the Zoom webinar, please use the Dial-In number to access the meeting.

*****PLEASE LOG-IN EARLY IF POSSIBLE*****

Links:

Meeting Agenda and Live Webcast

The meeting will be webcast live and video and audio recordings will be available a few days after the meeting.

Zoom Registration Form

If you wish to use Zoom to watch the meeting or to address Council, you must register first. Those wishing to address Council should also submit a Speaker's Form using the link below.

Speaker's Form

<https://survey.alexandriava.gov/s3/2020-VIRTUAL-City-Council-Speakers-Form>

Submission of written statements is encouraged. Please sign up after the docket is created and posted and you are able to verify the meeting date on the City's website. If you have prepared statement or a written comments for the record you may email it to the City Clerk at CouncilComment@alexandriava.gov.

Public Comment will be received at this meeting.

Individuals requiring translation services should contact the City Clerk and Clerk of Council at gloria.sitton@alexandriava.gov or at 703.746.4550. We request that you provide a 48-hour notice so that the proper arrangements may be made. Please specify the language for translation when you make the request.

Las personas que requieran servicios de traducción deben comunicarse con el Secretario de la Ciudad y el Secretario del Consejo en gloria.sitton@alexandriava.gov o al 703.746.4550. Le solicitamos que proporcione un aviso de 48 horas para que se puedan hacer los arreglos necesarios. Por favor, especifique el idioma de traducción cuando realice la solicitud.

TAKE NOTICE: City Council will take a lunch break in the middle of the docket at a reasonable time when the agenda allows for a break.

I. OPENING

1. Calling the Roll.

Mayor Wilson called the meeting to order and the City Clerk called the roll. All members of City Council were present, with Councilman Aguirre, Councilman Chapman, and Councilman McPike participating via Zoom.

2. Approval of the Electronic Participation Resolution [ROLL-CALL VOTE]

25-2624

Electronic Participation Resolution [ROLL-CALL VOTE]

City Council approved the electronic participation resolution. (RES. NO. 3261)

3. Public Discussion Period

The following persons participated in the public discussion period:

- 1. Damon Minnix, representing SSPBA, spoke about the amendments to the ordinance related to the Independent Policing Review Board.*
- 2. Alison O'Connell, Alexandria, spoke in protest to the war in Gaza and requested the City divest from Israel.*
- 3. Rose Esber, Alexandria, spoke about flooding in her neighborhood and in protest to the war in Gaza.*
- 4. Glen Pine, Alexandria, spoke in protest to the war in Gaza and requested the City divest from Israel.*
- 5. Nicholas Gentry, Alexandria, spoke in protest to the war in Gaza and requested the*

City divest from Israel.

6. *Melissa Elbirt, Alexandria, spoke in protest to the war in Gaza and requested the City divest from Israel.*

7. *Mariam Creedon, Alexandria, spoke in protest to the war in Gaza and requested the City divest from Israel.*

8. *Nour Barudi, Alexandria, spoke in protest to the war in Gaza and requested the City divest from Israel.*

9. *Janice Grenadier, Alexandria, spoke about corruption with the courts.*

10. *Sara Husein Bazar, Alexandria, spoke in protest to the war in Gaza and requested the City divest from Israel.*

11. *Dino Drudi, Alexandria, spoke about increased density in the City.*

12. *Amanda Eisenhour, Alexandria, spoke in protest to the war in Gaza and requested the City divest from Israel.*

13. *Marie Smith, Alexandria, spoke about the recent election and the need from diverse parties on City Council.*

[This period is a public comment period on items not listed on the agenda. The first 15 speakers will speak at the beginning of the meeting. Any remaining speakers will be heard at the conclusion of the docketed items.]

II. ACTION CONSENT CALENDAR (4)

Planning Commission

- 4. 25-2611 Special Use Permit #2024-00057
1313 Cleveland Street
Public Hearing and consideration of a Special Use Permit to construct a new single-unit dwelling on a developed substandard lot, zoned; R8/Residential
Applicant: Richard Thomas Price Jr
Planning Commission Action: Recommend Approval 7-0
City Council approved the Planning Commission recommendation.

III. ROLL-CALL CONSENT CALENDAR (5-7)

- 5. 25-2551 Public Hearing, Second Reading and Final Passage of an Ordinance authorizing the owner of the property located at 461 Swann Avenue to construct and maintain an encroachment for outdoor dining at that location (Implementation Ordinance for Encroachment No. 2024-00002 associated with 461 Swann Avenue/Founding Farmers approved by City Council on September 14, 2024). [ROLL-CALL

VOTE]

6. 25-2597 Public Hearing, Second Reading and Final Passage of an Ordinance to Grant a Non-exclusive Franchise to Crown Castle Fiber LLC for use of the public rights-of-way by companies to design, install, provide, operate, maintain, repair, control, upgrade, construct, and remove a fiber network for the purpose of providing Telecommunications Services within the City. [ROLL-CALL VOTE]
7. 25-2600 Public Hearing, Second Reading and Final Passage of an Ordinance to Make Supplemental Appropriations for the Support of the City Government for Fiscal Year 2025. [ROLL-CALL VOTE]

City Council approved the roll-call consent calendar. The approvals were as follows:

5. City Council adopted an ordinance authorizing the owner of the property located at 461 Swann Avenue to construct and maintain an encroachment for outdoor dining at that location. (ORD. NO. 5559)

6. City Council adopted an ordinance to grant a non-exclusive franchise to Crown Castle Fiber LLC, for use of the public rights-of-way by companies to design, install, provide, operate, maintain, repair, control, upgrade, construct, and remove a fiber network for the purpose of providing telecommunications services within the City. (ORD. NO. 5560)

7. City Council adopted an ordinance to make supplemental appropriations for the support of the government for fiscal year 2025. (ORD. NO. 5561)

IV. OTHER BUSINESS**Reports and Recommendations from City Manager**

8. 25-2596 Public Hearing and Consideration of a First Amendment to a Five-Year License Agreement dated July 1, 2024, between the City of Alexandria and Zayo Group, LLC to Permit Zayo to Install Approximately 1,017 feet of fiber in existing Verizon Conduits in the vicinity of 1900 Duke Street in the City of Alexandria's Public Rights-of-Ways.
- City Council closed the public hearing and approved the first amendment to a five-year license agreement dated July 1, 2024, between the City of Alexandria and Zayo Group, LLC, to permit Zayo to install approximately 1,017 feet of fiber in existing Verizon conduits in the vicinity of 1900 Duke Street in the City of Alexandria's Public rights-of-way.*
9. 25-2601 Public Hearing and Consideration of an Appeal of the Traffic and Parking Board's July 22, 2024, Decision to Recommend Roadway Design Changes on South Pickett Street between Duke Street and Edsall Road.
- City Council closed public hearing and affirmed the decision on the Traffic and Parking Board and denied the appeal.*

V. Public Hearing Matters**Planning Commission (continued)**

10. 25-2622 Master Plan Amendment #2024-00003
AlexWest Small Area Plan
(A) Initiation of a Master Plan Amendment; and (B) Public Hearing and consideration of an amendment to the Master Plan to create the AlexWest Small Area Plan replacing the Alexandria West Small Area Plan and the Beauregard Small Area Plan.
Applicant: City of Alexandria Department of Planning & Zoning
Planning Commission Recommend Approval 7-0

City Council approved the Planning Commission recommendation with the following amendments:
-To include staff's recommendation from Tier A regarding the heights on the UDR property;
-to include staff's recommendation from Tier A regarding the heights on the Southern Towers property;
-to include staff's recommendation for the removal of the expanded alternative options for the Phase II Upland Park open space;
-for the plan to return to Council in 3 years instead of 5 years; and
-include language in Chapter 9 regarding the task on the Anti-Displacement Strategy to include the community in the development of the specific criteria.
11. 25-2614 Special Use Permit #2024-00041
404-A E Alexandria Avenue
Public Hearing and consideration of Special Use Permits to construct a single-unit dwelling on a vacant substandard lot and for a lot without frontage on a public street; zoned: R-2-5/Residential.
Applicant: Eric Teran and Daniela Gross
Planning Commission Action: Recommend Approval 7-0

City Council denied the special use permit for this project.
12. 25-2615 Zoning Text Amendment #2024-00008
(A) Initiation of a Text Amendment and (B) Public Hearing and consideration of a Text Amendment to the Zoning Ordinance to amend the use limitations in Articles III-VI to include the limitation that retail uses principally selling tobacco products, nicotine vapor products, alternative nicotine products, or hemp products cannot be located within 1,000 linear feet of a day care center, a public school, and a private academic school and Section 2-191 retail shopping establishment, to amend the definition to include uses principally selling tobacco products, nicotine vapor products, alternative nicotine products, or hemp products.
Applicant: City of Alexandria

Planning Commission Action: Recommend Approval 7-0

City Council approved the Planning Commission recommendation.

13. 25-2616

Development Special Use Permit #2024-10008

5216 Seminary Road Townhomes - 5216 Seminary Road

Public Hearing and consideration of a Development Special Use Permit with modifications and a Subdivision, including Special Use Permits for a Cluster Development per § 11-601 of the Zoning Ordinance and Bonus Density for the provision of affordable housing per § 7-700 to construct seven townhouse units, zoned: RB/Townhouse.

Applicant: Verity Builders, LLC, represented by M. Catharine Puskar, attorney.

Planning Commission Action: Recommend Approval 7-0

City Council approved the Planning Commission recommendation.

VI. FOR INFORMATION ONLY

14. 25-2612

Zoning Ordinance Subdivision cases are heard by the Planning Commission, placed on the City Council docket for information, and heard by City Council only upon appeal.

Subdivision #2024-00009

1007 Oronoco Street

Public Hearing and consideration of a request for a Subdivision with variations to re-subdivide an existing lot into two lots; zoned RB/Townhouse Zone.

Applicant: Genuario Properties, Inc.

Planning Commission Action: Approved 7-0

15. 25-2613

The following item will be heard by the Planning Commission only and referred to City Council for information only:

City Charter Section 9.06 Case #2024-00004

200 Block of King Street (between Lee Street and Fairfax Street)

Public Hearing and consideration of a request for the Planning Commission to review whether the closure of the 200 block of King Street to vehicular traffic by the City of Alexandria is consistent with the City of Alexandria Master Plan pursuant to Section 9.06 of the City Charter.

Applicant: City of Alexandria

Planning Commission Action: Approved 7-0

VII. ORDINANCES AND RESOLUTIONS

16. 25-2598

Public Hearing, Second Reading and Final Passage of an Ordinance Approving and Authorizing the Temporary Closure of the 200 Block of King Street to Vehicular Traffic. [ROLL-CALL VOTE]

City Council adopted an ordinance approving and authorizing the temporary closure of the 200 block of King Street to vehicular traffic. (ORD. NO. 5562)

17. 25-2595

Public Hearing, Second Hearing and Final Passage of an Ordinance to amend and reordain Section 3 (Towing and Storage Fees and Regulations) of Chapter 13 (Towing and Storage of Motor Vehicles) of Title 9 (Licensing and Regulation) of the Code of the City of Alexandria, Virginia, 1981, as amended. [ROLL-CALL VOTE]

City Council adopted an ordinance to amend and reordain Section 3 (Towing and Storage Fees and Regulations) of Chapter 13 (Towing and Storage of Motor Vehicles) of Title 9 (Licensing and Regulation) of the Code of the City of Alexandria, Virginia, 1981, as amended. (ORD. NO. 5563)

18. 25-2599

Public Hearing, Second Reading and Final Passage of proposed changes to the Ordinances for the Independent Policing Auditor as well as the Independent Community Policing Review Board. [ROLL-CALL VOTE]

Deferred

Please note item #18 has been deferred until the January 25 2025 public hearing meeting.

19. **Closed Session (if needed).**

Not needed.

VIII. ADJOURN.

The meeting was adjourned at 3:43 p.m.

NOTE: The action docket is a summary of Council's meeting deliberations prepared largely for staff follow up. Formal minutes of the meeting, when approved by Council become the official record of the meeting of Council decisions made at the meeting.



Legislation Text

File #: 25-2595, Version: 1

City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 6, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

THROUGH: JAMES F. PARAJON, CITY MANAGER

FROM: ADRIANA CASTAÑEDA, DIRECTOR, TRANSPORTATION AND ENVIRONMENTAL SERVICES

DOCKET TITLE:

Public Hearing, Second Hearing and Final Passage of an Ordinance to amend and reordain Section 3 (Towing and Storage Fees and Regulations) of Chapter 13 (Towing and Storage of Motor Vehicles) of Title 9 (Licensing and Regulation) of the Code of the City of Alexandria, Virginia, 1981, as amended. [ROLL-CALL VOTE]

ISSUE: Consideration of an ordinance to amend Section 9-13-3 of the City code to raise the maximum permitted tow fee for a private tow from \$135 to \$150 and to raise the maximum permitted additional fees for tows that are after hours, on weekends, or on holidays from \$25 to \$30.

RECOMMENDATION: That the City Council receive and adopt the proposed ordinance (Attachment 4) to amend the trespass towing fee of \$135 to \$150 and increase the after-hours charge of \$25 to \$30; and schedule it for a second reading, public hearing, and final passage on Saturday, November 16, 2024.

BACKGROUND: The City regulates six towing fees, with three of them set by state law. Virginia Code establishes a towing fee range between \$135 and \$150, allows a \$25 to \$30 fee charge for evenings, weekends, and holidays ("after-hours fee"), and includes a fixed fuel surcharge. Under Virginia law, Alexandria's tow fee must be between \$135 and \$150 (Va. Code § 46.2-1233). The City's current fees fall below these state maximums and include three additional fees that aren't regulated by state law.

For private tows, Virginia Code Section 46.2-1233.1 was updated in 2018 to increase the maximum private tow fee from \$135 to \$150 for passenger vehicles. However, Section 46.2-1233, which governs tow fees in Planning District 8 (including Alexandria), was not updated at that time, keeping the maximum tow fee in the district at \$135. In 2019, the General Assembly amended Section 46.2-1233 to reference the \$150 maximum

outlined in Section 46.2-1233.1. Section 9-13-3 of the City Code establishes the allowable rates for private company tows within the City.

The City of Alexandria Towing Advisory Board (TAB) generally makes recommendations on rates, policies, and contracts related to the towing, storage, and retrieval of vehicles towed from private property. The TAB recommended to increase the fee to \$150 in June 2021. However, it was not adopted in the City Code at that time. In a memo to Council dated September 26, 2022, staff noted that while neighboring Fairfax County charges \$150, Alexandria's fee matched the City of Falls Church and Arlington County's at \$135. Considering the potential financial strain on lower-income families, staff recommended maintaining the current fee at that time.

DISCUSSION: The City of Alexandria last increased its private tow fee in 2015, raising it from \$125 to \$135. Since that time, staff has undertaken a comprehensive fair market analysis of these fees.

Fair Market Value Analysis Findings

Council is required to take the fair market value of tows into consideration when setting tow fee limits. *See Va. Code § 46.2-1233.*

- Analysis by the City's Office of Performance Analytics, along with insights from Bureau of Labor Statistics (BLS) data and adjacent jurisdictions, reveals that since 2015, inflation has increased by 25% in the DC area and 29% in the transportation sector. Although these figures represent a general inflation trend, they underscore the rising costs impacting service providers, including towing operators. Updating the fee structure would align with these economic realities.
- The last increase to the City of Alexandria's private tow fee was in 2015, leaving it at \$135. In contrast, surrounding jurisdictions have raised their base tow fees to the state-allowed maximum of \$150, positioning Alexandria below the regional standard.
- Since 2015, data from the Alexandria Police Department shows a 100.2% increase in private towing activity, largely initiated by tow companies on private property. This surge in demand has come without any adjustment to the base fee, underscoring the need for an updated fee that reflects the current volume and intensity of towing services.

Staff recommends amending the City's towing fee of \$135 to \$150, following the approach taken by neighboring jurisdictions. This adjustment would reduce confusion and ensures consistency across the region. Additionally, raising the after-hours fee from \$25 to \$30 is recommended.

Following recent legislation enacted by the Virginia General Assembly on July 1, 2024, the City is reviewing new requirements affecting vehicle towing and impoundment, specifically focusing on expired registrations, trespass towing, and the impoundment of certain vehicle types.

- **SB 925** mandates a 48-hour notice before towing vehicles from multifamily dwellings for expired registration or inspection stickers, with required notification to both the resident and landlord. Non-compliance by towing operators will lead to reimbursement of towing costs to the resident and a civil penalty. City staff are working to ensure these requirements are incorporated into the City Code to align with state law.
- **HB 959** allows localities in Planning Districts 8 and 16, including Alexandria, to require a second written authorization from property owners before a trespass tow can occur. City staff are preparing an

ordinance amendment for review by the TAB and City Council, expected to be ready by spring.

These legislative changes are scheduled for discussion at the next TAB meeting, where further guidance will be provided on enforcement and ordinance updates. However, TAB action has been delayed due to the recent vacancy of the citizen-at-large seat, which has prevented a quorum. Staff anticipates that the seat will be filled soon, allowing the TAB to review the proposed legislation before it is brought to Council for review in the spring.

FISCAL IMPACT: The change to City Code Section 9-13-3 applies only to the trespass tow fee and will not impact the \$125 fee for City-initiated tows, nor will it affect City revenue.

This adjustment would, however, allow private tow companies to collect an additional \$15 per tow and an additional \$5 for after-hours tows.

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City of Alexandria

301 King St., Room 2400
Alexandria, VA 22314



Action Docket - Final

Tuesday, February 18, 2025

7:00 PM

Council Chamber

City Council Legislative Meeting

The February 18, 2025, Legislative Meeting of the Alexandria City Council is being held in the Council Chamber (301 King Street, Alexandria, Virginia, 22314) and electronically. Members of the City Council and staff are participating either in-person or from a remote location through a video conference call on Zoom webinar. The meeting can be accessed by government channel 70, streaming on the City's website, and can be accessed via Zoom by the following link:

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I. OPENING

1. Calling the Roll.

Mayor Gaskins called the meeting to order and the City Clerk called the roll. All the members of Council were present.

2. Approval of Electronic Participation Resolution. (if needed)

3. Moment of Silence and Pledge of Allegiance

City Council observed a moment of silence and recited the Pledge of Allegiance.

4. Reading and Acting Upon the Minutes of the Following Meetings of City Council:

25-2854

Reading and Acting Upon the Minutes of the Following Meetings of City Council:
The Special Meeting Minutes of January 2, 2025;
The Regular Meeting Minutes of January 14, 2025;
The Public Hearing Meeting Minutes of January 25, 2025; and
The Regular Meeting Minutes of January 28, 2025.

City Council approved the minutes of the following meetings of City Council: the special meeting minutes of January 2, 2025; the regular meeting minutes of January 14, 2025; the public hearing meeting minutes of January 25, 2025; and the regular meeting minutes of January 28, 2025.

II. PROCLAMATIONS AND RECOGNITION

5. 25-2735

Presentation of a Proclamation Declaring February as George Washington Birthday Celebration Month

City Council endorsed the proclamation.

III. Oral Reports from Members of Council on Boards, Commissions, and Committees

25-2861

*Northern Virginia Transportation Authority (NVTA) (Mayor Gaskins)
*City/Schools Subcommittee (Mayor Gaskins and Councilman Chapman)

- *Beautification Commission (Vice Mayor Bagley)
- * Council of Governments (COG) - Food and Agriculture Regional Member (FARM) Policy Committee (Councilwoman Greene)

City Council gave the reports.

IV. Oral Report From the City Manager

City Manager Parajon offered condolences to the families that were affected by the crash that occurred at Reagan National Airport and thanked APD, emergency communication personnel and firefighters that provided incredible service during the recovery efforts of the crash.

V. ACTION DOCKET

Regular Consent Calendar (6-9)

6. 25-2849 Receipt of the following resignations from Members of Boards, Commissions, and Committees:
- a) Commission on HIV/AIDS
Carl Welliver
 - b) Commission on Information Technology
Jay Chauhan
 - c) Health Systems Agency of Northern Virginia
Michael J. Carrasco
 - d) Historic Alexandria Resources Commission
Rebecca Rose
 - e) Human Rights Commission
David Rigsby
 - f) Landlord-Tenant Relations Board
Elijah Dennis
7. 25-2843 Uncontested Appointments for Boards, Commissions, and Committees:
- a) Alexandria-Caen Sister Cities - 2-year term
2 citizen members
 - b) Archaeological Commissions - 4-year term
1 At large member

- c) Beaugard Urban Design Advisory Committee - 2-year term
1 citizen member
- d) Beautification Commission - 2-year term
3 citizen members
- e) Commission on Employment - 2-year term
1 representative from a recognized area business including minority-owned and small businesses
- f) Economic Opportunities Commission - 2-year term
1 Category III - representatives of business industry, labor, religious, welfare or other private groups and interests certified by the Commission
- g) Historic Alexandria Resources Commission - 2-year term
1 Lease holding artists at the Torpedo Factory Arts Center
- h) Independent Community Policing Review Board - 3-year term
1 citizen member
- i) Public Health Advisory Commission - 2-year term
1 fire department representative
1 dentist practicing in the city nominated by the NOVA Dental Society
- j) Towing Advisory Board - 3-year term
1 citizen at large
- k) Visit Alexandria Board of Governors - 2-year term
1 1 of 4 (Hotel, Restaurant, Association, or Retail) member
- l) Waterfront Commission - 2-year term
1 citizen representative from Park Planning District III
1 representative from the Historic Alexandria Foundation

8. 25-2741 Consideration of the Monthly Financial Report for the Period Ending December 31, 2024.
9. 25-2743 Introduction and First Reading. Consideration. Passage on First Reading of an ordinance to temporarily move the polling place in the George Mason School Precinct to Trinity United Methodist Church and temporarily rename the Precinct accordingly.

City Council approved the consent calendar, with the exception of 7(h), which was considered under separate motion. The approval was as follows:

6. City Council received the following resignations from City boards, commissions, and committees with regret: (a) Carl Welliver, Commission on HIV/AIDS; (b) Jay Chauhan, Commission on Information Technology; (c) Michael J. Carrasco, Health Systems Agency of Northern Virginia; (d) Rebecca Rose, Historic Alexandria Resources Commission; and (e) David Rigsby, Human Rights Commission.

7. City Council appointed the following persons to City boards, commissions, and committees: (a) appointed Brianna Meyer and Juliette A. Haynie as the two citizen members to the Alexandria-Caen Sister Cities Committee; (b) appointed Kim T. Abraham as the at-large member to the Archaeological Commission; (c) reappointed John Goebel as the citizen member to the Beauregard Urban Design Advisory Committee; (d) reappointed Sara E. Rhoades, reappointed Eleanor Quigley, and appointed Alisa Wong as the three citizen members to the Beautification Commission; (e) appointed Juliana Borges De Araujo as the representative from a recognized area business including minority-owned and small businesses to the Commission on Employment; (f) reappointed Tim Laderach as the Category III representative of business industry, labor, religious, welfare, or other private groups and interests certified by the Commission to the Economic Opportunities Commission; (g) appointed Lisa Schumaier as the lease holding artist at the Torpedo Factory Arts Center to the Historic Alexandria Resources Commission; (h) council deferred this appointment until May 2025 (separate motion); (i) appointed Ramiro H. Galvez as the fire department representative and appointed Laura B. Gibberman as the dentist practicing in the city nominated by the NOVA Dental Society to Public Health Advisory Commission; (j) appointed Derek Grenier as the citizen at-large to the Towing Advisory Board; (k) appointed Barinder Singh as the hotel, restaurant association or retail member to the Visit Alexandria Board of Governors; and (l) appointed Michael M. Adams as the citizen representative from Park Planning District II and appointed Robert Latane Montague as the representative from the Historic Alexandria Foundation to the Waterfront Commission/

8. City Council received the Monthly Financial Report.

9. City Council approved the ordinance on first reading and scheduled it for public hearing, second reading and final passage on Saturday, February 22, 2025.

VI. ACTION MATTERS

Contested Appointments of Boards, Commissions, and Committees

10. 25-2845 Alexandria Redevelopment and Housing Authority - 4-year term
1 citizen member
City Council reappointed Anitra Androh as the citizen member to the Alexandria Redevelopment and Housing Authority.
11. 25-2844 Community Criminal Justice Board - 2-year term
1 citizen member
City Council waived the residency requirement and appointed Jillian Marconi as the citizen member to the Community Criminal Justice Board.

12. 25-2846 Environmental Policy Commission -2-year term
1 citizen member
City Council appointed Perrin Krisko as the citizen member to the Environmental Policy Commission.
13. 25-2847 Library Board -2-year term
2 citizen members
City Council reappointed Dianne Fox and appointed Anh Chu Ngoc Phan as the two citizen members to the Library Board.
14. 25-2848 Planning Commission -4-year term
2 citizen members
City Council appointed Robert Dube and Holly Lennihan as the two citizen members to the Planning Commission.
- *****
City Council to approve the majority vote-getters as read into the record for appointment to the Alexandria Redevelopment Housing Authority, the Community Criminal Justice Board, the Environmental Policy Commission, the Library Board, and the Planning Commission, respectively.

Reports and Recommendations of the City Manager

15. 25-2770 Release of Stipend Contingency Funds for Individuals Currently Enrolled in Secondary Education on City Boards and Commissions
City Council allocated the contingency funds in the amount of \$5000 to be available for a stipend for students participating in boards and commissions.
16. 25-2740 Consideration of the Calendar Year 2025 Real Property Assessments.
City Council received the report.
17. 25-2812 FY 2026-27 DRAFT Long-Range Planning Interdepartmental Work Program.
City Council received the update from staff on the Draft FY 2026-27 Long Rang Planning Interdepartmental Work Program.

VII. ORDINANCE AND RESOLUTIONS

18. 25-2805 Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance Approving and Authorizing the Temporary Designation of On-Street Parking Spaces in the 3800 Block of Mount Vernon Avenue for Vending.
19. 25-2806 Consideration of Resolutions to Support Grant Applications for the Transportation Land-Use Connections Program and Regional Roadway Safety Program to the Metropolitan Washington Council of Governments. [ROLL-CALL VOTE]

City Council: (1) approved a resolution to support the submission of a grant application for up to \$80,000 in technical assistance from the Transportation Land-Use Connections (TLC) Program to perform a feasibility study of a multi-use trail on North Beauregard Street between Fillmore Avenue and the Fairfax County boundary border (RES. NO. 3273); approved a resolution to support the submission of a grant application for up to \$80,000 in technical assistance from the Regional Roadway Safety Program (RRSP) to study safety improvements on Braddock Road between Quaker Lane and Van Dorn Street (RES. NO. 3274); and (3) authorized the City Manager to apply to the TLCP and RRSP for Technical Assistance through MWCOG and enter into any agreements with MWCOG to accept and implement the grants.

VIII. OTHER

20. Oral Report and Oral Presentations by Members of City Council

1. Councilman Aguirre reported that he attended a networking breakfast with various regional Chambers of Commerce.
2. Councilman Aguirre reported the attended the MLK Poster exhibit event here at City Hall featuring artwork from ACPS elementary school students
3. Councilman Aguirre reported that he and other members of Council attended Senior Services Annual Valentine's Day event.
4. Councilman Aguirre congratulated the Friendship Fire Company on celebrating their 251st Breakfast Anniversary event.
5. Councilman Aguirre reported that the City was offering free tax preparation to City residents.
6. Mayor Gaskins thanked the staff in Transportation and Environmental Services, Office of Emergency Management and Recreation, Parks and Cultural Activities for all their hard work during the recent snow events in the City.
7. Mayor Gaskins thanked APD for hosting her and her aide, Christine Macey, on ride-alongs. Mayor Gaskins offered special thanks to Officer Hall and Officer DeJesus for taking them all on the calls.

21. 25-2820

Consideration of City Council Schedule.

City Council: (1) approved the City Council Look Ahead Schedule; and (2) received the City Council Calendar from February 2025 - December 2025.

IX. ADJOURN.

The meeting was adjourned at 9:31 p.m.

NOTE: The action docket is a summary of Council's meeting deliberations prepared largely for staff follow up. Formal minutes of the meeting, when approved by Council become the official record of the meeting of Council decisions made at the meeting.



Legislation Text

File #: 25-2843, Version: 1

Uncontested Appointments for Boards, Commissions, and Committees:

- a) Alexandria-Caen Sister Cities - 2-year term
2 citizen members
- b) Archaeological Commissions - 4-year term
1 At large member
- c) Beauregard Urban Design Advisory Committee - 2-year term
1 citizen member
- d) Beautification Commission - 2-year term
3 citizen members
- e) Commission on Employment - 2-year term
1 representative from a recognized area business including minority-owned and small businesses
- f) Economic Opportunities Commission - 2-year term
1 Category III - representatives of business industry, labor, religious, welfare or other private groups and interests certified by the Commission
- g) Historic Alexandria Resources Commission - 2-year term
1 Lease holding artists at the Torpedo Factory Arts Center
- h) Independent Community Policing Review Board - 3-year term
1 citizen member
- i) Public Health Advisory Commission - 2-year term
1 fire department representative
1 dentist practicing in the city nominated by the NOVA Dental Society
- j) Towing Advisory Board - 3-year term
1 citizen at large
- k) Visit Alexandria Board of Governors - 2-year term
1 1 of 4 (Hotel, Restaurant, Association, or Retail) member
- l) Waterfront Commission - 2-year term
1 citizen representative from Park Planning District III

1 representative from the Historic Alexandria Foundation



Towing Advisory Board

Alexandria Transit Company/DASH

3000 Business Center Drive

Meeting Minutes

March 26, 2025; 6:00 P.M.

OPENING

MEMBERS PRESENT:

George Randolph, Alexandria Police (Law Enforcement member #1);
Dwight Gochenour, Dominion Towing (Licensed Towing & Recovery Operator member #1);
Derek Andrews Grenier (Citizen member);
Christopher Bedwell, City of Alexandria (Secretary Pro Tempore); and,
Darryl Syler, City of Alexandria (Staff Liaison) *via Zoom*.

ALSO PRESENT: Tarrence Moorer, Deputy Director- T&ES; Alexander Frias, Supervisory Impounding Officer, T&ES.

- 1.0 OPENING REMARKS AND CALL TO ORDER: At 6:08, Chairman Randolph called the meeting to order and welcomed all those present in the room, as well as virtually.
- 2.0 ROLL CALL AND QUORUM ASSESSMENT: At Chairman Randolph's direction, Secretary Pro Tempore Christopher Bedwell tabulated attendance orally, and confirmed a quorum was established.

ACTION CONSENT

- 4.0 ADOPTION OF JUNE 8, 2021 MEETING MINUTES: Derek Grenier motioned for adoption of the meeting minutes, which was seconded by Mr. Gochenour. The motion carried unanimously, and meeting minutes were approved.
- 5.0 ADOPTION OF MARCH 26, 2024 MEETING MINUTES: Derek Grenier motioned for adoption of the meeting minutes, which was seconded by Mr. Gochenour. The motion carried unanimously, and meeting minutes were approved.
- 6.0 PRESENT/ADOPT FY 2024 ANNUAL REPORT OF BOARD ACTIVITIES: Darryl Syler summarized the report that was submitted last year to the City Clerk. The Towing Advisory Board met as required and held elections. Current and past Board officers were identified. Mr. Gochenour asked if the hiatus in Board meetings (FY 2022-FY 2023) extends the term of current Board members. Darryl Syler indicated he would ascertain. Mr. Gochenour motioned to accept the Annual Report; the motion was seconded by Derek Grenier. The motion carried unanimously, and the report was adopted.

ROLL-CALL CONSENT

- 7.0 ADOPT FINALIZED BYLAWS AS APPROVED ON MARCH 26, 2024: Chairman Randolph introduced the finalized Bylaws and referenced the meeting attachment. Derek Grenier motioned to adopt the Bylaws; seconded by Mr. Gochenour. At Chairman

Randolph's direction, Secretary Pro Tempore Christopher Bedwell called for a voice vote: Mr. Randolph ("aye"), Mr. Gochenour ("aye"), Derek Grenier ("aye"), Brad Fleming (absent), James Young (absent). The motion carried and the Bylaws were adopted.

8.0 REVIEW ORDINANCE RECOMMENDATIONS- 2024 VIRGINIA GENERAL ASSEMBLY LEGISLATION

(Discussion of these items inadvertently occurred in reverse order relative to the Board agenda. The meeting minutes reflect those consecutive discussions.)

- 8-B House Bill 959- Towing Violations; Enforcement requiring a second authorization: Board Member Gochenour asked why the requirement to obtain signature of property owner(s) prior to towing. T&ES Deputy Director Moorer indicated there have been discussions from the November 2024 Council meeting regarding equity. The council has asked staff to ensure that additional safeguards are included to deter predatory towing. Mr. Gochenour shared that he believes the signature requirement will be problematic (for example, in shopping centers with limited management staff), and there may be too many issues or restrictions, and vehicle removals may take more time. He also advised of possible reprisals against property owners requesting tows; does this violate property owners' rights? Mr. Gochenour thinks staff should reach out to property owners for comments/input. Deputy Director Moorer explained that if there's already a written contract between the towing company and the property owner, no second written authorization is required at the time of tow. Mr. Gochenour asked if there have been problems with predatory towing. Deputy Director Moorer responded that this has occurred in Alexandria and adjacent jurisdictions, so the General Assembly passed this law to allow localities to have the *option* to put this requirement in their municipal ordinances. Mr. Gochenour requested that this item be tabled; Deputy Director Moorer said the Board has the ability to defer the item and not take a position at this time. Chair Randolph asked about towing for expired tags. For apartment complexes, they are required to provide 48 hours' notice; towing for other dwelling types may be immediate. Mr. Grenier asked for a definition of "normal business hours", which is not expressly listed in the ordinance. There was speculation that the term is defined as whatever the operating hours are for the business located on the premises. Mr. Grenier also inquired where he could find any data on complaints. Deputy Director Moorer stated he would discuss this with staff to ascertain and respond. It was noted that this legislation applies to private and public property. Chair Randolph asked about liability for payment; per Mr. Gochenour, it is the responsibility of the vehicle owner. Mr. Gochenour motioned to table discussion, with Chair Randolph seconding. The item was deferred.
- 8-A House Bill 925- Towing; vehicles with expired registration, 48-hour notice, civil penalty: Deputy Director Moorer spoke to the language added, requiring written notice and posting requirements (48 hours), and the provision of civil penalties for non-compliance. Mr. Gochenour asked if there were any changes relative to property owner associations. Deputy Director Moorer responded there were no changes "Multifamily dwelling unit" does not include any lot within a

development created pursuant to the Property Owners' Association Act (§ 55.1-1800 et seq). Division Chief Syler indicated this has already been implemented procedurally, but this legislation would just add the wording to the City's ordinance(s). Mr. Gochenour asked about the difference between State and City Codes; Division Chief Syler responded and read the pertinent section of the legislation. Vehicles must be kept within the jurisdiction of removal/tow. The City Code changes will simply align it with the State Code. Mr. Grenier motioned to support the legislation, with Mr. Gochenour seconding. The motion passed.

- 9.0 ANNUAL FAIR MARKET ANALYSIS: Deputy Director Moorer shared the ordinance update from City Council meeting in November 2024, summarized the trespass towing fee, and showed a table reflecting the differences and changes. The summary included past Board actions in 2015, 2020, and 2024. The analysis was performed by the Office of Performance & Accountability. Deputy Director Moorer went through the presentation, referenced and explained the appendices in the presentation/attachment and their potential impact. He also spoke to how the City compares to other area jurisdictions. Mr. Gochenour added that towing providers attempt to be flexible and some of their fees are negotiable. Other Board members asked about City towing and impoundment fees and Impounding Officer, Alex Frias responded. Mr. Gochenour asked if the Board can recommend revising fees for the City's impounding operation. Deputy Director Moorer responded yes. Mr. Grenier motioned to accept the analysis/report, and Mr. Gochenour seconded. The motion passed.

PUBLIC HEARING

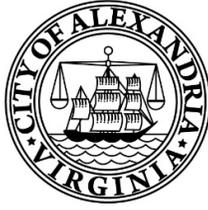
- 10.0 OPENING THE PUBLIC HEARING: Chairman Randolph opened the public hearing and invited comments, etc. from those attending.
- 11.0 PUBLIC COMMENTS ON LEGISLATIVE CHANGES & FAIR MARKET ANALYSIS: Mike Reynolds, of A-1 Towing asked the Board about provisions if a vehicle owner cannot afford to pay. Mr. Frias responded on behalf of the City; they attempt to work with the owner, depending on circumstances. Sometimes there are referrals to charitable organizations. Mr. Reynolds inquired as to the City's objectives and provided some examples. Deputy Director said the Board could take this information back for analysis and consideration. Chair Randolph mentioned certain situations, such as a person without a fixed address and living out of their car, providing examples of how he has handled these. Chairman Randolph suggested the City maintain a list of charities / assistance organizations that could be distributed in such situations. Deputy Director Moorer said the City staff will look into this.

Jason Harris, of Henry's Towing, spoke to similar situations and suggested the City establish some policies to make ordinances more uniform. Mr. Harris also spoke to the second signature requirement in legislation, indicating the objective is to reduce incidents that are potentially unsafe. He also spoke to processes that caused problems, citing a situation on Housing Authority property as an example.

- 12.0 CLOSE PUBLIC HEARING: Hearing no more requests for comments, Chairman Randolph closed the public hearing.

- 13.0 NEW BUSINESS/ROUNDTABLE: Deputy Director Moorer briefed the board on Senate Bill 1332 and provided a status update. The Bill increases the maximum fee from \$150 to \$210. If the Board wants the City to consider an increase, a fair market analysis will be required for 2026. Mr. Syler read and provided a summary of the Senate Bill. Mr. Gochenour motioned for a study (Fair Market Analysis) regarding the sunset provision of the \$20 fuel surcharge. It was asked if the Board would like to see any other information or analysis in a presentation? Mr. Gochenour indicated if Council wants to look at other towing issues, the Board is ready to assist. Mr. Grenier seconded the motion, which carried.
- 14.0 TOWING SERVICES CONTRACT RESOLICITATION PLANNING AND DEADLINE: Mr. Christopher Bedwell mentioned the upcoming contract expiration date of June 25, with no options for renewal, and provided a timeline for uninterrupted service. He then requested Board input regarding the new contract specifications. Board comment included possible adjustments for public tows, large vehicles, and how to handle electric vehicles (storage, fire blankets, other safety barriers). Christopher Bedwell gave attendees his business card for future suggestions, which will be shared with the Board. Mr. Syler inquired how personal property stored in vehicles is handled by towing/recovery providers. Mr. Gochenour responded that photographs are taken upon intake, but the vehicle's contents are not inventoried. Perhaps a contract addition will be drafted as to a policy or process to inventory property inside vehicles. Chair Randolph recommended involving Public Safety in this process and asked if there are provisions for flatbed towing versus other methods. Mr. Gochenour spoke to his company's procedures, including using a wheel lift dolly for All-Wheel Drive vehicles. Is the use of wheel dollies in the existing contract? Staff will ascertain. Are there instances in which towing cannot occur due to the contractor having improper equipment? If so, insert pertinent language in solicitation.
- 15.0 ADOPT NEW CHAIR, VICE CHAIR AND SECRETARY FOR 2025: Chair Randolph motioned to table officer elections. The motion was seconded by Mr. Gochenour and passed.
- 16.0 NEXT MEETING: Darryl Syler and Deputy Director Moorer asked members to check their calendars for a possible June meeting. Please let Darryl Syler know of availability, or any potential schedule conflicts.
- 17.0 ADJOURNMENT: Hearing no other requests for business, Chairman Randolph adjourned the meeting at 7:57p.m.

The next meeting of the Towing Advisory Board will be determined (time and place)



Traffic and Parking Board Annual Report July 2024 – June 2025

*The **mission** of the Traffic and Parking Board is to consider matters concerning substantial changes to traffic and on-street parking regulations, and taxicabs prior to action by the Director of TES, the City Manager or City Council. When reviewing these matters, the Board shall prioritize safety of all users when making recommendations. The Traffic and Parking Board held hybrid public meetings where the meetings were held in person in the City Council Chambers at City Hall with electronic access provided to the public who preferred to participate online. The Traffic and Parking Board membership completed the following activities during its 2024/25 year.*

Membership: During the year, membership included the following individuals:

- Lavonda Bonnard
- Annie Ebbers
- Casey Kane
- Dane Lauritzen
- James Lewis
- Ashley Mihalik
- Kursten Phelps
- Ann Tucker

Leadership: James Lewis served as Chair and Ann Tucker served as Vice-Chair from July through March. At the April meeting, Ann Tucker was made Chair with Casey Kane serving as Vice-Chair.

Membership: James Lewis served on the Board through March 2025. Dane Lauritzen was appointed to the Board and participated in his first meeting in May 2025.

City Liaison: Sheila McGraw, Principal Planner with the Mobility Services Division of the Department of Transportation & Environmental Services served as the Staff Liaison to the Board. While Sheila McGraw was on leave, Katy North served as the Staff Liaison to the Board.

Meetings: The Board met nine times in the 2024-25 year. Eight meetings from July 2024 to June 2025 were conducted in-person in the Council Chambers at City Hall except for the June meeting which was held in the Sister Cities Conference room. The April meeting was held as an all-virtual meeting. All meetings had an electronic Zoom option for public participation.

Member Activities: The following Board members participated in these groups:

- Transportation Commission: Casey Kane

Program and/or Legislative Accomplishments: In total, the Board reviewed 34 docket items this past year. The more significant issues the Board approved and rendered recommendations on are as follows:

- Recommended speed limit reductions, no turn on red restrictions, and lane removals for three major corridor projects; Eisenhower Avenue, South Pickett Street, and Holland Lane.
- Recommended corridor improvement projects for Mill Road, Metro Road, and Sanger Avenue.
- Recommended the 200 Block of King Street Pilot Closure.
- Approved the daylighting administrative process.
- Reviewed and accepted the taxicab biennial review and requested follow up compliance work.
- Approved a new parking meter zone around the new Virginia Tech Campus.

Goals for July 2025 – June 2026:

- Engage in Vision Zero implementation by providing feedback on related proposals and support staff in implementation.
- Participate in Alexandria Mobility Plan implementation by providing feedback on projects and support staff in implementation.
- Work toward better aligning efforts with the Planning Commission, Transportation Commission and other City Boards and Commissions, including coordination directly with those Boards.
- Work to identify City departments to address Maintenance of Traffic plans as they relate to accommodations in plans for people walking and biking and how these plans are enforced.
- Continue to consider equity in the Board's decision-making as defined by the All Alexandria resolution and continue to use the City's equity tools including the Equity Index Map.
- Continue to ensure the Board is using a consistent approach in recommending changes to City streets.
- Continue to receive regular briefs on the overall transportation goals of the City to enable the Board to contextualize the Board's work and provide better guidance to the Director.
- Provide feedback to the Council and staff on broader traffic and parking issues, including dockless mobility and the Alexandria Mobility Plan.

Attachments: None

**CITY OF ALEXANDRIA
TRAFFIC AND PARKING BOARD
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: Ann Tucker

MEMBER'S NAME	Jul 22	Aug	Sep 23	Oct 28	Nov	Dec 9	Jan	Feb 24	Mar 24	Apr 28^	May 19	Jun 23
LaVonda Bonnard	X	--	X	X	--	X	--	X	X	X	X	X
Annie Ebbers	E	--	X	X	--	X	--	X	X	X	X	X^
Casey Kane	X	--	X	X	--	X	--	X	X	X	X	X
Dane Lauritzen*	--	--	--	--	--	--	--	--	--	--	X	X
James Lewis*	X	--	E	X	--	X	--	X	X	--	--	--
Ashley Mihalik	X^	--	X	X	--	X	--	X	X	X	X	X
Kursten Phelps	X	--	X	X^	--	X	--	X	X	X	X	X
Ann Tucker	X	--	X	X	--	X	--	X	X	X	E	X

*James Lewis served on the Board through March 2025. Dane Lauritzen was appointed to the Board and participated in his first meeting in May 2025.

INDICATE: X - FOR PRESENT

E - FOR EXCUSED

U - FOR UNEXCUSED

^ virtual

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS (do not include excused absences in the 75% missed meetings):

**FORM MUST BE SIGNED BY CHAIRPERSON
(APPROVED)** _____



(Chairperson)

City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 30, 2025

TO: GLORIA SITTON
OFFICE OF CITY CLERK AND CLERK OF COUNCIL

FROM: ABBEY OKLAK, AIA, AICP, LEED AP, CHAIR
OLD TOWN NORTH URBAN DESIGN ADVISORY COMMITTEE

SUBJECT: URBAN DESIGN ADVISORY COMMITTEE (UDAC)
FY 2025 ANNUAL REPORT

This is the annual report for the Old Town North Urban Design Advisory Committee (UDAC) for Fiscal Year 2025, as required by City Code Section 2-4-7(i)(1).

UDAC “review[s] applications to the City for Site Plan approval and Special Use Permits for compliance with the urban design guidelines for Old Town North when such guidelines are adopted by City Council” per section 6-505 of the Zoning Ordinance. UDAC provides guidance to staff and makes formal recommendations to the Planning Commission and City Council on new development proposals that are located within the Old Town North Small Area Plan boundary for project sites that are not also within the City’s Old and Historic Alexandria District.

The guiding document for UDAC is the Urban Standards & Guidelines for Old Town North (UDSG), adopted by Ordinance on September 16, 2017 by City Council. The standards and guidelines in the UDSG are “intended to provide requirements and guidance in written and graphic form to implement the vision” of the Old Town North Small Area Plan. Additional guiding documents for the Potomac River Generating Station (PRGS) site, the PRGS Urban Design Standards and Guidelines addendum and PRGS Design Excellence Prerequisites and Criteria addendum, were approved by City Council on July 5, 2022.

Website:

<https://www.alexandriava.gov/boards-and-commissions/urban-design-advisory-committee-serving-old-town-north>

SUMMARY OF ACCOMPLISHMENTS

Policy and Membership Accomplishments

The Committee is comprised of five (5) members, each permitted to serve two (2)-year terms. Membership of UDAC consists of the following categories:

- Two (2) representatives of the Old Town North business community
- Two (2) residents representing the Old Town North residential community
- One (1) qualified professional skilled in urban design, architecture or landscape architecture

FY2025 Leadership and Membership:

Member	Representation	First Appointed	Term End
Katherine Bingler	Resident	04.09.19	04.30.25
Thomas Soapes (Vice Chair)	Resident	10.05.18	10.31.26
Abbey Oklak, AIA, AICP, LEED AP (Chair; Secretary)	Design Professional	09.13.16	12.31.26
Stephen Kulinski, AIA (Chair)	Business Community	02.10.15	02.28.25
Susan Oetgen	Resident	04.08.25	04.30.27
Zaira Suarez	Business Community	11.09.22	11.30.26

Staff Liaison:

Daniel Welles, Planning and Zoning, served as the staff liaison to UDAC for the entirety of the Fiscal Year 2025.

Membership and Leadership

There were some changes to UDAC’s membership and leadership throughout the course of Fiscal Year 2025. Stephen Kulinski served as the Chair for the majority of the fiscal year but was not eligible to renew as one of the Business Community Representatives after February 28, 2025. Susan Oetgen was appointed for the Business Community Representative position on April 8,2025.

At the May 2025 UDAC meeting, the Committee elected Secretary Abbey Oklak to serve as the new Chair for the next term. Vice Chair Tom Soapes and Zaira Suarez were also reappointed. The Committee has not identified a member to carry forward as Secretary.

Katherine Bingler also did not renew her term as Resident Representative which ended on April 30, 2025. There is currently vacant position for a representative of the Old Town North business community and applications are being accepted.

Meetings

UDAC meets monthly at its most frequent but only meets as needed if no applications have been submitted for review. Additionally, extra meetings may be scheduled as needed. Meetings are generally scheduled for the first or second Wednesday of a given month at 9:00 a.m. in the City Hall Chet and Sabra Avery Conference Room, Room 2000 or the City Hall Sister Cities Conference Room, Room 1101.

UDAC held four (4) meetings in FY2025, which included a walking tour of Old Town North on November 13, 2024. The meetings were scheduled as “hybrid” meetings in City Hall, with most members attending in person but also providing a virtual option to facilitate online viewing and community participation in the meetings. Tom Soapes had an excused absence for the October 2024 meeting.

The proceedings are summarized below. The full meeting notes for each meeting are located on the UDAC website:

October 2, 2024:

- The applicant for the Robinson Terminal North redevelopment site presented to UDAC for the third time. The applicant emphasized elements of the proposal that had evolved based on feedback received by the Committee at the last presentation, such as refinements to open space and overall site design. The discussion also focused on layout of the restaurant space, flood mitigation efforts, and the UDSG. The Committee provided the applicant feedback on which standards or guidelines in the UDSG were a priority for the project and identified ones related to setbacks of several site features as well as some height recommendations where it was appropriate to provide flexibility or relief on. The Committee endorsed the project on a 4-0 vote in support, with Tom Soapes not present and excused from the meeting.

November 13, 2024:

- The November 2024 UDAC meeting was when the annual walking tour of Old Town North took place. Staff, the Committee, and members of the public met at St. Elmo’s Coffee. Development sites visited included 500 Montgomery Street, 901 North Pitt/425 Montgomery Street, the Muse, Tidelock, Perfect Pita, the Venue, and Robinson Terminal North.

May 7, 2025:

- The May 2025 UDAC meeting kicked off with the introduction of Susan Oetgen as the newest UDAC member.
- The applicant for the Potomac River Generating Station (PRGS) redevelopment site returned to the Committee to provide a refresher presentation in preparation for the project to move forward. The presentation included an overview of the proposal for all blocks, the development of the project, what approvals took place, and what applications remained. The Committee and applicant discussion focused on the criteria of Design Excellence and Design Standards and Guidelines specific to the project site as well as how the surrounding context of the neighborhood was considered in the overall site and building design.
- Committee elections took place and a motion carried with a 4-0 vote for Abbey Oklak as the Chair and Tom Soapes to continue as Vice Chair.

June 11, 2025:

- The applicant for the PRGS development site returned to UDAC to provide a more detailed presentation of Blocks B, C, and the Open Space Plans. The applicant and Committee discussed the design and massing of the proposed buildings and how the site design prioritizes multimodal transportation and how the mix of uses will activate visitation from throughout the neighborhood. Activation of open space areas to generate activity was also a topic of discussion. The Committee endorsed the proposal of Block B, Block C, Waterfront Open Space, and Corridor Open Space each with a 4-0 vote in support.

GOALS FOR THE COMING YEAR

1. Elect a new UDAC member to fill the current vacant Old Town North Business Community Representative position.
2. Continue to standardize the UDAC process for hybrid meetings that prioritize in-person meetings but allow for an adequate virtual participation option.
3. Prepare UDAC members for review of projects tied to the PRGS site, including the utilization of the UDSG Addendum and Design Excellence Standards for each project as applicable.
4. Continue to plan a yearly walking tour of previous UDAC-reviewed development sites for UDAC members and the community.

ATTACHMENTS

- FY2025 Attendance Sheet

**CITY OF ALEXANDRIA
URBAN DESIGN ADVISORY COMMITTEE
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

**CHAIRPERSON(S): ABBEY OKLAK, AIA, AICP, LEED AP (MAY 7, 2025 – Present);
STEPHEN W. KULINSKI, AIA (July 4, 2024 – February 28, 2025)**

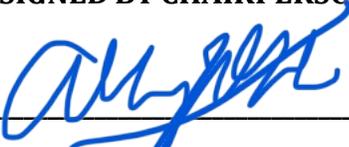
MEMBER'S NAME	October 2024	November 2024	May 2025	June 2025
Abbey Oklak	X	X	X	X
Zaira Suarez	X	X	X	X
Thomas Soapes	E	X	X	X
Katherine Auth Bingler	X	X	N/A	N/A
Stephen Kulinski	X	X	N/A	N/A
Susan Oetgen	N/A	N/A	X	X

INDICATE: X - FOR PRESENT E - FOR EXCUSED U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

N/A; Susan Oetgen was not a UDAC member for the October and November 2024 meetings; The May and June 2025 meetings occurred after Katherine Bingler and Stephen Kulinski's terms expired.

**FORM MUST BE SIGNED BY CHAIRPERSON
(APPROVED)**

_____  (Chairperson)

Abbey Oklak, AIA, AICP, LEED AP

VISIT alexandria

FISCAL YEAR 2025
ANNUAL REPORT

**TOP 5
BEST U.S.
CITY**

TRAVEL + LEISURE

Record
\$1 BILLION
in Visitor
Spending



FISCAL YEAR 2025 ANNUAL REPORT

Dear Friends and Members,

What I love about Alexandria is what draws so many others to it: the charm of our historic streets, the beauty of our waterfront, and the rich stories etched into every block. Across Alexandria's neighborhoods—each with its own unique character, locally owned shops, and distinctive dining experiences—our city offers something special for every visitor. Alexandria is a place where history and hospitality meet—where small-town character pairs effortlessly with cultural depth. It's no wonder we continue to gain national recognition.

As we close out Fiscal Year 2025 and look ahead, I'm proud to report that Visit Alexandria is building meaningful momentum during this new era of leadership, strategy, and opportunity. Over the past twelve months, under the guidance of President & CEO Todd O'Leary, Visit Alexandria delivered a bold and thoughtful five-year strategic plan—built in collaboration with our stakeholders and rooted in clear priorities for the future. It's a plan that not only reflects who we are as a community, but also where we are going—and how we intend to get there.

The economic headwinds this year, especially within the DC region, continue to be very real. But so were the wins. Alexandria played host to a major international soccer team during the FIFA Club World Cup, putting our community on the world stage. We were also proud to be actively involved in welcoming WorldPride attendees to the region, as we showcased Alexandria as a welcoming, inclusive, and vibrant destination. These kinds of opportunities are made possible by our strong partnerships with the City, peer organizations, and our members.

This year also continued the momentum of our destination marketing program, which drove over 200 million impressions, translating into 640,000 referrals to our member businesses. On social media, video views grew 84% and followers grew by 16,000 while strategic PR efforts elevated Alexandria's profile. Alexandria also moved up to #5 on Travel + Leisure's Best U.S. Cities list—our highest ranking yet—an accolade that reinforces Alexandria's standing as one of the nation's premier travel destinations—and was again named one of Condé Nast Traveler's Best Small Cities in the U.S. for the seventh straight year. For the ninth consecutive year, Visit Alexandria secured over 1,000 media hits, delivering positive coverage that enhances both our visitor economy and Alexandria's overall reputation. All of this brought in a record-setting \$1 billion in visitor spending—a remarkable milestone for our city.

Internally, the team welcomed key new hires, rebuilt the sales department with fresh talent, and sustained strong membership retention. Financially, we finished the year with a positive net income and a strong operational foundation heading into FY26.

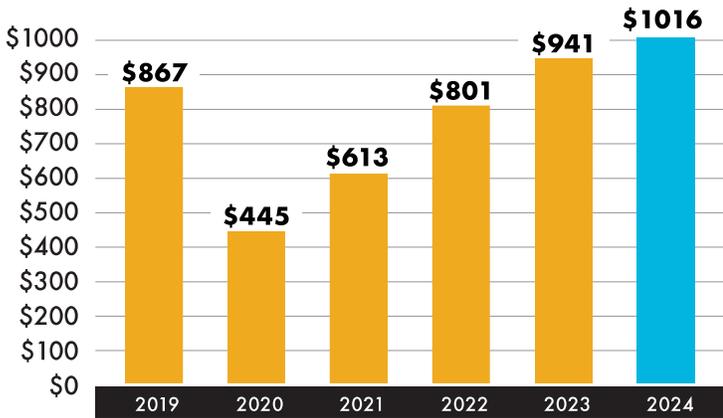
This year wasn't just about holding our ground—it was about taking smart, strategic steps forward. On behalf of the Board, I want to thank our partners, members, stakeholders, and the incredible Visit Alexandria team. With a clear roadmap, inspired leadership, and a shared commitment, we are writing the next great chapter for Alexandria—together.



Kate Ellis
Board Chair

COMMUNITY & ECONOMIC IMPACT

DIRECT VISITOR SPENDING (\$ Million)



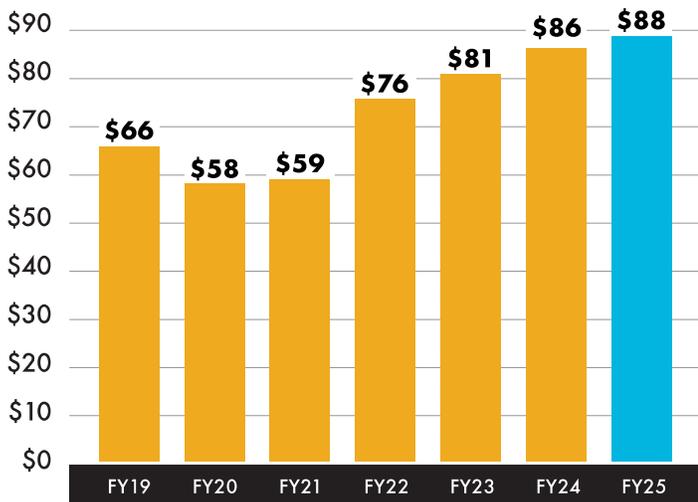
\$1 BILLION IN VISITOR SPENDING

Each Fall, the Commonwealth of Virginia releases data for all municipalities measuring the economic impact of visitor spending in the prior calendar year by travelers (residing 50+ miles away). Alexandria’s visitor spending rose 7.9% to more than \$1 billion for the first time ever. Alexandria’s rate of increase outpaced the growth rates of both the Commonwealth of Virginia and the Northern Virginia region.

Source: 2024 Economic Impact of Domestic Travel on Virginia and Localities, Virginia Tourism Corporation”. Data is based on macroeconomic modeling and provides an estimate of receipts of actual taxes and receipts from visitors traveling from a radius 50+ miles outside of Alexandria. Note: because of the change in VTC’s research partner in 2021, data reported in prior Visit Alexandria Annual Reports is not directly comparable to data reported here.

ALEXANDRIA CONSUMPTION TAX RECEIPTS

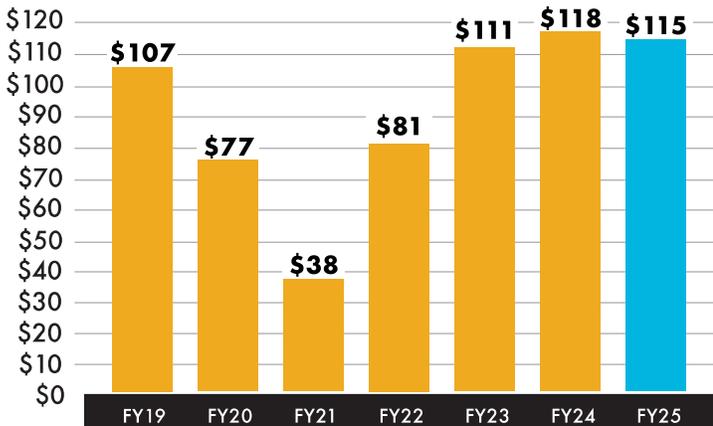
Sales, Meals & Lodging Receipts (\$ Million)



Spending by visitors contributes to consumption tax revenues for the City of Alexandria. These revenues support core City services and minimize the tax rate for residents. In Fiscal Year 2025, those receipts reached \$88 million, a new record.

Source: FY 19-25, City of Alexandria Revenue Dept.

REVENUE PER AVAILABLE ROOM (REVPAR)



Revenue per Available Room (RevPAR) is the most closely watched performance indicator of the lodging sector. It incorporates both hotel occupancy and average daily rate to show the economic performance of regional hotels. As of January 2025, Alexandria’s collective RevPAR was tracking 4.5% ahead of previous fiscal year. However, for the full fiscal year 2025, RevPAR declined 2.0% versus FY 2024, due to weakness across the region’s lodging sector in recent months.

Source: STR



National Reputation

Bringing Alexandria's Stories to Life.

Our reputation is built on stories—and Visit Alexandria knows how to tell them. With a sharp, proactive PR strategy, we're transforming Alexandria's neighborhoods, members, and history into narratives that spark curiosity, capture headlines, and drive urgency to visit *now*.

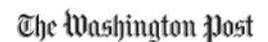
Strategy → Story → Spotlight. That's our formula. In FY25, national media coverage jumped by 9%, fueled by a leap to #5 in *Travel + Leisure's* Best Cities list and consistent recognition in *Condé Nast Traveler*, *Southern Living*, and more.

Highlights included:

- Hosting LGBTQ+ travel writers for an immersive WorldPride preview, securing coverage that positioned Alexandria on a global stage.
- Elevating Black history narratives to deepen cultural awareness and inspire travel.
- Preparing bold storytelling opportunities that will shine during America's 250th anniversary celebrations.

By crafting stories that matter—and delivering them through top-tier outlets—we are not just keeping Alexandria on the map. We're making sure the nation sees, hears, and feels why this city is worth experiencing.

1,000+ MEDIA STORIES FOR 9 YEARS IN A ROW



Travel + Leisure: "Best Cities in the U.S."

TODAY Show:
"Top Spring Travel
Destinations"

Modern South:
"Top LGBTQ+ Events
in the South
2025"



”

Washingtonians are all in on the secret, but it's no surprise the rest of the world is catching up: Alexandria, Virginia, the charming, historic city just across the Potomac River from our nation's capital, draws travelers and would-be residents alike."

— Condé Nast Traveler

Hispanic Living:
"Street Murals
Depicting Latino
History Belong on
Your Travel
Bucket List"

”

Travelers love Alexandria's proximity to Washington, D.C., giving the coastal city its big-city polish, yet it still feels far enough removed from the fray. Also of note is the colonial architecture in Old Town, the Potomac River waterfront, shopping on King Street, and an emerging food scene."

— Travel + Leisure

The Weather Channel:
"Best Small Town
Vacations"

AAA:
"The past
comes to life in
Alexandria's
waterfront
district"

Condé Nast
Traveler:
"The Friendliest
Cities in
the US"



FY 2025 Highlights

NEW AND REIMAGINED DESTINATION MARKETING CAMPAIGNS

In Fiscal Year 2025, Visit Alexandria continued our award-winning “Best Kept Shh!” campaign with newly optimized creative as well as segmented ads that target certain audiences on a variety of themes according to their interests. Plus, our new “Merry Me” campaign highlighted Alexandria’s “Hallmark Movie” charm for the holidays. These campaigns will bridge the gap until our next major destination campaign launches in early 2026.

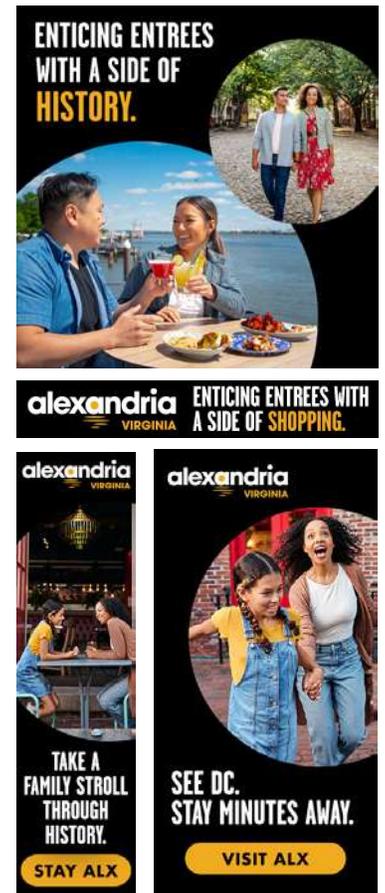
“BEST KEPT SHH!” CAMPAIGN KEEPS IT FRESH



“MERRY ME IN ALEXANDRIA”: NEW CAMPAIGN HIGHLIGHTS CITY’S HALLMARK CHRISTMAS MOVIE VIBES



NEW SEGMENTED ADS PUT SPOTLIGHT ON HISTORY, SHOPPING, DINING AND FAMILY FUN





VISITOR PROFILE STUDY AND NEW "SYMPHONY" ROI TOOL



40 TRAVEL WRITERS HOSTED & 330 IN PERSON MEETING PLANNER INTERACTIONS



NEW SALES TEAM AND DEPLOYMENT STRATEGY



STRATEGIC PLAN DEVELOPMENT AND ENGAGEMENT



MEMBER SURVEY



LEVERAGING WORLDPRIDE AND FIFA CLUB WORLD CUP



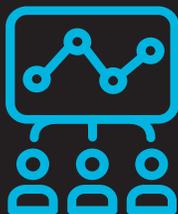
NEW RECORD 75K INSTAGRAM FOLLOWERS

Key Performance Indicators

Visit Alexandria's goal is a thriving community with growing revenues that support small business and City services. The measures below are designed to capture the controllable outputs that help yield those results, with an emphasis on quality over mere quantity. Beyond these overview measures, Visit Alexandria is always monitoring and optimizing our efforts using advanced data analytics that tie our work to audience conversion and visitation.

JULY 2024–JUNE 2025

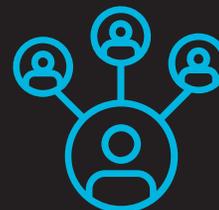
FISCAL YEAR 2025 PERFORMANCE



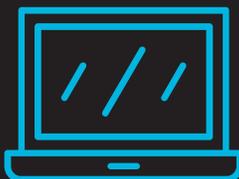
**Meeting Leads
Converted:
\$13.5 million**



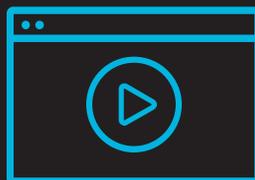
**National Press
Hits: 218**



**Web Users:
2 million**



**Engaged Web
Sessions:
1.5 million**



**Video Views:
25.4 million**



**Digital Marketing
Impressions:
202 million**



**Total Members:
456**



**Visitor Center
Traffic:
61,800**



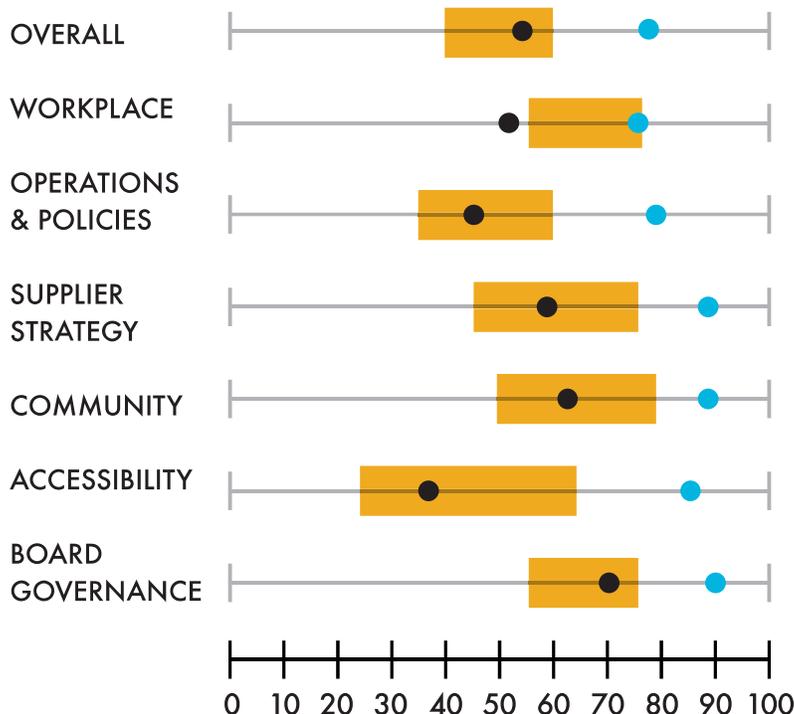
SOCIAL IMPACT

Social Impact remains a core value for Visit Alexandria, guiding how we serve our community, our members, and our visitors. In FY25, we continued to advance our accessibility initiative, working to ensure that Alexandria is welcoming and inclusive to all—reflecting the fact that nearly one in four Americans lives with some form of disability.

Looking ahead, we are committed to bringing our members and partners along on this journey. In the coming year, Visit Alexandria will share tools, resources, and training opportunities designed to help our stakeholders strengthen their own accessibility practices and better serve all visitors.

By embedding social impact into our work—from marketing campaigns to membership engagement—we are reinforcing Alexandria’s reputation as a community that values openness, belonging, and access for everyone

INDUSTRY LEADERSHIP:



We continue to participate in our industry’s premier Social Impact assessment tool, from Destinations International. In FY 2025 Visit Alexandria scored at or above the “best practices” level for all 7 criteria.

- BEST PRACTICE RANGE
- OUR SCORE
- MEDIAN SCORE

LOOKING AHEAD A LETTER FROM THE PRESIDENT & CEO

As I reflect on my first year with Visit Alexandria, I'm filled with gratitude, pride, and—above all—excitement for what lies ahead. This past year has been one of deep listening, smart planning, and strategic transformation. And now, we're ready to move forward—together—with clarity, purpose, and momentum.

One of our most significant milestones over the last year was the development of a comprehensive five-year Strategic Plan. This is our roadmap that connects today to tomorrow. Created in partnership with a broad swath of our community including our Board, members, business and civic leaders, and expert consultants, this plan is designed to sharpen our focus, strengthen our organization, and ensure we're positioned to grow and strengthen Alexandria's visitor economy in meaningful ways that directly benefit our members, and our community.

To help bring this plan to life, we've restructured our Sales and Marketing teams to align with our priorities. We now have an energized, market-savvy Destination Sales team focused on driving results and building stronger alignment with our customers and members. We've also updated our international strategy to reflect current global dynamics and are working to position Alexandria for even greater visibility abroad. Additionally, we've fully integrated our Marketing and Communications team and added a team member focused on optimizing our increasingly digital promotional strategies, including our CRM (customer relationship management) platform.

We have also aligned our efforts with new top-tier agency partners for both marketing and PR. This includes our new agency of record, whose expertise and fresh perspective are helping us develop a comprehensive, future-focused destination marketing campaign. This high-level alignment ensures that every message, campaign, and piece of content works in concert—amplifying Alexandria's myriad stories and connecting visitors more deeply with our members, and our city. This new campaign will focus on storytelling and emotional connection, while encouraging longer stays to help visitors discover more of what Alexandria has to offer. We're leaning into what visitors feel when they're exploring the destination—and how they connect with your businesses, your stories, and your neighborhoods.

We're continuing to double down on access to data, insights, and research—so we can make smarter decisions and better support our members to do the same. And speaking of support, I'm excited about new member programming that we're creating, including a Member Orientation, and a series of Educational Programming. Launching this fall, these programs are designed to inform, inspire and connect our members to take full advantage of Alexandria's dynamic and lucrative visitor economy.

We're also ramping up for the Semiquincentennial celebrations. Events like America 250, Virginia 250 and Sail 250 represent major events and experiences that will draw national attention to Alexandria leading up to, and throughout 2026. At the same time, we're set to debut our newest neighborhood content, shining more of a spotlight on the vibrancy and diversity of Alexandria's neighborhoods across our entire destination promotion platforms.

As President & CEO, I couldn't be more excited about what's ahead. We have a strong strategy, an inspired team, and an extraordinary city to represent. Thank you for your partnership and continued belief in what we're building—together.



Todd O'Leary
President & CEO

FY 2026 Key Initiatives



NEIGHBORHOODS INITIATIVE



NEW DESTINATION MARKETING CAMPAIGN



UPDATED INTERNATIONAL STRATEGY



STRATEGIC PLAN IN ACTION



CONVERSION ORIENTED MARKETING



EXPANDED MEMBER PROGRAMMING



ALEXANDRIA COMMEMORATES AMERICA 250

VISIT ALEXANDRIA MEMBERS: WORKING TOGETHER

THANKS TO OUR CHARTER MEMBERS:

Alexandria Hotel Association

Burke & Herbert Bank

George Washington's
Mount Vernon

Bold: New Member

1799 Prime Steak & Seafood

1823 Restaurant

219 Restaurant

3 Sisters

A Galerie - Antiques and Fine Art

A la Lucia

a.lounge+bar

A.M. Kettle

Ada's on The River

African American Hall of Fame

AKB, a Hotel Bar

Aldo's Italian Kitchen

Alexandria African-American
Heritage Park

Alexandria Archaeology Museum

Alexandria Arts Forum

Alexandria Bier Garden

Alexandria Black History Museum

Alexandria Chamber of Commerce

Alexandria Charter Bus

Alexandria City Council

Alexandria Clay Cooperative

Alexandria Colonial Tours

Alexandria Cupcake

Alexandria Department of
Recreation, Parks and Cultural
Activities

Alexandria Economic Development
Partnership

Alexandria Economic Development
Partnership - Small Business

Alexandria Film Festival

Alexandria Food Tours

Alexandria Ghosts

Alexandria History Museum
at The Lyceum

Alexandria History Tours

Alexandria Library

Alexandria Living Magazine

Alexandria Seaport Foundation

Alexandria Singers

Alexandria Symphony Orchestra

Alexandria Transit Company

Alexandria Visitor Center

The Alexandrian Old Town

Alexandria, Autograph Collection

Alice Cocktail Bar

Ally Charter Bus Washington, D.C.

ALX Community - Atrium

ALX Community - Waterfront

ALX Community Office Suites

American Horticultural Society's
River Farm

American in Paris Boutique

Amtrak Alexandria Union Station

Andy's Pizza Old Town

Annex - Old Town

The Antique Guild

AR Workshop Alexandria

Archer Old Town Alexandria

Arielle Shoshana Perfume

Arlandria Chirilagua Business
Association

Art League, Inc.

Art on the Avenue

Artistic Artifacts

Ashley Jean Creative

Aslin Beer Company

The Athenaeum

Atlas Brew Works & Andy's Pizza

Augie's Mussel House

AV Actions

Bad Ass Coffee of Hawaii

Bagel Uprising

Ballyshaners

BARCA Pier & Wine Bar

The Basilica of Saint Mary

Bastille Brasserie & Bar

Beeliner Diner

Bellacara

Ben & Jerry's Ice Cream

Benny Diferza's Pizza

The BEST Gift Shop

Beulah Baptist Church

The Big Greek Cafe

Birchmere

Bishop's Terrace

Bistro Eighteen90

Blackwall Hitch

Bloomers

Blue Fern Travel - Fork & Fizz Tours

Bollywood Masala

Boxwood

Brabo Brasserie

Brockett House

Bugsy's Pizza Restaurant
& Sports Bar

Building Momentum

Burke & Herbert Bank

Buzz Bakeshop

Café du Soleil

Café du Soleil - Jefferson Street

Cafe Pizzaiolo

Cameron Cafe

Cameron Run Regional Park

The Campagna Center

Canal Center Events

Capo Italian Deli

Captain Gregory's

Captain Rocky Versace Plaza and
Vietnam Veterans' Memorial

Carlyle Council

Carlyle House

Carr Hospitality

Casa Luna

Casa Rosada Artisan Gelato

The Cavalier

Cedar Knoll

Chadwicks

Chart House Restaurant

Cheesetique

Chewish Deli

Chinquapin Park Recreation Center

Chop Shop Taco

Christ Church

Citrus & Sage

City Cruises

City Kitchen

Climb UPTon

Clyde's at Mark Center

Comfort One Shoes

Conklyn's Florist

**Continues Arcade, Bar,
Restaurant**

Contrabands and Freedmen
Cemetery Memorial

Cooper Mill

Courtyard by Marriott - Alexandria
Pentagon South

Courtyard by Marriott Alexandria
Old Town/Southwest

The Crazy Mason Milkshake Bar

The Creamery

Creative Classics

Cualtzin Salon

Dairy Godmother Frozen Custard
& Nostalgic Treats

Daniel O'Connell's
Irish Restaurant & Pub

Days Inn by Wyndham Alexandria

DC Livery

Dejan Studio Jewelry

Del Ray Artisans

Del Ray Business Association

Del Ray Cafe

Del Ray Pizzeria & Draft House

Delia's

Denise Jackson

Derek Lamar Studios

Destination DC

Discovery Map

Dishes of India

The Dog Park

Dolci Gelati

Don Taco

Donna Lewis

East West Audio Visual

Eclairons

Eddie's Little Shop & Deli

Eisenhower Partnership

El Pulgarcito

Elaine's

Eliana Curated

Embassy Suites by Hilton
Alexandria Old Town

Emmy Squared Pizza

Encore Consignment Boutique

Envy Us Beauty Supply

Epicure on King

Era Boutique

Eras

Escape Room Live

E'terie Bar and Grill

Evening Star Cafe

The Executive Cafe

The Executive Diner

Fantastical Glass

Feru Bar & Restaurant

Fibre Space

First Night Alexandria

Fiscus Glassworks

Fish Market

Fleet Transportation

Flipside Speakeasy

Fontaine

Fort Ward Museum & Historic Site

Foster's Grille

Founding Farmers Alexandria

Fountains Day Spa

Frances Valentine

Frank Pepe Pizzeria Napoletana

Frankie's Kitchen & Cocktail Bar

Freedom House Museum

Freeman

Friends to Lovers Bookstore

Friendship Firehouse Museum

Gadsby's Tavern Museum

GalleriaGeorgiAna

The Garden Del Ray

George Katsos Music

The George of Old Town

George Washington Birthday
Celebration Committee

The George Washington Masonic
National Memorial

George Washington Town House

George Washington's Distillery &
Gristmill

George Washington's Mount Vernon

Glory Days Grill

GOGO Charters Washington, D.C.

Gold Works

Good Fortune Rooftop Bar

Gossypia

Gravestone Stories

The Greenery

Greenstreet Gardens

Gunston Hall

**Gustave Boulangerie
& Brasserie**

Hampton Inn & Suites -
Alexandria Old Town Area South

Handover by the Slice

Hank's Oyster Bar

Happy Place

Harambee Books & Artworks

Hard Times Cafe

Hen Quarter

Hi/Fi Tex-Mex BBQ

Hilton Alexandria Mark Center

Hilton Alexandria Old Town

Hilton Garden Inn Alexandria Old
Town National Harbor

Historic Garden Week's
Alexandria Tour

Hobson Hall

Holiday Inn Alexandria Carlyle

Hollin Hall & the Meeting House at
Mount Vernon Unitarian Church

Holy Cow

HomeGrown Kitchen

Hooray for Books!
Hops N Shine
Hotel AKA Alexandria
Hotel Heron
Hotel Indigo Old Town Alexandria
Hummingbird
Hyatt Centric Old Town Alexandria

Hypergoat Cafe

Il Porto
Imagine Artwear
Indochean
Indus Imports
Jeni's Splendid Ice Creams

JJ&T Entertainment

Josephine Brasserie & Bar

JoyLife SPA

Joyous Events
Jula's on the Potomac
Julian Tours
Junction Bakery & Bistro
Kelly Loss Photography

Kiln

Kilwins
King & Rye
King Street Souvenirs
King Street Spa
King Street Tavern
King's Jewelry
King's Ransom
Kismet Modern Indian

Kisso Asian Bistro

KungFu Kitchen

Kyo Gallery

La Pluma Coffee & Wine Bar

La'Baik
Lady Camellia Pastry & Tearoom

The Lafayette

Landini Brothers
Laporta's Restaurant
Laura Hatcher Photography
Lavender Moon Cupcakery
Lee-Fendall House Museum & Garden
LEGO® Discovery Center
Washington, D.C.

Lena's Wood-Fired Pizza & Tap

The Light Horse

Little Theatre of Alexandria

Lloyd House

Local Motion Project

The Loft at Lena's - Havana 151

Look Again Resale Shop

Los Tios Grill

Lost Boy Cider

Lost Dog Cafe

Lotus Blooms

The Lucky Knot

The MacMillan Spirit House

Made in ALX

Mae's Market and Cafe

Mai Thai Restaurant

Main Event Caterers

The Majestic
Makeda Ethiopian Restaurant
Manumission Tour Company

Maribeth's Bakery/MB Bakery on the Go

Market 2 Market

Martz Bus

Mary M. Gates Learning Center at United Way Worldwide

Mason Social

MatchPoint

Matt & Tony's

McChrystal Group

McEearney Associates Inc.

Meadowlark Botanical Gardens

MGM National Harbor

Mia's Italian Kitchen

Mieza Blendery

Milk & Honey

Misha's Coffee - King Street

Misha's Coffee - Prince Street

Morrison House Old Town Alexandria, Autograph Collection

Mount Purrnon Cat Café & Wine Bar

Mount Vernon Inn

Movement in Science

Ms. Moxie's Moon Shop

MSP AMC

Murphy's Irish Pub

Murray-Dick-Fawcett House

Museum of the Bible

Mystic Bar & Grill

Mystique Jewelers

Namaste Jalsa Restaurant & Bar

Nando's Peri-Peri

National Harbor

National Industries for the Blind

National Inventors Hall of Fame

National Museum of the United States Army

Negus Winery and Meadery

Tasting Room

Nightly Spirits Haunted Tours

Northside 10

The Nostalgic of Old Town**Nothing Bundt Cakes Bakery****Nothing in Between**

Oak Steakhouse

Occoquan Regional Park

Office of Historic Alexandria

Old House Cosmopolitan Grill

Old House Provisions

Old Town Books

Old Town Books Junior

Old Town Business

Old Town Farmers Market

Old Town North Alliance

Old Town North Community Partnership

The Old Town Shop

Old Town Trolley Tours

Orkney Springs Distillery

Pacers Running

The Parlour & Madame Coco's Chocolates

Pasara Thai Restaurant

Pedego Electric Bikes

Penny Post

The Peoples Drug

Picnic & Peonies

Piece Out

The Piedmont**The Pier Bar**

PIES Fitness Yoga Studio

Pink & Brown Boutique

Pippin Toy Co.

The Pita House

Planet Wine

Pohick Bay Golf Course

Pohick Bay Regional Park

Pop's Old Fashioned Ice Cream Co.

Pork Barrel BBQ

Port City Brewing Company

Prince of Wales House

Principle Gallery

Purple Onion Catering Co.

Railbird Kitchen

Ramparts Tavern & Grill

RDSL Audiovisual

The Rectory on Princess

Red Barn Mercantile

Refresh Yoga Center

Residence Inn Alexandria Old Town South at Carlyle

Residence Inn by Marriott Alexandria Old Town/Duke Street

Rocket Fizz Alexandria

Rocklands Barbeque and Grilling Company

Rosemont Cellar

Royal Nepal

Royal Restaurant

RT's Restaurant

The Rub Chicken & Beer

Rus Uz - Alexandria

Rustico Restaurant

Sake Japanese Steakhouse Alexandria

Salon deZEN

Salon Kate & Spa

Salon Monte

San Antonio Bar & Grill

Scramble

Serafino Fine Italian Leather & Accessories

Sheraton Suites Old Town Alexandria

She's Unique

Shiloh Baptist Church

Shooter McGee's

Shop Made in VA

Silver Diner

Silverman Galleries Antiques & Antique Jewelry

Simon Pearce

Sisters Thai and the Magnolia Dessert Bar

Sonoma Cellar

Southside 815

The Spice & Tea Exchange of Alexandria

Spice Kraft Indian Bistro

SpringHill Suites Alexandria Old Town/Southwest

St. Elmo's Coffee Pub - Del Ray

St. Elmo's Coffee Pub - Fairlington

St. Elmo's Coffee Pub - Old Town North

The St. James

Stabler-Leadbeater Apothecary Museum

Strictly Ebikes

String Quartet of Northern Virginia

The Study

Sugar House Day Spa and Salon

Sweet Fire Donna's

Swing's Coffee

T.J. Stone's Grill House & Tap Room

Table Talk

Tall Ship Providence

Taqueria Picoso

Taste of Asia

The Tasting Room

Taverna Cretekou

Ted's Montana Grill

Ten Thousand Villages

Tequila & Taco

Thai Signature

Theismann's Restaurant & Bar

Thompson Italian

Threadleaf & Company

The Tidewater

Toastique

Today's Cargo

Together We Bake

Topgolf National Harbor

Torpedo Factory Art Center

Trademark - An American Brasserie

Trice Alley Flat

Turkish Coffee Lady

The Twig

Umia Sushi

Union Sandwich Co.

Union Street Public House

Unscripted Tours

Urbano 116

USA Guided Tours DC

Valletta Port

Vamoose Bus

Van Dorn Diner

Vaso's Kitchen

Vaso's Mediterranean Bistro

Vermilion

Veronica's Bakery

Vintage Mirage

Virginia Tech Innovation Campus

Virginia the Theological Seminary

Virginia's Darling

Virtue Feed & Grain

Visit Alexandria

Vola's Dockside Grill and Hi-Tide Lounge

Volunteer Alexandria

The Warehouse

Washington Metropolitan Philharmonic Association

Washington Sailing Marina

The Washington Tattoo

Wear Ever Jewelry

Wegmans

West End Business Association

The Westin Alexandria Old Town

The Wharf

Whiskey & Oyster

Windows Catering Company

Wine Gallery 108

Winkler Botanical Preserve

Woodlawn & Pope-Leighey House

Zen Press Juice

Zuki Moon

VISIT ALEXANDRIA BOARD OF GOVERNORS



EXECUTIVE COMMITTEE

BOARD CHAIR

Kate Ellis

GM, Hotel Indigo Old Town Alexandria

VICE CHAIR

Tobias Arff (*outgoing*)

Area General Manager,
Sage Hospitality Group

Denise Jackson (*outgoing*)

Senior Vice President,
Management Solutions Plus

TREASURER

Stuart Fox

C.F.O., Route 66 Ventures

EXECUTIVE COMMITTEE AT-LARGE

Emily Baker

Deputy City Manager, City of Alexandria

Jahmond Quander

Founder, 1799 Prime Steak & Seafood

SECRETARY (non-voting)

Todd O'Leary

President & CEO, Visit Alexandria

BOARD OF GOVERNORS

Julie Almay

Vice President of Media
& Communications, George
Washington's Mount Vernon

Abdessamad Ammani

(*incoming*)
Owner, Cortado Café

Chad Barth

Vice President Mid-Atlantic,
City Cruises

C.J. Cross

Founder, Hops N Shine

Alyia Gaskins

Mayor, City of Alexandria

Denise Palmieri

(*incoming*)
Global Account Manager,
American Bar Association

Marilyn Patterson

Owner, Joyous Events

Jason Longfellow

Director, Kyo Gallery

Barinder Singh

GM, Sheraton Suites
(*outgoing*)

Amy Rutherford

(*incoming*)
Owner, Red Barn Mercantile

Katya Ananieva

(*outgoing*)
Owner, She's Unique

Nicole McGrew

(*outgoing*)
Owner, Threadleaf

VIRGINIA
IS FOR
LOVERS



Burke
& Herbert
Bank

VISIT ALEXANDRIA TEAM

STAFF

Todd O’Leary*
President & CEO

Misha Enriquez
Creative Director

Melanie Fallon*
Vice President of
Member & Visitor Services

Vito Fiore*
Vice President of Marketing & Research

Rhiannon From
Manager of Administration

Gabriella Garcia
Destination Sales Manager

Tommy Glasgow
Digital Marketing & CRM Manager

Sha’Niesha Graham
Destination Sales Manager

Tom Kaiden*
Chief Operating Officer (outgoing)

Trisha Meisner
Director of Member Relations

*Leadership Team

Claire Mouledoux*
Senior VP, Marketing & Communications

Allison O’Keefe
PR and Communications Manager

Andrew Postal*
Director of Communications

Mary Rinaldo*
Senior VP, Operations & Finance

Caroline Secrest
Senior Content Manager

Suzanne Thibeault*
Director of Sales

VISITOR CENTER STAFF & VOLUNTEERS

Sabrin Adem
Jacquelyn Austin
Joshua Bryson
Kristie Bryson

Clay Clarke
Nancy Elder
Jeff Herre
Nate Jones

Finn McBride
Lisa McClure
Sarah McMahon
Jay Middleton

Steve Posner
Kay Said
Avery Turnage
Yuri Villacorta

FINANCIAL RESULTS

REVENUE:

City Allocation \$4,963,800

Earned Income \$648,428

TOTAL \$5,612,228

EXPENSE:

Marketing & Programs \$5,225,874

General & Admin \$371,240

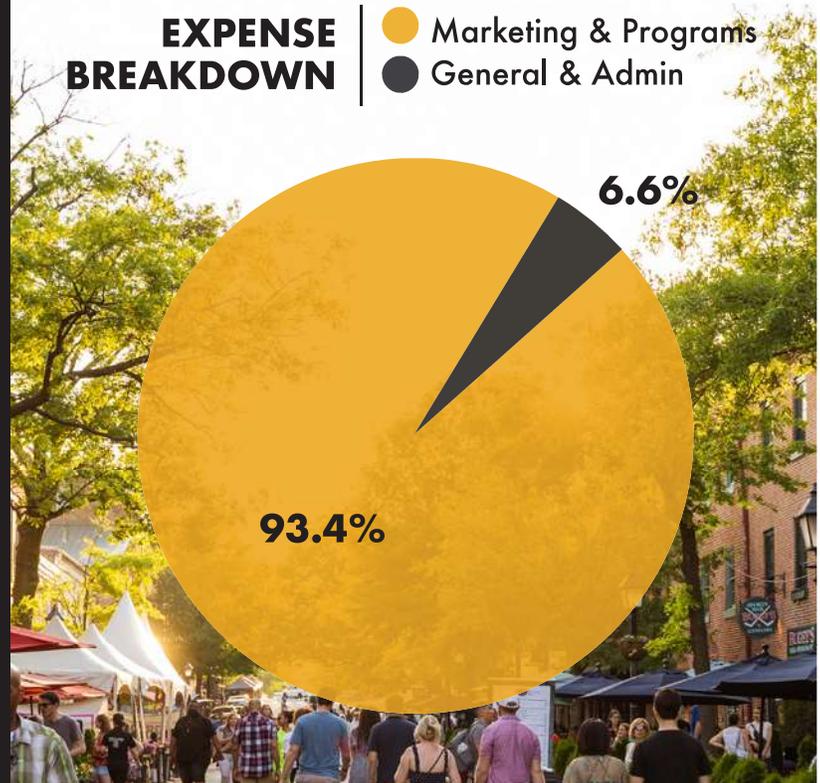
TOTAL \$5,597,114

CHANGE IN NET ASSETS:

TOTAL \$15,114

EXPENSE BREAKDOWN

● Marketing & Programs
● General & Admin



*Note: Financial results are preliminary internally generated reports, and subject to final modification with the completion of our annual external audit by the Han Group, LLC.



alexandria

VisitAlexandria.com | [#VisitALX](https://twitter.com/VisitALX)

Visit Alexandria | 277 South Washington Street, Suite 210, Alexandria, VA 22314 | 703-652-5369

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

**CITY OF ALEXANDRIA
VISIT ALEXANDRIA BOARD OF GOVERNORS
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: KATE ELLIS

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Julie Almay				X	X		X			X	X	X
Katya Ananieva	X			X	E		X			X	X	X
Tobias Arff				X	X		X			X	X	E
Emily Baker	E			X	X		X			X	X	X
Chad Barth	X			X	X		X			X	E	X
C.J. Cross	E			X	X		U			X	X	X
Kate Ellis	X			X	X		X			X	X	X
Stuart Fox	X			E	E		E			X	X	X
Alyia Gaskins							X			X	X	X
Denise Jackson	X			X	E		X			X	X	X
Jason Longfellow	X			X	X		X			X	X	X
Nicole McGrew	X			X	E		U			X	E	X
Todd O'Leary	X			X	X		X			X	X	X
Marilyn Patterson				X	X		X			X	X	X
Jahmond Quander	X			E	E		X			X	X	X
Barinder Singh										X	X	X
Amy Jackson	U			U	E							
Phillip Blane	X			X								
Ken Abrom	X											

INDICATE: X - FOR PRESENT E - FOR EXCUSED U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

-

**FORM MUST BE SIGNED BY CHAIRPERSON
(APPROVED) _____**



(Chairperson)

**Alexandria Waterfront Commission Annual Report
July 2024 – June 2025
Summary of Accomplishments**

The mission of the Waterfront Commission is to advise the City Council and staff on issues related to Alexandria's Marina and advises on implementation of the Waterfront Small Area Plan. Within these guidelines, the Waterfront Commission membership completed the following activities during its 2024-2025 year.

**Waterfront Commission Policy and
Membership Accomplishments**

- Membership remained consistent and maintained at quorum through the year. Although the Commission continues to be successful in vacancy recruitment, the Commission will consider avenues to increase diversity of the membership in future recruitment opportunities.
- List participation/Coordination with other advisory groups as relevant:
 - Alexandria Environmental Policy Commission
 - Historic Alexandria Foundation
 - Alexandria Commission for the Arts
 - Park and Recreation Commission
 - Trae Lamond, Representative, Old Town Business
 - Alexandria Planning Commission
 - Alexandria Archaeological Commission
- List any policy changes
 - None.

Waterfront Commission Member Activities

- List any member activities, if relevant, pertaining to members
 - One member continued to serve on the Public Art Task Force responsible for the recommendation for the installation of temporary public art in Waterfront Park.
 - Two members continued to monitor RiverRenew stakeholder meetings to ensure the Waterfront Commission is informed and participates in the planning activities associated with the Combined Sewer Outfall (CSO) remediation projects.
 - Two members continued to monitor development activities specific to the Potomac River Generating Station (PRGS) site.
 - Five members served on a subcommittee to review development proposals for the Robinson Landing North property.

Program and/or Legislative Accomplishments

- The Commission continues to support and provide recommendations to City Council on the implementation of the Waterfront Plan. Notable accomplishments include:
 - The Commission provided recommendations on FY 2026 Proposed Operating and Capital Improvement Program Budget reaffirming the City's commitment to funding planned capital expenditures, operations, and maintenance of the waterfront, and consider creative funding to ensure the future and continued success of the implementation of the Waterfront Plan.
 - **Capital Improvement Program:** Recommended additional funding for the Flood Mitigation project to address bulkhead repair and minimize the footprint of the pump station while maximizing park amenities.
 - **Operating and Maintenance Budget:** Recommended sustaining and committing funding for operations and maintenance of public spaces along the waterfront.
 - **Mitigating Waterfront Construction Impacts:** Recommended funding for communication efforts to help the public and businesses navigate impacts.
 - **Arts Investment:** Supported investment in public art and art experiences as a key to waterfront vitality and visitor attraction.
 - **Staffing and Employee Compensation:** Supported the continuation to improve employee compensation across City government.
 - **Waterfront Transportation Access:** Continued to encourage investment in transit, bicycling, pedestrian and disabled access along the waterfront.
 - **Waterfront Funding Streams:** Continued to encourage the City to find long-term and sustainable ways to fund investment in waterfront infrastructure, maintenance, and management.
 - The Commission provided the community an opportunity to discuss the options for the proposed pump station required with the implementation of the flood mitigation project. The Commission was presented with two options for situating the pump station within Waterfront Park. Following considerable discussion, and comments from the community, the Commission voted in support of locating the pump station along Prince Street within the park. In support of a Prince Street side location, Commission members spoke about the secondary but important goal of a pump station in Waterfront Park, which is to maximize the opportunity to improve and expand park amenities. Despite this recommendation, many Commissioners strongly felt that alternative locations should be reevaluated and is worth an increased financial investment by the City.
 - The Commission reinstated a review committee to study the Robinson

Terminal North Development project. This site is recognized as the last large parcel to be developed within the Waterfront Small Area Plan. Publicly accessible and well-maintained public spaces are a high priority and ensuring the waterfront walk is completed. After considerable discussion and recommendation to the full Commission. The Waterfront Commission and Park & Recreation Commission provided joint support for the Robinson Terminal Project with the following summary consideration for City Council:

- Designing and maintaining a continuous waterfront pedestrian promenade has long been a tenet of Alexandria's waterfront improvement efforts. If there is a delay in start of construction of the East portion of the development, the City should require the developer to complete a public access path along the riverfront as soon as the developer is aware of its need for delays.
 - The City should work towards replacing the pier and/or make improvements to the shoreline to enable use by pedestrians and boats or a floating dock for kayaks, paddleboards or other non-motorized vehicles.
 - Ongoing, daily maintenance would be the responsibility of the condominium and major capital improvements to be the responsibility of the City. The Commission saw merits to the City in having the condominium owners retain ownership and full maintenance responsibilities with public access and authority given to the City for future development of the riverfront including a dock and access points. But ultimately it was decided that the City's ownership of the land along the river is in the public's best interest.
 - Urge the City and the developers to consider ways to visibly recognize the historic nature of the site through appropriate signage or art installations that would serve as a reminder of the vibrant past and present of this unique Alexandria space.
- On June 21, 2025, the Commission hosted its annual walking tour of the Old Town North waterfront—a two-hour event starting at Oronoco Bay Park. The tour showcased developments like Canal Center, the Tide Lock project, and the Potomac River Generating Station redevelopment, and Old Town North development projects. This year's walk posted the largest attendance in several years with approximately 30 residents joining during the walk.
 - The Commission routinely receives briefings from multiple city departments—Recreation, Parks & Cultural Activities; Project Implementation; Planning & Zoning; Transportation & Environmental Services; General Services; and the Police Department.

Commission activities and addition work accomplished may be found by visiting <https://www.alexandriava.gov/25562>.

Goals for 2025-2026

- Continued oversight of the flood mitigation infrastructure, redevelopment design, and public engagement efforts.
- Continue to evaluate and review public and private development activities to ensure compliance with Waterfront Plan goals and objectives; and
- Continue to advocate for additional funding to implement and maintain activities in support of realization Waterfront Plan goals and objectives.

Leadership

- List term expirations and new members, with month they were appointed
 - Michael Adams, Planning District III (appointed 3/2025)
 - Maureen Cooney, Historic Alexandria Foundation (expired 4/2025)
 - Marcee Craighill, Alexandria Commission for the Arts (expired 4/2025)
 - Charlotte Hall, Representative, Old Town Business (expired 12/2024)
 - Charlotte Hall, Alexandria Chamber of Commerce (appointed 5/2025)
 - Robin Jordan, Commission for the Arts (appointed 5/2025)
 - Nathan Macek, Planning Commission (expired 2/2025)
 - Jody Manor, Planning Commission (appointed 4/2025)
 - Robert Montague, Historic Alexandria Foundation (appointed 3/2025)
- During the course of the year, membership included the following individuals:
 - Lebaron Reid, Commissioner At-Large, Chair
 - Claire Mouldoux, Representative, Visit Alexandria, Vice Chair
 - Jan Abraham, Citizen, East of Washington St. and South of King St.
 - Michael Adams, Planning District III
 - Agnes Artemel, Citizen, East of Washington St. & North of Pendleton St.
 - Sarah Bagley, Member, Alexandria City Council
 - Eldon Boes, Representative, Environmental Policy Commission
 - Maureen Cooney, Representative, Historic Alexandria Foundation
 - Marcee Craighill, Representative, Commission for the Arts
 - Stuart Fox, Representative, Park & Recreation Commission
 - Lawrence Gillespie, Citizen, East of Washington St. and north of King St.
 - Charlotte Hall, Representative, Old Town Business
 - Charlotte Hall, Alexandria Chamber of Commerce
 - Robin Jordan, Commission for the Arts
 - Nathan Macek, Representative, Planning Commission
 - Jody Manor, Planning Commission
 - Robert Montague, Historic Alexandria Foundation
 - David Robbins, Representative, Alexandria Marina Pleasure Boat Owners
 - Debra Roepka, Representative, Alexandria Seaport Foundation

- Louise Roseman, Citizen, Park Planning District I
- Sydney Smith, Representative, Founders Park Community Association
- William Vesilind, Representative, Old Town Civic Association
- Patricia Webb, Citizen, Park Planning District II
- Esther White, Representative, Archaeological Commission

Jack Browand, RPCA, Staff Liaison during FY 2025.

Attachments

1. FY 2026 Budget Letter to City Manager
2. Flood Mitigation Pump Station Recommendation Letter
3. Robinson Terminal North Development Project



Alexandria Waterfront Commission

Department of Recreation, Parks and Cultural Activities

1108 Jefferson Street

Alexandria, Virginia 22314

November 1, 2024

James F. Parajon, City Manager City of Alexandria
301 King Street
Alexandria, VA 22314

Re: FY 2026 Operating and Capital Improvement Budget Planning

Mr. Parajon,

This letter summarizes the Waterfront Commission's FY 2026 budget priorities, in response to your recent request for recommendations from commissions to help inform City of Alexandria budget priorities and decision making. Our recommendations address the stated priorities of building economic strength as well as community connection and employee attraction and retention.

The Waterfront Commission is charged with overseeing implementation of the Waterfront Small Area Plan, and continues to focus on analysis, planning and implementation of the capital improvements necessary to implement park improvements and flood mitigation projects, as well as ongoing maintenance and operation of high-quality parks and public spaces along the waterfront. The citizens of Alexandria made clear during the Waterfront planning process and ongoing implementation period, that they supported private development efforts but valued most the improvement and maintenance of waterfront public areas. In addition, an attractive Waterfront—from Jones Point Park, through the core area of the Waterfront, northward to Old Town North and Daingerfield Island—supports the City's aims to be a tourist destination, which sustains the economic health of the City.

In another challenging fiscal year, focusing on expenditures that move us closer to a sound future seems most appropriate. The Waterfront Commission recommends prioritizing investments in the long-term viability of the waterfront that have a positive economic impact by encouraging visitation and helping local businesses thrive.

Capital Improvement Program

Waterfront Small Area Plan Implementation Project – Flood Mitigation and Park Improvements

Given the rapid advancement of climate change and the amount of flooding along our waterfront, the Waterfront Commission continues to support significant investment in waterfront flood mitigation efforts through the Waterfront Small Area Plan Implementation Project which is expected to be in the final stages of design and beginning the construction phase in FY 2026. We recommend consideration of additional funding for the project to address bulkhead repair and to responsibly minimize the footprint of the pump station while maximizing park amenities. We continue to encourage the City to consider additional designs and technologies that will further the City's climate change goals, which can maximize recreational opportunities, and optimize our capital investment. We also look forward to planning and implementation of park uses on lands affected by the flood mitigation project.

Operating and Maintenance Budget

Priority Waterfront Operations

The City's FY 2026 Operating Budget should sustain funding for priority waterfront operations and maintenance functions, inclusive of , parks, pathways, policing/security, public restrooms and debris removal. The City should commit necessary funding for operations and maintenance as public spaces along the waterfront continue to be activated and improved. We encourage investment in the Torpedo Factory, to ensure it remains a welcoming place for visitors and residents. The budget should also support special events—including plans for the celebration of the 250th year of American independence in 2026. Alexandria is an official Affiliate of Harbor of Sail VirginiaSM 2026, the largest 250th event in the Commonwealth as part of Sail250® Virginia, and will host several visiting ships from June 12 to 15, 2026.

Mitigating Waterfront Construction Impacts

The multi-year period of flood mitigation construction will be disruptive to visitors, businesses and residents. The City should fund and resource robust communications efforts to help the public and businesses navigate the impacts. Additionally, we recommend funding to implement City staff to develop temporary public art and programming to mitigate the unappealing visual landscape, create vibrancy and draw foot traffic toward adjacent local businesses during the construction period. This can be in the form of murals covering construction fencing, pop-up events and more. Alexandria's USA 250th celebration hosting ships will coincide with construction at both the waterfront (including nearby streets) and City Hall which will require a robust communication plan for a positive attendee experience related to transportation, parking and more.

Arts Investment

In addition to funding temporary art and events related to waterfront construction projects, the Waterfront Commission supports the investment in public art and art experiences as a key to waterfront vitality and visitor attraction. The Site See: New Views in Old Town temporary public art series in Waterfront Park has been highly successful at providing visitors a reason to return to

the waterfront. The series is presently scheduled to pause beginning in 2026 due to planned construction of the Waterfront Small Area Plan Implementation Project in Waterfront Park. We recommend funding a 2026 installation as an alternative public space art endeavor instead. Potential alternate locations along the waterfront could include the Torpedo Plaza behind the Torpedo Factory, Founders Park, Oronoco Bay Park or Windmill Hill Park.

In addition, there is interest in public art or playgrounds in Old Town North which is a designated Arts District. Furthermore, the Waterfront Commission recommends renewed attention to delivering on the Waterfront Small Area Plan, Appendix 5, the Waterfront Art Plan, which advises the development of an Art Walk with the installation of public art pieces in each of our waterfront parks, establishing the area as an arts and culture anchor.

Staffing And Employee Compensation

We note that improving the City's competitive position in attracting and retaining employees will be an ongoing focus of the City budget in FY26. Continuing to improve compensation of hourly and salaried employees across City government will help to improve the competitiveness of the City in attracting and retaining employees key to supporting waterfront maintenance and operations, inclusive of public safety (police and fire), marina, and waterfront parks and recreation positions.

Waterfront Transportation Access

We continue to encourage investment in transit, bicycling, pedestrian and disabled access along the waterfront. Including continued support of the King Street Trolley to Old Town and fare-free DASH bus service throughout Alexandria. And we look forward to the continued support of the water taxi. This mitigates the impact of changes in parking supply and helps to provide green and healthy means of transportation to enjoy the Waterfront.

Waterfront Funding Streams

The Commission continues to encourage the City to find long-term and sustainable ways to fund investment in waterfront infrastructure, maintenance, and management through mechanisms such as a business improvement service district, public/private partnerships, bonding, or application of incremental revenue from the waterfront's completed new private development. Programs that address equitability like the Seaport Foundation's program for at risk and disadvantaged youth should continue to be supported.

Conclusions

In summary, the Waterfront Commission recommends that the City Manager's proposed FY 2026 Operating Budget and Capital Improvement Plan reaffirm the City's commitment to funding planned capital expenditures, operations, and maintenance of the waterfront, and consider creative funding to ensure the future and continued success of the implementation of the Waterfront Plan.

We look forward to providing constructive feedback on the City's budget proposals over the coming months.

Sincerely,

A handwritten signature in black ink, appearing to read 'LKR', written over a horizontal line.

Lebaron K. Reid, Chair

Alexandria Waterfront Commission

cc: Alexandria Waterfront Commission members

Emily Baker, Deputy City Manager

James Spengler, Director, Recreation Parks & Cultural Activities

Rami Chehade, P.E., Acting Director, Project Implementation

Jack Browand, Deputy Director, Commission Staff Liaison



Waterfront Commission

Department of Recreation, Parks & Cultural Activities
1108 Jefferson Street
Alexandria, Virginia 22314

January 2, 2025

Mr. James Parajon
City Manager
City of Alexandria
301 King Street
Alexandria, VA 22314

RE: Waterfront Small Area Plan Implementation and Flood Mitigation

Dear Jim,

The City of Alexandria Waterfront Commission was established on April 14, 2012. One of our principal missions is advising City Council on the Waterfront Small Area Plan (“The Plan”) and its implementation. One of the central components of the Plan is completion of public realm improvements to the Waterfront, including flood mitigation. Alexandria's Waterfront continues to be a significant and popular central gathering place for residents, workers, and visitors.

To achieve the desired outcome and potential of the City of Alexandria Waterfront, the OLIN plan was commissioned to study what was needed to those desired outcomes. There were approximately five desired outcomes. However, chief among those outcomes were:

- Create a variety of outdoor spaces for the community to use, including a continuous pedestrian promenade
- Integrate flood mitigation infrastructure into the design
- Park improvements

The Commission gives immense thanks to Matt Landes (and team) for their tireless work educating Alexandria residents and guests regarding flood mitigation and the tools to address it. On December 11, 2024, the Waterfront Commission took up discussion regarding the location of Pump Station (size and dimension are still in the planning phase) to address flooding in the Waterfront area.

The location presented by the City for the Pump Station is Waterfront Park, with two options for situating the station within the park: along the Prince Street side or the Strand Street side.

Summary of Recommendations

Two votes taken at the Commission meeting resulted in these primary recommendations:

- Between the two location options within Waterfront Park, the Prince Street side is preferred. In this scenario, the Commission requests the evaluation of moving the Pump Station further to the east to preserve an unobstructed view north along Strand Street, from south of Prince Street.
- There is considerable support on the Commission for an expedited further evaluation of acquiring and developing the private property at 1 Prince Street. The City should evaluate the cost-benefit of the incremental cost of the project, the preservation of public green space for civic use and the benefit to the activation of Strand Street.

Location Within Waterfront Park: Preference for Prince Street Side

The Waterfront Commission voted in support of locating Pump Station along Prince Street, out of the two presented options of a location within the park. In this scenario, Commissioners would additionally like the City to investigate positioning the Prince Street side location further east to preserve a clear view north along Strand Street, from south of Prince Street.

In support of a Prince Street side location, Commission members spoke about the secondary but important goal of a Pump Station in Waterfront Park, which is to maximize the opportunity to improve and expand park amenities. A built-in stage for live performances is an appealing addition to improve the experience and appeal for using the park for events and festivals. Historically the stage for the Portside Festival and the City's Jazz Fest (and formerly the Memorial Day Jazz Festival) were positioned along the Prince Street side. This ensures the best experience for attendees, so they do not have their backs to the incredible views of the water (one of the City's best assets) and so that the sun (rising east, setting west) does not unpleasantly shine directly into the eyes of attendees or performers.

Additionally, we understand there is movement to turn a portion of Strand Street along Waterfront Park into a pedestrian area. Having the building along Prince would preserve views of the river from Strand Street, preclude a potentially impaired pedestrian zone in this section of the Strand and encourage redevelopment of the park side of these existing structures to help activate the park, while preserving water views of the private buildings across Strand Street to the west.

In further design development for Waterfront Park, we want to emphasize the need to develop and present comprehensive, cohesive designs that include both the south section of Waterfront Park (currently in discussion) and the newer section of Waterfront Park to the north. It is all one park and should be treated as such.

Location at Private Property at 1 Prince Street

A majority of Commission members and residents at the virtual meeting feel strongly that, although the City has already evaluated the possibility of acquiring and redeveloping the private property at 1 Prince Street, that it should be reconsidered. The Commission feels this is a once-in-a-lifetime opportunity to preserve and improve the experience of Waterfront Park and the waterfront area as a whole, for multiple future generations.

The City should conduct a cost-benefit analysis of the incremental cost of the project, the preservation of public green space for civic and archaeological use and the benefit to activation of Strand Street. A majority of Commissioners feel placing the Pump Station at 1 Prince Street instead of Waterfront Park would be consistent with the Waterfront Plan passed in 2014.

Matt Landes presented a report on the evaluation of alternative Pump Station locations to the Commission on October 15, 2024. The option of the private property at 1 Prince Street was deemed not feasible due to high acquisition costs; the added costs of investigation, mitigation and construction; potential vibration damage to adjacent structures; extended shutdown of S. Union Street for construction; construction risk undesirable to the progressive design-builder; and the significant schedule delay which extends the negative impact of flooding on businesses in the area.

Despite this evaluation and conclusion, the majority of Commissioners strongly feel this alternative location should be reevaluated in light of the multigenerational impact of the location of the Pump Station and is worth an increased financial investment by the City. This reexamination should be done on an expedited basis due to the ramifications of additional costs associated with delaying progress on the project and due to the ongoing flooding impacts to area businesses.

Conclusion

The Commission thanks the City Manager for strongly considering our recommendations. We look forward to continuing to work with you on this critical project.

Sincerely,

Lebaron K Reid

Lebaron K. Reid, Chair
Waterfront Commission

cc: Honorable Mayor & Members of the Alexandria City Council
Waterfront Commission members
Emily Baker, Deputy City Manager
Jack Browand, Acting Director and Staff Liaison to the Parks & Recreation Commission
Rami Chehade, P.E., Acting Director, Project Implementation
Matthew Landes, Portfolio Manager, Department of Project Implementation

Signature: 
Lebaron Reid (Jan 3, 2025 17:59 EST)

Email: l.k.reid@comcast.net

Waterfront Commission and Park & Recreation Commission

Department of Recreation, Parks & Cultural Activities
1108 Jefferson Street
Alexandria VA 22311

May 21, 2025

To: The Honorable Mayor and Members of City Council

Re: Joint Letter on Robinson Terminal North (RTN) Development Proposal

We write to share recommendations from both the Waterfront Commission and the Park and Recreation Commission on the development of the Robinson Terminal North (RTN) site. Attached also is a more detailed report developed by the Waterfront Commission Subcommittee on this project.

RTN is one of the last remaining waterfront development sites in Alexandria. The process to bring the development to this point has taken many years and considerable planning, and the Commissions commend the progress made. It is imperative to learn from the lessons of past developments along the waterfront and incorporate these lessons into RTN. We recognize that waterfront property in Alexandria is a scarce resource and important for both the enjoyment and economic needs of the city, residents and visitors. We strongly encourage the City to work with the developer to maximize the public amenity space on the site, develop a plan for providing near-term public access to the water, and visibly recognize the historic nature of the site.

Several points are paramount to the success of RTN, consistent with the Waterfront Small Area Plan Development Goals and Guidelines:

- Designing and maintaining a continuous waterfront pedestrian promenade has long been a tenant of Alexandria's waterfront improvement efforts. The complexity and cost of the development has the potential to lead the developer to complete the work in two phases (West and East) with a lengthy delay in construction possible between the two phases. The project is expected to start with the West building. If there is a delay in start of construction of the East portion of the development, the City should require the developer to complete a public access path along the riverfront as soon as the developer is aware of its need for delays. It could be an extended period for the second (East) phase to be completed and leaving the waterfront access unavailable during this period is not acceptable.
- The site is contiguous to a large, dilapidated and complex pier. The pier is owned by the current owner of the site. We are pleased that the developer's demolition plan calls for cutting the pilings to a level close to the riverbed to allow for and protect waterborne traffic. We understand this work will begin in early summer 2025. The City should work towards replacing the pier and/or make improvements to the shoreline to enable use by pedestrians and boats or a floating dock (for kayaks, paddleboards or other non-motorized vehicles). This

enhancement would help accomplish the long-term vision of the Waterfront Plan to provide multiple water access points to Alexandria.

- The Commissions discussed at great length the optimal ownership of the public access areas of RTN. Ultimately, the Commission supports having the area that is contiguous to the river, including a walking path, owned by the City. Ongoing, daily maintenance would be the responsibility of the condominium residents and major capital improvements to be the responsibility of the City. The Commission saw merits to the City in having the Condominium owners retain ownership and full maintenance responsibilities with public access and authority given to the City for future development of the riverfront including a dock and access points. But ultimately it is decided that the City's ownership of the land along the river is in the public's best interest.
- The Commissions support construction of up to five pavilions with supporting infrastructure on the unit block of Oronoco Street and in the public access areas of the development to allow for publicly accessible areas for shade and for small gathering spaces. We request ongoing updates and consultation on the planned amenities and activation in the public access spaces in the development so that we may provide additional feedback.
- Finally, we urge the City and the developers to consider ways to visibly recognize the historic nature of the site through appropriate signage or art installations that would serve as a reminder of the vibrant past and present of this unique Alexandria space.

Thank you for the opportunity to review plans for this site and provide feedback to City Council. The two Commissions welcome further opportunities to review development plans as they are refined and finalized.

Sincerely,

Lebaron K Reid
Lebaron Reid, Chair
Alexandria Waterfront Commission

Dana R. Colarulli
Dana Robert Colarulli, Chair
Park & Recreation Commission

Janice M. Abraham
Jan Abraham, Chair
Robinson Terminal North Subcommittee

Attachment:

Report of Waterfront Commission Subcommittee on Robinson Terminal North
Development

Report of Waterfront Commission Subcommittee on Robinson Terminal North Development

The Subcommittee, which was chaired by Jan Abraham and included Sydney Smith, David Robbins, Louise Roseman, and William Vesilind, met on October 8 and 16, 2024, and January 29 and May 14, 2025 to review the proposed Robinson Terminal North Development. The discussion focused on adherence to Waterfront Small Area Plan Development Goals and Development Guidelines for the RTN site. The meetings were announced and open to the public. Representative City staff attended the meetings.

Development Goals

- 1. Employ a land use mix and design which invites the public and encourages activity within the proposed development in the adjacent public spaces.**

The proposed development plan achieves land use mix.

- 2. Provide extensive public amenities and free access to and along the water's edge.**

Free access to and along the water's edge is achieved. The Commission requests ongoing engagement and consultation on the yet-to-be-designed public amenities. The Commission strongly encourages extensive interactive amenities (e.g., game tables, places for music concerts, exercise classes, and other public events). Bryant Park in New York City can be a model of a public space with high interactive amenities and engagement by the public. Chicago has also invested heavily in enhancing and supporting the waterfront as a community asset, notably with The Wild Mile, which is an example of a public-private partnership that enhances urban living.

Although the intent of the developer is to have the two phases (East and West of Union St.) be developed sequentially and as a continuous construction project, external and financial factors could delay construction of the East portion. The Commission strongly recommends, as a condition of DSUP, that if the construction of the East portion is delayed, the public riverfront path be completed as soon as the delay of the East project is identified by the developer and the City. This would allow continuous riverfront access throughout the City, if for some reason the East portion of the project is delayed.

To support public activation of the site, the Commission encourages utilities and other supporting infrastructure, including water fountains, electricity, and generator support, be installed in the public access area and up to five pavilions be constructed and located in the unit block of Oronoco and in the public access area of the development.

Public restrooms are planned for the West building. We believe these restrooms are an important element of the planned development and should be a condition of the DSUP.

The on-site restrooms should be publicly available 7 days a week, 365 days per year, from 7 am – 10 pm.

3. Improve access by extending Pendleton Street as a pedestrian connection to an improved public pier.

Pedestrian connection to the waterfront via Pendleton Street and Oronoco St. is achieved. No public pier is included in the proposed development and the current pier will be removed by the developer due to lack of structural integrity. The Commission encourages the City to retain the flexibility to build a public pier at Robinson Terminal North in the future to provide water access to the site for kayakers, paddle boarders, and boats. We believe amenities, either a fixed pier or a floating dock, should exist to encourage public access via the river.

The Waterfront Commission believes the park should be accessible to visitors who arrive from the river in various modalities. Robinson Terminal North is a historical deep-water port and a key connection between Alexandria and the river. Access from/to the river is also a key component of the Waterfront Plan. The current Robinson Terminal North development plan provides no access for visiting kayakers, paddle boarders or boaters. Access to Robinson Landing by boat, kayak and paddleboard has proven to be a huge success that both provides revenue to the City through docking fees, as well as public "parking" to access retail, restaurants, and adjacent parks.

4. Pay homage to historic West's Point through public space design and interpretive features.

The Commission has not yet seen the public space design and interpretive features paying homage to West's Point. The Commission requests an update on the plans before they go to the City for approval.

5. Maintain a building scale compatible with existing fabric to the south and west.

The proposed development is compatible in scale.

6. Maximize water views from buildings, streets and rooftop open spaces.

Many portions of the development have water views, which are primarily accessible to residents, such as from many of the condominium units and from the building rooftops. Residents will have access to water views from the West Building and restaurant patrons will have water views from the West and East Building restaurants. The public will have views and access to the water from the areas along the waterfront.

Development Guidelines

1. Active uses should be part of any development and should constitute the predominant ground floor uses.

Two ground-floor restaurants are included in the West building and one ground-floor restaurant is included in the East building. Most of the ground floor space in the East building is devoted to residential units.

2. Preferred use on the site is mixed use, emphasizing arts, history and culture (including a museum) and including vibrant commercial uses (such as hotel).

The proposed use of the site does not emphasize arts, history, and culture. Three restaurants on site support vibrant commercial use. The Waterfront Commission has been an advocate for a high level of activation for portions of the waterfront and encourages the plans to include appropriate infrastructure (electricity, plumbing etc.) to allow for active use of the public space, including the adjacent AlexRenew site, the football-shaped site on the southeast portion of the public space and up to five pavilions to provide sun protection and casual gathering spaces. The Commission requests updates on the plans as they are further developed.

3. Residential use and design should be compatible with a high level of public activity and located away from the water.

The design currently has residential units in the East building on the ground floor and in close proximity to the area of public activity. There should be a requirement that the residential units have robust soundproofing to minimize noise complaints.

4. Residential use should not be the primary use of the site. The location, design and specific type of residential use proposed must coexist well with the other planned uses on the site and planned public activity in the public spaces adjacent to the residential development. Ground floor residential units are not permitted.

This guideline is not met. While the development plan includes three restaurants, residential use is the primary use of the site. The East building has ground floor residential units. The Commission is concerned with the interface between the public activation of the area and the highly priced residential condominium units with special attention on the ground floor condominium units. The Commission encourages sound insulation, privacy screens and triple-pane windows for ground-floor condominium units as well as full disclosure for all residents in condominium documents, describing the public access to the surrounding areas.

5. The streetscape and pedestrian experience along North Union Street should be enhanced; in addition to undergrounding utilities, providing street trees and appropriate light fixtures.

This guideline appears to be met. Union St will have areas for ride share drop offs and quick delivery of people and things to access the two residential buildings, East and West.

- 6. Historic interpretation, consistent with the recommendations of the History Plan, should inform every aspect of the redevelopment and adjacent public spaces, with particular attention given to the West's Point site which is the area which extends from the water west up Oronoco Street to Union Street and represents the origins of Alexandria.**

We encourage implementation of this guideline but have not seen the developer's plans in this regard. The Commission requests updates on the plans as they are developed.

- 7. Encourage modern design inspired by historic precedent while maintaining compatibility with the nearby residential neighborhoods and ensuring compliance with the Potomac River Vicinity Height District regulations.**

This guideline appears to be met.

- 8. Redevelopment proposals shall require review on an advisory basis by the Old and Historic District Board Architectural Review prior to being considered by the Planning Commission and City Council prior to approval.**

This guideline has been met.

- 9. Parking for new buildings should be accommodated on site and below grade. Although the Plan anticipates low parking ratios, the applied ratio must be consistent with industry norms for similar hotels.**

Parking for East building is below grade, but building constraints require parking for the West building to be at grade. The current plan does not include a hotel. The Commission does not believe that 12 public parking spaces are adequate for the three restaurants and guests of residents in the condominium units.

- 10. The bulk and scale of the buildings should be stepped down from Union Street toward the water.**

This guideline appears to be met; the East building is a smaller bulk and scale than the West building.

- 11. Curb cuts should not be located on any building and/or block frontages facing the water or North Union Street, and should be minimized if facing open space along Oronoco Street.**

There are two curb cuts at the development, one facing Pendleton Street for deliveries, trash collection and parking for the West building and one facing North Union Street for deliveries and the underground parking garage in the East building.

The Commission suggests that trash removal and deliveries, particularly supporting the East building 35 condominium units and a full-service restaurant, be further studied as the amount of activity for deliveries and trash will be considerable and the practicality of using smaller vans for trash collection and delivery is questionable. Much more frequent trash collection than specified in the DSUP application is encouraged.

12. Shoreline treatment at Robinson Terminal North should include native plantings and naturalization where possible.

The Commission does not have information regarding the landscape design and requests further updates as the plans are developed. The Commission supports ensuring that nothing is done during or after development that will hinder stabilization of the shore line.

13. Redevelopment should be compatible with any biosparging technology, or other bioremediation being employed by the City in treatment of the Oronoco Outfall-Alexandria Town Gas site located at the eastern end of Oronoco Street.

City staff confirmed these requirements have been met.

14. As part of the redevelopment, on and off-site public amenities shall be provided by the developer of the site. The specific amenities to be provided will be determined during the development review process. Desirable public amenities include:

- **Public art**
- **Open spaces with public access easements**
- **Retention of the Robinson Terminal pier**
- **Environmental amenities above and beyond minimum required**

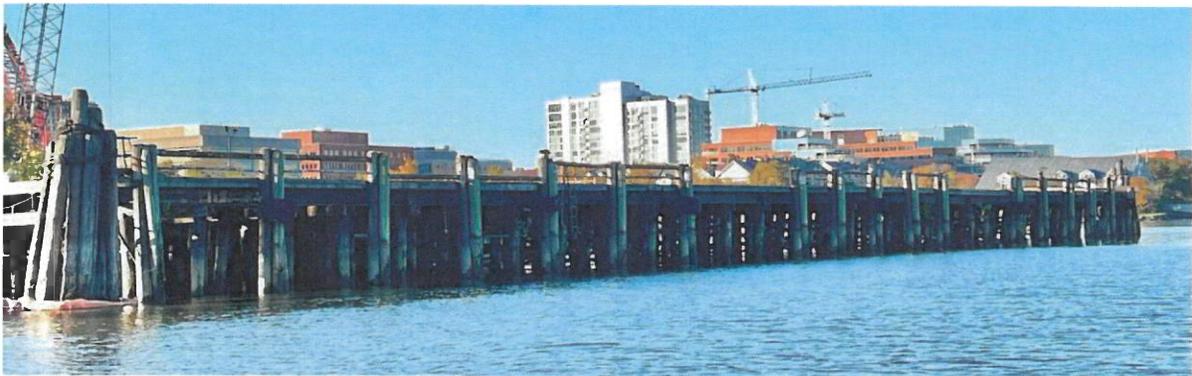
Public art. The Commission is very supportive of public art on this site but has not yet seen the proposed art. We request that the Commission be updated as the plans are developed.

Open spaces with public access easements. The Commission strongly recommends that the RTN condominium association retain ownership of and maintenance/upkeep responsibilities for the public space (excluding the AlexRenew portion of the site), subject to a public access easement. The Commission believes this model of ownership will provide the highest level of maintenance and upkeep to this important public area and has been successfully adopted elsewhere along the waterfront, such as Harborside's ownership of and responsibility to maintain Shipyard Park including the shoreline.

The open space development plans should be coordinated with the contiguous AlexRenew space which while under separate ownership will flow naturally from the visitors' perspective.

Retention of the Robinson Terminal pier. The Commission recognizes the financial challenges of rebuilding the pier/dock at this time but strongly encourages the City to work towards replacing the pier in the near future with either another fixed pier for use by pedestrians and boats or a floating kayak/dinghy/paddleboard/dock. This enhancement would help accomplish the long-term vision of the Waterfront Plan with multiple water access points to Alexandria.

The Commission is pleased that the developer has assumed responsibility to remove the existing pier, including the pilings (to a level at or slightly above the river bed), and believes it is essential that it be done in an environmentally sensitive way. We also encourage the City begin the planning process for a replacement recreational, aesthetically pleasing shore line. The photo below illustrates the scale and complexity of the current dock with the numerous pilings supporting the pier. The Commission strongly recommends that nothing be done in the development of the RTN that would preclude long-term development of the waterfront for a future dock/pier. The Commission needs clarity on the future plans for the pier/dock and while this process evolves.



Environmental amenities. The Commission encourages the inclusion of one or more water fountains in the public space, consistent with City standards. Also, the Commission supports the removal of the railroad tracks on the street to support safer bike traffic. Special attention to the bike trail to road intersection is needed for safety of pedestrians and bikers, focusing on the corner of Pendelton and Union Streets.

The Commission encourages additional amenities, such as pavilions with utilities, games and recreational amenities on the public access area including a fire pit, lawn games, seating to watch the river and an area for small musical performances.

15. The maximum FAR and floor area allowed is included on the chart.

City staff confirm this condition has been met.

Signature: OKI
Lebaron Reid (May 22, 2025 13:21 EDT)

Signature: D. Colarulli
Dana Colarulli (May 22, 2025 14:22 EDT)

Signature: Janice M. Abraham
Janice M. Abraham (May 22, 2025 14:32 EDT)

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

**CITY OF ALEXANDRIA
WATERFRONT COMMISSION
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: Lebaron Reid

MEMBER'S NAME	2024						2025					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Michael Adams									X	X	X	X
Jan Abraham	--	--	X	X	X	X	X	X	X	X	X	X
Agnes Artemel	--	--	E	X	X	X	X	X	X	X	X	X
Sarah Bagley	--	--	X	X	E	X	X	X	E	X	E	E
Eldon Boes	--	--	X	E	X	X	E	X	X	E	X	X
Maureen Cooney	--	--	X	E	E	E	E	E	X	E		
Marcee Craighill	--	--	E	X	X	X	X	U	X	E		
Stuart Fox	--	--	X	X	X	X	X	X	X	X	X	X
Lawrence Gillespie	--	--	X	X	X	X	X	X	X	X	X	X
Charlotte Hall (Old Town Business)	--	--	X	X	U	X						
Charlotte Hall (Chamber of Commerce)											E	E
Robin Jordan										X	X	X
Nathan Macek	--	--	X	X	X	X	X					
Jody Manor										E	X	X
Robert Montague									E	X	E	X
Claire Mouledoux	--	--	X	X	X	X	X	X	X	X	X	X
Lebaron Reid	--	--	X	X	U	X	X	X	X	X	X	X
David Robbins	--	--	X	X	X	X	X	X	X	X	X	X
Deb Roepke	--	--	X	X	X	X	X	X	E	E	X	X
Louise Roseman	--	--	X	X	X	X	X	X	X	X	X	X
Sydney Smith	--	--	X	X	E	X	X	X	X	X	X	X
William Vesilind	--	--	X	E	X	X	X	X	X	X	X	X
Patricia Webb	--	--	X	X	U	X	X	X	X	U	X	X
Esther White	--	--	X	X	X	X	E	E	E	E	E	E

INDICATE: X – FOR PRESENT

E – FOR EXCUSED

U – FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

- None with Unexcused

FORM MUST BE SIGNED BY CHAIRPERSON

(APPROVED) Lebaron K Reid (Chairperson)

Signature: OK
Lebaron Reid (Sep 26, 2025 16:17:01 EDT)

Email: l.k.reid@comcast.net

FY 2025 Annual Attendance Report Waterfront Commission

Final Audit Report

2025-09-26

Created:	2025-09-26
By:	Jack Browand (jack.browand@alexandriava.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAULkMXfnx87-eielSX83hNvDjpuCSfJ7z

"FY 2025 Annual Attendance Report Waterfront Commission" History

 Document created by Jack Browand (jack.browand@alexandriava.gov)

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Signature Date: 2025-09-26 - 8:17:01 PM GMT - Time Source: server

 Agreement completed.

2025-09-26 - 8:17:01 PM GMT

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

**CITY OF ALEXANDRIA
ALEXANDRIA COMMISSION ON HIV/AIDS
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: VACANT

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Jacobson, Rachel	X		---		---							
Nabors, Margaret	E		E		E			---	---	---	---	---
Oliver, Seazante	X		X		X							
Rodriguez, Christian	E		E		E							
Schwartz, Sam	X		X		X							
Wade, Quentin	---		---		X							
Welliver, Carl	X		X		---	---	---	---	---	---	---	---

INDICATE: X - FOR PRESENT E - FOR EXCUSED U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

- **Margaret Nabors**
- **Christian Rodriguez**

No meetings were scheduled after February 2025. The commission status was put on hold.

FORM MUST BE SIGNED BY CHAIRPERSON (APPROVED)

_____ **(Chairperson)**

Alexandria Commission on HIV/AIDS
Annual Report
July 2024 – June 2025

Summary of Status and Activities

The mission of the Commission includes the formulation and implementation of public policy on the treatment of HIV/AIDS and prevention of the spread of HIV/AIDS, promotes citizen participation in the formulation of such policy, provides City Council and the public with current information regarding HIV/AIDS, and promotes education programs on HIV/AIDS awareness, treatment and prevention.

Commission on HIV/AIDS Policy and Membership Status

- Membership on the commission continues to decline over the years. There are currently only four seats filled of the 23 seats on the commission. Attendance at meetings has been sporadic resulting in the last scheduled meeting to either get cancelled due to lack of quorum on the day of the meeting or due to numerous requests for an Excused Absence resulting the cancellation of the meeting.
- The commission held discussions on recruiting for the large number of vacancies but there was no follow-through.

Commission on HIV/AIDS Member Activities

- Commissioner Sam Schwartz reached out to members of the Public Health Advisory Commission (PHAC); Dr. David Rose, AHD Health Director; Debby Dimon, AHD Nursing Supervisor and Staff; and Gloria Sitton to discuss the PHAC having a seat on the commission that would focus on addressing LGBTQ+ health issues that would include HIV/AIDS in the event this commission is dissolved.

Program and/or Legislative Accomplishments

- N/A

Goals for 2025-2026

- N/A

Leadership

- Carl Welliver, Chair, resigned from the commission as of November 7, 2024. Christian Rodriquez, Vice-Chair, was to act as Acting Chair, however, he was not able to attend any of the meetings beyond July, 2025 therefore his resignation was submitted by Nechelle Terrell, commission Liaison after attempts were made to contact him.
- November 18, 2024, meeting was led by Commissioner Sam Schwartz in the absence of Commissioner Rodriquez.

- Due to no commissioner currently serving in a leadership role, the Annual Report is being completed and submitted by Nechelle Terrell, Staff Liaison.
- Commissioner Rachel Jacobson, Alexandria City Public School representative, resigned from the commission on August 5, 2024, due to a change in employment. She was reappointed to the commission on December 1, 2024, as a Citizen at Large.
- During the course of the year, membership included the following individuals:
 - Rachel Jacobson
 - Margaret Nabors (resigned 2/20/2025)
 - Seazante Oliver
 - Christian Rodriguez (resigned 7/31/2025)
 - Sam Schwartz
 - Cpt. Quentin Wade
 - Carl Welliver (resigned 11/7/2024)
- Nechelle Terrell and Alexandria Health Department acted as the staff liaison to Alexandria Commission on HIV/AIDS during the course of the 2024/2025 year.

Attachments

No attachments.

Landlord Tenant Relations Board
Draft Annual Report
July 2024 – June 2025

Mission: The Landlord Tenant Relations Board was established by City Council in 1971 to investigate and mediate landlord-tenant disputes and to make recommendations to City Council with respect to public policies affecting landlords and tenants. The duties, powers and responsibilities of the Landlord Tenant Relations Board can be found in §12-5 of the Alexandria City Code and include the following:

- Consider grievances of landlords and tenants when grievances are referred to the Board by City staff
- Act in an advisory capacity to the City Council on public policies affecting landlords and tenants
- Formulate and recommend legislative proposals to City Council
- Develop and publish guidelines and summaries regarding the rights and responsibilities of landlords and tenants, and
- Participate in educational activities relating to landlord-tenant issues.

Within these guidelines, the Landlord Tenant Relations Board completed the following activities during its 2024-2025 fiscal year.

MEMBERS SERVING DURING FISCAL YEAR FY 2025

The following members served on the Landlord Tenant Relations Board during Fiscal Year 2025:

- Elijah St. Dennis – Homeowner, Chair
- Victoria Kelley – Homeowner
- Bonnie Naugle – Tenant, Vice Chair (elected March 2025)
- Elliott Waters – Homeowner
- Amy Purnell – Tenant (term ended during FY25)
- Amber Pendergrass – Landlord (term ended during FY25)
- Douglas Lazo – Appointed September 2024

- Anika Yang – Appointed September 2024
- Trent Besecker – Appointed September 2024

CITY STAFF

The Landlord Tenant Relations Board is staffed by the Office of Housing. Mary Horner serves as the staff liaison. Additional support was provided by Dominic Ruiz, Helen McIlvaine, Christina Mattocks, Christina Davis, Bill Rooney, and Gwen Lassiter throughout the fiscal year.

FISCAL YEAR 2025

MEETING CHALLENGES

During FY 2025, the Landlord Tenant Relations Board faced significant challenges in maintaining quorum and conducting regular business. Of the twelve months in the fiscal year, the Board was able to achieve quorum and hold meetings in only four months: November 2024, March 2025, April 2025, and May 2025. The remaining months were cancelled due to insufficient attendance to meet quorum requirements. These challenges mirror similar issues experienced by boards in neighboring jurisdictions and prompted discussion of potential structural reforms.

HIGHLIGHTS

Electronic Meeting Policy Adoption:

In November 2024, the Board unanimously adopted the City Council's electronic meeting policy, enabling the Board to conduct virtual meetings and potentially improving accessibility for members.

Board Leadership Elections:

In March 2025, the Board held officer elections. Elijah St. Dennis was re-elected as Chair, and Bonnie Naugle was elected as Vice Chair.

Legislative Updates:

Throughout the fiscal year, staff liaison Mary Horner provided regular updates on legislative developments at the state level, including bills supported by Alexandria and actions taken

by the Governor. These updates informed the Board's understanding of the evolving legal landscape affecting landlord-tenant relations.

Housing Master Plan (Housing 2040):

The Board actively participated in the Housing Master Plan development process:

- In November 2024, staff provided an overview of the Housing Master Plan launch, including community events held in September 2024 and Housing Education Month activities in October 2024
- In April 2025, the Board discussed and generally supported the Housing Master Plan Principles and Goals, with members noting that the bolded terms in the goals were particularly helpful for clarity
- In May 2025, staff presented on the Quantitative Needs Assessment, Community Survey, and Stakeholder Feedback related to Housing 2040, followed by a brainstorming discussion on tenant displacement, eviction prevention, tenant rights, and property maintenance

Set-Aside Rental Program Overview:

In May 2025, staff presented an overview of the City's Set-Aside Rental Program, focusing on program goals and key data points. Discussion of Set-Aside Compliance Inspection findings was deferred to allow for staffing transitions.

Permanent Supportive Housing Presentation:

In April 2025, Office of Housing staff provided an update on Permanent Supportive Housing (PSH) programs in the City.

Carlyle Place Tenants Association Follow-up:

The Board continued monitoring the situation regarding tenant concerns at Carlyle Place, with periodic updates from staff throughout the year. The Board tabled formal action pending confirmation of current tenant contact information.

Structural Reform Discussions

In April 2025, Office of Housing director Helen McIlvaine addressed the Board regarding ongoing challenges with achieving quorum. She discussed potential structural changes, including amending quorum rules and modifying board composition. Board members engaged in substantive discussion about broadening eligibility criteria, defining terms like "low-income," and reconsidering homeowner slots. These discussions will inform future recommendations regarding the Board's structure and operations.

LTRB Revitalization Efforts

The Board discussed various strategies to increase community awareness and engagement, including improving the boards and commissions website, creating informational materials, participating in community events, and exploring media opportunities to promote the Board's work.

Staff Reports and Landlord-Tenant Activity

Staff provided regular reports on Office of Housing activities, including:

- In November 2024: 151 total calls, approximately half from landlords and half from tenants
- In April 2025: 14 calls regarding affordable housing disputes, 37 calls regarding landlord-tenant disputes, 4 calls regarding homeownership assistance
- In May 2025: 14 calls regarding affordable housing disputes, 37 calls regarding landlord-tenant disputes, 4 calls regarding home rehabilitation assistance

LOOKING AHEAD

As the Board moves into FY 2026, priorities include addressing structural challenges to ensure consistent quorum, continuing engagement with the Housing Master Plan implementation, reviewing Voluntary Rent Guidelines, and strengthening outreach and education efforts to both landlords and tenants in the Alexandria community.

ADVISORY GROUP ANNUAL ATTENDANCE REPORT

**CITY OF ALEXANDRIA
Landlord Tenant Relations Board
MEETING ATTENDANCE REPORT**

JULY 1, 2024 THROUGH JUNE 30, 2025

CHAIRPERSON: Elijah St. Dennis

MEMBER'S NAME	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Elijah St. Dennis	S	S	N	N	X	N	N	N	X	X	X	N
Victoria Kelley	U	U	O	O	X	O	O	O	X	X	X	O
Bonnie Naugle	M	M			X				X	X	X	
Elliott Waters	M	M	Q	Q	X	Q	Q	Q	X	X	X	Q
Amy Purnell	E	E	U	U	X	U	U	U	X	U	U	U
Amber Pendergrass	R	R	O	O	U	O	O	O				O
Doug Lazo			R	R		R	R	R	X	X	U	R
Anika Yang	R	R	U	U		U	U	U			X	U
Trent Besecker	E	E	M	M		M	M	M			X	M
	C	C										
	E	E										
	S	S	N	N		N	N	N				N
	S	S	O	O		O	O	O				O
			Q	Q		Q	Q	Q				Q
			U	U		U	U	U				U
			O	O		O	O	O				O
			R	R		R	R	R				R
			U	U		U	U	U				U
			M	M		M	M	M				M

INDICATE: X - FOR PRESENT E - FOR EXCUSED U - FOR UNEXCUSED
GRAY SHADING: Not board member yet/no longer board member

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

- Amy Purnell (no longer member)

FORM MUST BE SIGNED BY CHAIRPERSON
(APPROVED) _____ (Chairperson)



Alexandria Citizen Corps Council Annual Report

July 2024 – June 2025

Background

The Alexandria City Code in 2003 (amended in 2005) established the Citizen Corps Council (CCC) to advise and support the City and City Council on ways to help Alexandria minimize the impact of disaster through prevention, preparation, and effective response measures. The mission of the Alexandria Citizen Corps Council (CCC) is to make Alexandria safe through citizen participation and in this effort has actively promoted the Community Emergency Response Team (CERT) and Medical Reserve Corps (MRC).

On January 26, 2021, the Alexandria City Council unanimously adopted the ResilientALX Charter, which provided a vision for enhancing the City's Strategic Plan goal of holistically increasing the resilience and emergency preparedness of the City. The ResilientALX Charter established a comprehensive approach to understanding areas of risk and developing a sound strategy for preparation and mitigation by adopting the FEMA Lifelines and seeking to achieve Whole Community Resilience in the City of Alexandria. During the September 12, 2023, legislative session of the Alexandria City Council, the ResilientALX project report was accepted into the record by the Alexandria City Council, which included recommendations to:

1. Increase Emergency Training and Exercises
2. Invest in Emergency and Non-Emergency Communication Systems
3. Invest in Infrastructure to Mitigate Risks

During the 2024-2025 operational year (July 2024 to June 2025), the CCC continued to advance these recommendations, while also undertaking the task of reviewing and updating organizational documents to accurately represent the CCC's functional capabilities and priorities appropriately, as they had not been reviewed for potential revision in nearly two decades.

The CCC generally met on the 4th Monday of every other month at 7 p.m. at the Alexandria Fire Station 204 located at 900 2nd Street in the 2nd Floor Administrative Conference Room with staff liaison support from the Office of Emergency Management, represented by Marc Barbieri and Curicé Paulüs.

CCC Membership Accomplishments and Activities

The CCC continued its advocacy for improved communication infrastructure to provide backup means of communication and mitigate risks of failure of primary communication systems. This included collaboration between CERT, MRC, and the Alexandria Radio Club (ARC) as ARC volunteers worked to establish a line of site network of communications across the City by means of Amateur radio operators. This organization represented by Sean Gallagher, has continued to serve in an unofficial capacity as a vital participant in the CCC's activities and is an exemplary model of making Alexandria safer through volunteerism.

CERT (Community Emergency Response Team) continued to grow, with Marjorie Windelberg leading the Teen CERT program and expanding the training for high school students across Alexandria. This was a major accomplishment and one that the CCC was very supportive of throughout its development.

The CERT Program saw increased participation, with new trainees in the 2025 session, demonstrating growing interest in community-based emergency preparedness.

Rosy Noguchi continued to oversee the Medical Reserve Corps (MRC) and did excellent work engaging in community outreach programs and emergency preparedness training.

The Alexandria Fire Department and the Office of Emergency Management (OEM) were actively involved in coordinating training sessions, including for the National Night Out event and other regional exercises. Interim Fire Chief Jim Schwartz attended the January 2024 meeting, and newly appointed EMS/Fire Chief Felipe Hernandez attended the July 22, 2024 meeting.

By-Law Changes

The CCC formed a Bylaws Subcommittee during the March 2024 meeting. This subcommittee, led by Stephen Hart, Susan Reinertson, Jerry McAndrews, and Donna Reuss, set to redraft and present formal by-laws to the CCC for approval. After lengthy consideration, the updated by-laws were adopted unanimously by the CCC in the July 2024 meeting, after which the Bylaws Subcommittee was dissolved.

Functional Review and Roster Considerations

A proposal for updates to the Citizen Corps Council's mission official code was initially presented by Marjorie Windelberg in January 2024, which included rebranding the CCC and making changes to the council's membership guidelines. This discussion continued in subsequent meetings throughout the term of this report. CCC continues to recommend, as we have done in previous annual reports, the Alexandria Radio Club's formal inclusion as a voting member represented in the CCC.

The Citizen Corps Council saw vacancies by members representing the Alexandria School Board, ACPS, the Commission on Persons with Disabilities. The CCC considered these vacancies during code update discussions and proposed roster changes.

Event Planning

During the May 19, 2025 meeting, Vice-Chair Rachel Mann made a motion that was seconded by Donna Reuss to form an Event Planning subcommittee. Members of the subcommittee included Donna Reuss, Reba Winstead, Beth Mahar, Rosy Noguchi, David Mende, Rachel Mann, and Sean Gallagher. The aim of the committee was the plan for National Preparedness Month in September, and more specifically the Tons of Trucks event held on September 20, 2025.

Leadership

Officers were elected as follows:

- Chair: Patrick Moran
- Vice-Chair: Rachel Mann (as of 12/2/2024 meeting)

- Secretary: Dave Mendez (as of 5/19/2025 meeting); Crystal Steele (through 4/9/2025)

Goals for 2024-2025

- Increase public awareness and participation in emergency preparedness training, with a focus on engaging all communities across the City of Alexandria.
- Evaluate the evolution of threats and emergency preparedness to shed light on potential deficiencies.
- Continue advocacy for policy updates and greater coordination with other emergency preparedness bodies to make Alexandria safer through volunteerism.
- Complete the recruitment process to fill vacancies.
- Develop a strong leadership team that includes a Vice-Chairperson and future Chairperson to ensure effective continuity after the Chairman's tenure is term limited.

Attendance Summary

Amy Jackson and Kirk McPike attended meetings representing the City Council and provided additional support to the objectives of the Citizen Corps Council.

The Office of Emergency Management staff liaison for the 2025-2026 year was Marc Barbieri, with support from Curicé Paulüs.

The fifteen members of the Citizen Corps Council were appointed as follows:

- Five citizen members, (Nicholas Stablein, Susan Reinertson, Dave Mendez, Rachel Mann)
 - One representative of the Alexandria Chapter of the American Red Cross (Elsy Melkonian);
 - One representative of the Alexandria business community (Vacancy);
 - One representative of Alexandria civic associations (Donna Reuss);
 - One representative of the Alexandria Commission on Persons with Disabilities (Vacancy);
 - One member in good standing of the CERT program (Marjorie Windelberg, Beth Mahar)
 - One citizen designated by the Alexandria School Board (one vacancy);
 - One representative of the Crime Prevention Council, or an individual with law enforcement or crime prevention experience (one vacancy);
 - One representative of the Emergency Medical Services Council, Medical Reserve Corps, or a person with emergency medical response experience; and (Patrick Moran)
 - Two members of the city council, appointed by the mayor, who shall be non-voting members (Kirk McPike, Jacinta Greene);
 - Office of Emergency Management (Marc Barbieri and Curicé Paulüs)
-

Alexandria Redevelopment and Housing Authority Board of Commissioners
Annual Report
July 2023 – June 2024

Summary of Accomplishments

The Alexandria redevelopment and Housing Authority (ARHA) was created as a political subdivision of the Commonwealth of Virginia and established by the City of Alexandria to provide and manage public housing for low- and moderate-income persons in the City of Alexandria. Within these guidelines, the ARHA Board’s activities during its 2023-24 year are summarized below.

ARHA Policy and Membership Accomplishments

- Former CEO, Keith Pettigrew, resigned in October 2023 and the Board undertook a nationwide search for a replacement. Rickie Maddox was appointed as the Interim CEO on November 1, 2023, and served until the Board named Erik Johnson as the new CEO effective September 9, 2024.
- The Board approved the purchase of 901 N. Alfred Street, a 1.2 acre site for future development.
- The Board approved the James Bland I, James Bland II, and Old Dominion repositioning plans from ACC (HUD annual payments) to RAD (HCVP/Section 8 voucher payments) in January 2024.
- The Board Chair and Vice Chair regularly briefed City Council on the Board’s activities via the City Council/ARHA Subcommittee meetings where program initiatives and development plans are discussed.

ARHA Board Member Activities

- List any member activities, if relevant, pertaining to members N/A

Program and/or Legislative Accomplishments

- Santa’s Winter Wonderland – This event was again presented in a hybrid (walk up/drive thru in the parking lot at the Charles Houston Recreation Center. Toys for 901 children from 361 families were prepackaged by age group. Staff delivered toys to the families that were unable to utilize one of the other two options.

- Coat and backpack distribution events were held in partnership with the Firefighters and Friends organization.

Goals for 2024-2025

List goals of the Advisory Group – N/A

Leadership

- Officers for the upcoming year are Anitra Androh, Chair, and Willie Bailey is the Vice-Chair. ARHA CEO Erik Johnson serves as Secretary.
- Current Board Member term expirations, with month they were appointed, are listed below.

Anitra Androh

Current Term: Feb. 9, 2021 – Feb. 28, 2025

Office/Role: CHAIRWOMAN/CITIZEN

Willie F. Bailey, Jr.

Current Term: Mar. 10, 2020 – Mar. 31, 2024

Office/Role: VICE CHAIRMAN/CITIZEN

Peter Kleeblatt

Current Term: Jan. 10, 2023 – Jan. 31, 2027

Office/Role: CITIZEN

Christopher Ballard

Current Term: Oct. 12, 2021 – Oct. 31, 2025

Office/Role: CITIZEN

Daniel Bauman

Current Term: Jan. 12, 2021 – Jan. 31, 2025

Office/Role: CITIZEN (Resigned Jun. 20, 2024)

Kevin Harris

Current Term: Jun. 13, 2023 – Jun. 30, 2027

Office:/Role: Alexandria Resident Council Representative

Michelle Krocker

Current Term: Sept. 13, 2022 – Sept. 30, 2026

Office/Role: CITIZEN

Merrick Malone

Current Term: Apr. 5, 2022 – Apr. 30, 2025

Office/Role: CITIZEN

Bradley Duncan
Current Term: Oct. 1, 2024 – 9/30/2028
Office/Role: CITIZEN

- During the 2023 - 2024 year, membership included the following individuals:

Peter Kleeblatt
Anitra Androh
Willie Bailey, Sr.
Christopher Ballard
Daniel Bauman
Kevin Harris
Merrick Malone
Tracy Jefferson
Michelle Krockner

- Erik Johnson is the staff liaison to the ARHA Board of Commissioners.