

APPLICATION SPECIAL USE PERMIT

SPECIAL USE PERMIT #_____

205 MacArthur Road, Alexandria, Virginia

PRO	PERTY LOCATION:	205 WacArthur K	oad, Alexandria, Virginia	
		24.01 01 29		R8
TAX	MAP REFERENCE:			ZONE:
APP Name	Character Holes:	dings 9 LLC, a Virş	ginia limited liability comp	any
Addre	ass.			
	0	tion 12-901 (C) Spe	cial Use Permit to construc	t a new single unit
rko	Dwelling on a develo	ped substandard lo	t.	
√			Special Use Permit in accord	
V	permission to the Ci	ty of Alexandria sta	permission from the prope aff and Commission Memb , connected with the applicati	ers to visit, inspect, and
√	permission to the City	of Alexandria to post to Article IV, Section	permission from the proper placard notice on the proper or 4-1404(D)(7) of the 1992 Zo	y for which this application
√	including all surveys, of accurate to the best of materials, drawings of representations made the applicant unless fillustrative of general	drawings, etc., require their knowledge and r illustrations submitt to the Director of Pla those materials or re plans and intentions	all of the information hereined to be furnished by the applicant is hereined in support of this application and Zoning on this appresentations are clearly stanced to substantial revisional Ordinance of the City of Alexandral	licant are true, correct and by notified that any written ition and any specific oral plication will be binding on ated to be non-binding or on, pursuant to Article XI,
	ncan W. Blair, Attorno		MMOM Signature	8/28/25 Date N/A
Mailin	ng/Street Address		Telephone #	Fax #
	<u> </u>			
City a	and State	Zip Code	Email	address

r -			
PROPI	ERTY OWNER'S AUTHORIZATION		
	205 MacArthur Road, Alexan	dria, Virginia	
As the	property owner of		, I hereby
	(Property Address) Section 12	2-901 (C) Special Use Permit	
grant th	ne applicant authorization to apply for the		_ use as
	(use)		
describ	ed in this application.		
	Character Holding 9, LLC		
Name:_		Phone	
	Please Print		
Address	0 20 000100	Email:	
Signat	CHIN COM CHOW	8 28 25	
Sigilat	BY: Duncan W. Blair, Attorney/Agent	Date:	
1.	Floor Plan and Plot Plan. As a part of this application	on the applicant is required to s	ubmit a floor plan and plat a
	site plan with the parking layout of the proposed use	The SUP application checklist	lists the requirements of the
	floor and site plans. The Planning Director may wait	e requirements for plan submiss	sion upon receipt of a writter
	request which adequately justifies a waiver.		·
	Required floor plan and plot/site plan attached		
	P Required floor plan and plousite plan attached	•	
	[] Requesting a waiver. See attached written req	uest.	
2.	The applicant is the (check one):		
	[√] Owner		
	[] Contract Purchaser		
	[] Lessee or [] Other: of the su	hiert property	
	t the su	bject property.	
State th	e name, address and percent of ownership of any pe	erson or entity owning an interes	st in the applicant or owner,
unless	he entity is a corporation or partnership, in which case		•
	Character Holding 9, LLC is a Virginia limite	d liability company. The Prini	cipal
	d Managar of the LLC is Is ask Hamilton, 1000 D.		
an	d Manager of the LLC is Jacob Hamilton ,1000 Be	ernard Street, Alexandria, Virg	ginia.

OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant.	State the name, address and percent of ownership of any person or entity owning an
interest in the	applicant, unless the entity is a corporation or partnership, in which case identify each
	than three percent. The term ownership interest shall include any legal or equitable interest
held at the time	of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. Character Holding 9, LLC		100%
2. See Attached		
3,		

2. Property. State the name, address and percent of ownership of any person or entity ownin	g an
interest in the property located at205 MacArthur Road, Alexandria , Virginia	(address),
unless the entity is a corporation or partnership, in which case identify each owner of more than	three
percent. The term ownership interest shall include any legal or equitable interest held at the time	of the
application in the real property which is the subject of the application.	

Name	Address	Percent of Ownership
Character Holding 9, LLC		100%
2. See Attached		
3.		

3. Business or Financial Relationships. Each person or entity indicated above in sections 1 and 2, with an ownership interest in the applicant or in the subject property are require to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review. All fields must be filled out completely. Do not leave blank. (If there are no relationships please indicated each person or entity and "None" in the corresponding fields).

For a list of current council, commission and board members, as well as the definition of business and financial relationship, click here.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1. Character Holding 9, LLC	None	
2.		
3.		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that

Date	Printed Name	Signature	
the information	provided above is true and correct.	polled	

Last updated: 10.21.2020

OWNERSHIP AND DISCLOSURE STATEMENT ADDITIONAL INFORMATION

The owner and applicant is Character Holdings 9, LLC Virginia limited liability company.

Character Companies, Inc., a Virginia Corporation Is the sole owner and member of Character Holdings 9, LLC

Jacob Hamilton is the sole owner and member of Character Companies Inc.

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia? Copy to be provided upon request. [/] **Yes.** Provide proof of current City business license [] No. The agent shall obtain a business license prior to filing application, if required by the City Code. NARRATIVE DESCRIPTION 3. The applicant shall describe below the nature of the request in detail so that the Planning Commission and City Council can understand the nature of the operation and the use. The description should fully discuss the nature of the activity. (Attach additional sheets if necessary.) The Applicant is requesting a Section 12-901(C) Special Use Permit to construct a single unit dwelling on a developed substandard lot. The proposed new dwelling is compatible with the character of the neighborhood in terms of its size, design, height and Building orientation to the street.

USE CHARACTERISTICS

	proposed special use permit request is for (check one):
	new use requiring a special use permit, expansion or change to an existing use without a special use permit,
	expansion or change to an existing use with a special use permit,
	her. Please describe: SUP to construct a new single unit dwelling on a developed substandard lot.
• •	
Pleas	e describe the capacity of the proposed use:
A.	How many patrons, clients, pupils and other such users do you expect?
	Specify time period (i.e., day, hour, or shift).
	Not Applicable -Single unit dwelling.
B.	How many employees, staff and other personnel do you expect? Specify time period (i.e., day, hour, or shift). Not Applicable -Single unit dwelling.
Pleas	e describe the proposed hours and days of operation of the proposed use: Not Applicable -Sing dwelling.
Day:	Hours:
Pleas	e describe any potential noise emanating from the proposed use.
A.	Describe the noise levels anticipated from all mechanical equipment and patrons.
	Not Applicable -Single unit dwelling.
B.	How will the noise be controlled? Not Applicable -Single unit dwelling.

Last updated: 10.21.2020

Pleas	se provide information regarding trash and litter generated by the use.
A.	What type of trash and garbage will be generated by the use? (i.e. office paper, food wrappers) Not Applicable -Single unit dwelling.
В.	How much trash and garbage will be generated by the use? (i.e. # of bags or pounds per day or pounds) Not Applicable -Single unit dwelling.
C.	How often will trash be collected? Not Applicable -Single unit dwelling.
D.	How will you prevent littering on the property, streets and nearby properties?
	Not Applicable -Single unit dwelling.
	nny hazardous materials, as defined by the state or federal government, be handled, stored, or generatory?
[] Y	es. [/] No.

77.			npounds, for example paint, link, lacquer thinner, or cleaning or degreasing generated on the property?	solvent, be
	[] Ye	es. [✓]	No.	
	If yes,	provide the na	ame, monthly quantity, and specific disposal method below:	
4.5				_
12.			proposed to ensure the safety of nearby residents, employees and patrons? Single unit dwelling.	_
ALC	ЭНОЬ	SALES		-
13.	A.	Will the prop	posed use include the sale of beer, wine, or mixed drinks?	
		[] Yes	[1 10	
			ibe existing (if applicable) and proposed alcohol sales below, including if the remises and/or off-premises sales.	ABC license wil
				_

PARKING AND ACCESS REQUIREMENTS

14.	A	How many parking spaces of each type are provided for the proposed use:
		2 Standard spaces
		Compact spaces
		Handicapped accessible spaces.
		Other.
		Planning and Zoning Staff Only
	1	equired number of spaces for use per Zoning Ordinance Section 8-200A
	1	pes the application meet the requirement? [] Yes [] No
	В.	Where is required parking located? (check one)
		[v] on-site
		[] off-site
		If the required parking will be located off-site, where will it be located?
	8==	
site pa	arking ustrie	OTE: Pursuant to Section 8-200 (C) of the Zoning Ordinance, commercial and industrial uses may provide off within 500 feet of the proposed use, provided that the off-site parking is located on land zoned for commercia uses. All other uses must provide parking on-site, except that off-street parking may be provided within 300 see with a special use permit.
	C.	If a reduction in the required parking is requested, pursuant to Section 8-100 (A) (4) or (5) of the Zoning Ordinance, complete the PARKING REDUCTION SUPPLEMENTAL APPLICATION.
		[] Parking reduction requested; see attached supplemental form
15.	Ple	se provide information regarding loading and unloading facilities for the use:
	A.	How many loading spaces are available for the use?Not Applicable -Single unit dwelling.
		Planning and Zoning Staff Only
		Required number of loading spaces for use per Zoning Ordinance Section 8-200
		Does the application meet the requirement?
		[]Yes []No

Last updated: 10.21.2020

	В.	Not Applicable -Single unit dwelling. Where are off-street loading facilities located?								
	C.	During what hours of the day do you expect loading	ng/unloading operation	ns to occur?						
		Not Applicable -Single unit dwellin	g.							
	D.	How frequently are loading/unloading operations of Not Applicable -Single unit dwelling	ng.							
16.		at access to the subject property adequate or are are ary to minimize impacts on traffic flow? Not Applicable -Single unit dwelling	ny street improvement	ts, such as a new tu						
SITE	CHAR	RACTERISTICS								
17.	Will the	proposed uses be located in an existing building?	[] Yes	[/] No						
	Do you	propose to construct an addition to the building?	[] Yes	[/] No						
	How lar	ge will the addition be?square feet.								
18.	What wi	ill the total area occupied by the proposed use be?	3,935 GFA							
		sq. ft. (existing) + sq. ft. (addition if a	any) =sq. ft	. (total)						
19.	[] a sta [/] a hou [] a wa [] a sho [] an of	posed use is located in: (check one) and alone building use located in a residential zone arehouse opping center. Please provide name of the center: ffice building. Please provide name of the building: r. Please describe:								

End of Application



Department of Planning & Zoning Supplemental Special Use Permit Application Checklist New Development or Redevelopment of Substandard Lots

Floor Area Ratio Worksheet:
Existing Building
✓ Proposed Building
Contextual Blockface Study:
Threshold heights for each property
Front setbacks for each property
Building heights for each property
*Contact staff to confirm contextual blockface
Photos of comparison buildings on both sides of the block
Site plan of immediate area showing comparison buildings and adjacent streets
Plat submitted to scale showing existing building(s)
Existing trees and trees proposed for removal – include caliper and tree species
Elevation drawings to scale with dimensions for:
Height of existing building
Proposed building design including dimensions for setbacks and heights
Scaled plans with dimensions for:
Floor plans for each floor of proposed building, including basement and attic
Roof truss section

Last updated: 11.4.2019

Supplemental application for the following uses:
Automobile Oriented
Parking Reduction
Signs
✓ Substandard Lot
Lot modifications requested with SUP use
Interior Floor Plan
Include labels to indicate the use of the space (doors, windows, seats, tables, counters, equipment)
If Applicable
Plan for outdoor uses
Contextual site image
Show subject site, on-site parking area, surrounding buildings, cross streets



Department of Planning and Zoning Floor Area Ratio and Open Space Calculations for Single and Two-Family Residential Outside Historic Districts



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A.	Property Info							
A1.	205 MacArthur Rd Street Address	I, Alexandria, VA 223	805, L	JSA			R-8 Zon	T
			,) 2E				
A2.	6,759.00 Total Lot Area		X C	ກ່ວວ Floor Area Ratio Al	llowed by Zone	=	2,369 Max	o.oo imum Allowable Floor Area
B.	Existing Gross			Allowable Exclu	sions**			
	Basement			Basement**			B1.	0.00 Sq. Ft.
	First Floor			Stairways**				Existing Gross Floor Area*
	Second Floor			Mechanical**			B2.	0.00 Sq. Ft.
	Third Floor			Attic less than 7'**				Allowable Floor Exclusions**
	Attic			Porches**			В3.	
								Existing Floor Area Minus Exclusions (subtract B2 from B1)
	Porches			Balcony/Deck**			Co	mments for Existing Gross Floor Area
	Balcony/Deck			Garage**			COI	minerits for Existing Gross Floor Area
	Garage			Other***				
	Other***			Other***				
B1.	Total Gross	0.00	B2.	Total Exclusions	0.00			
C.	Proposed Gross Basement First Floor Second Floor Third Floor Attic Porches Balcony/Deck	1,218.00 1,116.00 1,126.00 350.00		Allowable Exclu Basement** Stairways** Mechanical** Attic less than 7'** Porches** Balcony/Deck** Garage**	1,218.00		C1. C2. C3.	Proposed Gross Floor Area*
	Garage			Other***				Notes
	Other***			Other***				*Gross floor area for residential single and
C1.	Total Gross	3,935.00	C2.	Total Exclusions	1,733.00			two-family dwellings in the R-20, R-12, R-8, R-5, R-2-5, RB and RA zones (not including
D.	Total Floor A	rea		E. Open Spa	Ce (RA & RB Zones)		properties located within a Historic District) is the sum of <u>all areas under roof of a lot,</u> measured from exterior walls.
D1.	2,202.00	Sq. Ft.			0			** Refer to the Zoning Ordinance (Section
	Total Floor Area (Existing Ope	Sq.	Fξ.		2-145(A)) and consult with Zoning Staff for information regarding allowable exclusions.
D2.	0.005.05	Sq. Ft.		E2. Required Op E3. Proposed Op	Sq. en Space			Sections may also be required for some exclusions. *** Refer to the Zoning Ordinance (Section 2-145(A)) and consult with Zoning Staff for additional allowable exclusions. Additional exclusions may include space under balconies, retractable awnings, etc.
The		and the second second		46-4 4-40-6-4	a filia (la anti-sa di di		41.	
I DA III	mersianea hereb	v certities and atte	STS 1	mat in the hest (at nis/ner knowled:	ne '	THE 2	hove computations are true and correct

Jacob Hamilton

Signature:



CHARACTER COMPANIES INC.

JOB 1100 - 205 MACARTHUR RD. ALEXANDRIA VA

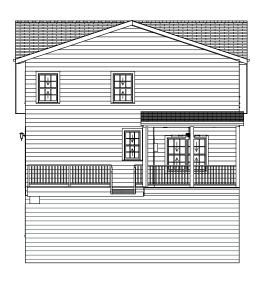
	LAYOUT PAGE TABLE								
LABEL	TITLE	DESCRIPTION	COMMENTS						
P-1	COVER/PROJECT OVERVIEW								
P2	LEFT AND RIGHT ELEVATIONS								
P3	FRONT AND BACK ELEVATIONS								
P4	MAIN LEVEL FLOOR PLAN								
P5	2ND LEVEL FLOOR PLAN								
P6	BASEMENT FLOORPLAN								

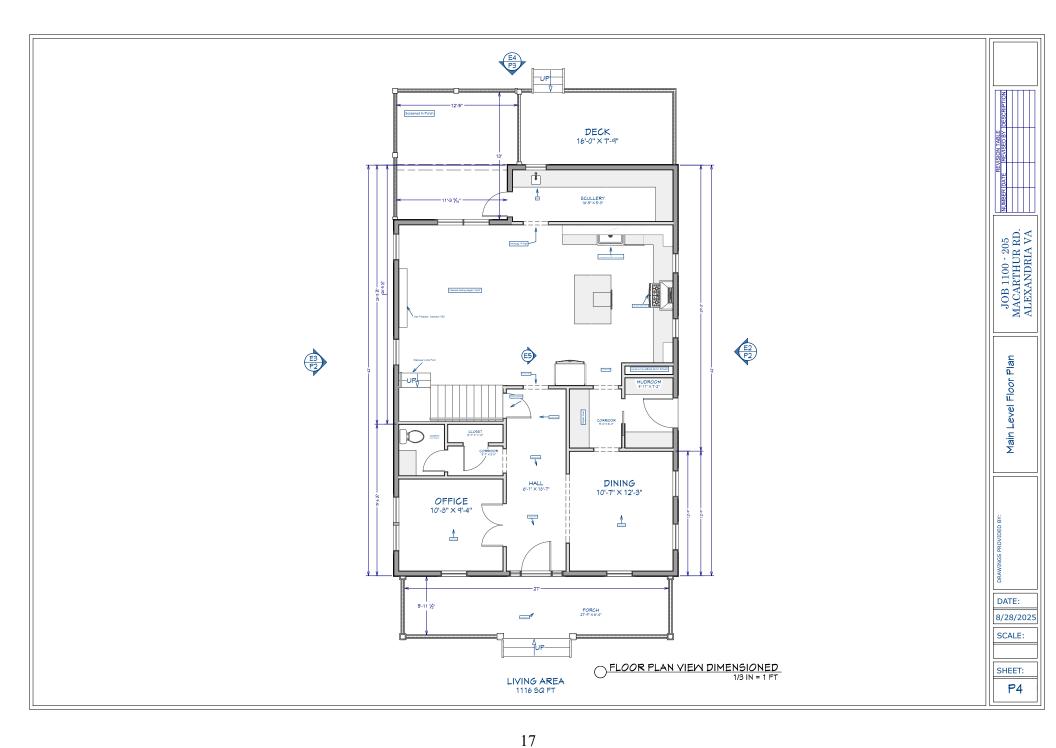


SHEET:

P3



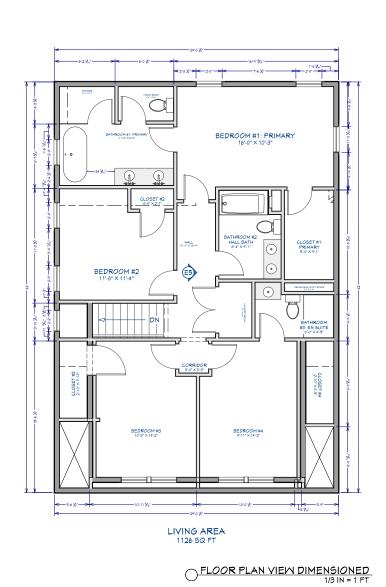




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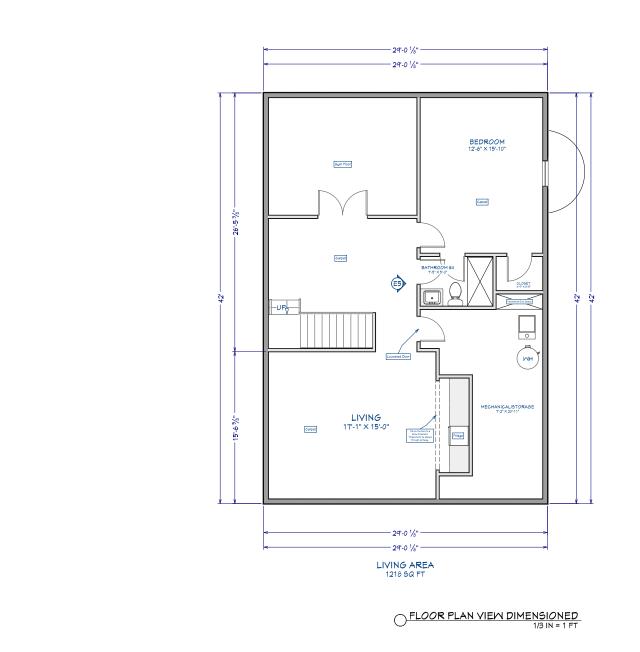
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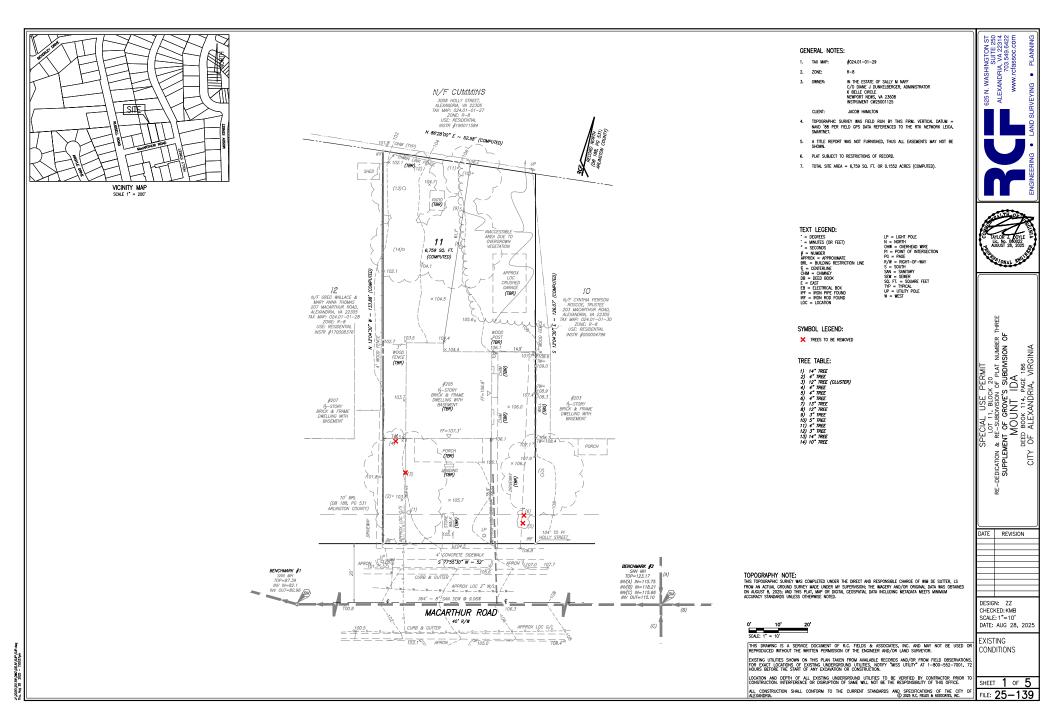
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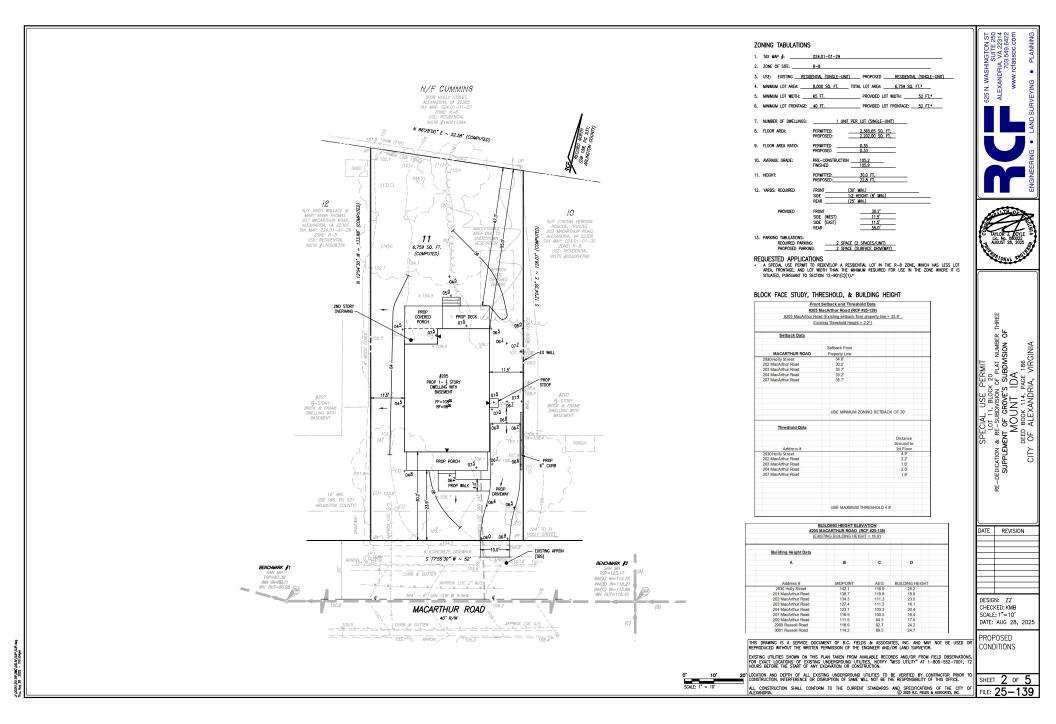


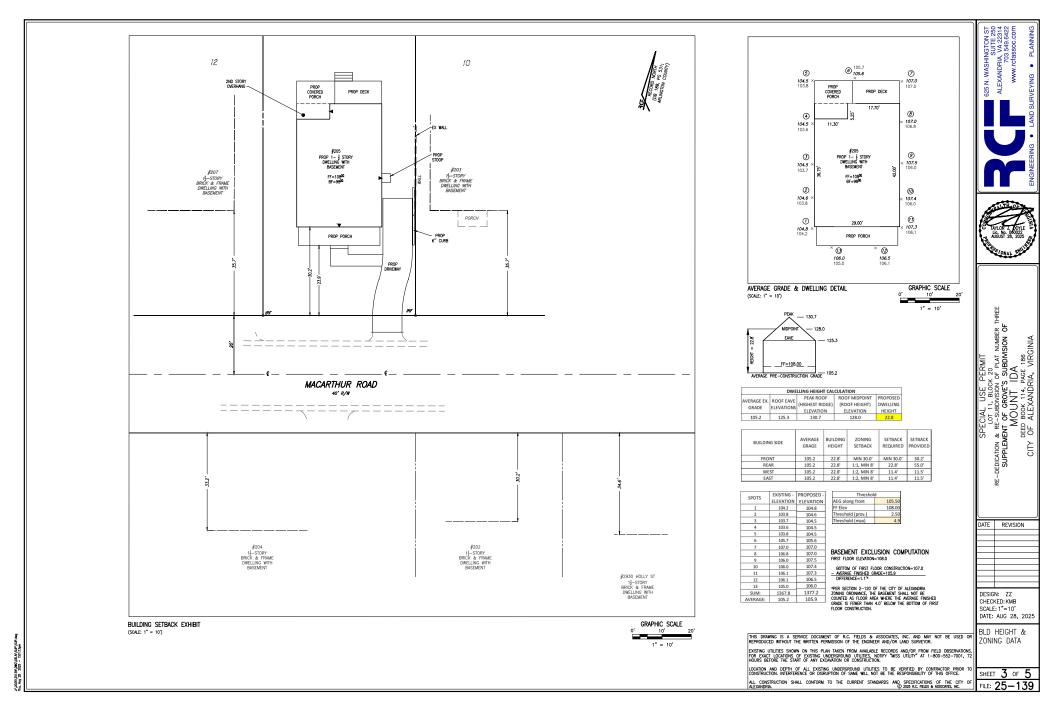
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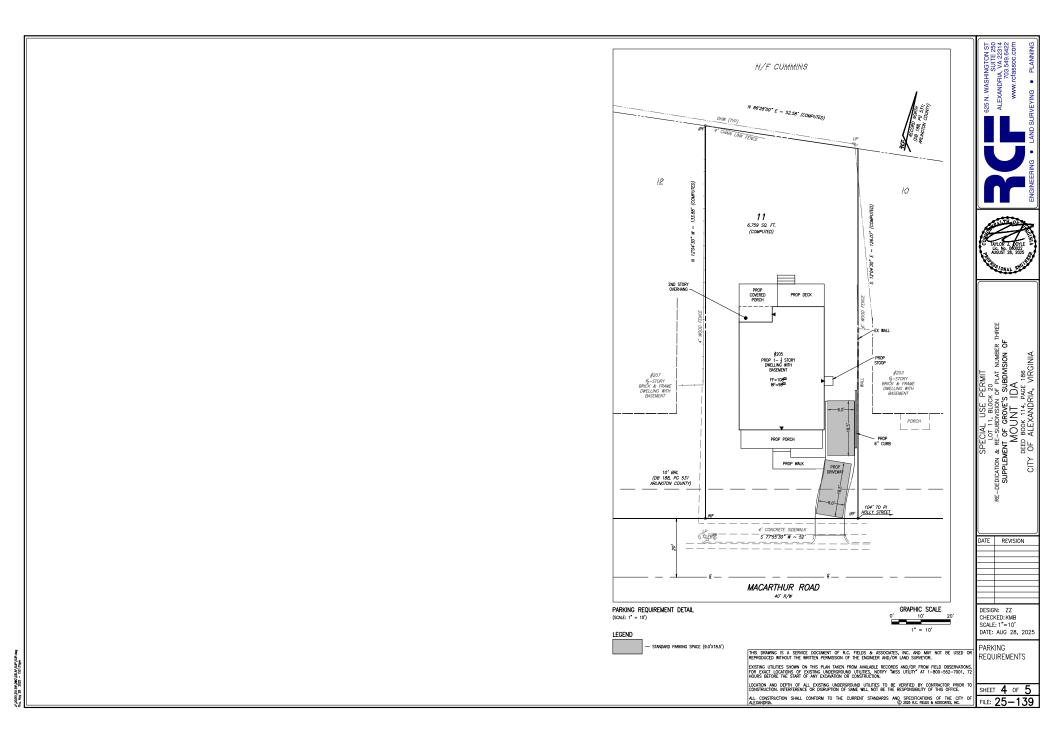
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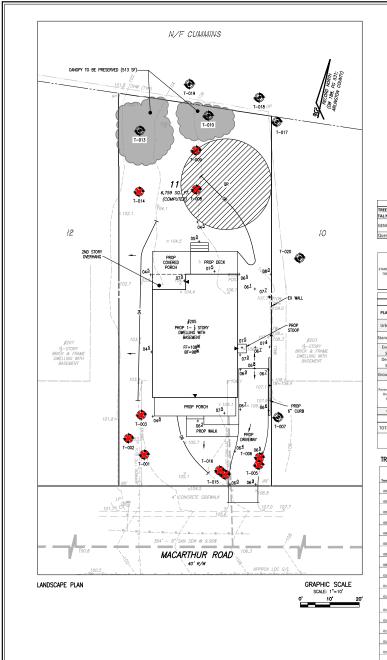














1 Quercus rubra Northern red oak 2"-3"/12-14'

PLAN KEY QUANTITY GENUS SPECIES COMMON NAME CALIPER/HEIGHT CCA PER TOTAL CROWN LOCAL REGIONALLY EASTERN TREE (SF) COVER (SF) (8) (4) U.S. (4)

1,250

1.250

2.826

26.1%

2,313 513

F) 6,759 R REQUIRED (SF) 1,690

roposed Trees 1,250 Proposed Shrubs

	то	TAL	1				STANDARD TREE CCA:	1,25	
			NATIVE PLANT TAB	ULATIONS			CROWN COVER TABULAT	IONS	
				BEGINNING JA	NUARY 2	, 2024	TOTAL SITE AREA (SF)	Т	
				REQUIRED	PROV	IDED	25% CROWN COVER REQUIRED (SF)		
LANTT	YPE	QUANTITY	NATIVE TYPE	96	QTY.	%	EXISTING CROWN COVER (SF)		
			Regional/Loc	al 20%		/-	REMOVED CROWN COVER (SF)		
Irban Ti	rees	1 1	Total Native				PRESERVED CROWN COVER (SF)		
			Regional/Loc	al 40%	1	100%	Crown Cover from Preserved Trees		
indard	Trees	1	Total Native		1	100%	Crown Cover from Preserved Shrubs	rubs	
Evergre	en		Regional/Loc	al 10%			PROPOSED CROWN COVER (SF)		
Shrubs			Total Native	es 40%			Crown Cover from Proposed Trees	-	
Decidu	ous		Regional/Loc	al 20%			Crown Cover from Proposed Shrubs	-	
Shrub	os		Total Native	es 80%			TOTAL CROWN COVER PROVIDED (%)	-	
ounder			Regional/Loc	al 10%			TOTAL CROWN COVER PROVIDED (SF)		
oundcovers			Total Native	es 20%					
rennials, Ferns, Ornamental			Regional/Loc	25% (perennials) 30% (ferns & grasses)					
Grasse			Total Native	60% (perennials) 80% (ferns & grasses)					
Vine	s		Total Native	es 100%					

			%	QIY.	%
Urban Trees		Regional/Local	20%		
Orban Trees		Total Natives	50%		
Standard Trees	1	Regional/Local	40%	1	100%
Standard Trees	1	Total Natives	80%	1	100%
Evergreen		Regional/Local	10%		
Shrubs		Total Natives	40%		
Deciduous		Regional/Local	20%		
Shrubs		Total Natives	80%		
Groundcovers		Regional/Local	10%		
Groundcovers		Total Natives	20%		
Perennials, Ferns, Ornamental		Regional/Local	25% (perennials) 30% (ferns & grasses)		
Grasses		Total Natives	60% (perennials) 80% (ferns & grasses)		
Vines		Total Natives	100%		
		TOTALS			
TOTAL PLANTS SPEC	IFIED	TOTAL SUM OF RE NATIVE F	TOTAL SUM OF NATIVE PLANTS		

TRFF	INVENTORY

Tree #	Common Name	DBH (Inches)	CRZ (Feet)	Condition Rating %	Owner	Field Notes
001	Tulip poplar	14.7	14.7	90%		
002	Eastern red cedar	5, 4.5	8.0	40%		Heavy decline
003	American holly	10.2, 8.1, 7	14.8	90%		
005	Arborvitae	3.7	8.0	90%		
006	Spindle tree	- 4	8.0	90%		
007	River birch	14, 14, 13	23.7	90%	Off	
008	Eastern hemlock	14.5	14.5	70%		Vines in low canopy
009	Flowering dogwo	3	8.0	30%		Suppressed, in decline
010	Flowering dogwo	6	8.0	90%		
013	American holly	15.5	15.5	90%		
014	Eastern hemlock	12	12.0	90%		
015	Crape myrtle	8.5, 7.5, 6.6	13.1	90%		
016	Arborvitae	5, 4	8.0	90%		
017	Eastern hemlock	12	12.0	90%	Off	
018	American holly	9	9.0	90%	Off	
019	Mimosa tree	7, 4, 4	9.0	90%	Off	
020	Kousa dogwood	10	10.0	90%	Off	

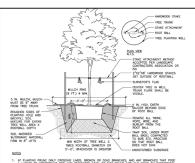
A STANDARD LANDSCAPE PLAN NOTES

1 1

100.0% 100.0% 100.0%

I OF I

LD 016



 AT PLANTING PRUNE ONLY CROSSING LIMBS, BROKEN OR DEAD BRANCHES, AND ANY BRANCHES THAT POSE A HAZARD TO PEDESTRIANS PER ANSI STANDARDS ASOO. DO NOT PRUNE INTO OLD WCCO ON EVERGREENS. CONTRACTOR SHALL MAXIMIZE EXCANATED AREA FOR TIREE WELL WITHOUT ADVERSELY IMPACTING ADJACENT SITE FEATURES

- UNLESS OTHERWISE DIRECTED BY PROJECT SPECIFICATIONS OR CITY STAFF, SOIL MIXTURE SHALL BE CLEAN OF DEBRIS, AND MEET SOIL COMPOSITION REQUIREMENTS OF CITY OF ALEXANDRIA LANDSCAPE GUIDELINES.
- 5. TREES PLANTED WITHOUT THE TRUNK FLARE VISIBLE WILL BE REJECTED.
- ALL PLANTS MUST BE WATERED AT INSTALLATION AND AGAIN WITHIN 48-HOURS OF INSTALLATION, ESTABLISHMENT WATERING SHALL BE PER THE SPECIFICATIONS ON ALL DETAILS.
- 7. STAKES WILL BE INSTALLED USING ARBORICULTURE PRACTICES, TREES SHALL STAND PLUM AFTER STAKING
- 8. INSTALLATION WILL INCLUDE THE REMOVAL OF ALL STAKING MATERIAL ONE YEAR AFTER INSTALLATION. ANY HOLES LEFT BY REMOVING STAKING SHALL BE FILLED WITH APPROVED TOPSOIL / BACKFILL MIXTURE.
- CONTRACTOR SHALL USE GALVANIZED EYESCREW & TURNBUCKLE INSTEAD OF ARBOR TIE ONLY FOR TREES OF SIGNIFICANT SIZE AS DIRECTED BY CITY STAFF.

A DECIDUOUS TREE PLANTING
NOT TO SCALE

THIS DRAWING IS A SERVICE DOCUMENT OF R.C. FIELDS & ASSOCIATES, INC. AND MAY NOT BE USED OR REPRODUCED WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER AND/OR LAND SURVEYOR.

EXISTING UTILITIES SHOWN ON THIS PLAN TAKEN FROM AVAILABLE RECORDS AND/OR FROM FIELD OBSERVATIONS. FOR EXACT LOCATIONS OF EXISTING UNDERGROUND UTILITIES, NOTIFY "MISS UTILITY" AT 1-800-552-7001, 72 HOURS BEFORE THE START OF ANY EXCAMATION OR CONSTRUCTION. LOCATION AND DEPTH OF ALL EXISTING UNDERGROUND UTILITIES TO BE VERIFIED BY CONTRACTOR PRIOR CONSTRUCTION. INTERFERENCE OR DISRUPTION OF SAME WILL NOT BE THE RESPONSIBILITY OF THIS OFFICE.

ALL CONSTRUCTION SHALL CONFORM TO THE CURRENT STANDARDS AND SPECIFICATIONS OF THE CITY OF ALEXANDRIA. © 2025 R.C. FIELDS & ASSOCIATES, INC.

DESIGN: ZZ CHECKED: KMB SCALE: 1"=10" DATE: AUG 28, 2025

LANDSCAPE PLAN

SHEET 5 OF 5 FILE: 25-139

24

| 625 N. WASHINGTON S SUITE 2: ALEXANDRIA, VA 223 703.549.64 www.rcfassoc.cc

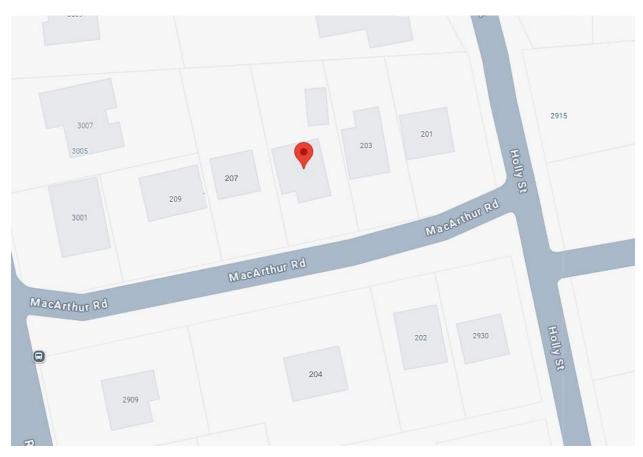


SION OF PLAT NUMBER THAT SION OF PLAT NUMBER THAT NUMBER THAT I DA EDICATION & RE-CIT

DATE REVISION

PHOTO COMPARISON:

VICINITY MAP:



2930 HOLLY STREET:



