

**BOARD OF ZONING APPEALS**  
**PUBLIC HEARING MINUTES**

The regular meeting of the Board of Zoning Appeals was held on  
Monday, June 10, 2024, at 7:00 p.m.  
in Council Chambers, City Hall, Alexandria, Virginia

The proceedings of the meeting were recorded; records of each case are on the web at [www.alexandriava.gov/dockets](http://www.alexandriava.gov/dockets) and on file in the Department of Planning and Zoning.

Members Present:     Tim Foley, Chair  
                            Dawn Bauman, Vice Chair  
                            Ryan Belmore  
                            Kimberlee Eveland  
                            Raj Patel  
                            Jon Waclawski

Members Absent:     Paul Liu

Staff Present:         Mary Christesen, Department of Planning & Zoning  
                            Sean Killion, Department of Planning and Zoning  
                            Molly Lambert, Department of Planning & Zoning

## CALL TO ORDER

1. Mr. Foley called the June 10, 2024, Board of Zoning Appeals to order at 7:03 p.m.

## ANNOUNCEMENTS

2. The Board will hold a Work Session after the Public Hearing for technical iPad training.
3. Recognition of Jon Waclawski's service to the Board of Zoning Appeals.

## UNFINISHED BUSINESS AND ITEMS PREVIOUSLY DEFERRED

## NEW BUSINESS

4. BZA#2024-00001 2612 Terrett Avenue Public Hearing and consideration of a request for a Special Exception to construct a second story addition in the required secondary front yard; zoned: R-2-5/Residential Applicant: Christine A. Kelly, AIA

**BOARD OF ZONING APPEALS ACTION, JUNE 10, 2024:** On a motion by Mr. Belmore, seconded by Mrs. Eveland, the Board of Zoning Appeals voted to approve the requested special exception subject to all applicable codes, ordinances, staff recommendations and conditions. The motion carried on a vote of 6 to 0.

Reason: The Board agreed with the staff analysis that the request met the criteria for a special exception.

Speakers: Alexandra Leis, owner, presented the case and answered questions.

Discussion: Mr. Waclawski stated that the request was similar to others approved in the past and appeared to meet the criteria for a special exception. Ms. Eveland asked the applicant about the proposed finishes for the addition, and the applicant responded that they will be in keeping with the Craftsman style. Mr. Belmore noted that he appreciated the applicants' efforts to obtain support from their neighbors.

## MINUTES

5. Consideration of the Minutes from the December 11, 2023, Board of Zoning Appeals Public Hearing.

**BOARD OF ZONING APPEALS ACTION, JUNE 10, 2024:** By unanimous consent, the Board of Zoning Appeals approved the minutes, as submitted.

## ADDITIONAL BUSINESS

6. Elections:  
On a nomination by Ms. Eveland, seconded by Ms. Bauman, Mr. Patel was elected as Secretary by a vote of 6 to 0.

On a nomination by Mr. Belmore, seconded by Ms. Eveland, Ms. Bauman was elected as Vice Chair by a vote of 6 to 0.

On a nomination by Ms. Bauman, seconded by Mr. Belmore, Mr. Foley was elected as Chair by a vote of 6 to 0.

**ADJOURNMENT**

7. The Board of Zoning Appeals meeting was adjourned at 7:19 p.m.