

City of Alexandria
Meeting Minutes
City Council Legislative Meeting

Wednesday, March 27, 2013

Present: Mayor William D. Euille, Vice Mayor Allison Silberberg, Members of Council John Taylor Chapman, Timothy B. Lovain, Redella S. Pepper, Paul C. Smedberg and Justin M. Wilson.

Absent: None.

Also Present: Mr. Jinks, Deputy City Manager; Mr. Banks, City Attorney; Mr. Fletcher, Special Assistant to the City Manager; Ms. Evans, Deputy City Manager; Mr. Penn, Emergency Management Coordinator; Fire Chief Thiel; Ms. Smith, Director, Office of Management and Budget (OMB); Ms. Triggs, Chief Financial Officer/Director of Finance; Mr. Baier, Director, Transportation and Environmental Services (T&ES); Ms. Blackford, Communications Officer, Office of Public Information and Communications; Mr. Bever, Budget Analyst, OMB; Ms. Poole, T&ES; Mr. Martinez, Information Technology Services; Police Captain Wemple; and Mr. Lloyd.

Recorded by: Gloria Sitton, Deputy City Clerk and Clerk of Council.

City Council held a work session with the Alexandria Convention and Visitors Association in the Council Workroom at 5:30 p.m.

1. Calling the Roll.

The meeting was called to order by Mayor Euille, and the Deputy City Clerk called the roll. All the members of Council were present.

2. Moment of Silence and Pledge of Allegiance

City Council observed a moment of silence and recited the Pledge of Allegiance.

3. Reading and Acting Upon the Minutes of the Following Meetings of City Council:

The Public Hearing Meeting Minutes of January 12, 2013;
The Special Public Hearing Meeting Minutes of March 11, 2013;

The Regular Meeting Minutes of March 12, 2013;
The Public Hearing Meeting Minutes of March 16, 2013

A motion was made by Vice Mayor Silberberg to reconsider the Public Hearing Meeting Minutes of February 23, 2013. The motion failed for lack of a second.

WHEREUPON, upon motion by Councilman Smedberg, seconded by Councilwoman Pepper and carried unanimously, City Council approved the following meeting minutes: the public hearing meeting minutes of January 12, 2013; the special public hearing meeting minutes of March 11, 2013; the regular meeting minutes of March 12, 2013; and the public hearing meeting minutes of March 16, 2013. The vote was as follows: In favor, Mayor Euille, Vice Mayor Silberberg, Councilman Chapman, Councilmember Lovain, Councilwoman Pepper, Councilman Smedberg and Councilman Wilson; Opposed, None.

RECOGNITION OF YOUTH BY MEMBERS OF CITY COUNCIL

None.

PROCLAMATIONS

None.

REPORTS AND RECOMMENDATIONS OF THE CITY MANAGER CONSENT CALENDAR (4-7)

(Resignations and Uncontested Appointments)

4. Receipt of the Following Resignations from Members of Boards, Commissions and Committees:
 - (a) Commission on HIV/AIDS
Monika Jones
LaDonna Sanders
 - (b) Human Rights Commission
Monika Jones
 - (c) Commission on Persons with Disabilities
Kevin Lynch
 - (d) Public Health Advisory Commission
Michael Crawford
 - (e) Waterfront Commission
Melinda (Mindy) Lyle

(A copy of the above resignations is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item 4(a-e); 03/27/13, and is incorporated as part of this

record by reference.)

5. Uncontested Appointments to Boards, Commissions and Committees:

- (a) Affordable Housing Advisory Committee
1 Person Who is Either a City Employee or a Teacher with the Alexandria City Public Schools
- (b) Alexandria Convention and Visitors Association Board of Governors
1 City Manager or Designee
- (c) Alexandria-Gyumri Sister City Committee
1 Citizen Member
- (d) Alexandria Transportation Commission
1 Member from the Alexandria Transit Company Board of Directors, Nominated by the Board
- (e) Archaeological Commission
1 Member from the Alexandria Association
- (f) Board of Zoning Appeals
1 Citizen Member
- (g) Commission for the Arts
1 Member Who Represents Arts Education or Business Expertise, Relative to Arts and Cultural Development, Including Such Perspectives as Marketing, Finance/Funding, Tourism Promotion and Organizational Development
- (h) Commission on Information Technology
1 Representative for Councilwoman Pepper
- (i) Commission on Persons with Disabilities
1 Citizen Member
- (j) Historic Alexandria Resources Commission
1 Alexandria Historical Society Representative
- (k) Human Rights Commission
1 Commission for Women Representative
- (l) Local Emergency Planning Board
1 Representative of Community Groups
- (m) Public Records Advisory Commission
1 Citizen Member
- (n) Social Services Advisory Board
1 Citizen Member

- (o) Torpedo Factory Art Center Board
1 Representative of the City Manager

(A copy of the above appointments are on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 5 (a-o); 03/27/13, and is incorporated as part of this record by reference.)

(Reports and Recommendations of the City Manager)

- 6. Consideration of Adopting the 2013 City of Alexandria Emergency Operations Plan Update.

(A copy of the City Manager's memorandum dated March 20, 2013, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item 6; 03/27/13, and is incorporated as part of this record by reference.)

- 7. Consideration of Authorization of Recommended Capital Project Allocations and Planned Expenditures.

(A copy of the City Manager's memorandum dated March 20, 2013, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 7; 03/27/13, and is incorporated as part of this record by reference.)

END OF CONSENT CALENDAR

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Councilman Wilson and carried unanimously, City Council approved the Consent Calendar, with the exception of docket item #6, which was considered under separate motion. The City Manager's recommendations were as follows:

- 4. City Council accepted the following resignations with regret: (a) Monika Jones and LaDonna Sanders, Commission on HIV/AIDS; (b) Monika Jones, Human Rights Commission; (c) Kevin Lynch, Commission on Persons with Disabilities; (d) Michael Crawford, Public Health Advisory Commission; and (e) Melinda (Mindy) Lyle, Waterfront Commission.

- 5. City Council appointed the following persons to boards and commissions: (a) reappointed John Catlett as the person who is either a City employee or a teacher with the Alexandria City Public Schools and reappointed Rick Liu as the homeowner in the City to the Affordable Housing Advisory Committee; (b) waived the residency requirement and appointed Mark Jinks as the City Manager designee to the Alexandria Convention and Visitors Association Board of Governors; (c) appointed Kevin Morgan as the citizen member to the Alexandria-Gyumri Sister City Committee; (d) appointed Kerry Donley as the member from the Alexandria Transit Company Board of Directors, nominated by the Board and appointed Maria Wasowski as the member from the Planning Commission, nominated by the Commission to the Alexandria Transportation Commission; (e) appointed Kevin McCandlish as the member from the Alexandria Association to the Archaeological Commission; (f) appointed Laurence Altenburg as the citizen member to the Board of Zoning Appeals; (g) reappointed David Martin as the member who represents arts education or business expertise, relative to arts and cultural development, including such perspectives as marketing, finance/funding, tourism

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 8; 03/27/13, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed and ballots tallied with the following results: City Council reappointed Lora Jerakis as the citizen member to the Alexandria-Caen Sister City Committee. The vote was as follows:

Euille	-	Jerakis
Silberberg	-	Jerakis
Chapman	-	Jerakis
Lovain	-	Jerakis
Pepper	-	Jerakis
Smedberg	-	Greiner
Wilson	-	Jerakis

9. Alexandria Redevelopment and Housing Authority
2 Citizen Members

(The following persons volunteered for appointment to the above commission)

NAME: ENDORSED BY:

Daniel Bauman
Jorianne Jernberg
John Keegan
Michelle Millben
Charles Sumpter

Deborah Edelin
Michael Angeloni
Jesse O'Connell

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 9; 03/27/13, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed and ballots tallied with the following results: City Council appointed Michelle Millben as the one citizen member. No one candidate received a majority vote for the second citizen member, so a revote had to be taken:

Euille	-	Millben, Sumpter
Silberberg	-	Millben, Keegan
Chapman	-	Millben, Sumpter
Lovain	-	Millben, Bauman
Pepper	-	Millben, Sumpter
Smedberg	-	Millben, Bauman
Wilson	-	Millben, Bauman

WHEREUPON, ballots were again distributed, tellers were again appointed and ballots were again tallied with the following results: City Council appointed Daniel Bauman as the

NAME:

ENDORSED BY:

Vishal Aswani
Steven Lenkart
James Lewis

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 13; 03/27/13, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed and ballots tallied with the following results: City Council appointed James Lewis at the citizen member to the Traffic and Parking Board. The vote was as follows:

Euille	-	Lewis
Silberberg	-	Lewis
Chapman	-	Lewis
Lovain	-	Lewis
Pepper	-	Lewis
Smedberg	-	Lewis
Wilson	-	Lewis

- 14. Waterfront Commission
1 Citizen Member Who Does Not Live in Any of These Areas of the City: East of Washington Street and South of King Street, East of Washington Street and North of King Street, or East of Washington Street and North of Pendleton Street

(The following persons volunteered for appointment to the above commission)

NAME:

ENDORSED BY:

John Bordner
Melissa Feld

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 14; 03/27/13, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed and ballots tallied with the following results: City Council appointed John Bordner as the citizen member who does not live in any of these area of the City: east of Washington Street and South of King Street, east of Washington Street and north of King Street or east of Washington Street and north of Pendleton Street to the Waterfront Commission. The vote was as follows:

Euille	-	Feld
Silberberg	-	Feld
Chapman	-	Bordner
Lovain	-	Feld
Pepper	-	Bordner
Smedberg	-	Bordner

REPORTS AND RECOMMENDATIONS OF THE CITY MANAGER FOR DISCUSSION

None.

REPORTS AND RECOMMENDATIONS FROM BOARDS, COMMISSIONS AND COMMITTEES

ORAL REPORTS BY MEMBERS OF CITY COUNCIL

ORAL PRESENTATIONS BY MEMBERS OF CITY COUNCIL

(a) Councilmember Lovain stated that he participated in the City Leaders Institute on Aging in Place, sponsored by the MetLife Foundation and the Partners for Livable Communities and he noted that part of the focus of the institute was on transportation for seniors aging in place. Councilmember Lovain noted that the MetLife Foundation will contribute a \$3000 grant to the City of Alexandria for contributing and presenting ideas for improving communities for aging in place initiatives and he reported that the City participants presented the Complete Streets initiative in the West End to improve access to transit, schools and parks.

(b) Councilman Chapman reported that he attended a productive bullying workshop sponsored by Zeta Chi Omega Chapter of Alpha Kappa Alpha Sorority, Inc., last week and the participants shared valuable information with the community.

(c) Councilman Chapman congratulated the winners of awards from the Commission for Women Salute to Women ceremony and he recognized Rev. Faye Gunn, the first woman to be a pastor at the Alfred Street Baptist Church.

(d) Councilman Chapman reminded everyone he would be sponsoring an Easter egg hunt this Saturday at his neighborhood park and encouraged everyone to use their neighborhood park.

(e) Vice Mayor Silberberg reported that she was the keynote speaker at the Sheriff's Department Employee Awards and Promotion ceremony and congratulated everyone on their achievements.

ORAL REPORT FROM THE CITY MANAGER

None.

ORDINANCES AND RESOLUTIONS

15. Consideration of a Resolution and Grant Application to the Federal Transportation Administration (FTA) New Freedom Program.

(A copy of the City Manager's memorandum dated March 20, 2013, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 15; 03/27/13, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilman Wilson, seconded by Councilmember Lovain and carried unanimously by roll-call vote, City Council adopted a resolution and authorized the City Manager to: (A) submit the grant application and the resolution to the Federal Transit Administration (FTA) for funding in the amount of \$320,000, to be matched by \$80,000 in FY 2013 City funds, for a program total of \$400,000; and (B) to execute all necessary documents that may be required under this program. The vote was as follows: In favor, Mayor Euille, Vice Mayor Silberberg, Councilman Chapman, Councilmember Lovain, Councilwoman Pepper, Councilman Smedberg and Councilman Wilson; Opposed, None.

The resolution reads as follows:

RESOLUTION NO. 2546

WHEREAS, in accordance with the Complete Streets Program of the Federal Transportation Administration allocation procedures, it is necessary that a request by City Council resolution be made in order that the Federal Transportation Administration fund Complete Street Program applications for:

- ✓ A Project grant of \$400,000 to make safety improvements including installation of pedestrian countdown signals, ADA compliant curb ramps and sidewalks and associated pedestrian safety improvements at four intersections with transit stops.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the City Manager is authorized, for and on behalf of the City of Alexandria, hereafter referred to as the PUBLIC BODY, to execute and file an application to the Federal Transportation Administration, hereafter referred to as the FTA, for financial assistance in the amount of \$320,000 to defray the costs borne by the PUBLIC BODY for Complete Street Programs programs; and to accept from the FTA reimbursements in such amounts as expenses are submitted, and to authorize the City Manager to furnish the FTA grants in such amounts as may be awarded, and to authorize the City Manager to furnish to the FTA such documents and other information as may be required for processing the application. The City Council certifies that the funds shall be used in accordance with the requirements of Section 58.1-638.A of the Code of Virginia.

BE IT FURTHER RESOLVED, the PUBLIC BODY will provide funds in the amount of \$80,000, which will be used as a 20 percent match to the FTA funds in the ratio as required in such Act, and that the records of receipts of expenditures of funds granted the PUBLIC BODY may be subject to audit by the FTA and by the State Auditor of Public Accounts, and that funds granted to the PUBLIC BODY for defraying the expenses of the PUBLIC BODY shall be used only for such purposes as authorized in the Code of Virginia. The undersigned duly qualified and acting as City Clerk of the PUBLIC BODY certifies that the foregoing is a true and correct copy of a Resolution, adopted at a legally convened meeting of the City Council held on the 27th day of March 2013.

16. Consideration of A Resolution Creating an Audit Subcommittee of City Council.

(A copy of the City Manager’s memorandum dated March 20, 2013, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 16; 03/27/13, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilman Wilson, seconded by Councilwoman Pepper and carried unanimously by roll-call vote, City Council adopted a resolution creating an Audit Subcommittee of City Council. The vote was as follows: In favor, Mayor Euille, Vice Mayor Silberberg, Councilman Chapman, Councilmember Lovain, Councilwoman Pepper, Councilman Smedberg and Councilman Wilson; Opposed, None.

The resolution reads as follows:

RESOLUTION NO. 2547

WHEREAS, under Section 2.02(h) of the City Charter City Council has the authority to “provide for the control and management of the fiscal affairs of the city . . . as may be necessary to give full and true accounts of the affairs, resources and revenues of the city and the handling, use and disposal thereof;”

WHEREAS, the Government Finance Officers Association recommends that local governments establish audit committees or the equivalent to provide review and oversight of internal controls, financial reporting, and independent auditors; and

WHEREAS, City Council has now determined that it is necessary and desirable to create an audit subcommittee of City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Alexandria Virginia:

1. That it creates a subcommittee of City Council comprised of two members of City Council.
2. The functions, powers and duties of the subcommittee include the following:
 - a. The subcommittee shall be responsible for the appointment, compensation, retention and oversight of the work of any independent accountants engaged for the purpose of preparing or issuing an independent audit or performing other independent audit, review or attest services;
 - b. The subcommittee shall have all accountants engaged as set forth above report directly to it;
 - c. The subcommittee shall provide independent review and oversight of the City’s financial reporting processes, internal controls and independent auditors;
 - d. The subcommittee shall establish procedures for the receipt, retention and treatment of complaints regarding accounting, internal accounting controls or auditing matters;

- e. The subcommittee shall monitor controls performed directly by senior management and controls designed to protect or detect senior management override of other controls;
 - f. The subcommittee shall present to City Council an annual written report of how it has discharged its duties and met its responsibilities; and
 - g. The subcommittee shall carry out other such tasks as may be requested by the City Council.
3. Staffing for the subcommittee may be provided by the City's Finance Department using existing staff.
 4. The subcommittee may, at its discretion, hire legal, financial and other subject matter experts as required to perform its duties.
 5. The annual report completed by the subcommittee shall provide to City Council its work and findings. This report will be made publicly available on the City's website. The report shall, at a minimum, include that the subcommittee "has discussed the financial statements with management and to the extent permitted by law, with the independent auditors in private and privately among subcommittee members and believes that they are fairly presented, to the extent that such a determination can be made on the basis of such discussions."
 6. That this resolution shall be effective on the date and at the time of its Adoption.
17. Consideration of the Appointment of Two Councilmembers to the Audit Subcommittee.

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Councilman Chapman and carried unanimously, City Council appointed Councilman Smedberg and Councilman Wilson to the Audit Subcommittee. The vote was as follows: In favor, Mayor Euille, Vice Mayor Silberberg, Councilman Chapman, Councilmember Lovain, Councilwoman Pepper, Councilman Smedberg and Councilman Wilson; Opposed, None.

OTHER

18. Consideration of City Council Schedule.

(A copy of the City Manager's memorandum dated March 20, 2013, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 18; 03/27/13, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion Councilwoman Pepper, seconded by Councilman Chapman and carried unanimously, City Council: (1) received the updated City Council Schedule which includes the Ribbon Cutting Ceremony for Witter Recreational Fields on Friday, April 12 at 6 p.m.; and the updated Budget Calendar to include the Aquatic Center Master Plan work session topic on Wednesday, April 3; and (2) approved the Council Schedule. It was noted that on Monday, April 8, 2013, 7:00 p.m., in the Community Room (second level, Landmark Mall), there will be a public meeting regarding Landmark Mall

redevelopment. The vote was as follows: In favor, Mayor Euille, Vice Mayor Silberberg, Councilman Chapman, Councilmember Lovain, Councilwoman Pepper, Councilman Smedberg and Councilman Wilson; Opposed, None.

THERE BEING NO FURTHER BUSINESS TO BE CONSIDERED, upon motion by Councilman Smedberg, seconded by Councilwoman Pepper and carried unanimously; City Council adjourned the regular meeting of March 27, 2013, at 7:54 p.m. The vote was as follows: In favor, Mayor Euille, Vice Mayor Silberberg, Councilman Chapman, Councilmember Lovain, Councilwoman Pepper, Councilman Smedberg and Councilman Wilson; Opposed, None.

APPROVED BY:

WILLIAM D. EUILLE MAYOR

ATTEST:

Gloria Sitton, CMC Deputy City Clerk