

RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, City Council wishes to establish an Ad Hoc Pedestrian and Bicycle Master Plan Advisory Committee; and

**WHEREAS**, the Ad Hoc Pedestrian and Bicycle Master Plan Advisory Committee will comment on the Update of the Pedestrian and Bicycle Master Plan and Complete Streets Design Guidelines Manual, and conduct specified tasks outlined in this resolution.

**NOW, THEREFORE, BE IT RESOLVED  
BY THE CITY COUNCIL OF ALEXANDRIA, VIRGINIA:**

1. That there is hereby established the Ad Hoc Pedestrian and Bicycle Master Plan Advisory Committee (the "Advisory Committee").
2. That the Advisory Committee shall consist of 12 members, and the composition of the group shall be as follows:

Transportation Commission designee	(1)
Planning Commission member	(1)
Traffic & Parking Board member	(1)
Parks and Recreation Commission member	(1)
Commission on Aging member	(1)
Commission on Persons with Disabilities member	(1)
Alexandria Bicycle and Pedestrian Advisory Committee (BPAC) member	(1)
At-Large citizen representatives	(3)
Professional in the Urban Design or Landscape Architecture field	(1)
Business Community	<u>(1)</u>
Total	(12)

That the Chairs of the above named groups shall nominate a member of their group to serve on the Advisory Committee.

3. That the remaining slots will be appointed by the City Manager based on a call for nominations publicized through the City's eNews service, notices to civic, business, and community associations, and the City's website.

4. That the City Manager shall designate the Chair of the Advisory Committee.
5. That the mission of the Advisory Committee shall be to provide guidance to City staff on the Update of the Pedestrian and Bicycle Master Plan planning process.
6. That the Advisory Committee complete the following tasks:
  - a. Provide guidance on process related issues.
  - b. Review the civic engagement process.
  - c. Advise on tools and strategies for engagement, agenda setting, outreach, and communications.
  - d. Offer input on technical content elements, such as policy updates/recommendations, the issues and needs assessment, development of the pedestrian and bicycle networks, project recommendations, criteria for prioritizing projects, and design standards.
  - e. Assist and support City staff's community engagement efforts by reporting back to the commissions, boards, and groups that they represent; in addition to the Alexandria Community at-large.
7. That the Advisory Committee need not necessarily develop a consensus position, broker a compromise or take formal votes. There may be differing opinions reported to City Council.
8. That staff assistance to the Advisory Committee shall be managed by the Department of Transportation and Environmental Services with assistance from other City departments and offices as needed.
9. That the Advisory Committee shall meet on a regular basis.
10. That the Advisory Committee shall forward a letter to the Director of Transportation and Environmental Services, which shall include comments on the Update of the Pedestrian and Bicycle Master Plan and Complete Streets Design Guidelines Manual planning process to be included in the final staff report.
11. That the Advisory Committee shall sunset when the Update of the Pedestrian and Bicycle Master Plan and Complete Streets Design Guidelines Manual is approved by City Council.

Adopted:

**WILLIAM D. EUILLE MAYOR**

ATTEST:

Jacqueline M. Henderson, MMC City Clerk