

City of Alexandria, Virginia

MEMORANDUM

DATE: February 2, 2022

TO: Chair and Members of the Board of Architectural Review

FROM: Historic Preservation Staff

SUBJECT: Window Policy and Replacement Specification – Provisional Approval Review

At the January 6, 2021 hearing, the Board provisionally approved the updated version of the *Alexandria New and Replacement Window Performance Specifications in the Historic Districts*. The updated version is now included in the window replacement section of the *BAR Policies for Administrative Approval*. Applicants now refer to a single document when determining whether or not their windows comply with BAR policies and guidelines.

The updated policy was approved provisionally for one year to give the Design Guidelines subcommittee an opportunity to meet to discuss it. Due to covid-19 restrictions the subcommittee has been unable to meet within the given timeframe. Staff requests that the BAR extend the provisional approval for six months in order for the subcommittee to meet regarding the updated policy. The *BAR Policies for Administrative Approval* document with the updated window replacement section is attached for review.