

City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 1, 2015

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
ALEXANDRIA CITY SCHOOL BOARD

FROM: MARK B. JINKS, CITY MANAGER
ALVIN L. CRAWLEY, SUPERINTENDENT, ALEXANDRIA CITY PUBLIC SCHOOLS

SUBJECT: PATRICK HENRY PRE-K THRU 8 SCHOOL AND RECREATION CENTER PROJECT UPDATE

The purpose of this memorandum is to update the Mayor, City Council, and the Alexandria City School Board on the Patrick Henry Pre-K thru 8 School and Recreation Center Project, including an outline of the plan for community engagement:

Attachments 1 through 3 contains the project schedule and public engagement process visuals that were jointly developed by ACPS and City staff. Specifically,

- ACPS and City staff will present monthly project updates during the Joint City Council/ School Board Sub Committee Meetings.
- Joint City Council/ School Board Work Sessions will be held at critical points in the project schedule to ensure both City Council and the School Board have design and community input feedback simultaneously and can weigh in ahead of key decisions. The first work session is targeted for November 2015.
- Patrick Henry School and Recreation Center Stakeholder Advisory Group Meetings will be held throughout the process to aid in recommending key design decisions to ACPS and City staff. This group would be made up of community/neighborhood representatives, one School Board member, one City Council member and representatives from civic associations, commissions, or boards that have a vested interest in the project from varying sides and viewpoints. Draft resolutions to be proposed for adoption by City Council and the School Board are at Attachment 4.

- Design Review Team Meetings, including key staff from ACPS and City will be held bi-weekly. The primary purpose of the group is to collaborate with the architectural and engineering firm and project manager to develop a design that accommodates and balances the requirements of all stakeholders.
- Community meetings held monthly starting in September 2015.
- Online Engagement opportunities will be made available throughout the process to solicit feedback from members of the public unable to attend community meetings.

Attachments:

Attachment 1 - Patrick Henry Project Timeline

Attachment 2 – Patrick Henry Project Public Engagement Framework Graphic

Attachment 3 – Patrick Henry Project Engagement Process Graphic

Attachment 4 – Draft Patrick Henry School and Recreation Center Stakeholder Advisory Group Resolution

cc: Emily Baker, Acting Deputy City Manager
Clarence Stukes, Chief Operating Officer, ACPS
Jeremy McPike, Director, General Services
James Spengler, Director, Recreation, Parks and Cultural Activities (RPCA)
Elijah Gross, Director of Planning, Construction and Design, ACPS
Laura Durham, Division Chief, RPCA