

**RESOLUTION NO. 3220**

**RESOLUTION TO ADOPT FEE INCREASES ADMINISTERED  
BY THE DEPARTMENT OF RECREATION, PARKS  
AND CULTURAL ACTIVITIES FOR FY 2025**

**WHEREAS**, under Section 2.07 of the City Charter, City Council has the authority to establish fees to be charged for services provided by the City; and

**WHEREAS**, under City Code Section 3-1-8(a), except as otherwise expressly provided in this code or in the zoning ordinance, all fees and charges for applications submitted to; for permits and approvals issued by, and for activities, programs and services provided by, the City of Alexandria shall be established by resolution of the City Council; and

**WHEREAS**, the Council adopted by Resolution No. 2577 the department’s “Resource Allocation Philosophy, Cost Recovery Model and Policy” on September 24, 2013; and

**WHEREAS**, the City Council adopted by Resolution No. 2947 to increase Special Event fees effective July 1, 2020, these changes were set to be implemented beginning July 1, 2024; and

**WHEREAS**, in lieu of these changes a new waterfront parks fee is proposed, and

**WHEREAS**, the cost of providing OSTP Afterschool Program services to the general taxpayer continues to increase and the fees do not cover the entire costs of these programs; and

**WHEREAS**, fees need to be established for the new Minnie Howard Aquatic Facility opening September, 2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALEXANDRIA, VIRGINIA**

**Special Events – Park Rental and Permit Fees**

CURRENT FEES		PROPOSED FEES	
Group	Fee/hour (FY2019 rates)	Group	Fee/hour
A. Private	\$157	<u>Waterfront Parks</u> (Oronoco Bay Park, Montgomery Park, EF Pier Gazebo, Robinson Landing, Waterfront Park)	\$400
B. Resident/Non-Profit	\$117		
C. City agency	TBD		
Special Event Trail Use Assessment- event using City trails	\$300	No change in rates at other parks.	
Special Event/Wedding	\$250/permit	Eliminate	

Electrical Set-up (City Parks)		
Special Event/Wedding Application – City Parks (Submitted 4-5	\$75	Eliminate All
Special Event/Wedding Application – City Parks (Submitted 3	\$100	
Special Event/Wedding Application – City Parks (Submitted 2	\$125	
Special Event/Wedding Application – City Parks (Submitted less	\$175	
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$25	
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$30	
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$150	
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$175	
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$250	
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$500	
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$500	
Special Event/Wedding Permit Site Plan Revision Fee, 2nd	\$25	
Special Event/Wedding Permit Site Plan Revision Fee, 3rd	\$50	
Special Event/Wedding Permit Site Plan Revision Fee, 4th	\$150	
Special Event/Wedding Permit Site Plan Revision Fee, 5th	\$175	
Special Event/Wedding Permit Site Plan Revision Fee, 6th and	\$200 per revision plus cost of	
Special Event/Wedding Convenience Fee	\$50 per communication	
Special Event/Wedding Equipment Removal Fee	\$1,000 plus cost of staff time	
Special Event/Wedding Equipment Disposal Fee	\$1,000 plus cost of staff time	

**Out of School Time Program Fees**

School Year	Current Fee	New Fee
Full Fee School Year	\$792	<b>\$892</b>
Reduced Lunch	\$305	\$305
SNAP	\$255	\$255
TANF	\$149	\$149

**Minnie Howard Aquatic Facility**

To charge the same rate as Chinquapin Aquatic Facility	FY2024 Fee Schedule	FY2025 No Change to Charges

8. That the fees established above shall apply, unless and until revised by the City Council, to such services provided during subsequent fiscal years.

9. To the extent that these rates differ from those in Resolutions 2947, 3154 those provisions of Resolutions 2947, 3154 are hereby repealed.

10. That this resolution shall become effective July 1, 2024.

ADOPTED: May 1, 2024

  
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**JUSTIN M. WILSON MAYOR**

ATTEST:

  
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Gloria A. Sitton, CMC City Clerk