

BAR CASE# _____
(OFFICE USE ONLY)

ADDRESS OF PROJECT: 923 S Saint Asaph St

DISTRICT: ☒ Old & Historic Alexandria ☐ Parker – Gray ☐ 100 Year Old Building

TAX MAP AND PARCEL: Parcel 11169500 Map Assessors Map Reference: 80.04 ZONING: RM

APPLICATION FOR: (Please check all that apply)

- ☒ CERTIFICATE OF APPROPRIATENESS
- ☐ PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOLISH
(Required if more than 25 square feet of a structure is to be demolished/impacted)
- ☐ WAIVER OF VISION CLEARANCE REQUIREMENT and/or YARD REQUIREMENTS IN A VISION
CLEARANCE AREA (Section 7-802, Alexandria 1992 Zoning Ordinance)
- ☐ WAIVER OF ROOFTOP HVAC SCREENING REQUIREMENT
(Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)

Applicant: ☒ Property Owner ☐ Business (Please provide business name & contact person)

Name: Virginia Horgan

Address: [Redacted]

City: [Redacted] State: [Redacted]

Phone: [Redacted] E-mail : [Redacted]

Authorized Agent (if applicable): ☐ Attorney ☐ Architect ☐ _____

Name: _____ Phone: _____

E-mail: _____

Legal Property Owner:

Name: Virginia Horgan

Address: [Redacted]

City: [Redacted] State: [Redacted]

Phone: [Redacted] E-mail [Redacted]

NATURE OF PROPOSED WORK: *Please check all that apply*

- ☐ NEW CONSTRUCTION
- ☐ EXTERIOR ALTERATION: *Please check all that apply.*
- | | | | |
|--------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------|
| <input type="checkbox"/> awning | <input type="checkbox"/> fence, gate or garden wall | <input type="checkbox"/> HVAC equipment | <input type="checkbox"/> shutters |
| <input type="checkbox"/> doors | <input type="checkbox"/> windows | <input type="checkbox"/> siding | <input type="checkbox"/> shed |
| <input type="checkbox"/> lighting | <input type="checkbox"/> pergola/trellis | <input type="checkbox"/> painting unpainted masonry | |
| <input type="checkbox"/> other _____ | | | |
- ☐ ADDITION
- ☐ DEMOLITION/ENCAPSULATION
- ☐ SIGNAGE

DESCRIPTION OF PROPOSED WORK: *Please describe the proposed work in detail (Additional pages may be attached).*

Roof replacement proposal from Artin Services (attached) - proposal for \$19000 plus \$400 for additional caulking
 SSQ Del Carmen natural slate and, on back left corner only, Certain Teed Grand Manor shingles

SUBMITTAL REQUIREMENTS:

- ☐ Check this box if there is a homeowner's association for this property. If so, you must attach a copy of the letter approving the project.

Items listed below comprise the **minimum supporting materials** for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Demolition/Encapsulation : *All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.*

- N/A
- ☐ ☐ Survey plat showing the extent of the proposed demolition/encapsulation.
- ☐ ☐ Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation.
- ☐ ☐ Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished.
- ☐ ☐ Description of the reason for demolition/encapsulation.
- ☐ ☐ Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible.

BAR CASE#

(OFFICE USE ONLY)

Additions & New Construction: Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. Check N/A if an item in this section does not apply to your project.

- ☐ ☐ ^{N/A} Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
- ☐ ☐ FAR & Open Space calculation form.
- ☐ ☐ Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
- ☐ ☐ Existing elevations must be scaled and include dimensions.
- ☐ ☐ Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.
- ☐ ☐ Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
- ☐ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☐ For development site plan projects, a model showing mass relationships to adjacent properties and structures.

Signs & Awnings: One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project.

- ☐ ☐ ^{N/A} Linear feet of building: Front: _____ Secondary front (if corner lot): _____.
- ☐ ☐ Square feet of existing signs to remain: _____.
- ☐ ☐ Photograph of building showing existing conditions.
- ☐ ☐ Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
- ☐ ☐ Location of sign (show exact location on building including the height above sidewalk).
- ☐ ☐ Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
- ☐ ☐ Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixtures and information detailing how it will be attached to the building's facade.

Alterations: Check N/A if an item in this section does not apply to your project.

- ☐ ☐ ^{N/A} Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
- ☐ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☐ Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
- ☐ ☐ An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
- ☐ ☐ Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.

BAR CASE#

(OFFICE USE ONLY)

ALL APPLICATIONS: *Please read and check that you have read and understand the following items:*

- ☐ I understand that after reviewing the proposed alterations, BAR staff will invoice the appropriate filing fee in APEX. The application will not be processed until the fee is paid online.
- ☐ I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- ☐ I, the applicant, or an authorized representative will be present at the public hearing.
- ☐ I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and revised materials.

The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

APPLICANT OR AUTHORIZED AGENT:

Signature: Virginia Horgan

Printed Name: Virginia Horgan

Date: 08/24/25

OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than three percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. Virginia Horgan		100%
2.		
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at 923 S Saint Asaph St, Alexandria, VA 22314 (address), unless the entity is a corporation or partnership, in which case identify each owner of more than three percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. Virginia Horgan		100%
2.		
3.		

3. Business or Financial Relationships. Each person or entity listed above (1 and 2), with an ownership interest in the applicant or in the subject property is required to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1.		
2.		
3.		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

09/10/2025
Date

Virginia Horgan
Printed Name

Virginia Horgan

Signature



Roofing - Siding - Gutters - Skylights
7304-C Boudinot Drive Springfield, VA 22150
Tel: (703) 451-5151
artin@services@gmail.com
artin@services.com
facebook.com/artin@services

PROPOSAL

35857

"Serving our communities of Northern Virginia for 30 years."

TO:

Ginny Horgan
923 S St Asaph St
Alexandria, VA 22314

PHONE 518-366-4394	DATE 06/03/2025
JOB NAME/LOCATION 923 S St Asaph St Alexandria, VA 22314	
JOB NUMBER 35857	JOB PHONE

We hereby submit specifications and estimates

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1. Removal of all existing slates and felt and down to plywood. | \$22,000.00 |
| 2. Install new heavy duty synthetic underlayment with ice and water shield at eaves and valleys | |
| 3. Install SSQ Del Carmen Gray natural slates. | |
| 4. Install heavy duty aluminum step, counter, chimney flashings. | |
| 5. Replace 1 attic fan with new Tribuilt power fan and connect to existing power source. | \$400.00 |
| 6. Clean, sand, prime, and apply red metal paint to the round dormer roof. | \$500.00 |
| 7. Install black EPDM .060 rubber membrane at back left concealed valley. | \$600.00 |
| * All the job related debris will be hauled away and the area will be cleaned. | |
| * Workmanship will be warranted for a five year period after completion of job. | |
| *EXTRA if needed Replace rotted roofing boards 1"x 6"x10' @ \$30.00 ea.,,
1"x8"x10' @ \$35.00 ea., rotted plywood 1/2"x4'x8' CDX @ \$85.00 ea. and FRT @ 95.00 ea. | |

Options: (Initial if selected)

- | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|
| 1. Replacement as listed above with natural slates and CertainTeed Grand Manor shingles on the back left corner half only. | \$19,000.00 | option_____ |
| 2. On the backside lower metal roof, apply a heavy bead of black caulking all along where the counter flashings meet the brick wall, including where the chimney flashing meets chimney brick. | \$400.00 | extra_____ |

We Propose hereby to furnish material and labor -- complete in accordance with the above specifications, for the sum of:

Twenty Three Thousand Five Hundred Dollars and no/100.

Payment to be made as follows:

dollars (\$) \$23,500.00

35% advanced payment and 65% upon completion of job.

NOTE: Owner agrees to pay interest at 1.5% per month on all overdue accounts and further agrees to pay reasonable attorney fees and court costs in the event this matter is referred to an attorney for collection.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Out workers are fully covered by Worker's Compensation Insurance.

Authorized
Signature _____

Note: This proposal may be
withdrawn by us if not accepted within 30 days.

Acceptance of Proposal --- The above prices, specifications and conditions including those relating to payment and cost of collection are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____





Domiz Natural Slate Roofing





About SSQ

Established in 1983, the SSQ Group is one of the world's leading quarriers and suppliers of high-grade, unfading natural slate for roofing and architectural applications. From our headquarters in London we provide natural slate to over twenty countries, with North America and Europe being our principal markets. Find out more at: www.ssqslate.com

Product profile

SSQ Domiz Natural Slate Roofing is quarried from the Rozadais geological formation within the Province of Ourense in north-west Spain. The geological composition of the Domiz slate demonstrates a range of properties that make it suitable for high-performance roofing slates.

A proven slate that is durable with exceptional color stability, impermeable to water, unaffected by temperature variations and fire proof. Domiz achieves excellent results when tested to the BS EN 12326 achieving the all-important "A1-T1-S1" classification. In addition Domiz surpasses the rigorous Norm Francais (NF 228), which is the world's highest standard for natural slate roofing.

Appearance

Domiz is an unfading slate with a rich dark blue-gray appearance and bold natural texture, providing a stunning finish to any building.

Guarantee

You should never have to bear any risk when you're choosing what to put on your roof. That's why we take on all the risk and guarantee your Domiz roof for up to 100 years.

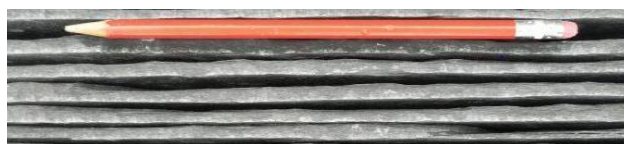
Sizes, pieces per square and exposure

Imperial inches	Metric cm	Pcs per square	Exposure at 3" lap
24 x 12	60 x 30	115	10 1/2"
22 x 12	55 x 30	126	9 1/2"
20 x 12	50 x 30	141	8 1/2"
20 x 10	50 x 25	170	8 1/2"
18 x 12	45 x 30	160	7 1/2"
18 x 10	45 x 25	192	7 1/2"
16 x 10	40 x 25	222	6 1/2"
16 x 8	40 x 20	277	6 1/2"
14 x 10	35 x 25	262	5 1/2"
14 x 8	35 x 20	327	5 1/2"

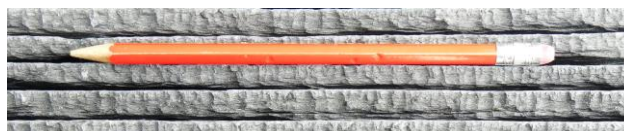
Thicknesses and weights

SSQ Domiz Natural Slate Roofing is hand split by craftsmen into two nominal thicknesses:

1/4" - 3/8" (6-8mm) - average weight: 850 lbs/sq



3/8" (8-10mm) - average weight: 1100 lbs/sq



Other dimensions and thicknesses can be produced as a custom order.

Contact us

www.ssqslate.com

Domiz Natural Slate Roofing

Grand Manor[®]

Luxury Roofing Shingles

certainteed
SAINT-GOBAIN



*Grand Manor,
shown in Brownstone*


SAINT-GOBAIN



NOTE: Due to limitations of printing reproduction, CertainTeed can not guarantee the identical match of the actual product color to the graphic representations throughout this publication.



The Peak of Perfection

Some roofs say more. About you. About your style. About the home that uniquely showcases your life.

Grand Manor says it all with a style and grace that is exceptional from every angle. The luxurious multi-layered laminated shingle replicates the look of slate with the confidence backed by a lifetime warranty.

Your home becomes your castle with one of the heaviest shingles we've ever made. CertainTeed developed Grand Manor to endure all types of weather and always look its best, even on the steepest slopes.

STRIKING LOOKS

Deep shadows and random tabs are the secrets behind the design genius in Grand Manor. The result is a shingle with the incredibly authentic depth and dimension of slate.

LASTING BEAUTY

Our exclusive Super Shingle® construction design results in a shingle that, once installed, offers virtually five layers of protection. Made of the industry's most durable roofing materials, you'll have a roof with unsurpassed defense against the elements.

StreakFighter® PROTECTION

The ultimate in stain protection, CertainTeed's StreakFighter technology uses the power of science to repel algae before it can take hold and spread. StreakFighter's granular blend includes naturally algae-resistant copper to combat the ugly black streaking caused by algae and help your roof maintain its beauty for years to come.

With Grand Manor on your home, you'll have the assurance of being protected by one of CertainTeed's finest, most durable luxury shingles—and the confidence of knowing that whenever you look up at your roof, you'll see something beautiful.



GRAND MANOR® COLOR PALETTE



Colonial Slate



Gatehouse Slate



Stonegate Gray



Weathered Wood



Black Pearl



Elegance Defined with Style and Grace

GRAND MANOR®

- Authentic depth and dimension of natural slate
- Dynamic color options
- Super Shingle® construction offers five layers of protection
- Streakfighter® protection against algae
- Classified as UL 2218 Class 4 Impact Rated



Chestnut



Brownstone



Georgian Brick



Sherwood Forest

Strength with Style

GRAND MANOR®

- Class A fire resistance
- Algae resistance
- 110 MPH wind warranty, upgradeable to 130 MPH
- Lifetime-limited warranty
- Classified as UL 2218 Class 4 Impact Rated



SPECIFICATIONS

- Two full-size, fiberglass-based shingles with randomly applied tabs
- Authentic depth and dimension of natural slate
- Virtual five-layer coverage when applied

CertainTeed products are tested to ensure the highest quality and comply with the following industry standards:

Fire Resistance:

- UL Class A
- UL certified to meet ASTM D3018 Type 1

Wind Resistance:

- UL certified to meet ASTM D3018 Type 1
- ASTM D3161 Class F

Tear Resistance:

- UL certified to meet ASTM D3462
- CSA standard A123.5

Wind Driven Rain Resistance:

- Miami-Dade Product Control Acceptance: Please reference www.certainteed.com to determine approved products by manufacturing location.

Impact Resistance:

- UL 2218 Class 4



Quality Standards:

- ICC-ES-ESR-1389 & ESR-3537

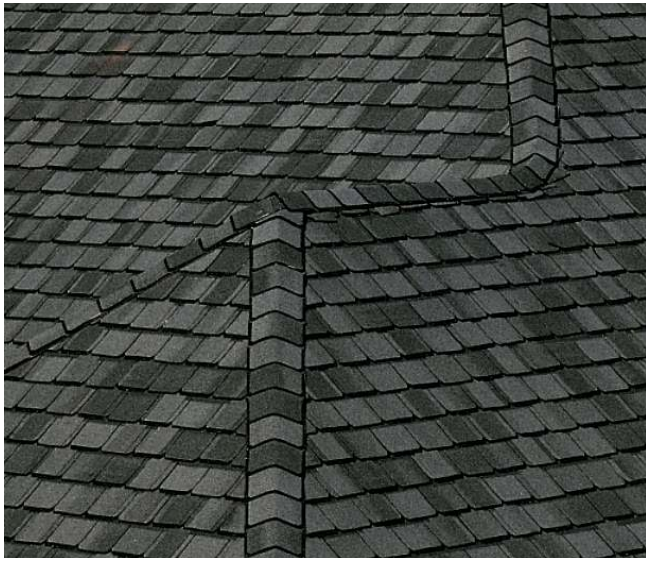
WARRANTY

- Lifetime limited transferable warranty against manufacturing defects on residential applications
- 50-year limited transferable warranty against manufacturing defects on group-owned or commercial applications
- **StreakFighter**® 30-year algae-resistance warranty
- 10-year SureStart™ protection
- 15-year 110 MPH wind-resistance warranty
- Wind warranty upgrade to 130 MPH available. CertainTeed starter and CertainTeed hip and ridge required.

See actual warranty for specific details and limitations.



Scan code for
more information



Add a Little Accent to Your Roof

For a stylish finishing touch to cap hips and ridges, use Shangle Ridge® accessory — available in colors to match your Grand Manor shingles.

Color Companion Products for Flat Roof Areas

With CertainTeed Flintlastic® SA, you can coordinate flat roof areas like carports, canopies and porches with your main roof. Flintlastic SA is a self-adhering low slope roofing product available in colors that complement some of the most popular CertainTeed shingles.



The Ultimate in Protection

StreakFighter®

Algae Resistance

The ultimate in stain protection.

Those streaks you see on other roofs in your neighborhood? That's algae, and it's a common eyesore on roofing throughout North America. CertainTeed's **StreakFighter** technology uses the power of science to repel algae before it can take hold and spread. **StreakFighter's** granular blend includes naturally algae-resistant copper, helping your roof maintain its curb appeal and look beautiful for years to come.

Granule with StreakFighter Technology

Ceramic coating

Copper layer

Mineral core

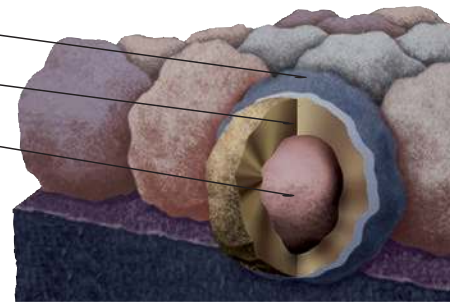


Diagram for illustrative purposes only.

CertaSeal®

Uplift Protection

CertaSeal® is a fast-activating modified asphalt sealant with a 20-year record of proven performance. Designed to seal shingles together upon installation, it protects roofs from wind uplift and shingle blow-off so that homes stay safe and dry. It's also engineered to remain flexible after installation, unlike harder sealants that can dry out and crack over time.





Integrity Roof System™

A COMPLETE APPROACH TO LONG LASTING BEAUTY AND PERFORMANCE



With as much care as you take in selecting the right contractor, choosing the right roof system is equally as important. A CertainTeed Integrity Roof System combines key elements that help ensure you have a well-built roof for long-lasting performance.

OUR RECOMMENDATION FOR MAXIMUM PERFORMANCE*

- 1. Waterproofing Underlayment**
Grace Ice and Water Shield®
Grace Water Shield® HT
- 2. Water-Resistant Underlayment**
DiamondDeck®
- 3. Starter Shingles**
High-Performance Starter
- 4. Shingles**
Grand Manor®
- 5. Ventilation**
CertainTeed® Ridge Vent
CertainTeed® Rolled Ridge Vent
CertainTeed® Intake Vent
- 6. Hip & Ridge Caps**
Shangle® Ridge

*There are other possible product combinations that create peace of mind and offer exceptional beauty.
For a complete list of qualifying products, learn more at:

certainteed.com/roofing



CertainTeed

CEILINGS • GYPSUM • INSULATION • ROOFING • SIDING • TRIM

20 Moores Road, Malvern, PA 19355 Professional: 800-233-8990 Consumer: 800-782-8777 certainteed.com

©02/24 CertainTeed, Printed in the USA, Code No. 00-00-1177-NA-EN



CERTIFICATION OF NOTICE BOARD OF ARCHITECTURAL REVIEW

TO: DIRECTOR OF PLANNING & ZONING
CITY OF ALEXANDRIA, VIRGINIA

Article XI, Section 11-301(A)(3), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia states:

At least five days prior to the hearing, the applicant shall supply the director of Planning & Zoning with:

- a) a copy of the NOTICE OF PUBLIC HEARING sent;
- b) a copy of the PROPERTY OWNERS LIST; and,
- c) this completed CERTIFICATION OF NOTICE.

The applicant shall use the records and maps maintained by the Department of Real Estate Assessment to determine the proper recipients of notice and reliance upon such records shall constitute compliance with the requirements of this section. §11-301(A)(3).

THE UNDERSIGNED HEREBY CERTIFIES that the notice to adjoining property owners (copy attached), as required pursuant to Article XI, §11-301(A) of the 1992 Zoning Ordinance of the City of Alexandria, Virginia, was **sent** to the attached list of property owners concerning the following issue:

DATE MAILED: _____

HEARING DATE: _____

PROPERTY ADDRESS: _____

ISSUE DESCRIPTION: _____

Print Name

Signature

Telephone

Date

E-mail address

NOTE: Applicant to return this copy at least 5 days prior to the hearing to: Department of Planning and Zoning, 301 King Street, Room 2100.