

1 Introduction and first reading: March 11, 2025
2 Public hearing: March 15, 2025
3 Second reading and enactment: March 15, 2025
4
5

6 INFORMATION ON PROPOSED ORDINANCE
7

8 Title
9

10 AN ORDINANCE to amend and reordain Section 1-1-11 of Chapter 1 (USE AND
11 INTRODUCTION) of Title 1 (GENERAL PROVISIONS) of the Code of the City of
12 Alexandria, Virginia, 1981, as amended, to increase interdepartmental enforcement
13 flexibility.
14

15 Summary
16

17 The proposed ordinance amends the General Provisions of the Code to increase flexibility
18 for enforcement of City Code provisions by allowing the City Manager to delegate
19 enforcement responsibilities. Currently, the City Code states that only the department or
20 office head that the Code section is organized around may delegate to subordinate
21 employees the issuance of a notice of violation. However, some Code sections would
22 benefit from interdepartmental cooperation for enforcement, rather than relying on only
23 one department or office to issue notices of violation. The Code would therefore be
24 updated to state that in addition to a department or office head being able to delegate who
25 may issue a notice of violation, the City Manager may also make such delegation.
26

27 Sponsor
28

29 Department of Code Administration
30 Department of Planning & Zoning
31 Department of Transportation & Environmental Services
32

33 Staff
34

35 Adriana Castañeda, Director, Transportation & Environmental Services
36 Gregg Fields, Director, Code Administration
37 Karl Moritz, Director, Planning & Zoning
38 Cheran C. Ivery, City Attorney
39 Christina Zechman Brown, Deputy City Attorney
40 Lindsay Dubin, Assistant City Attorney
41

42 Authority
43

44 §§ 4.02, 4.06, Alexandria City Charter
45

46 Estimated Costs of Implementation
47

48 None

1
2
3
4
5
6
7
8
9
10
11

Attachments in Addition to Proposed Ordinance and its Attachments (if any)

None