

**\*\*\*\*\*DRAFT MINUTES\*\*\*\*\***

Board of Architectural Review  
**Wednesday, November 16, 2022**  
7:00 p.m., City Council Chamber  
City Hall

Members Present: James Spencer, Chair  
Robert Adams  
Theresa del Ninno  
Andrew Scott  
Michael Lyons  
Margaret Miller  
Christine Sennott

Members Absent:

Secretary: Bill Conkey, AIA, Historic Preservation Architect

Staff Present: Amirah Lane, Historic Preservation Planner

**I. CALL TO ORDER**

**II. MINUTES**

2. Consideration of minutes from the November 2, 2022 meeting.

**BOARD ACTION:**

On a motion by Mr. Adams and seconded by Ms. Miller, the Board of Architectural Review voted to approve the minutes from the November 2, 2022 meeting. The motion carried on a vote of 7 – 0.

**III. ITEMS PREVIOUSLY DEFERRED**

**3 & 4. BAR #2022-00452 PG**

Request for Certificate of Appropriateness at 403 North Henry Street.  
Applicant: Kelsey Gutierrez

**BAR #2022-00453 PG**

Request for demolition/ encapsulation at 403 North Henry Street.  
Applicant: Kelsey Gutierrez

**BOARD ACTION:**

On a motion by Ms. Sennott and seconded by Ms. del Ninno, the Board of Architectural Review voted to approve BAR2022-00452 and BAR2022-00453, with staff recommendations. The motion carried on a vote of 7 – 0.

**REASON**

The Board approved of the proposed alterations.

## **SPEAKERS**

Yves Springuel, project architect, represented the applicant, gave a brief presentation, and was available to answer questions.

## **DISCUSSION**

Ms. Sennott requested further information regarding the awning on the south elevation. She praised the proposed changes to the building.

Ms. Miller asked about windows, noting that she liked the proposed changes.

## **IV. NEW BUSINESS**

None

## **IV. OTHER BUSINESS**

None

## **5. ADJOURNMENT**

The Board of Architectural Review adjourned at 7:15 pm.

## **6. ADMINISTRATIVE APPROVALS**

BAR #2022-00470 OHAD

Request for step replacements at 228 South Washington Street  
Applicant: Simpson Development Co.

BAR #2022-00457 OHAD

Request for sliding door and window replacement at 1250 South Washington Street Unit:117  
Applicant: The Window Man

BAR #2022-00465 PG

Request for window replacements at 509 North Patrick Street  
Applicant: Russell Kooistra

BAR #2022-00466 OHAD

Request for shutter replacements at 215 Jefferson Street  
Applicant: GCM INC

BAR #2022-00467 PG

Request for window and patio door replacements at 238 North Payne Street  
Applicant: Fred Guillermet

BAR #2022-00468 OHAD

Request for sign approval at 1512 King Street  
Applicant: Suhas Kataria

BAR #2022-00469 OHAD

Request for walkway repair at 728 South Alfred Street  
Applicant: Patricia Schiavinato

BAR #2022-00474 OHAD

Request for facade mortar repair at 223 South Pitt Street  
Applicant: Todd Pickell

BAR #2022-00454 PG  
Request for window replacements, fence installation, new light pole additions, and roof refinishing at 403 North  
Henry Street  
Applicant: PASS Works

BAR #2022-00475 OHAD  
Request for shingle replacements at 649 South Washington Street  
Applicant: Washington Square Unit Owners Condominium Association